

 <p>Redmond WASHINGTON</p>	<p style="text-align: center;">REDMOND CITY COUNCIL COMMITTEE OF THE WHOLE - FINANCE, ADMINISTRATION, AND COMMUNICATIONS MEETING SUMMARY</p> <p style="text-align: center;">March 8, 2022 4:30 p.m.</p>
	<p style="text-align: center;">Current and past meeting agendas and materials: https://redmond.legistar.com/Calendar.aspx</p>

Presiding Officer Steve Fields called the meeting to order, reviewed attendance, and overviewed the agenda. The meeting was held in Redmond City Hall Council Chambers and remotely.

Committee Members Present

- ☒ Jeralee Anderson
- ☒ David Carson
- ☒ Steve Fields
- ☒ Jessica Forsythe
- ☒ Varisha Khan
- ☒ Vanessa Kritzer
- ☒ Melissa Stuart

1. Adoption of Juneteenth as a City Holiday

Department: Human Resources

Action: Consent, April 5th

Cathryn Laird, Human Resources Director, reported to the Members of the Committee: this holiday will become effective this year and all unions support adding this holiday.

Discussion ensued regarding: approving changes to the personnel manual; effective date; and other jurisdictions adding this holiday.

2. Monthly Financial Report through January 2022 and Quarterly Overtime Report through December 2021

Department: Finance

Action: Information Only

Chip Corder, Finance Director, reported to the Members of the Committee:

- Revenues above target;
- Development activity;
- Expenditures below target;
- Water consumption;
- Overtime costs; and
- Reimbursable costs.

Discussion ensued regarding: visualization of the reimbursable costs; savings from vacancies; budget; and snow events.

3. Ceasing the Monthly Financial Report

Department: Finance

Action: Information Only

Chip Corder, Finance Director, reported to the Members of the Committee:

- Quarterly reporting is a preference;
- Monthly close out process;
- Implementing a financial system;
- Preparing for the biennial budget; and
- Will bring forward significant issues.

Discussion ensued regarding: budget tools; bringing back the monthly report; format; and a review of fiscal policies.

4. 2023-2024 Budget Calendar

Department: Finance

Action: Consent, March 15th

Chip Corder, Finance Director, reported to the Members of the Committee:

- Proposed study session dates;
- Public hearing dates;
- Topics;
- Baseline offers; and
- Service enhancements and reductions.

Discussion ensued regarding: preparation; review of changes; baseline and service level changes; incorporating Council priorities; possibility of cuts; cost comparisons; keeping to the schedule; legislative analyst support; and a summary page of risks.

Meeting adjourned at 5:35 p.m.