



Memorandum

Date: 5/7/2024
Meeting of: City Council

File No. AM No. 24-060
Type: Consent Item

TO: Members of the City Council
FROM: Mayor Angela Birney
DEPARTMENT DIRECTOR CONTACT(S):

Executive	Lisa Maher	425-556-2427
Parks	Loreen Hamilton	425-556-2336

DEPARTMENT STAFF:

Executive	Jenny Lybeck	Sustainability Program Manager
Parks	Quinn Kuhnhausen	Facilities Manager

TITLE:

Approval of Puget Sound Energy Commercial Strategic Energy Management Program Agreement

OVERVIEW STATEMENT:

Staff recommends renewing the agreement with Puget Sound Energy (PSE) to participate in the Commercial Strategic Energy Management Program (Energy Management Program). This three-year program provides financial incentives, data, and training to support the reduction in electricity and natural gas consumption in City facilities through behavior changes, occupant engagement, operational improvements, facility maintenance, and benchmarking.

☒ **Additional Background Information/Description of Proposal Attached**

REQUESTED ACTION:

☐ **Receive Information** ☐ **Provide Direction** ☒ **Approve**

REQUEST RATIONALE:

- **Relevant Plans/Policies:**
Environmental Sustainability Action Plan, Facilitates Strategic Management Plan, Community Strategic Plan
- **Required:**
N/A
- **Council Request:**
N/A
- **Other Key Facts:**
The City partnered with PSE through the CSEM program in 2021. During that time, staff engaged in trainings, energy planning, and the Clean Buildings Accelerator Program. As a result of participation, the City received \$17,405 in incentives from PSE. PSE has recently added staff to the program and is scaling up support and

engagement as reflected in the updated scope of work.

OUTCOMES:

Participation in the PSE Energy Management Program will provide data, training, and incentives to further support more energy efficient City facilities. This directly supports the City's efforts to reduce greenhouse gas emissions.

COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:

- **Timeline (previous or planned):**
N/A
- **Outreach Methods and Results:**
N/A
- **Feedback Summary:**
N/A

BUDGET IMPACT:

Total Cost:

Participation in PSE's Energy Management Program will rely on staff time and projects already budgeted through the CIP budget. PSE grant funds are disbursed on a performance basis, and the City is eligible for up to \$75,000 in funding over three years should the City meet all energy savings goals and targets.

Approved in current biennial budget: ☐ Yes ☐ No ☒ N/A

Budget Offer Number:

N/A

Budget Priority:

N/A

Other budget impacts or additional costs: ☐ Yes ☐ No ☒ N/A

If yes, explain:

N/A

Funding source(s):

N/A

Budget/Funding Constraints:

N/A

☐ **Additional budget details attached**

COUNCIL REVIEW:

Previous Contact(s)

Date	Meeting	Requested Action
4/23/2024	Committee of the Whole - Parks and Environmental Sustainability	Provide Direction

Proposed Upcoming Contact(s)

Date	Meeting	Requested Action
N/A	None proposed at this time	N/A

Time Constraints:

PSE's Energy Management Program quantifies energy savings and distributes incentive funding annually based on performance.

ANTICIPATED RESULT IF NOT APPROVED:

If this agreement is not approved, the City would lose potential incentive funding.

ATTACHMENTS:

Attachment A: Agreement