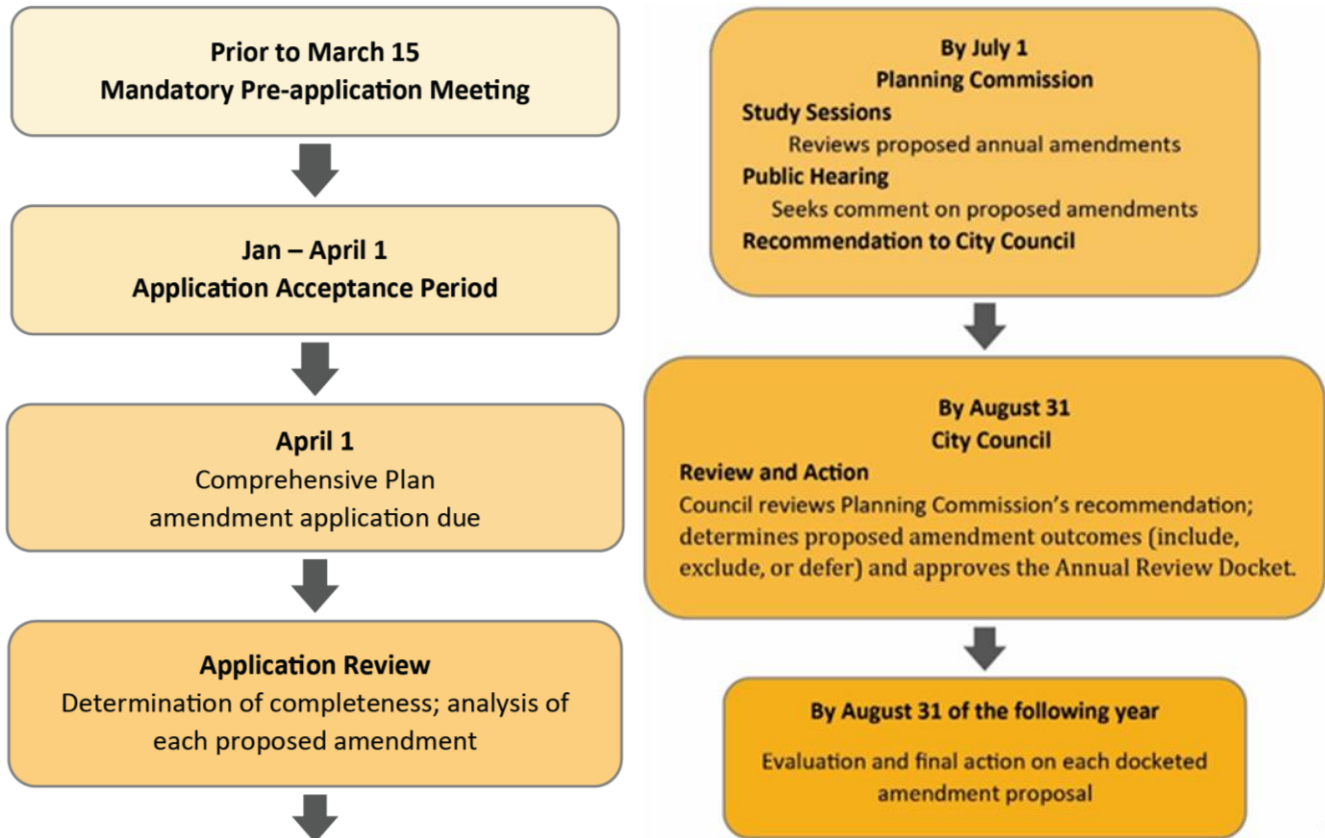


Attachment A: Annual Docket Process Summary

The Growth Management Act (GMA) allows cities to amend their comprehensive plans no more than once per year. In Redmond the procedures for establishing an annual “docket” of amendments are contained in RZC 21.76.070.J and are summarized in the flowchart below.



Summary Flowchart for Establishing Annual Docket



As the flowchart shows, the City Council’s responsibility is to review and act on the Planning Commission’s recommendation on which applications meet the criteria for being added to the annual docket. Those criteria, from RZC 21.76.070.J.6, are:

- a. Amending the Comprehensive Plan is the most appropriate mechanism available, as the desired outcome cannot be addressed as a regulatory or budgetary process, or by a work program approved by City Council;
- b. The proposed amendment is best addressed as an individually docketed item, instead of evaluated as part of a periodic update to Redmond’s Comprehensive Plan, neighborhood plan update, or other planning processes such as those led by regional or state agencies;

- c. The proposed amendment is consistent with policy implementation in the King County Countywide Planning Policies, the Growth Management Act, other state or federal law, and the Washington Administrative Code;
- d. The proposed amendment can be reasonably reviewed within the staffing resources and operational budget allocated to the Department. In making this determination the following shall be considered:
 - i. The amount of research and analysis needed to develop the proposal;
 - ii. The potential for the proposal to impact multiple sections of the Comprehensive Plan and/or zoning code;
 - iii. The amount of public engagement needed to fully develop the amendments; and
 - iv. If consultant support would be needed to fully develop the proposal.
- e. The proposed amendment addresses the interests and changed conditions of the entire City as identified in its long-range planning and policy documents and is compatible with the overall vision and goals of the Comprehensive Plan; and
- f. The proposed amendment or similar amendment has not been considered or rejected within the last two years.

The City Council may include, exclude, or defer each application as described in RZC 21.76.070.J.7:

- a. *Include.* The City Council's decision to include an application in the Annual Review Docket is procedural only and does not constitute a decision by the City Council as to whether the proposed amendment will ultimately be approved.
- b. *Exclude.* The City Council's decision to exclude an application from the docket terminates the application. Proposals excluded from the annual review docket may not be considered again for a period of two years.
- c. *Defer.* The City Council's decision to defer an application means the application may be considered, as specified by the Council, for the next annual docket cycle, neighborhood plan review and update, a previously established work program, or the next periodic review cycle.

Upon Council establishment of the 2021-2022 Annual Docket, staff will begin evaluation of each proposed amendment, culminating in Council action on each amendment no later than August 2022.