

City of Redmond



Agenda

Tuesday, July 28, 2026

4:30 PM

**City Hall: 15670 NE 85th St; Remote: Comcast Ch. 21/321, Ziplify Ch. 34,
Facebook (@CityofRedmond), Redmond.gov/rctvlive, or 510-335-7371**

Committee of the Whole - Parks and Environmental Sustainability

Committee Members

Menka Soni, Presiding Officer

Jessica Forsythe

Vanessa Kritzer

Angie Nuevacamina

Sayna Parsi

Vivek Prakriya

Melissa Stuart

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AGENDA

ROLL CALL

A. Action Items - 25 minutes

1. Park Impact Fee Schedule Update

[CM 26-466](#)

[Attachment A: Park Impact Fee Report Draft](#)

Department: Parks and Recreation, 20 minutes

Requested Action: Consent, September 1st

Legislative History

4/28/26	Committee of the Whole - Parks and Environmental Sustainability	referred to the City Council Study Session
6/9/26	City Council	referred to the Committee of the Whole - Parks and Environmental Sustainability

2. 4Culture Art Grant Approval

[CM 26-461](#)

[Attachment A: 4Culture Grant Contract](#)

Department: Parks and Recreation, 5 minutes

Requested Action: Consent, August 3rd

B. Feedback for Study Session - N/A

C. Informational - 40 minutes

1. Environmental Sustainability Action Plan Implementation Update: E-Mobility

[CM 26-457](#)

[Attachment A: E-Mobility Update](#)

Department: Executive, 10 minutes

Requested Action: Informational

2. Tree Canopy Expansion Update

[CM 26-469](#)

[Attachment A: Tree Giveaway Equity Priority Areas Map](#)

Department: Parks and Recreation, 5 minutes

Requested Action: Informational

3. Parks Signage and Wayfinding Standards and Strategy Plan [CM 26-470](#)[Attachment A: Parks Signage and Wayfinding Final Design Package](#)*Department: Parks and Recreation, 10 minutes**Requested Action: Informational***4. Events Innovation Fund Update** [CM 26-463](#)[Attachment A: Events Innovation Fund Update](#)*Department: Parks and Recreation, 10 minutes**Requested Action: Informational***5. Teen Center Project Update** [CM 26-435](#)*Department: Parks and Recreation / Public Works, 5 minutes**Requested Action: Informational***D. Read Only - N/A****ADJOURNMENT**

Meeting videos are usually posted by 12 p.m. the day following the meeting at redmond.legistar.com, and can be viewed anytime on Facebook/YouTube (@CityofRedmond) and OnDemand at redmond.gov/OnDemand



Memorandum

Date: 7/28/2026

Meeting of: Committee of the Whole - Parks and Environmental Sustainability

File No. CM 26-466

Type: Committee Memo

TO: Committee of the Whole - Parks and Environmental Sustainability

FROM: Mayor Angela Birney

DEPARTMENT DIRECTOR CONTACT(S):

Parks	Loreen Hamilton	425-556-2336
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DEPARTMENT STAFF:

Parks	Cameron Zapata	Senior Parks Planner
Parks	Lindsey Falkenburg	Parks Planning Manager

TITLE:

Park Impact Fee Schedule Update

OVERVIEW STATEMENT:

A comprehensive update to the Park Impact Fee has been initiated with the hired consultant, FCS Group leading this effort. Staff has compiled the data necessary for FCS Group's analysis, including a full inventory of existing park assets and an updated list of capital improvement program projects with current cost estimates. FCS Group evaluated the data to develop an updated method to calculate the City's park impact fee schedule. Staff met with stakeholders including the Parks, Trails, and Recreation Commission and the development community to gather feedback. Staff is recommending the Standards-Based (20 year) calculation method which will align with the level of service metrics used in the PARCC Plan.

If the Standards-Based (20-year) method is supported by City Council, staff will develop a new park impact fee schedule based on this model. City Council will be asked in November 2026 to approve an ordinance to amend RMC 3.10, namely, to adopt a new park impact fee schedule. Included in this Ordinance will also be other amendments to RMC 3.10, including an update Fire impact fee schedule, an indexed Transportation impact fee schedule, and an updated LWSD school impact fee schedule.

☒ **Additional Background Information/Description of Proposal Attached**

REQUESTED ACTION:

☐ **Receive Information**

☒ **Provide Direction**

☐ **Approve**

REQUEST RATIONALE:

- **Relevant Plans/Policies:**
2023 Park, Arts, Recreation, Culture and Conservation (PARCC) Plan
- **Required:**

N/A

- **Council Request:**

N/A

- **Other Key Facts:**

Parks last updated impact fees in 2017 and the existing methodology must be re-evaluated to ensure it remains consistent with best practice, anticipated growth patterns, and park system usage.

OUTCOMES:

Impact fees are one-time charges collected when development occurs. Park impact fees specifically support public parks and help expand the park system to keep pace with the City's growing population. By updating the Park impact fee rates, the fees collected will better align with the City's current Capital Improvement Plan (CIP) projects and our updated population growth projections. This ensures that new development contributes its fair share toward park facilities and amenities needed to serve both current and future residents.

COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:

- **Timeline (previous or planned):**

Parks, Trails, and Recreation Commission Meeting, May 7th, 2026

Parks presented to One Redmond and the Master Builders Association on July 8, 2026.

- **Outreach Methods and Results:**

FCS delivered presentations to the Parks, Trails and Recreation Commission and the development community to summarize findings and recommendations.

- **Feedback Summary:**

PTRC Feedback Summary:

- **Questions regarding implementation and policy impacts:** Commissioners asked questions about how the proposed fee structure could affect housing affordability, how Redmond's approach compares to neighboring jurisdictions, and how impact fees could support broader community goals, including privately owned public spaces (POPS).
- **Interest in funding context:** Commissioners requested additional information on the role of park impact fees within the City's overall parks funding strategy, including the proportion of the Parks Capital Improvement Program supported by impact fee revenues and how the proposed updates align with state requirements for scaling fees by dwelling size.
Development Community Feedback Summary:
- **Participants:** Representatives from the residential development industry, including a major multifamily developer and the Master Builders Association, participated in the discussion and provided feedback on the proposed impact fee update.
- **Support for a square-footage approach:** Participants generally supported transitioning to a fee structure based on residential square footage rather than bedroom count, while emphasizing the importance of clearly defining what square footage is included in the calculation.
- **Predictability and transparency:** Developers emphasized that predictability is critical. They encouraged the City to clearly communicate the fee schedule, indexing methodology, and any applicable credits so costs can be accurately incorporated into project planning.
- **Implementation considerations:** Participants noted that if fee increases are significant, a phased implementation could help reduce market impacts. However, since the update does not increase fees significantly, they felt phasing would not be necessary in Redmond's case. They also supported regular inflationary adjustments to avoid infrequent, larger fee increases.

Date: 7/28/2026

Meeting of: Committee of the Whole - Parks and Environmental Sustainability

File No. CM 26-466

Type: Committee Memo

- **Appreciation for early engagement:** Participants expressed appreciation for the City's proactive outreach and transparency, noting that engaging the development community early in the process helps build understanding and address concerns before decisions are finalized.

BUDGET IMPACT:

Total Cost:

\$79,890

Approved in current biennial budget:

☒ Yes

☐ No

☐ N/A

Budget Offer Number:

0000271

Budget Priority:

Healthy and Sustainable

Other budget impacts or additional costs:

☐ Yes

☒ No

☐ N/A

If yes, explain:

N/A

Funding source(s):

General Fund

Budget/Funding Constraints:

N/A

☐ Additional budget details attached

COUNCIL REVIEW:

Previous Contact(s)

Date	Meeting	Requested Action
10/28/2025	Committee of the Whole - Parks and Environmental Sustainability	Provide Direction
11/3/2025	Special Meeting	Approve
4/28/2026	Committee of the Whole - Parks and Environmental Sustainability	Receive Information
6/9/2026	Study Session	Provide Direction

Proposed Upcoming Contact(s)

Date	Meeting	Requested Action
9/1/2026	Business Meeting	Approve

Date: 7/28/2026

Meeting of: Committee of the Whole - Parks and Environmental Sustainability

File No. CM 26-466

Type: Committee Memo

Time Constraints:

N/A

ANTICIPATED RESULT IF NOT APPROVED:

If Park Impact Fees are not updated, the City will continue to rely on outdated information, cost estimates, and methodology. The fees collected will no longer reflect the true cost of expanding the park system to serve new growth. This could lead to a significant loss of potential revenue, which leaves the City without the funding needed to build, improve, or expand park facilities that support the growing population.

ATTACHMENTS:

Attachment A: Park Impact Fee Report Draft



CITY OF REDMOND

Park Impact Fee Study

Submitted by:

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Submitted to:

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July 14, 2026

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Introduction

Redmond is the eighth most populous city in King County and the seventeenth most populous city in the State of Washington. It encompasses an area of over 17.14 square miles and is located less than 20 miles east of downtown Seattle at the north end of Lake Sammamish. The City prides itself for its high quality of life with a parks system that provides a variety of active and passive recreational opportunities. One potential source to fund these recreational opportunities is the impact fee. Impact fees allow the City to recover the costs of providing system improvements for growth in an equitable manner.

In 2025, the City contracted with FCS, a Bowman company (FCS), to update their current park impact fee methodology. Specifically, FCS is calculating the maximum legally defensible park impact fee, allowing the City Council to adopt any park impact fee up to that level. As part of this process, FCS has calculated the fee using both the City's current methodology and another commonly used approach, called the "standards-based methodology." Both are described in this report.

Consistent with these objectives, this study included the following key elements:

- **Updating the City's Project List.** FCS, along with Conservation Technix, collaborated with the City to align the updated parks project list and prepare it for the impact fee calculation.
- **Technical Analysis.** FCS worked with City staff to resolve technical issues and calculate fee alternatives. The most important technical consideration involved the identification and inclusion of planned capacity-increasing project costs as well as the calculation of the park impact fee using several different methods.
- **Documentation and Presentation.** FCS presented preliminary findings to the Parks, Trails & Recreation Commission, developer stakeholders, and the City Council. FCS summarized the findings and recommendations in this report.

Legal Overview

Impact fees are enabled by state statutes, authorized by local ordinance, and constrained by the United States Constitution. They allow cities to recover some of the cost of expanding public facilities necessitated by growth. These fees allow "growth to pay for growth" in a fair and equitable manner. Impact fees have a specific definition and associated constraints in the state of Washington. Impact fees are allowed under RCW 82.02.050 through 82.02.110 and are permitted for:

- Public streets and roads,
- Publicly owned parks, open space, and recreation facilities,
- School facilities,
- Fire protection facilities.

The statute provides specific guidance on the permissible methodology for calculating impact fees. This guidance can be broken down into three major categories, which are discussed in the following subsections:

1. Eligibility requirements,
2. Cost basis,
3. Customer base.

Eligibility Requirements

RCW 82.02.050(4) states that impact fees:

1. Shall only be imposed for system improvements that are reasonably related to the new development;
2. Shall not exceed a proportionate share of the costs of system improvements that are reasonably related to the new development; and;
3. Shall only be used for system improvements that will reasonably benefit the new development.

These requirements ensure that impact fees are based on—and spent for—capacity that will either directly or indirectly serve the development. This necessitates that scrutiny is given to the project list to match it to the needs of growth. Moreover, the impact fee that a developer pays must represent that development's fair share of required capacity. That is why developments pay a unique fee based on land use.

Additionally, RCW 82.02.050(5) states that "Impact fees may be collected and spent only for the public facilities . . . which are addressed by a capital facilities plan element of a comprehensive land use plan. . ." This means that if a project is not listed in the adopted capital facilities plan element, then it is not eligible to be included in impact fee calculations or expenditures.

Cost Basis

RCW 82.02.060(1) outlines the cost basis of impact fee calculations, stating that the calculation must consider:

1. The cost of public facilities necessitated by new development;
2. An adjustment to the cost of the public facilities for past or future payments made or reasonably anticipated to be made by new development to pay for particular system improvements in the form of user fees, debt service payments, taxes, or other payments earmarked for or pro-ratable to the particular system improvement;
3. The availability of other means of funding public facility improvements;
4. The cost of existing public facilities improvements; and
5. The methods by which public facilities improvements were financed.

Customer Base

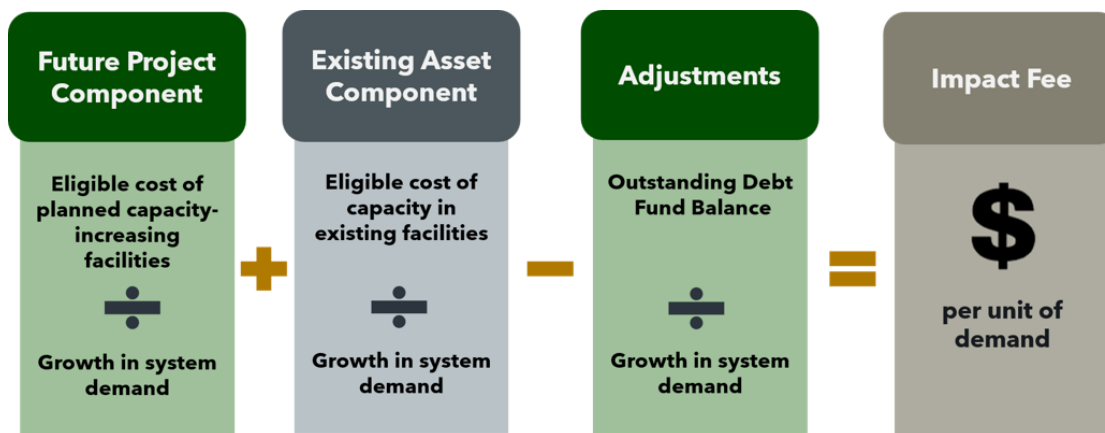
Based on RCW 82.02.050(4) as discussed above, the costs determined to be eligible must be proportionately allocated across the projected customer base. In addition, in 2023, two laws affecting the imposition of impact fees were passed. First, Senate Bill 5258 added language to RCW 82.02.060(1) requiring that "The [impact fee] schedule shall reflect the proportionate impact of new housing units, including multifamily and condominium units, based on the square footage, number of bedrooms, or trips generated, in the housing unit in order to produce a proportionally lower impact fee for smaller housing units." This new requirement for the impact fee schedule is incorporated into the results of this analysis.

