

 <p>Redmond WASHINGTON</p>	<p style="text-align: center;">REDMOND CITY COUNCIL COMMITTEE OF THE WHOLE – FINANCE, ADMINISTRATION, AND COMMUNICATIONS MEETING SUMMARY</p> <p style="text-align: center;">April 9, 2024, 4:30 p.m.</p>
	<p style="text-align: center;">Current and past meeting agendas and materials: https://redmond.legistar.com/Calendar.aspx</p>

Presiding Officer Steve Fields called the meeting to order, reviewed attendance, and overviewed the agenda. The meeting was held in Redmond City Hall Council Chambers.

Committee Members present and establishing a quorum:

- ☒ Jeralee Anderson
- ☒ Steve Fields
- ☒ Jessica Forsythe
- ☒ Vanessa Kritzer
- ☒ Angie Nuevacamina
- ☒ Osman Salahuddin
- ☒ Melissa Stuart

1. Approval for Amendment to Lease Agreement with LWSD for Old Redmond Schoolhouse in the Amount of \$13,463

Department: Parks and Recreation

Action: Consent, April 16th

Loreen Hamilton, Parks and Recreation Director, reported to the Members of the Committee:

- Five-year lease;
- Approved in 2020;
- Janitorial and utility cost; and
- Review of lease agreement in the future.

2. Enterprise Data and GIS Program Update

Department: Technology and Information Services

Action: Informational

Michael Marchand, Chief Technology Officer, and Melissa Brady, Enterprise Data and GIS Manager, reported to the Members of the Committee:

- Informed data-driven decision making;
- New financial system;
- Environmental sustainability dashboard;
- Demographics dashboard;
- Working with departments to develop new dashboards;
- Compliance; and
- Standardization.

Discussion ensued regarding: updating the demographics dashboard; traffic cameras; usability of older data; prioritization; and adding this for a policy discussion.

3. Repealing RMC 3.44, Advance Travel Revolving Fund

Department: Finance

Action: Consent, April 16th

Kelley Cochran, Finance Director, and Debbie Keranova, Treasury Manager, reported to the Members of the Committee:

- Practice is no longer in place due to a new software program;
- Established in 1975;
- Used for travel advances;
- City staff must use a city credit card or seek reimbursement; and
- Alignment with business process improvements.

Discussion ensued regarding: budget; Councilmember travel expense reimbursement; and streamlining the process.

4. 2023-2024 Budget Adjustment #4

Department: Finance

Action: Consent, April 16th

Kelley Cochran, Finance Director, and Haritha Narra, Financial Planning Manager, reported to the Members of the Committee: this is a clean-up budget adjustment mainly for grant revenue and moving REIT dollars to the Senior Center.

5. 2025-2026 Budget Process Monthly Update

Department: Finance

Action: Informational

Kelley Cochran, Finance Director, and Haritha Narra, Financial Planning Manager, reported to the Members of the Committee:

- Internal rate setting;
- Budget priorities;
- Capital investments and one-time expenditures;
- Recoupment of credit card fees;
- Indirect costs;
- Fleet rates;
- Risk insurance rates; and
- Capital Investment Program and one-time funding priorities.

Discussion ensued regarding: credit card costs recovery project timeline; recreation activity fund; fleet study; fleet rate changes; past significant insurance rate increase; increased budgeting towards bike safety; cricket; community performing arts space; grants for businesses displaced by light rail; fleet electrification; prioritization; tracking intangible assets; and committee workplan.

Meeting adjourned at 5:48 p.m.