



Memorandum

**Date:** 7/20/2021  
**Meeting of:** City Council

**File No.** AM No. 21-102  
**Type:** Consent Item

**TO:** Committee of the Whole - Parks and Human Services  
**FROM:** Mayor Angela Birney  
**DEPARTMENT DIRECTOR CONTACT(S):**

Planning and Community Development	Carol Helland	425-556-2107
------------------------------------	---------------	--------------

**DEPARTMENT STAFF:**

Planning and Community Development	Beverly Mesa-Zendt	Deputy Director
Planning and Community Development	Brooke Buckingham	Human Services Manager
Planning and Community Development	Alaric Bien	Senior Planner

**TITLE:**

Approval of Community Development Block Grant (CDBG) 2022 Funding Allocation Plan

**OVERVIEW STATEMENT:**

As part of the Interlocal Agreement with King County, each year Redmond must develop a plan for allocating its Community Development Block Grant (CDBG) entitlement funds. This memo outlines recommendations for how to allocate the City’s 2022 funding.

**Additional Background Information/Description of Proposal Attached**

**REQUESTED ACTION:**

**Receive Information**                       **Provide Direction**                       **Approve**

**REQUEST RATIONALE:**

- **Relevant Plans/Policies:**  
King County Consortium Consolidated Housing and Community Development Plan
- **Required:**  
Community Development Block Grant Program Joint Interlocal Agreement
- **Council Request:**  
N/A
- **Other Key Facts:**  
Projects eligible to receive CDBG funds are limited due to federal requirements. Funds may be used for public services (i.e. human services programs) and capital projects (e.g. parks, public improvement, and affordable housing), must demonstrate a direct benefit to Redmond residents, and meet the low to moderate-income requirements. The City may charge up to 10 percent for administrative and planning costs. The full plan, for

which approval is needed, is summarized in Attachment A.

**OUTCOMES:**

Funds will help support:

- Emergency shelter for men experiencing homelessness through Congregations for the Homeless (\$40,963),
- Affordable housing projects through A Regional Coalition for Housing (\$155,659), and
- Administrative support to manage these funds (\$40,963).

**COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:**

- **Timeline (previous or planned):**  
The required 15-day notice for public comment was posted in the Seattle Times on June 4, 2021. Opportunity for public comment was held at a public meeting on June 22, 2021.  
Opportunity for written public comment was provided from June 4 through June 22, 2021.
- **Outreach Methods and Results:**  
Written public notice was published in the Seattle Times.
- **Feedback Summary:**  
The public comment period closed June 22, 2021. There were no comments on this plan.

**BUDGET IMPACT:**

**Total Cost:**  
\$237,585 (projected)

**Approved in current biennial budget:**       Yes       No       N/A

**Budget Offer Number:**  
000248-Housing and Human Services

**Budget Priority:**  
Vibrant and Connected

**Other budget impacts or additional costs:**       Yes       No       N/A

*If yes, explain:*  
N/A

**Funding source(s):**  
Department of Housing and Urban Development, Community Development Block Grants

**Budget/Funding Constraints:**  
Funds must be expended by December 31, 2022.

**Additional budget details attached**

**COUNCIL REVIEW:**

**Previous Contact(s)**

Date	Meeting	Requested Action
7/6/21	Committee of the Whole - Parks and Human Services	Approve

**Proposed Upcoming Contact(s)**

Date	Meeting	Requested Action
N/A	None proposed at this time	N/A

**Time Constraints:**

The City's allocation plan must be submitted to King County by October 8, 2021. In order to meet this timeline, Council must approve a plan by its September 21, 2021 meeting.

**ANTICIPATED RESULT IF NOT APPROVED:**

If not approved, staff may not have sufficient time to develop an alternative recommendation which may result in City funding being retained by the County for use by the entire Consortium.

**ATTACHMENTS:**

Attachment A: Proposed 2022 Redmond CDBG Allocation Plan