Second, House Bill 1337 amended RCW 36.70A to add that an impact fee on an accessory dwelling unit may not be charged more than 50 percent of the corresponding impact fee that would be charged for the principal unit. The City will need to incorporate this requirement into its impact fee program.

Standards-Based Impact Fee Calculation

Calculation Overview

Maximum defensible impact fees are determined by calculating the fair and equitable portion of capacity increasing project costs and dividing these costs by expected growth in units of demand. The unit of demand becomes the basis of the charge. The diagram below summarizes the outline of an impact fee calculation using the standards-based approach.



The eligible cost of planned capacity increasing projects is the cost of future projects that will serve growth. Some projects are intended to serve only growth; some projects do not increase the capacity of the City's park system; and some projects serve both the City's current and future populations.

The eligible cost of capacity in existing facilities is the amount of excess investment in the parks system beyond what is needed to satisfy the expected future level of service. This represents investment in the parks system that has been realized that will serve growth.

The growth in the user base is primarily the anticipated growth in the City's population. However, residents are not the only users of the City's park system; Employees of businesses within the City will be included at a separate rate reflecting the parks demand characteristics of non-residential developments.

The total eligible portion of capacity increasing projects divided by the expected growth in the user base results in the park impact fee. Each of these components is examined in further detail below.

Growth

Calculation of growth begins with defining the units by which current and future demand will be measured. A good unit of measurement allows the City to quantify the incremental demand of one new development. A more precise unit of measurement allows the City to distinguish different levels of demand added by different kinds of development.

Residential and Nonresidential Growth

For park impact fees, demand that can be attributed to individual developments is usually measured by the number of people who will occupy a development. For residential developments, data from the U. S. Census Bureau and American Housing Survey was used to estimate the number of occupants for different sizes of residential dwelling units.

For non-residential developments, growth is based on forecasts of employment, with and adjustment made to recognize the lesser impact of employees (relative to residents) on the parks system. To estimate the employment of a non-residential development, the 2023 Snohomish County Buildable Lands Report was utilized, which includes estimated square footage per employee for different types of non-residential development. This data allows the park impact fee to be charged using a per square-footage approach to non-residential land uses.

Demand of Nonresidential Development

FCS uses estimated hours of park availability to calculate how the park-demand of an employee within the City differs from that of a resident. Note that park availability is different from actual parks usage. Park availability represents the total hours a park is available for use, which may be very different from actual park usage.

As a basis for estimating park hours of availability, it is assumed that 8 hours each day are used for sleeping for all residents of the City. For those who are not employed, the remaining 16 hours of each day are available for use of the parks system, giving a total of 112 hours per week of parks system availability. For employed residents, 8 hours of each day are assumed to be spent at work, which leaves the remaining 8 hours per weekday available for residential use of the parks system. In addition, residential workers have 16 hours of residential demand each day of the weekend, for a total of 72 hours per week of residential demand.

Non-residential demand is assumed to be 10 weekly available hours for residents and non-residents working in Redmond. These assumptions are based on an hour for lunch for all workers as well as an extra hour for who may use the park system around their commute to and from work.

By applying the assumptions above about non-residential park availability to estimates of employment provided by the US Census Bureau, and by applying the residential availability assumptions to the total population based on the City's Parks, Arts, Recreation, Culture, and Conservation (PARCC) Plan, the total residential and non-residential hours can be estimated. These calculations are shown in **Exhibit 1** below, which demonstrates that there are about 91.36 hours of park availability per week to residents, and 10 hours of park availability per week to employees. Therefore, the park availability to an employee is equivalent to that of 0.11 residents. In other words, about 9.1 employees have the same requirement for park facilities as one resident.

Exhibit 1. Employee Residential Equivalent

Total Hours per Week of Park Availability	Residential Hours	Non-Residential Hours	Total Hours
Working inside Redmond	905,400	1,224,170	2,129,570
Working outside Redmond	1,942,272		1,942,272
Not working	4,154,706		4,154,706
Total	7,002,378	1,224,170	8,226,548
Hours per resident	91.36		
Hours per employee		10.00	
Employee Residential Equivalent			0.11

Source: US Census Bureau: OnTheMap Application, FCS assumptions

Calculated Growth

To establish the current demand for park services, current population was provided by the PARCC Plan. The current (2025) demand for parks facilities is 96,180 residential equivalents, including 82,380 residents and 126,078 employees (converted to 13,800 residential equivalents). Future growth in population and employment was forecasted based on the City's PARCC Plan projections. During the forecast period from 2025 to 2045, the customer base is expected to grow by 33,862 residential equivalents to a total of 130,042 residential equivalents. Therefore, 33,862 residential equivalents will be the denominator for the impact fee calculations under the standards-based approach.

Exhibit 2. Growth in Residential Equivalents

	2025	2045	Growth	Growth Share
Population	82,380	111,383	29,003	26.04%
Employees	126,078	170,466	44,388	26.04%
Residential Equivalent Employees	13,800	18,659	4,859	26.04%
Total Residential Equivalents	96,180	130,042	33,862	26.04%

Source: Previous tables, PARCC Plan

By dividing the 33,862 new residential equivalents by the total projected number of residential equivalents in 2045, we determine that 26.04 percent of the 2045 total is attributable to growth. This is the *growth eligibility percentage*, which is a proportion that will be used to quantify the impact fee eligibility of selected projects (known as "proportionate benefit projects") later in the analysis.

Project Costs

The future facilities component is the eligible cost of planned projects per unit of growth that such projects will serve. Since growth (denominator) has already been calculated above, we will focus here on the future cost component cost basis (numerator).

Eligibility

A project's eligible cost is the product of its total cost and its eligibility percentage. The eligibility percentage represents the portion of the project that adds capacity for future users. For park impact fees, eligibility is determined by a level-of-service analysis that quantifies the park facilities that are needed for growth (and are therefore eligible to be included in the project cost basis).

Impact fee eligibility is determined by evaluating the future level of service, achieved after execution of the project list, against the current level of service. If the future level of service is expected to be higher than the current level of service, then eligibility must be reduced such that impact fees are not funding the current deficiency in the level of service. The level of service can be measured in any unit that can be quantified. For this study, the applicable units of measure were park acres and miles of trail.

In this case, the City plans to have 1,388.70 acres of parks by 2045 (12.47 acres per 1,000 residents). Additionally, the City plans to have 16.59 miles of trail by 2045 (0.15 miles per 1,000 residents). By retrojecting the future level of service back to the current population, we can calculate that 1,027.10 acres and 12.27 miles would be needed to serve the current population at the future level of service, rather than the 1,367.70 acres and 15.26 miles that currently exist. Because the existing facilities exceed the

requirements for existing users under the future level of service targets, all projects that add acres or trail miles are fully eligible for impact fee inclusion.

These eligibility calculations are shown in **Exhibit 3**.

Exhibit 3. Expansion Eligibility

By Unit of Measurement	Units	Current Quantity			Future Level of Service			
		Quantity	Added	2045 Quantity	Units per 1,000 Residents in 2045	Minimum 2025 Quantity	Eligibility	Reimbursable Quantity
Parks	Acres	1,367.70	21.00	1,388.70	12.47	1,027.10	100.00%	340.60
Trails	Miles	15.26	1.33	16.59	0.15	12.27	100.00%	2.99

Source: City's PARCC Plan

As shown in **Exhibit 3**, the future level of service approach results in 100 percent eligibility of projects that add acres of park land or miles of trail.

Growth Benefit Projects

Growth benefit projects include all projects related to increasing the park system by a quantifiable unit of measurement, such as acres or feet of trail. The list of growth-benefit projects is shown in **Exhibit 4**. Of the \$79.74 million in growth benefit project costs, all \$79.74 million is eligible to be included in the impact fee calculation.

Exhibit 4. Growth Benefit Projects

By Unit of Measurement			Future Level of Service	
By Category	Units Added	Units	Eligibility	Eligible Cost
SE Redmond Neighborhood Park Development	3.15	Acres	100.00%	\$ 13,575,591
Parkland Acquisition	2.00	Acres	100.00%	\$ 2,500,000
Urban park or plaza acquisition in Overlake or Marymoor neighborhoods	0.03	Acres	100.00%	\$ 6,000,000
Smith Woods Park Development	10.00	Acres	100.00%	\$ 3,191,000
Idylwood Park Restroom and Concession	0.02	Acres	100.00%	\$ 7,871,000
Downtown linear park or plaza acquisition	0.03	Acres	100.00%	\$ 3,191,000
Overlake urban park or plaza acquisition	0.03	Acres	100.00%	\$ 6,000,000
Cascade View Park Expansion	0.72	Acres	100.00%	\$ 1,064,000
Parkland Acquisition	2.00	Acres	100.00%	\$ 2,000,000
Parkland Acquisition	2.00	Acres	100.00%	\$ 3,500,000
Overlake Community Center	0.00	Acres	100.00%	\$ 12,764,000
East Redmond Corridor: Bear & Evans Creek Trail Acquisition and Development	0.00	Miles	100.00%	\$ 3,936,000
East Redmond Corridor: SE Redmond Park trail to Arthur Johnson Park	0.38	Miles	100.00%	\$ 4,574,000
East Redmond Corridor: Bear & Evans Creek Trail 8	0.95	Miles	100.00%	\$ 9,573,000
By Total Acreage			100.00%	\$ 79,739,591

Source: PARCC Plan (project details); previous tables (eligibility)

Proportionate Benefit Projects

The second subset of the City's project list includes projects that will add, repair, or replace amenities in the City's existing parks system without adding new acreage or miles of trail to the parks system. Projects that add new amenities are not subject to the eligibility calculations described above but are instead assumed to benefit both existing and future users proportionately. These projects are assigned the growth eligibility percentage calculated from **Exhibit 2** of 26.04 percent. As shown in **Exhibit 5**, this project list has a total cost of \$141.22 million and an eligible cost of \$36.77 million. Projects that repair or replace existing amenities in the parks system are not eligible to be included in the impact fee cost basis. Such projects do not appear on either list.

Exhibit 5. Proportionate Benefit Projects

Project	Total Cost	Growth	
		Eligibilit	Eligible Cost
Community Garden Expansion	\$ 82,000	26.04%	\$ 21,352
East Redmond Corridor Implementation	1,407,101	26.04%	366,396
Play feature in Urban Center	892,800	26.04%	232,477
Arthur Johnson Park Design & Development	4,255,000	26.04%	1,107,961
Conrad Olson Park Design & Development	3,457,000	26.04%	900,170
Juel Park Design & Development	5,850,000	26.04%	1,523,284
Perrigo Park -2b Development	3,180,000	26.04%	828,041
Martin Park Design & Development	3,723,000	26.04%	969,433
Marymoor Village urban park or plaza development	6,382,000	26.04%	1,661,811
Overlake urban park or plaza development	12,764,000	26.04%	3,323,623
Downtown linear park or plaza development	5,319,000	26.04%	1,385,016
Overlake Village Central Infiltration Vault	6,382,000	26.04%	1,661,811
Dudley Carter Park Renovation	3,191,000	26.04%	830,906
Luke McRedmond Park Renovation	1,064,000	26.04%	277,055
Multi-purpose Artificial Turf Sports Field	2,127,000	26.04%	553,850
North Redmond Park Development	3,191,000	26.04%	830,906
Rose Hill Area Park Development	3,191,000	26.04%	830,906
Rotary Park Master or Conceptual Plan	64,000	26.04%	16,665
Rotary Park Access Improvement and Development	213,000	26.04%	55,463
Sammamish Valley Park Development	3,191,000	26.04%	830,906
New park development	2,500,000	26.04%	650,976
New park development	3,000,000	26.04%	781,171
PSE Powerline Trail: North Redmond infill linear park (development agreement)	2,400,000	26.04%	624,937
Overlake Community Center	21,274,000	26.04%	5,539,545
Marymoor Village Community Center	13,828,000	26.04%	3,600,678
Trailhead enhancements	1,276,000	26.04%	332,258
Marymoor to Idylwood Park on West Lake Sammamish Parkway	3,723,000	26.04%	969,433
PSE Powerline Trail: Willows Crossing	558,000	26.04%	145,298
PSE Powerline Trail: West Redmond	10,637,000	26.04%	2,769,772
RCC: Willows to 154 Ave NE	-	26.04%	-
RCC: Willows to Redmond Way Connector Trail	1,276,000	26.04%	332,258
East Redmond Corridor: Bear & Evans Creek Trail to East Lake Sammamish Connection	2,127,000	26.04%	553,850
East Redmond Corridor Bear & Evans Creek Trail 10	3,404,000	26.04%	886,369
East Redmond Corridor: Woodbridge extension trail	638,000	26.04%	166,129
Neighborhood and School Connections: 100th Street Trail	266,000	26.04%	69,264
Neighborhood and School Connections: Faith Lutheran to RedWood Rd	638,000	26.04%	166,129
Neighborhood and School Connections: NE 84th and 85th connections to 139th Ave	638,000	26.04%	166,129
Neighborhood and School Connections: Tosh Creek Trails Phase I	372,000	26.04%	96,865
Neighborhood and School Connections: Audubon Elementary Area Trails	511,000	26.04%	133,059
Neighborhood and School Connections: NE 111th Ct to NE 112th Way	691,000	26.04%	179,930
Neighborhood and School Connections :NE 116th Trail 4	213,000	26.04%	55,463
Neighborhood and School Connections: NE 80th St Trail	1,064,000	26.04%	277,055
Access to Rotary Park	266,000	26.04%	69,264
West Lake Sammamish Crossing	-	26.04%	-
Blue Trails Access Points	-	26.04%	-
Total	\$141,225,901		\$ 36,773,865

Existing Facilities

Existing park facilities which are not required to meet the City's future level of service at today's population represent capacity that is available to future users which can be included in the impact fee calculation. An excess of park facilities only exists when the future level of service is currently being exceeded.

