



## Memorandum

**Date:** 1/7/2025  
**Meeting of:** City Council

**File No.** AM No. 25-001  
**Type:** Consent Item

**TO:** Members of the City Council  
**FROM:** Mayor Angela Birney  
**DEPARTMENT DIRECTOR CONTACT(S):**

Public Works	Aaron L. Bert	425-553-5814
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**DEPARTMENT STAFF:**

Public Works	Jessica Atlakson	Senior Environmental Geologist
Public Works	Aaron Moldver	Environmental Programs Manager

**TITLE:**

Approval of an On-Call Contract with Landau Associates, Inc. for Groundwater Monitoring in the Amount of \$300,000

**OVERVIEW STATEMENT:**

Approve an on-call contract for semi-annual groundwater monitoring. The City used a competitive RFP process and selected Landau Associates, Inc. This contract will be for a period of two years with an option to be extended for an additional two years. This contract has a maximum allowable contract value, but this Council Action does not authorize any spending. Each task order under the contract must be funded through a Council authorized project or program.

☐ **Additional Background Information/Description of Proposal Attached**

**REQUESTED ACTION:**

☐ **Receive Information**      ☐ **Provide Direction**      ☒ **Approve**

**REQUEST RATIONALE:**

- **Relevant Plans/Policies:**  
Comprehensive Plan, Environmental Sustainability Action Plan
- **Required:**  
Redmond Municipal Code 13.07.110
- **Council Request:**  
NA
- **Other Key Facts:**  
The current groundwater monitoring contract expires on December 31, 2024.

**OUTCOMES:**

City staff have used groundwater monitoring on-call contracts for groundwater monitoring and additional groundwater protection work for many years. The consultant services are crucial for timely groundwater monitoring and reporting given current staffing levels and workloads. The existing contract expires on December 31, 2024, and a new contract should be in place early in January 2025 to ensure the winter 2025 groundwater sampling event can occur at the end of January 2025.

**COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:**

- **Timeline (previous or planned):**  
N/A
- **Outreach Methods and Results:**  
N/A
- **Feedback Summary:**  
N/A

**BUDGET IMPACT:**

**Total Cost:**

\$0. This action does not authorize any spending. It creates a contract vehicle for otherwise authorized spending.

**Approved in current biennial budget:** ☒ **Yes** ☐ **No** ☐ **N/A**

**Budget Offer Number:**

000215

**Budget Priority:**

Healthy and Sustainable

**Other budget impacts or additional costs:** ☐ **Yes** ☒ **No** ☐ **N/A**

***If yes, explain:***

N/A

**Funding source(s):**

Funding for groundwater monitoring has been included in the proposed 2025/2026 biennial budget under the Healthy and Sustainable budget priority.

**Budget/Funding Constraints:**

N/A

☐ **Additional budget details attached**

**COUNCIL REVIEW:**

**Previous Contact(s)**

Date	Meeting	Requested Action
12/3/2024	Committee of the Whole - Planning and Public Works	Approve

**Proposed Upcoming Contact(s)**

Date	Meeting	Requested Action
N/A	N/A	N/A

**Time Constraints:**

The current groundwater monitoring on-call contract expires on December 31, 2024. In order to facilitate essential groundwater monitoring, this contract should be executed before January 1, 2025.

**ANTICIPATED RESULT IF NOT APPROVED:**

Without a groundwater monitoring consultant, Public Works will not be able to conduct semi-annual groundwater monitoring in the critical aquifer recharge area. The groundwater monitoring serves as a critical early warning system for Redmond's drinking water supply wells. The supply wells provide approximately 40% of Redmond's drinking water.

**ATTACHMENTS:**

Attachment A: Groundwater Monitoring On-Call Contract with Landau Associates, Inc.