As shown in **Exhibit 3**, there is an excess of park acres (about 340.60 acres) and trail miles (about 2.99 miles). The original cost of existing assets based on the City's records is shown in **Exhibit 6** below.

Exhibit 6. Impact Fee Cost Basis

Category	2025			
	Cost	Inventory	Units	Cost per Unit
Community	\$ 26,590,514	262.40	Acres	\$ 101,336
Neighborhood	6,836,504	105.90	Acres	\$ 64,556
Urban	16,951,720	12.70	Acres	\$ 1,334,781
Resource	3,023,556	913.60	Acres	\$ 3,309
Plaza & Pocket Park	-	0.60	Acres	\$ -
Community Center	70,726,573	7.00	Acres	\$ 10,103,796
Trail Corridor	91,624	65.50	Acres	\$ 1,399
Trail	1,334,828	15.26	Miles	\$ 87,472

By using the original cost per acre and per mile from **Exhibit 6** above and combining it with the excess capacity in each category, the total existing facilities cost basis can be calculated to be \$31.50 million, as shown in **Exhibit 7** below.

Exhibit 7. Impact Fee Cost Basis

Category	Cost per Unit	Reimbursable			Existing Cost Basis
		Units	Units		
Community	\$ 101,336	68.31	Acres		\$ 6,922,262
Neighborhood	64,556	12.14	Acres		783,458
Urban	1,334,781	3.23	Acres		4,312,079
Resource	3,309	237.89	Acres		787,305
Plaza & Pocket Park	-	0.16	Acres		-
Community Center	10,103,796	1.82	Acres		18,416,519
Trail Corridor	1,399	17.06	Acres		23,858
Trail	87,472	2.99	Miles		261,806
Total					\$ 31,507,287

Calculated Impact Fee

This section combines the eligible costs from the project list and the existing cost basis and applies adjustments for fund balance and debt outstanding. The result is a total impact fee per residential equivalent. Recall that there is a projected growth of 33,862 residential equivalents in the City over the forecast period (**Exhibit 2**). By dividing the \$128.09 million impact fee cost basis by the growth in residential equivalents, the impact fee per residential equivalent can be calculated, as shown in **Exhibit 8**.

Exhibit 8. Impact Fee per Residential Equivalent

Calculated Impact Fee	
Project cost basis:	
Proportional projects	\$ 36,773,865
Growth benefit projects	79,739,591
Total project cost basis	116,513,456
Net existing asset cost basis	31,507,287
Less: debt deduction	(14,015,000)
Less: impact fee fund balance	\$ (5,914,645)
Total cost basis	<u>\$ 128,091,097</u>
<i>Growth in Residential Equivalents</i>	33,862
Impact Fee per Residential Equivalent	\$ 3,783

Census data is then used to estimate the number of occupants per dwelling unit and calculate impact fees for residential developments.

Impact Fee Schedule

Using data from the U.S. Census Bureau's American Community Survey, the average dwelling unit in the City of Redmond has 2.19 occupants. By multiplying the \$3,783 impact fee per residential equivalent by this number, the impact fee for the average dwelling unit size can be calculated to be \$8,290 (with some rounding from the exact figures used in the analysis).

Using assumptions from the Snohomish County Buildable Lands Report, the average square footage per employee in different types of non-residential development was determined. By dividing the fee per employee by the square feet per employee and multiplying by 1,000, the impact fee per square foot for non-residential new development can be calculated. The fee schedule representing the maximum impact fee is shown below in **Exhibit 9**.

Exhibit 9. Maximum Impact Fee Schedule

Parks Impact Fee Schedule	Fee Unit	Square Feet per Employee
Residential	\$ 8,290 per Dwelling Unit	n/a
Manufacturing	828 per 1000 Sq. Ft.	500
Wholesale, Transportation and Utilities	414 per 1000 Sq. Ft.	1,000
Retail	592 per 1000 Sq. Ft.	700
Finance, Insurance, and Real Estate	1,183 per 1000 Sq. Ft.	350
Services (not including food services)	1,035 per 1000 Sq. Ft.	400
Government/Education	1,380 per 1000 Sq. Ft.	300
Restaurant	2,070 per 1000 Sq. Ft.	200
Mini-storage	21 per 1000 Sq. Ft.	20,000

Exhibit 10 below provides a closer comparison to the City's existing park impact fee schedule. It incorporates the updated occupancy and employment density data used in **Exhibit 9**, with the exception of "Residential Suites" which is set at the same proportion to the single-family rate as the City's existing schedule.

Exhibit 10. Impact Fee Schedule Alternative

Parks Impact Fee Schedule		Fee Unit	
Single-family Residences	\$ 10,550	per Dwelling Unit	
Multi-family Residences	6,476	per Dwelling Unit	
Residential Suites	3,981	per Residential Suite	
Offices	1,183	per 1000 Sq. Ft.	
Retail Trade	592	per 1000 Sq. Ft.	
Manufacturing	414	per 1000 Sq. Ft.	

Current Methodology Fee Calculation

Calculation Overview

Maximum defensible impact fees are determined by calculating the fair and equitable portion of capacity increasing project costs and dividing these costs by expected growth in units of demand. The unit of demand becomes the basis of the charge.

The City's current parks impact fee methodology is calculated using hours of park use as a level-of-service metric. The expected growth in the population and employment is measured in expected hours of park use. Growth-related project costs are then distributed to each type of development based on the expected proportion of hours attributable to that type. These costs are divided by the expected growth in units (either number of dwelling units or 1,000 square feet of gross-floor area) to accommodate the expected growth. This leads to a calculated fee per dwelling unit or per 1,000 square feet.

Growth

As defined in the previous method, the City is expecting growth of 29,003 residents and 44,388 employees during the forecast period. This growth in population is converted to expected park usage hours through calculated dwell times based on PlacerAI data. **Exhibit 11** shows the total hours of new park usage per week expected during the forecast period.

Exhibit 11. Population Growth

Calculation	
Number of New Residents	29,003
Number of New Employees	44,388
Hours per Resident per Week	5.5
Hours per Employee per Week	2.0
Total Hours	245,697.9

The portion of hours attributed to employees and residents is calculated by multiplying the number of new users by the hours per growth category and dividing that product by the total hours calculated. This portion is applied to the total growth-related project cost basis of \$116.51 million as calculated in **Exhibit 8**.

Finally, this portion of project costs is divided by the new growth in 1,000s of square feet. This was estimated by multiplying the growth in residential equivalents by the square footage occupied by a single resident on average. The final calculation is shown in **Exhibit 12**.

Exhibit 12. Impact Fee Calculation (Current Approach)

Calculation	
Percent Hours Residential	64.7%
Percent Hours Industrial	4.5%
Percent Hours Non-industrial	30.8%
Development Share of Growth	\$ 116,513,456
Estimated new 1,000 Sq Ft Development	23,586.91
Residential Fee	\$ 3,194
Industrial Fee	224
Non-industrial Fee	1,521

Comparison of Results

The current methodology leads to a calculated fee of \$3,194 per 1,000 square feet of new development compared to \$3,783 per new residential equivalent by using the standards-based approach. In order to compare these fees fairly, they must be applied to a typical dwelling unit within the City.

The average Redmond dwelling unit contains 1,526 square feet and 2.19 residents. Multiplying the current methodology calculated fee by the average dwelling unit size divided by 1,000 (1.526) leads to a fee per dwelling unit of \$4,876. Similarly, by multiplying the calculated standards-based approach fee by the average occupancy (2.19), a maximum defensible fee of \$8,290 is calculated.

The fee from each methodology is summarized below in **Exhibit 13**.

Exhibit 13. Calculated Fee Summary

Methodology	Calculated Fee Unit		Calculated Fee per SFR
Current	\$	3,194 Per 1,000 Sq Ft	\$ 4,876
Standards-Based	\$	3,783 per Residential Equivalent	\$ 8,290

Implementation

This section addresses practical aspects of implementing the calculated impact fees.

Indexing

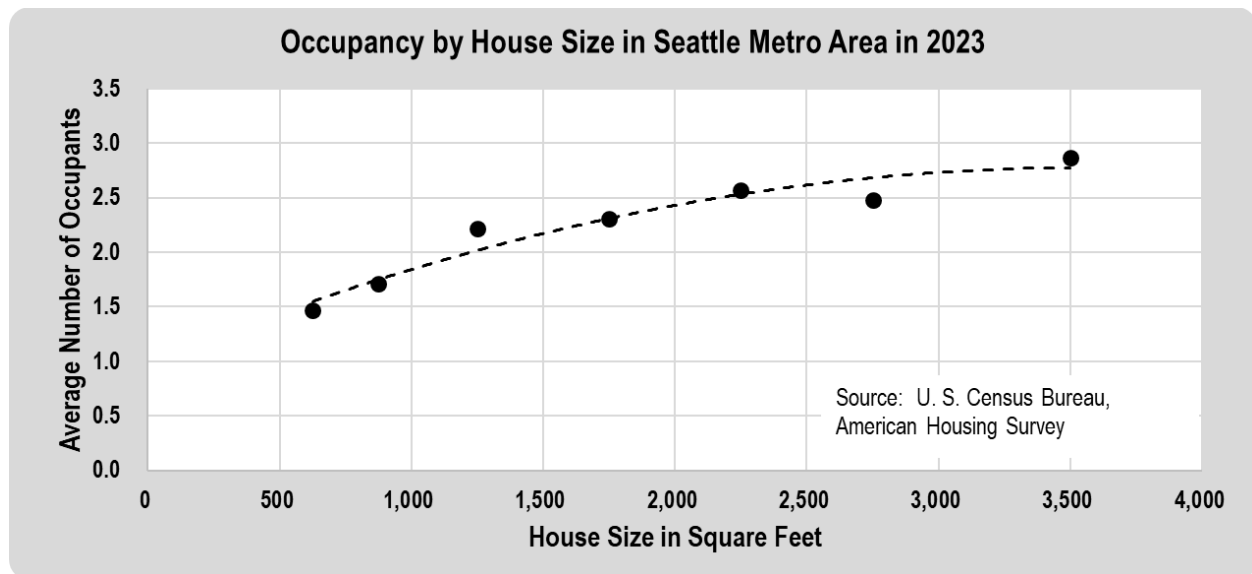
FCS recommends that the City index its impact fees using the Construction Cost Index prepared by the *Engineering News-Record* so that the impact fees at least partially respond to the change in project costs over time due to inflation. It is also recommended that the City continues its practice of periodically updating its impact fees to ensure that they recover the full cost of growth and its associated demand for City facilities.

Scaling

RCW 82.02.060(1) now requires "The [impact fee] schedule shall reflect the proportionate impact of new housing units, including multifamily and condominium units, based on the square footage, number of bedrooms, or trips generated, in the housing unit in order to produce a proportionally lower impact fee for smaller housing units." FCS believes that the square footage of the home is the best fit for scaling impact fees because of its correlation with occupancy.

FCS used data from the US Census Bureau and American Housing Survey to estimate at what point the home size no longer correlates with the number of occupants (3,500 square feet) in the surrounding metro area. **Exhibit 14** shows the average occupancy as a function of home size in the local area.

Exhibit 14. Occupancy by Home Size



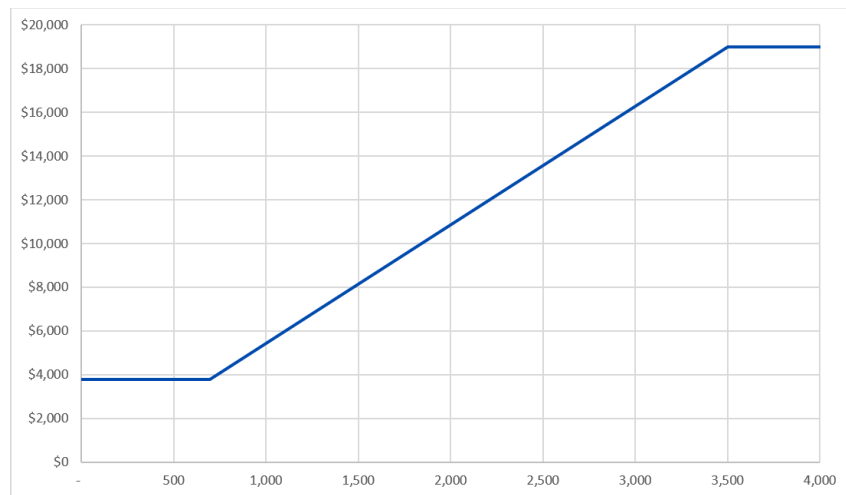
In order to calculate a scaled per foot charge across all residential types, FCS used a weighted average to find the appropriate blended residential dwelling unit size and associated fee for the City. Since 45 percent of residential dwelling units are single family residences in the City of Redmond, the blended residential dwelling unit size and associated fee are similarly weighted. The square foot charge is calculated by dividing the calculated dwelling charge by this number, 1,526 square feet. To maintain a proportional fee, FCS recommends implementing a

minimum and maximum fee at 697 square feet and 3,500 square feet, respectively. The fee per occupant can be found by dividing the calculated fee by the average occupancy within the City. FCS determined average occupancy through US Census and ACS reports. **Exhibit 15** outlines the calculation of the scaled impact fees. **Exhibit 16** shows the fees with minimum and maximum plotted visually.

Exhibit 15. Scaling of Fees

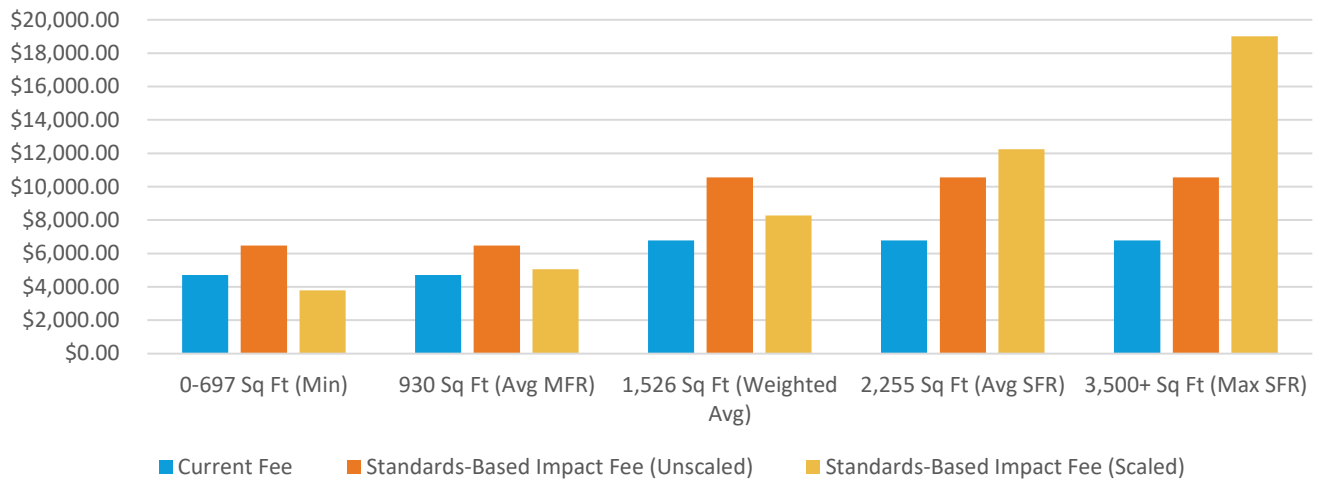
Calculated Impact Fees		Parks
Blended Impact Fee per DU	\$	8,290
Occupants per Average DU		2.19
Sq Ft per Average DU		1,526
Impact Fee per Occupant	\$	3,783
Impact Fee per Sq Ft		5.43
Minimum Impact Size		697
Minimum Fee	\$	3,783
Max Proportionate Impact Size (Sq Ft)		3,500
Maximum Fee	\$	19,007

Exhibit 16. Impact Fee Graph



Note that, if the City adopts a scaled impact fee, the impact fee for certain dwelling unit types will decrease relative to the City's existing impact fee schedule. The dwelling units of average size (1,526 square feet) or larger will pay a higher park impact fee. This effect is shown in **Exhibit 17** below, which calculates the impact fee under five different dwelling unit size scenarios. To provide an apples-to-apples comparison, the updated maximum park impact fee is also shown using the City's current method of charging single-family and multi-family dwelling units.

Exhibit 17. Impact Fee Comparisons





Memorandum

Date: 7/28/2026

Meeting of: Committee of the Whole - Parks and Environmental Sustainability

File No. CM 26-461

Type: Committee Memo

TO: Committee of the Whole - Parks and Environmental Sustainability

FROM: Mayor Angela Birney

DEPARTMENT DIRECTOR CONTACT(S):

Parks	Loreen Hamilton	425-556-2336
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DEPARTMENT STAFF:

Parks	Chris Weber	Cultural Arts Supervisor
Parks	Brittany Pratt	Recreation Business Manager

TITLE:

4Culture Art Grant Approval

OVERVIEW STATEMENT:

City staff are seeking approval from City Council to authorize the Mayor to accept a 4Culture Grant Contract in the amount of \$72,000 for use in funding Cultural Arts projects, including the 7th annual Public Art Intensive Eastside workshop and the temporary public art exhibit at the 4th annual Downtown Redmond Art Walk.

☒ **Additional Background Information/Description of Proposal Attached**

REQUESTED ACTION:

☐ **Receive Information**

☒ **Provide Direction**

☐ **Approve**

REQUEST RATIONALE:

- **Relevant Plans/Policies:**
2013 Cultural Corridor Master Plan, 2015 PARCC Plan, 2017 Public Art Master Plan
- **Required:**
N/A
- **Council Request:**
N/A
- **Other Key Facts:**
N/A

OUTCOMES:

Cultural Arts programs and projects enhance livability in Redmond and contribute to making Redmond a great place to

Date: 7/28/2026

Meeting of: Committee of the Whole - Parks and Environmental Sustainability

File No. CM 26-461

Type: Committee Memo

live, work, play, and invest.

COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:

- **Timeline (previous or planned):**
N/A
- **Outreach Methods and Results:**
N/A
- **Feedback Summary:**
N/A

BUDGET IMPACT:

Total Cost:

N/A

Approved in current biennial budget:

☒ Yes

☐ No

☐ N/A

Budget Offer Number:

000249 (Arts & Community Events)

Budget Priority:

Vibrant & Connected

Other budget impacts or additional costs:

☐ Yes

☒ No

☐ N/A

If yes, explain:

N/A

Funding source(s):

Arts Activity Fund, 4Culture Grant

Budget/Funding Constraints:

N/A

☐ Additional budget details attached

COUNCIL REVIEW:

Previous Contact(s)

Date	Meeting	Requested Action
N/A	Item has not been presented to Council	N/A

Proposed Upcoming Contact(s)

Date	Meeting	Requested Action
------	---------	------------------

Date: 7/28/2026

Meeting of: Committee of the Whole - Parks and Environmental Sustainability

File No. CM 26-461

Type: Committee Memo

8/3/2026	Special Meeting	Approve
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Time Constraints:

Recommending approval to approve/accept the 4Culture Grant Contract in September to receive funds for Fall projects.

ANTICIPATED RESULT IF NOT APPROVED:

Reduced funding available for remaining 2026 projects.

ATTACHMENTS:

Attachment A: 4Culture Grant Contract



GRANT INFORMATION

TEL 206.296.7580
TTY 711

101 PREFONTAINE PL S
SEATTLE WA 98104

WWW.4CULTURE.ORG

CONTRACTOR INFORMATION

City of Redmond
PO Box 97010
Redmond, Washington 98073
(425) 556-2313

Your Contract #: 126153A
Arts Sustained Support - 1750
Motion #: 2024-62

PROGRAM INFORMATION

Attached is your Contract with 4Culture for \$72,000.00 (2026 award) and \$72,000.00 (projected 2027 award) for the *2026 Arts Sustained Support - LAA* project. Please note that while 2026 award amounts are final, the 2027 award amounts are subject to actual tax revenue collected and may be adjusted based on final collection figures. The contract starts on 01/01/26 and ends on 12/31/2027.

For questions, contact Bret Fetzer at bret.fetzer@4culture.org or (206) 263-1599.

SCOPE OF SERVICE

Contractor shall provide the following services in accordance with the application submitted to and approved by the 4Culture Board:

Support for 2026 and 2027 Programs, including events or activities occurring between Jan 1, 2026 and Dec 31, 2027 which are open and publicized to the community, the actual expenses incurred by Contractor for which exceed the Grant Amount.

Funds are provided on a cost reimbursement basis, including any overhead, personnel, rent, utilities insurance, and related annual operating expenses necessary as part of the production of activities and experiences supported by this Grant.

Grant funds shall be payable on the following schedule:

- You may submit a payment request for the first 50% of your **2026** award after the contract is signed by all parties. This payment represents reimbursement for planning and development work for the year ahead as well as public benefits provided by February 15.
- You may submit a payment request for the second 50% of your **2026** award after November 1. This payment represents reimbursement for public benefits provided from February 15 through December 31.
- You may submit a payment request for the first 50% of your **2027** award after February 15, 2027.

- You may submit a payment request for the second 50% of your **2027** award after November 1, 2027.
- Alternate payment request option: You may elect to submit a single payment request for 100% of your annual award after November 1 of either year, if you prefer.
- Forfeiture Clause: Please note that if you have not submitted your payment request for your annual allocation by January 8 of the following year, it will be considered forfeited by 4Culture.

Your payment request will include the following required data and documentation:

First 50% Payment Request:

- Quantitative reporting on events, attendance and open hours for your organization for the previous calendar year
- A brief planning and development narrative describing what programs related to your public benefit do you plan to execute this year (150 words)

Second 50% Payment Request:

- Public Benefit Narrative: (What have you accomplished in your contract scope, and how? Is there anything you were unable to accomplish, and if so, why?). Narrative length will vary depending on award size as follows:
 - Awards under \$100,000: 300 to 500 words
 - Awards \$100,001 - \$300,000: 750 to 1,000 words
 - Awards \$300,001+: 1,500 to 2,000 words
- Annual financial reporting, as reflected in the Financial Forms section, and annual Demographic Survey, as found in your organizational profile at [apply.4culture.org/](https://www.4culture.org/) each year
- Photos of the events and activities supported by this Grant
- Prominent acknowledgment of 4Culture is required of all recipients for use in all publicity and promotional materials, including, but not limited to brochures, websites, press releases, programs, posters, public service announcements, flyers and advertisements. You may obtain an electronic file of the 4Culture logo on our website at <https://www.4culture.org/grants-artist-calls/4culture-logo/>
- Statement on the impact of this funding from a Board Officer or senior staff member. (ONLY for organizations with awards of \$100,001+)
- One to three testimonials from program participants (ONLY for organizations with awards of \$300,001+)
- Independent, third-party audit of your financial records for the preceding accounting year (ONLY for organizations with awards of \$300,001+)

PUBLIC BENEFIT

As a Local Arts Agency you agree to provide artistic services to the residents and visitors of your community on behalf of your city. These services can include but are not limited to: public performances, festivals, concerts, literary readings such as poetry or spoken word, youth programs, funding for artist calls and commissions, stewarding public artwork, and other related artistic activities and events for the public. Access to these events will be made accessible and available to the public.

CONTRACT TERM

The Term of this Contract shall commence on the date that both parties have signed and shall end on December 31, 2027.

CONTRACTOR INSTRUCTIONS

Please electronically sign this Contract within two weeks of receipt and return any required enclosures. You will not be able to make changes to this Contract. If there is an error in the document, or if you need to request changes in your Scope of Service or other items, please contact your Program Manager listed above.

1. **Services** – Please review the information, Scope of Work, and Public Benefit sections above carefully. These explain the services you are agreeing to provide in accordance with the application you submitted to 4Culture.
2. **Enclosures** – Please complete any required enclosures and provide them to 4Culture. Please view our [contract enclosure](#) instructions (see step 3) to download fillable forms and get instructions on where to upload your documents.
 - a. Items to be returned **at the time you sign the contract**:
 - IRS Form W-9
 - b. Please review your specific grant program requirements at 4Culture’s website: [Manage Your Award](#).
3. **4Culture Logo** – For details of the requirements for acknowledging 4Culture support, please refer to Section I, C. of the contract. The [4Culture logo](#) is available for download in PDF, EPS, and Jpeg formats.
4. **Signature** – Follow the link in the e-mail message - you will be walked through a few simple steps to read and sign the contract at Conga Sign. A copy of the Contract will be e-mailed to you as a PDF after it has been signed by 4Culture’s Executive Director.

SUSTAINED SUPPORT CONTRACT (Lodging Tax Funding)

THIS SUSTAINED SUPPORT CONTRACT (this "Contract") is entered into by THE CULTURAL DEVELOPMENT AUTHORITY OF KING COUNTY ("4Culture"), whose address is 101 Prefontaine Place South, Seattle, WA 98104-2672 and telephone number is (206) 296-7580 and the Contractor as named on the attached Grant Information Sheet ("Contractor"). Contractor is an art, cultural or historical organization qualified to receive funds pursuant to King County Code Sections 2.48 and 4.40 and RCW 67.28.180 as may be amended hereinafter. The 4Culture Board of Directors approved providing funds for operating support pursuant to this Contract in the motion referenced in the Grant Information Sheet

4Culture desires to provide operating support funds to Contractor pursuant to King County Code Sections 2.48.108-.109, with which Contractor shall render certain services to King County citizens for the benefit of King County citizens. Contractor's direct provision of arts and/or heritage programming and experiences to the King County residents and visitors, as more specifically described on the Grant Information Sheet, is referred to herein as "Public Benefit Services."

4Culture is organized pursuant to King County Ordinances 14482, 18684, and 19036 and RCW 35.21.730, *et seq.* RCW 35.21.750 provides as follows: "[All] liabilities incurred by such public corporation, commission, or authority shall be satisfied exclusively from the assets and properties of such public corporation, commission or authority and no creditor or other person shall have any right of action against the city, town, or county creating such corporation, commission, or authority on account of any debts, obligations, or liabilities of such public corporation, commission, or authority."

The legislative authority of 4Culture has found and declared that providing funds to Contractor in consideration of the Public Benefits provided hereunder constitutes a public purpose with the meaning of Article VII, Section 1 of the Washington State Constitution for which public funds may properly be expended or advanced.

NOW, THEREFORE, in consideration of payments, covenants, and agreements hereinafter mentioned, to be made and performed by the parties hereto, the parties covenant and do mutually agree as follows:

I. SCOPE OF SERVICES

A. Contractor shall perform the Scope of Services, provide the Public Benefits, and comply with all requirements set forth hereinafter and in the Grant Information Sheet.

B. Funds awarded under this Contract shall be used solely to reimburse Contractor for some or all of its operating expenses incurred during the performance of the

Scope of Services described on the Grant Information Sheet. Such reimbursable operating expenses may include, but are not limited to, start-up costs, funding for staff positions, rent, mortgage, or loan payment assistance, and costs incurred to develop and grow Contractor's cultural programming. Contractor shall perform the Scope of Services and submit its request for reimbursement hereunder on or before January 8, 2028 for your 2026 allocation, and on or before January 8, 2029 for your 2027 allocation. ("Reimbursement Expiration Date.") After those dates, any remaining award will be considered forfeited.

C. Contractor agrees to acknowledge 4Culture support in all marketing and promotional materials, websites, brochures, press releases, advertisements, signage and other related materials during the period this contract is in force, with the credit line "our work is supported, in part, by an award from 4Culture", and/or by the use of the 4Culture logo.

II. DURATION OF CONTRACT

This Contract shall commence on the Effective Date and shall terminate upon the earlier of (1) 4Culture's payment of a Contractor invoice that exhausts the funds available to Contractor under this Contract or (2) the Reimbursement Expiration Date. This Contract, however, may be terminated earlier as provided in Section IV hereof.

III. COMPENSATION AND METHOD OF PAYMENT

A. 4Culture shall reimburse Contractor for its actual and authorized expenditures incurred in satisfactorily completing the Scope of Services and otherwise fulfilling all requirements specified in this Contract in an aggregate amount as indicated on the Grant Information sheet.

B. Contractor may apply to 4Culture for reimbursement upon completion of a phase of the Scope of Services (if phases are specified on the Grant Information sheet). The final invoice for reimbursement shall include a general description (and reasonable documentation) of the operating expenses incurred by Contractor during the term of this Contract.

C. Accompanying the final invoice, Contractor shall also submit a brief report on and digital images of publishable quality of the Public Benefits it provided during the term of this Contract. Contractor consents to 4Culture's use of the report and images to publicize its grant programs. Technical specifications required for image files are available in the "Manage Your Award" section of the 4Culture website.

D. If Contractor fails to comply with any terms or conditions of this Contract or to provide in any manner the Scope of Services agreed to herein, 4Culture may withhold any payment to Contractor until 4Culture is satisfied that corrective action, as specified by 4Culture, has been completed. This right is in addition to and not in lieu of the 4Culture right to terminate this contract as provided in Section IV, any other rights of 4Culture under this Contract and any other right or remedy available to 4Culture at law or in equity.

IV. TERMINATION OF AGREEMENT

A. If, through any cause, Contractor shall fail to fulfill in a timely and proper manner its obligations under this Contract or if Contractor shall violate any of its covenants, agreements or stipulations of this Contract, 4Culture may terminate this Contract and withhold any remaining funds allocated for use under this Contract. Prior to so terminating this Contract, 4Culture shall submit written notice to Contractor describing such default or violation. 4Culture shall not terminate this Contract if 4Culture determines that Contractor has, within twenty (20) days of the date of such notice, fully corrected such default or violation.

B. Reimbursement for services performed by Contractor, and not otherwise paid for by 4Culture prior to the effective date of a termination under subsection A herein, shall be remitted to Contractor as reasonably determined by 4Culture.

V. MAINTENANCE OF RECORDS

A. Contractor shall maintain accounts and records, including personnel, property, financial, insurance and programmatic records and other such records as may be deemed necessary by 4Culture to ensure proper accounting for all contract funds and compliance with this Contract. All such records shall sufficiently and accurately reflect all direct and indirect costs of any nature expended and services provided in the performance of this Contract.

B. These records shall be maintained for a period of six (6) years after termination of this Contract unless a longer retention period is required by law.

VI. AUDITS AND EVALUATIONS

A. The records and documents with respect to all matters covered by this Agreement shall be subject at all times to inspection, review or audit by 4Culture and/or federal/state officials so authorized by law during the performance of this Agreement and six (6) years after termination hereof.

B. Contractor shall provide right of access to its facilities, including by any subcontractor to 4Culture, the King County, state and/or federal agencies or officials at all reasonable times in order to monitor and evaluate the services provided under this Contract. 4Culture will give advance notice to Contractor in the case of fiscal audits to be conducted by 4Culture.

C. Contractor agrees to cooperate with 4Culture in the evaluation of Contractor's performance under this contract and to make available all information reasonably required by any such evaluation process. The results and records of said evaluations shall be maintained and disclosed in accordance with RCW Chapter 42.56 (Public Records Act).

VII. CONTRACT MODIFICATIONS

No modification or amendment of this Contract shall be valid unless made in writing and signed by the parties hereto.

VIII. NO WAIVERS

4Culture's failure to insist upon the strict performance of any provision of this Contract or to exercise any right based upon a breach thereof or the acceptance of any performance during such breach shall not constitute a waiver of any right under this Contract.

IX. FUTURE SUPPORT

4Culture makes no commitment to support the services contracted for herein nor guarantee regarding the success of the services and assumes no obligation for future support of the Project except as expressly set forth in this Agreement.

X. HOLD HARMLESS AND INDEMNIFICATION

A. Contractor is an independent contractor, and shall determine the means of accomplishing the results contemplated by this Contract. Neither Contractor nor its officers, agents or employees are employees of the 4Culture for any purpose. Contractor shall comply with all applicable federal and state laws and regulations regarding employment, minimum wages and hours, and discrimination in employment. Contractor is responsible for determining the compensation of its employees, for payment of such compensation, and for all federal and/or state tax, industrial insurance, and Social Security liability that may result from the performance of and compensation for these services. Contractor and its officers, agents, and employees shall make no claim of career service or civil service rights which may accrue to a 4Culture employee under state or local law. 4Culture assumes no responsibility for the payment of any compensation, wages, benefits, or taxes by, or on behalf of Contractor, its employees and/or others by reason of this Contract. To the extent allowed by law, Contractor shall protect, defend, indemnify and save harmless 4Culture and its officers, agents, and employees from and against any and all claims, costs, and/or losses whatsoever occurring or resulting from (1) Contractor's failure to pay any such compensation, wages, benefits, or taxes; (2) the supplying to Contractor of work, services, materials, or supplies by Contractor employees or other suppliers in connection with or support of the performance of this Contract. Contractor shall also defend, indemnify, and save harmless 4Culture, and its officers, agents, and employees, from and against any and all claims made by Contractor's employees arising from their employment with Contractor.

B. To the full extent provided by applicable law, Contractor shall protect, defend, indemnify, and save harmless 4Culture its officers, employees, and agents from any and all costs, claims, judgments, and/or awards of damages, arising out of or in any way resulting from the use of the Cultural Organization Equipment or the acts or omissions of Contractor,

its officers, employees, and/or agents, except to the extent resulting from 4Culture's sole negligence. Contractor agrees that its obligations under this subparagraph extend to any claim, demand, and/or cause of action brought by or on behalf of any employees, or agents. If this Agreement is a "a covenant, promise, agreement or understanding in, or in connection with or collateral to, a contract or agreement relative to the construction, alteration, repair, addition to, subtraction from, improvement to, or maintenance of, any building, highway, road, railroad, excavation, or other structure, project, development, or improvement attached to real estate" within the meaning of RCW 4.24.115, then Contractor shall so protect, defend, indemnify, and save harmless 4Culture its officers, employees, and agents only to the extent of Contractor's, its officers', employees', and/or agents' negligence. Contractor agrees that its obligations under this subparagraph extend to any claim, demand, and/or cause of action brought by or on behalf of any employees, or agents.

XI. CONFLICT OF INTEREST

A. Chapter 42.23 RCW (Code of Ethics for Municipal Officers--Contract Interests) is incorporated by reference as if fully set forth herein and Contractor agrees to abide by all the conditions of said Chapter. Failure by Contractor to comply with any requirements of such Chapter shall be a material breach of contract.

B. In addition, Contractor represents, warrants and covenants that no officer, employee, or agent of 4Culture who exercises any functions or responsibilities in connection with the planning and implementation of the Scope of Services or shall have any beneficial interest, directly or indirectly, in this Contract. Contractor further represents, warrants and covenants neither it nor any other person beneficially interested in this Contract has offered to give or given any such officer, employee, or agent of 4Culture, directly or indirectly, any compensation, gratuity or reward in connection with this Contract. Contractor shall take all appropriate steps to assure compliance with this provision.

XII. INSURANCE REQUIREMENTS

A. Contractor shall procure, at its sole cost and expense, Commercial General Liability ("CGL") insurance against claims for injuries to persons or damages to property which may arise from, or in connection with performance of the Scope of Services by Contractor, its agents, representatives, employees, and/or subcontractors. Contractor shall pay the costs of such insurance. Each policy shall be written on an "Occurrence" basis.

B. The CGL insurance policy shall contain, or be endorsed to contain, the following provisions:

1. 4Culture, its officers, employees and agents are to be covered as primary additional insureds for the duration of this Contract.

2. Contractor's insurance coverage shall be primary insurance as respect any all claims made against 4Culture, its officers, employees, and agents, arising from the use of the Cultural Organization Equipment acquired under this Contract. Any insurance and/or self-insurance maintained by 4Culture, its officers, employees, or agents shall not contribute with Contractor's insurance or benefit Contractor in any way.

3. Contractor's insurance shall apply separately to each insured against whom claim is made and/or lawsuit is brought, except with respect to the limits of the insurer's liability.

C. Insurance coverage required herein shall not be suspended, voided, canceled, reduced in coverage or in limits, except as reduced in aggregate by paid claims, at any point during the duration of this Contract. No material change, or cancellation or nonrenewal of any policy required by this contract shall occur without thirty (30) days' prior written notice to 4Culture.

D. Unless otherwise approved in writing by 4Culture, insurance is to be obtained from insurers with a Best's rating of no less than A:VIII, or, if not rated with Best's, with minimum surpluses the equivalent of Bests' surplus size VIII.

E. 4Culture, reserves the right to request that contractor submit the certificate(s) of insurance evidencing compliance with all requirements set forth above.

XIII. NONDISCRIMINATION

During the performance of this Contract, Contractor shall comply with state, federal and local legislation requiring nondiscrimination in employment and the provision of services to the public, including, but not limited to: Title VI of the Civil Rights Act of 1964; chapter 49.60 RCW (the Washington state law against discrimination); K.C.C. chapter 12.16 regarding discrimination and affirmative action in employment by Contractors, subcontractors and vendors; K.C.C. chapter 12.17 prohibiting discrimination in contracting; K.C.C. chapter 12.18 requiring fair employment practices; K.C.C. chapter and 12.22 prohibiting discrimination in places of public accommodation. Without limiting the foregoing, Contractor agrees that no person shall, on the basis of basis of sex, race, color, national origin, religious affiliation, disability, sexual orientation, gender identity or expression, age, ancestry, parental status, marital status, use of service or assistive animal, language, or geography, be denied the benefits of, or be subjected to discrimination under any of its programs or activities.

XIV. GENERAL PROVISIONS

A. Modifications. No modification or amendment of this Contract shall be valid unless made in writing and signed by the parties hereto.

B. No Waivers. 4Culture's failure to insist upon the strict performance of any provision of this Contract or to exercise any right based upon a breach thereof or the acceptance of any performance during such breach shall not constitute a waiver of any right under this Contract.

C. Severability. In the event any term or condition of this Contract or application thereof to any person or circumstances is held invalid, such invalidity shall not affect other terms, conditions, or applications of this Contract that can be given effect without the invalid term, condition, or application. To this end the terms and conditions of this Contract are declared severable.

D. Entire Agreement. This Contract contains the entire agreement and understanding of the Parties with respect to the subject matter hereof, and supersedes all prior and contemporaneous oral and written understandings, agreements, or other undertakings between the Parties.

E. Attorneys' Fees; Expenses. Contractor agrees to pay upon demand all of 4Culture's costs and expenses, including attorneys' fees and 4Culture's legal expenses, incurred in connection with the enforcement of this Contract. 4Culture may pay someone else to help enforce this Contract, and Contractor shall pay the costs and expenses of such enforcement. Costs and expenses include 4Culture's attorneys' fees and legal expenses whether or not there is a lawsuit, including attorneys' fees and legal expenses for bankruptcy proceedings (and including efforts to modify or vacate any automatic stay or injunction), appeals, and any anticipated post-judgment collection services. Contractor also shall pay all court costs and such additional fees as may be directed by the court.

F. No County Liability For 4Culture Liabilities. 4Culture is organized pursuant to County Ordinance 14482, as amended, and RCW 35.21.730, *et seq.* RCW 35.21.750 provides as follows: "[All] liabilities incurred by such public corporation, commission, or authority shall be satisfied exclusively from the assets and properties of such public corporation, commission or authority and no creditor or other person shall have any right of action against the city, town, or county creating such corporation, commission, or authority on account of any debts, obligations, or liabilities of such public corporation, commission, or authority."

G. Notices. Any notice, consent, demand, or other communication hereunder shall be in writing and shall be deemed to have been given if delivered in person or deposited in any United States Postal Service mailbox, sent by registered or certified mail, return receipt requested and first-class postage prepaid, addressed to the Party for whom it is intended as indicated on the Grant Information Sheet (as may be changed by written notice to the other Party pursuant to this provision).

H. Interpretation. The section and subsection captions in this Contract are for convenience only and shall not control or affect the meaning or construction of any

provision of this Contract.

I. Time. Time is of the essence with respect to the performance of all obligations of this Contract.

J. Governing Law. This Contract shall be governed by and construed in accordance with the laws of the State of Washington. The venue of any suit or arbitration arising under this Contract shall be in King County, Washington and if a lawsuit, in King County Superior Court.

K. Third Parties. Except as expressly provided herein, nothing in this Contract shall be construed to permit anyone other than the Parties hereto and their successors and assigns to rely upon the covenants and agreements herein contained nor to give any such third party a cause of action (as a third-party beneficiary or otherwise) on account of any nonperformance hereunder.

L. Survival. The terms and conditions of Sections IV – VI, inclusive, and X shall survive the termination of this Contract and shall be continuing obligations of the parties.

4CULTURE:

CONTRACTOR:

Brian J. Carter,
Executive Director

Angela Birney,
Mayor of City of Redmond

Date: / / 2026

Date: / / 2026



Memorandum

Date: 7/28/2026

Meeting of: Committee of the Whole - Parks and Environmental Sustainability

File No. CM 26-457

Type: Committee Memo

TO: Committee of the Whole - Parks and Environmental Sustainability

FROM: Mayor Angela Birney

DEPARTMENT DIRECTOR CONTACT(S):

Executive	Lisa Maher	425-556-2427
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DEPARTMENT STAFF:

Executive	Zach Houvener	Deputy - Equity and Strategic Services
Executive	Jenny Lybeck	Sustainability Manager
Executive	Micah Bonkowski	Sustainability Program Administrator

TITLE:

Environmental Sustainability Action Plan Implementation Update: E-Mobility

OVERVIEW STATEMENT:

This report includes an informational update on implementation activities advancing the City's e-mobility work, in alignment with the 2025 Environmental Sustainability Action Plan (ESAP) and Transportation Master Plan. Activities are summarized in Attachment A.

☒ **Additional Background Information/Description of Proposal Attached**

REQUESTED ACTION:

☒ **Receive Information**

☐ **Provide Direction**

☐ **Approve**

REQUEST RATIONALE:

- **Relevant Plans/Policies:**
Environmental Sustainability Action Plan, Transportation Master Plan, Climate Emergency Declaration, City of Redmond Operations Zero Carbon Strategy, Community Strategic Plan
- **Required:**
N/A
- **Council Request:**
N/A
- **Other Key Facts:**
The [2025 Environmental Sustainability Action Plan \(ESAP\)](#)

<https://www.redmond.gov/DocumentCenter/View/40532> serves as a five-year roadmap for the City and Redmond community to enhance natural systems, achieve net-zero carbon emissions, and create an environmentally sustainable community.

Under the ESAP's *Big Move 3: Provide Accessible and Sustainable Transportation*, the City is prioritizing strategies that level the playing field for non-vehicle transportation modes and encourage community members to choose low-carbon transportation options.

The Redmond Transportation Master Plan (TMP) identifies the projects, programs, and investments that are needed to realize a multimodal transportation system that supports Redmond's transition from "suburb to city."

The TMP includes an E-Mobility Strategy, which outlines Redmond's goals for advancing electric-mobility and EV infrastructure, while also acknowledging the need to reduce vehicle trips overall. The City's E-Mobility Strategy builds upon the work and works in concert with the ESAP.

OUTCOMES:

See Attachment A for a summary of implementation highlights.

COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:

- **Timeline (previous or planned):**
N/A
- **Outreach Methods and Results:**
N/A
- **Feedback Summary:**
N/A

BUDGET IMPACT:**Total Cost:**

N/A

Approved in current biennial budget:☐ Yes☐ No☒ N/A**Budget Offer Number:**

The memo includes updates across multiple departments and divisions.

Budget Priority:

Healthy and Sustainable

Other budget impacts or additional costs:☐ Yes☐ No☒ N/A***If yes, explain:***

N/A

Funding source(s):

Date: 7/28/2026

Meeting of: Committee of the Whole - Parks and Environmental Sustainability

File No. CM 26-457

Type: Committee Memo

This memo includes updates across multiple departments and divisions.

Budget/Funding Constraints:

N/A

☐ Additional budget details attached

COUNCIL REVIEW:

Previous Contact(s)

Date	Meeting	Requested Action
N/A	Item has not been presented to Council	N/A

Proposed Upcoming Contact(s)

Date	Meeting	Requested Action
N/A	None proposed at this time	N/A

Time Constraints:

N/A

ANTICIPATED RESULT IF NOT APPROVED:

N/A

ATTACHMENTS:

Attachment A: E-Mobility Update

Environmental Sustainability Action Plan

E-Mobility Overview

Background

Over the past year, the City adopted the updated 2025 Environmental Sustainability Action Plan and the Transportation Master Plan (TMP), establishing a unified vision for a cleaner, more efficient transportation system. Together with Redmond 2050, the City is prioritizing strategies to reduce vehicle miles traveled and transportation emissions by expanding mobility choices, reducing reliance on single-occupancy vehicle trips, and making it easier for people to choose low-carbon transportation options.

Transportation accounts for approximately 23% of Redmond's 2024 communitywide greenhouse gas emissions. This summary highlight efforts to implement the TMP E-Mobility Strategy and the ESAP's *Big Move 3: Provide Accessible and Sustainable Transportation*. This work is a collaborative effort between Executive, Public Works, Parks, and Planning departments.

Current State

In 2025, 11% of the vehicles registered in Redmond were electric or plug in hybrid vehicles and 10% were hybrid vehicles. It is estimated that by 2030 the city will have 16,000 electric vehicles on the road. To support these vehicle charging needs, it is estimated Redmond will need approximately 875 public Level 2 charging ports. This is a significant increase from the 107 public ports available today.

E-Mobility Priorities

As the City transitions from e-mobility planning to implementation, it is prioritizing three key buckets of work, including increasing access to electric mobility options, catalyzing community-hosted infrastructure, and leading by example within City operations. This body of work is quickly evolving and growing, but key program highlights are summarized below.

1. Expand Access to Community Charging and All Electric Active Mobility Options

To ensure that all residents can benefit from electric transportation options, regardless of socioeconomic status, the City is prioritizing solutions to expand options for residents who cannot charge at home, or cannot access the transit system.

Highlights

- In June, the City launched the Pedal Forward Ebike Rebate program in partnership with the cities of Issaquah and Bellevue. Rebate applications closed on June 29, and the City received more than 367 eligible applications. The City anticipates distributing around 40 income qualified and 60 standard rebates to Redmond residents. The program is partially funded through a PSE Transportation Emissions Reduction Grant.
- The Redlink EV shuttle pilot launched in March of 2026 to address the short vehicle trips that are often a barrier to community members accessing light rail. The grant funded pilot will run until June of 2027.
- After the successful 2019 micro-mobility pilot, the City contracted with Lime as the primary micro-mobility program vendor beginning in January of 2025. Since 2019, the program has served over 300,000 riders with an average trip length of 0.8 miles. Approximately 136 ebikes and scooters are available each day in Redmond.

Environmental Sustainability Action Plan

E-Mobility Overview

2. Catalyze Community Infrastructure Through Codes, Policies, and Partnerships

The City plays a key role in shaping the conditions that make EV adoption easy, affordable, and accessible for residents and businesses. Updating code, and permit requirements, and working with PSE will ensure that these systems work together to support the EV transition.

Highlights

- The City is participating in the free technical assistance program, Forth Mobility Charging Smart Program, to review the city's codes and policies and identify barriers to EV infrastructure installations and inform future code updates.
- As part of Redmond 2050 code package, Redmond now requires all new multifamily parking to be 100% EV ready. This compliments state requirements that all new single-family homes with off-street parking must include at least one EV ready parking space, and all new commercial and multi-family housing must have 10% of spaces with installed chargers and 10% of spaces that are EV ready.
- The City formed an Internal Autonomous Vehicle Working Group to develop goals, guiding principles, and a policy framework in anticipation of future legislation and industry engagement.
- The City partnered with PSE to install two PSE-owned curbside pole chargers in the Marymoor Village neighborhood. This will add public infrastructure to an area with minimal public charging. Construction is scheduled to begin in late July.

3. Modernize City Operations

In 2024, the City fleet accounted for 28% of City operations GHG emissions. The City is prioritizing fleet rightsizing, electrification, and the use of clean fuels to reduce emissions. The current fleet has 17 EVs, 6 plug in hybrid EVs, 19 hybrids, and 39 bi-fuel (propane) vehicles. These vehicles are supported by 28 dedicated fleet charging ports.

Highlights

- In 2023, the City began purchasing renewable diesel for medium and heavy duty fleet use which has reduced fleet emissions by 50% overall. Renewable diesel is chemically equivalent to petroleum diesel, but is made from used cooking oil, tallow, and canola and can be swapped 1 for 1 with petroleum diesel without engine modifications.
- An additional 24 charging ports will be installed in City Hall garage for fleet and employee charging to support ongoing electrification efforts. Construction began in July.
- The City continues its commitment to EVs and advancing heavy duty fleet electrification with the pending addition of an EV street sweeper and second EV fire engine.
- The City initiated an Investment Grade Audit of the Public Safety Building to assess the feasibility and cost of installing charging infrastructure. The building electrical capacity has limited EV infrastructure growth and the IGA will identify more detailed information to support future planning.

Looking Ahead

The City continues to take a coordinated, long-term approach to e-mobility efforts by aligning infrastructure investments, operational planning, policy, and community partnerships. Together, these efforts are laying the foundation to reduce community GHG emissions, support the transition to electric vehicles, and expand access to cleaner, more sustainable transportation options for the community.



Memorandum

Date: 7/28/2026

Meeting of: Committee of the Whole - Parks and Environmental Sustainability

File No. CM 26-469

Type: Committee Memo

TO: Committee of the Whole - Parks and Environmental Sustainability

FROM: Mayor Angela Birney

DEPARTMENT DIRECTOR CONTACT(S):

Parks	Loreen Hamilton	425-979-2820
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DEPARTMENT STAFF:

Parks	Lindsey Falkenburg	Parks Planning Manager
Parks	Amy Whitham	Environmental Resiliency CivicSpark Fellow

TITLE:

Tree Canopy Expansion Update

OVERVIEW STATEMENT:

City staff continue to advance a comprehensive, cross-departmental approach to protecting and expanding Redmond's urban forest. Current efforts include updating the City's Tree Code, expanding tree canopy through capital projects and volunteer programs, implementing the annual Tree Giveaway, improving tree-related data and mapping tools, collecting new LiDAR and aerial imagery to better monitor canopy conditions, and advancing long-term urban forestry planning and program capacity. Together, these initiatives improve the City's ability to protect existing trees, strategically expand canopy, and make data-informed decisions that support community and environmental resilience.

☒ **Additional Background Information/Description of Proposal Attached**

REQUESTED ACTION:

☒ **Receive Information**

☐ **Provide Direction**

☐ **Approve**

REQUEST RATIONALE:

- **Relevant Plans/Policies:**
PARCC Plan, Redmond 2050 Plan, Tree Canopy Strategic Plan, 20-Year Forest Management Plan
- **Required:**
N/A
- **Council Request:**
Originally this COW meeting was intended to be a more specific update on the Tree Giveaway, however there was a request from Council Member Parsi for a more comprehensive update on Tree Canopy Expansion.
- **Other Key Facts:**

N/A

OUTCOMES:

Staff continue to make measurable progress toward protecting, expanding, and better managing Redmond's urban forest. Recent work has advanced implementation of the comprehensive Tree Code update, positioned new tree canopy expansion projects for fall planting, expanded community education and outreach through the Tree Giveaway program, improved the City's ability to monitor canopy conditions through updated LiDAR and aerial imagery collection, and strengthened the foundation for long-term urban forestry planning through mapping, and management plan initiatives. Collectively, these efforts support a more resilient, equitable, and data-informed approach to growing and sustaining Redmond's tree canopy.

COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:

- **Timeline (previous or planned):**
Ongoing for various different initiatives.
- **Outreach Methods and Results:**
Ongoing for various different initiatives.
- **Feedback Summary:**
N/A

BUDGET IMPACT:**Total Cost:**

Funding for the Tree Canopy Expansion efforts come from various funding sources.

Approved in current biennial budget: ☒ Yes ☐ No ☐ N/A

Budget Offer Number:

Funding for tree canopy expansion efforts come from various funding sources.

Budget Priority:

Funding for tree canopy expansion efforts come from various funding sources.

Other budget impacts or additional costs: ☐ Yes ☐ No ☒ N/A

If yes, explain:

N/A

Funding source(s):

TBD

Budget/Funding Constraints:

N/A

☐ **Additional budget details attached**

Date: 7/28/2026

Meeting of: Committee of the Whole - Parks and Environmental Sustainability

File No. CM 26-469

Type: Committee Memo

COUNCIL REVIEW:

Previous Contact(s)

Date	Meeting	Requested Action
6/24/2025	Study Session	Receive Information
2/24/2026	Committee of the Whole - Parks and Environmental Sustainability	Receive Information
6/24/2026	Committee of the Whole - Parks and Environmental Sustainability	Receive Information

Proposed Upcoming Contact(s)

Date	Meeting	Requested Action
N/A	None proposed at this time	N/A

Time Constraints:

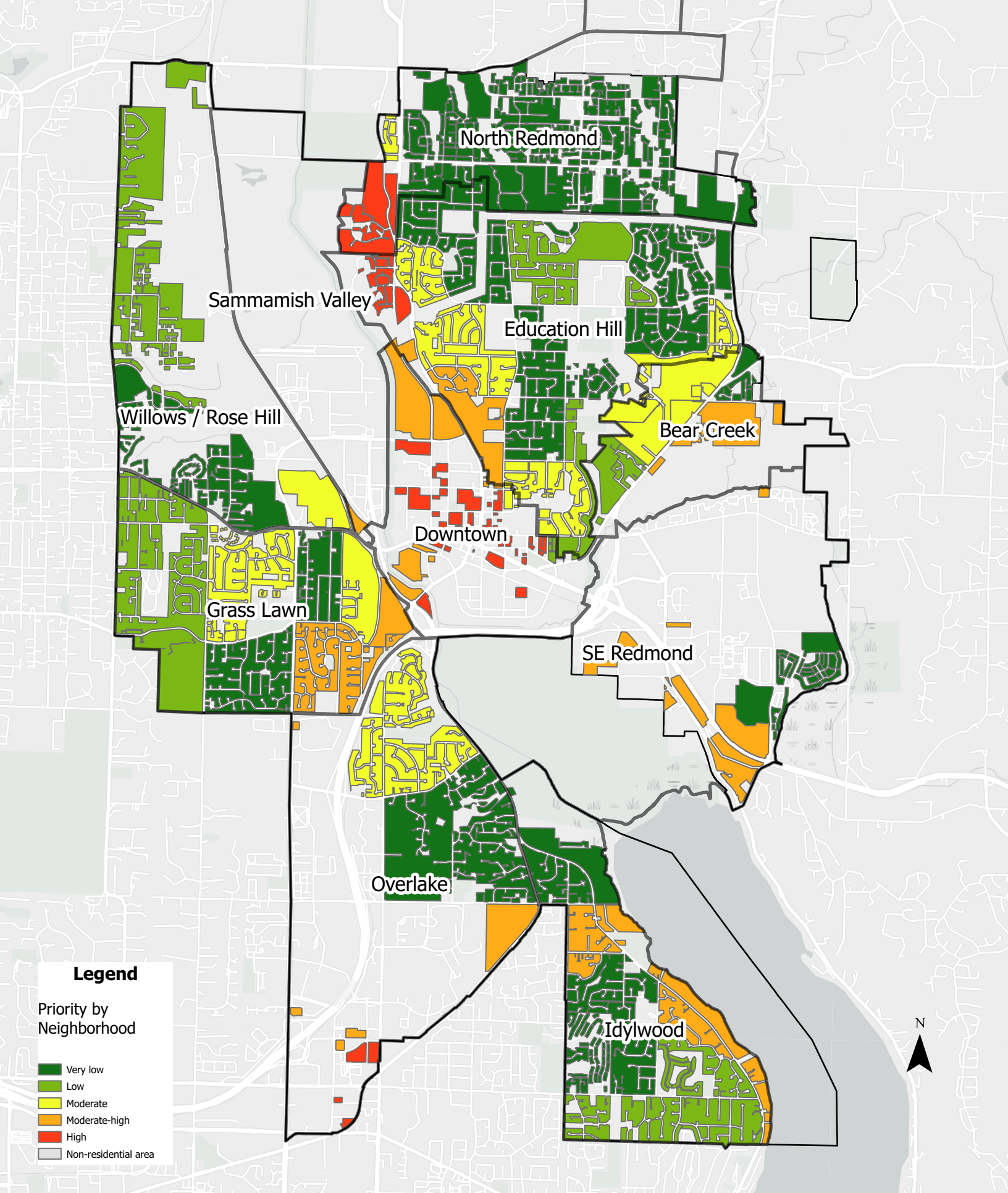
N/A

ANTICIPATED RESULT IF NOT APPROVED:

N/A

ATTACHMENTS:

Attachment A: Tree Giveaway Equity Priority Areas Map





Memorandum

Date: 7/28/2026

Meeting of: Committee of the Whole - Parks and Environmental Sustainability

File No. CM 26-470

Type: Committee Memo

TO: Members of the City Council

FROM: Mayor Angela Birney

DEPARTMENT DIRECTOR CONTACT(S):

Parks	Loreen Hamilton	425-979-8280
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DEPARTMENT STAFF:

Parks	Lindsey Falkenburg	Parks Planning Manager
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TITLE:

Parks Signage and Wayfinding Standards and Strategy Plan

OVERVIEW STATEMENT:

Toole Design Group, LLC, and City Staff have conducted a thorough assessment of current and existing signage and wayfinding in Redmond, as well as conducted stakeholder engagement with diverse Redmond residents, regional jurisdictions, non-profits, and Parks, Trails, and Recreation Commission representatives. During the March study session City staff and Toole Design consultants shared key takeaways from the field assessment and community engagement, strategies for addressing issues and concerns, and next steps in the project timeline. At this Committee of the Whole update staff will share the proposed final design sign family, as well as the table of contents for the Guidelines and Standards document Toole Design will produce.

☒ **Additional Background Information/Description of Proposal Attached**

REQUESTED ACTION:

☒ **Receive Information**

☐ **Provide Direction**

☐ **Approve**

REQUEST RATIONALE:

- **Relevant Plans/Policies:**
2023 Parks, Arts, Recreation, Culture and Conservation Plan, Redmond 2050
- **Required:**
N/A
- **Council Request:**
N/A
- **Other Key Facts:**
N/A

OUTCOMES:

The assessment and stakeholder engagement to date is meant to inform a standards and strategic implementation plan to support a cohesive and coherent signage and wayfinding system within parks and at specific Citywide points of interest.

COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:

- **Timeline (previous or planned):**

January 29th, 2026: Community Conversation on Parks Signage & Wayfinding with Redmond Resident Stakeholder Group

February 3rd, 2026: Inter-Jurisdictional and Organizational Wayfinding Coordination Workshop with the City of Redmond

February 4th, 2026: Operations and Maintenance Signage and Wayfinding Stakeholder Group

June 2nd, 2026: Meeting with Snoqualmie Tribal Representatives, Toole Design Group, and City of Redmond Staff to discuss incorporating Lushootseed into sign design.

- **Outreach Methods and Results:**

N/A

- **Feedback Summary:**

Stakeholders provided feedback on accessibility, inclusion, sign hierarchy, regional coordination, materials, maintenance, incorporation of Indigenous languages, and more.

BUDGET IMPACT:

Total Cost:

\$99,997

Approved in current biennial budget:

☒ Yes

☐ No

☐ N/A

Budget Offer Number:

0000284

Budget Priority:

Safe and Resilient

Other budget impacts or additional costs:

☐ Yes

☒ No

☐ N/A

If yes, explain:

N/A

Funding source(s):

General Fund - One Time Service Enhancement

Budget/Funding Constraints:

N/A

☐ Additional budget details attached

Date: 7/28/2026

Meeting of: Committee of the Whole - Parks and Environmental Sustainability

File No. CM 26-470

Type: Committee Memo

COUNCIL REVIEW:

Previous Contact(s)

Date	Meeting	Requested Action
2/24/2026	Committee of the Whole - Parks and Environmental Sustainability	Receive Information
3/24/2026	Study Session	Provide Direction

Proposed Upcoming Contact(s)

Date	Meeting	Requested Action
N/A	None proposed at this time	N/A

Time Constraints:

N/A

ANTICIPATED RESULT IF NOT APPROVED:

N/A

ATTACHMENTS:

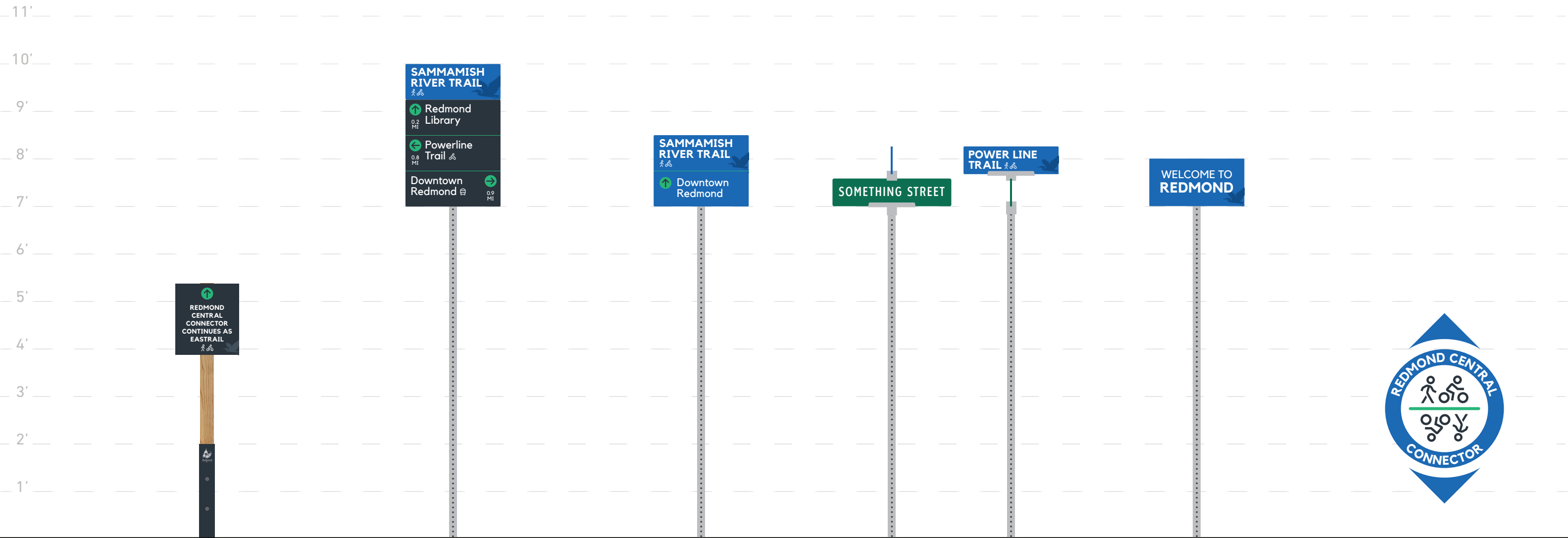
Attachment A: Parks Signage and Wayfinding Final Design Package

SIGN FAMILY



SIGN TYPE	KA Kiosk Addition	KL Kiosk Large	KS Kiosk Standard	EI Entry ID	PE Identity Marker	DP Directional Pedestrian
FUNCTION	Facility name, map, rules, management and emergency information	Facility name, map, rules, management and emergency information. With space to post City programs, events and temporary messages	Facility name, map, rules, management and emergency information	Facility name	Trail name, mileage, users, and directions. May include unique location identifier	Indicates choices at trail forks or connections
AUDIENCE	New users, tourists, occasional users	New users, tourists, occasional users	New users, tourists, occasional users	New users, tourists, occasional users	Runners, walkers, cyclists, Emergency Medical Services (EMS), maintenance crew	Trail users navigating the system
LOCATION/ CONTEXT	On existing kiosk signs	At all major trailheads and park entrances where sufficient space is available	At all major trailheads and park entrances	At the point of arrival for amenities/destinations	Every 1/2 mile May be integrated with other sign types for efficiency	At intersections leading to relevant destinations

SIGN FAMILY



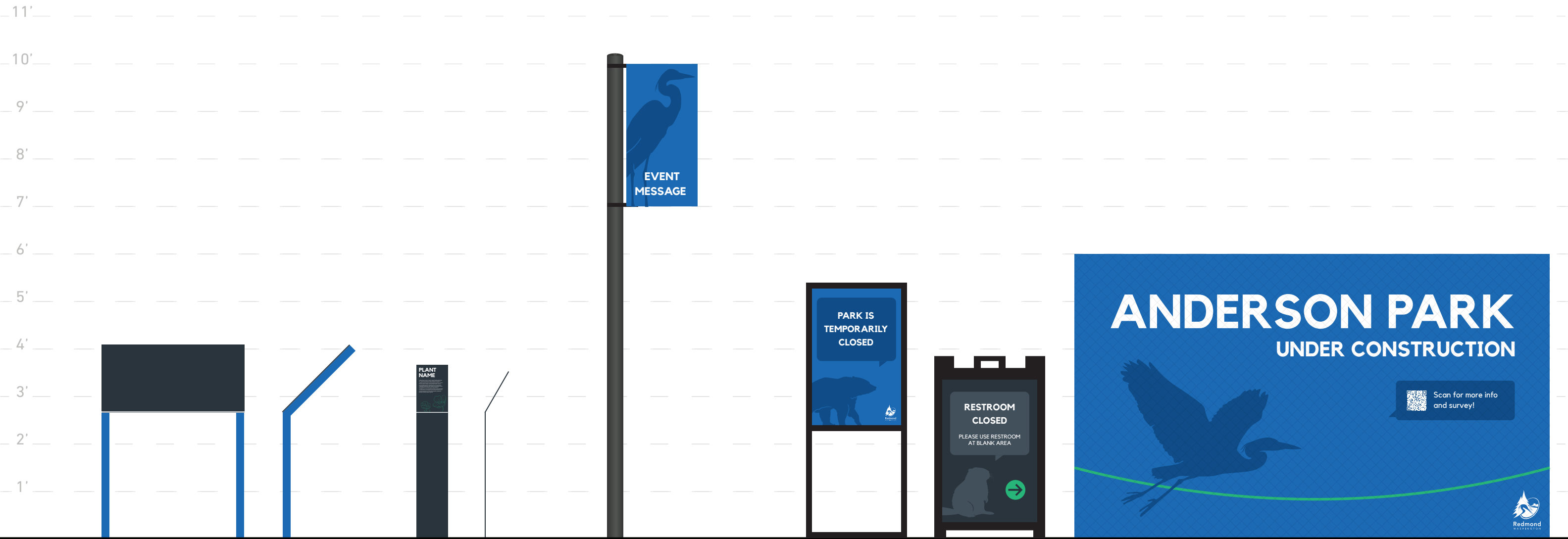
SIGN TYPE	DC Directional Confirmation	DT Directional Trails	TC Trail Confirmation	STN Street Name/ Trail Name	BA Boundary Arrival	GM Ground Marker
FUNCTION	Specific directions pertaining to potentially confusing decision points	Indicates choices at bikeway intersections	Reassures users they are on the correct route and direction	Name of intersecting street and trail	Welcome users and indicates they are entering City's limits	Reassures users they are on the correct route
AUDIENCE	All trail users	Bikeway users navigating the system	All trail users	All users, including motorists, for trail visibility	All users, including motorists, for trail visibility	All users, including motorists, for trail visibility
LOCATION/ CONTEXT	Complex or confusing intersections	At intersections leading to relevant destinations	Just beyond crossings or ambiguous point	All intersections where existing street signage is not readily visible from trail	Trail intersections that crosses City's boundaries	On hard surface trails where a physical sign can not be placed

SIGN FAMILY



SIGN TYPE	PE Parking Entry	PC Parking Confirmation	VA Vehicular Arrival	PA Pedestrian Arrival	RP Rules Park	RT Rules Trail
FUNCTION	Parking facility name and parking rates	Parking facility name	Facility name and amenities	Facility name and amenities	Park facility name, park rules and regulations, management and emergency information	Trail rules and regulation, management and emergency information
AUDIENCE	All vehicle users	All vehicle users	All users	All park users	All park users	All trail users
LOCATION/ CONTEXT	At the parking point of arrival where sufficient area space is available to place two posts	At the parking point of arrival where space to place sign is limited	Park and trail entrances	Park pedestrian entrances	Park pedestrian entrances	Trail entrances

SIGN FAMILY



	IN Interpretive	INP Interpretive Plant ID	BAN Banner	TS Temporary Signs (Freestanding & A-Frame)	FH Fence Hoarding (Single Panel)
SIGN TYPE					
FUNCTION	Interpretive information about a topic	Interpretive plant information	Temporary events name	Temporary park or trail messages	Temporary park or trail messages
AUDIENCE	All park and trail users	All park and trail users	All users	All park and trail users	All park and trail users
LOCATION/CONTEXT	Along trails or park paths	Along trail paths next to plant type	Existing street poles	At point of arrival or locations relevant to the message	Fence hoarding

ANIMAL AMBASSADORS



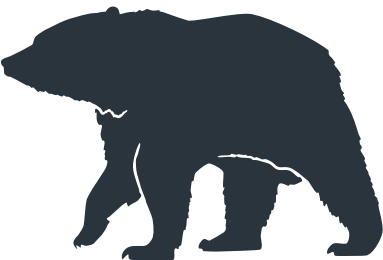
Heron

Regional & Local
Trails



Salamander

Neighborhood Parks



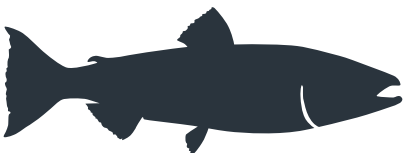
Bear

Community Parks



Beaver

Resource Parks



Salmon

Waterfront

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Memorandum

Date: 7/28/2026

Meeting of: Committee of the Whole - Parks and Environmental Sustainability

File No. CM 26-463

Type: Committee Memo

TO: Committee of the Whole - Parks and Environmental Sustainability

FROM: Mayor Angela Birney

DEPARTMENT DIRECTOR CONTACT(S):

Parks	Loreen Hamilton	425-556-2336
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DEPARTMENT STAFF:

Parks	Lindsey Tusing	Events and Marketing Supervisor
Parks	Brittany Pratt	Parks Manager

TITLE:

Events Innovation Fund Update

OVERVIEW STATEMENT:

The Community Based Events Innovation Fund is a new grant aimed at expanding the Redmond community's local access to enriching events. It was funded at \$25,000 for the 2025-2026 biennium and a total of \$23,000 was dispersed to five qualified 2026 event producers through a grant call program.

Grant Eligibility (condensed)

- Active nonprofit or fiscally sponsored organizations with an annual budget of less than \$500,000.
- The event must have elements that are free to the public and occur on City of Redmond property.
- The primary mission of the event must be related to building community, increasing quality of life, access to the arts, wellness, or cultural heritage.
- Organization must follow all City of Redmond event permit or rental application timelines, requirements, and receive an approved City of Redmond permit or rental space.

Grant Allocation considerations (condensed)

- Once the annual application window closed, eligible applications were scored in areas of their event's innovation, ability to build community, appeal to a wide audience, and financial need of their organization.
- Grant funds were not restricted to cover only event permit fees, allowing producers to use the funds however is most impactful for their event.
- Funds were disbursed directly to the applicant at the time they are awarded.

☒ **Additional Background Information/Description of Proposal Attached**

REQUESTED ACTION:

☒ Receive Information

☐ Provide Direction

☐ Approve

REQUEST RATIONALE:

- **Relevant Plans/Policies:**
Redmond 2050, PARCC Plan
- **Required:**
N/A
- **Council Request:**
N/A
- **Other Key Facts:**
N/A

OUTCOMES:

The Community Based Events Innovation Fund administrative team carefully juried qualified applicants and granted the five top-scoring, non-profit organizations with awards ranging from \$3,000 to \$5,000 each.

2026 Grant Recipients:

- GreenStage Shakespeare in the Park - \$5,000
- Folonko Sports Passport to the World Global Soccer Watch Party - \$5,000
- Turkish Women Charity and Aid Organization - World Cup Watch Party - \$3,000
- OneRedmond Fall Concert Series at Downtown Park - \$5,000
- BigFoot Kids Book Festival - \$5,000

COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:

- **Timeline:**
 - October 2025 - Grant call opened
 - January 2026 - Grant call closed
 - February 2026 - Applications screened and juried, winners notified
 - March 2026 - Contracts routed, awards distributed
 - July - October 2026 - Grant-funded events take place throughout Redmond
- **Outreach Methods and Results:**
 - Social media
 - E-mail newsletters
 - City website
 - Direct outreach to area non-profits and current/former event partners
- **Feedback Summary:**
 - Feedback will be collected from 2026 award recipients regarding the outcomes of their events 30 days after each event concludes. Feedback will also be collected from event producers on their experience participating in this grant process.

BUDGET IMPACT:

Date: 7/28/2026

Meeting of: Committee of the Whole - Parks and Environmental Sustainability

File No. CM 26-463

Type: Committee Memo

Total Cost:

\$25,000 for the 2025-2026 biennium already allotted to this new grant fund

Approved in current biennial budget:

☒ Yes

☐ No

☐ N/A

Budget Offer Number:

0000298

Budget Priority:

Strategic and Responsive

Other budget impacts or additional costs:

☐ Yes

☐ No

☒ N/A

If yes, explain:

N/A

Funding source(s):

One-Time Service Enhancement / General Fund Surplus

Budget/Funding Constraints:

N/A

☐ Additional budget details attached

COUNCIL REVIEW:

Previous Contact(s)

Date	Meeting	Requested Action
6/24/2025	Committee of the Whole - Parks and Environmental Sustainability	Receive Information

Proposed Upcoming Contact(s)

Date	Meeting	Requested Action
N/A	None proposed at this time	N/A

Time Constraints:

N/A

ANTICIPATED RESULT IF NOT APPROVED:

N/A

ATTACHMENTS:

Attachment A: Events Innovation Fund Update



2025-2026 EVENTS INNOVATION FUND UPDATE

Overview

The Community Based Events Innovation Fund is a new grant aimed at expanding the Redmond community's local access to enriching events. It was funded at \$25,000 for the 2025-2026 biennium and a total of \$23,000 was dispersed to five qualified 2026 event producers through a grant call program. The grant call and juring were administered by staff members from Arts and Culture, and Recreation, within the Parks Departments

Grant Criteria (condensed)

- Active nonprofit organizations with an annual budget of less than \$500,000
- Must have elements which are free to the public and occur within Redmond city limits (98052).
- The primary mission of the event must be related to building community, increasing quality of life, access to the arts, wellness or cultural heritage.

2026 Grant Recipients

- GreenStage Shakespeare in the Park - \$5,000
- Folonko Sports – Passport to the World Global Soccer Watch Party - \$5,000
- Turkish Women Charity and Aid Organization – World Cup Watch Party - \$3,000
- OneRedmond Fall Concert Series at Downtown Park - \$5,000
- BigFoot Kids Book Festival - \$5,000





Memorandum

Date: 7/28/2026

Meeting of: Committee of the Whole - Parks and Environmental Sustainability

File No. CM 26-435

Type: Committee Memo

TO: Committee of the Whole - Parks and Environmental Sustainability

FROM: Mayor Angela Birney

DEPARTMENT DIRECTOR CONTACT(S):

Parks	Loreen Hamilton	425-556-2336
Public Works	Chris Stenger, Acting Public Works Director	425-403-5510

DEPARTMENT STAFF:

Parks	Danika Globokar	Deputy Parks Director
Public Works	Shailee Jain	Senior Engineer
Public Works	Eric Dawson	Capital Supervisor
Public Works	Steve Gibbs	Capital Division Manager
Public Works	Brandon Buehler	Acting Deputy Public Works Director

TITLE:

Teen Center Project Update

OVERVIEW STATEMENT:

Public Works is providing an informational monthly update on the Teen Center Project.

☒ **Additional Background Information/Description of Proposal Attached**

REQUESTED ACTION:

☒ **Receive Information**

☐ **Provide Direction**

☐ **Approve**

REQUEST RATIONALE:

- **Relevant Plans/Policies:**

N/A

- **Required:**

Council Action AM No. 25-184: "Approval to Rebuild the Teen Center on the Same Location. Prioritize Expedience in Construction, Centering Teen Voices in the Design Process, and Including Music Performance Space and a Dedicated Recording Studio to Continue the Old Firehouse Teen Center Legacy"

- **Council Request:**
Council requested regular updates from staff.
- **Other Key Facts:**
N/A

OUTCOMES:

We are taking steps towards implementing the Teen Center Project. Since the previous update, the following progress has been made:

1. Progressive Design Build Consulting LLC has been selected to serve as the Owner's Representative for the project's Progressive Design-Build (PDB) delivery.
An application has been submitted to the State Project Review Committee seeking approval to use the Progressive Design-Build delivery method. A presentation to the Committee is scheduled for July 24th as the next step in the approval process. Following the presentation, the Committee will determine whether the project may proceed using the PDB delivery method. If authorized, the next step will be procurement of the Design-Build team.
2. Parks and Public Works in collaboration with Finance is planning for a project budget of up to \$35 million. This budget level reflects an assessment of the City's capital program, funding capacity, and project priorities. A budget proposal will be presented to the City Council for consideration in Q3/Q4 of 2026.
3. Draft procurement documents for the Design-Build team are being prepared, and informal outreach discussions with interested teams have begun to gauge market interest and readiness.

COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:

- **Timeline (previous or planned):**
Community engagement will be a key part of the project moving forward. An engagement plan will be developed as part of the project.
- **Outreach Methods and Results:**
N/A
- **Feedback Summary:**
N/A

BUDGET IMPACT:**Total Cost:**

N/A

Approved in current biennial budget:☐ Yes☒ No☐ N/A**Budget Offer Number:**

N/A

Budget Priority:

N/A

Other budget impacts or additional costs:☐ Yes☐ No☒ N/A

Date: 7/28/2026

Meeting of: Committee of the Whole - Parks and Environmental Sustainability

File No. CM 26-435

Type: Committee Memo

If yes, explain:

N/A

Funding source(s):

N/A

Budget/Funding Constraints:

N/A

☐ Additional budget details attached

COUNCIL REVIEW:

Previous Contact(s)

Date	Meeting	Requested Action
5/5/2026	Committee of the Whole - Planning and Public Works	Receive Information

Proposed Upcoming Contact(s)

Date	Meeting	Requested Action
9/22/2026	Committee of the Whole - Parks and Environmental Sustainability	Receive Information

Time Constraints:

N/A

ANTICIPATED RESULT IF NOT APPROVED:

N/A

ATTACHMENTS:

N/A