

# City of Redmond



## Agenda

**Tuesday, September 23, 2025**

**4:30 PM**

**City Hall: 15670 NE 85th St; Remote: Comcast Ch. 21/321, Ziplify Ch. 34,  
Facebook (@CityofRedmond), Redmond.gov/rctvlive, or 510-335-7371**

### **Committee of the Whole - Parks and Environmental Sustainability**

#### **Committee Members**

*Angie Nuevacamina, Presiding Officer*

*Jeraloe Anderson*

*Steve Fields*

*Jessica Forsythe*

*Vanessa Kritzer*

*Osman Salahuddin*

*Melissa Stuart*

*Meetings can be attended in person, viewed live on RCTV (redmond.gov/rctlive), Comcast Channel 21/321, Ziply Channel 34, Facebook/YouTube (@CityofRedmond), or listen live at 510-335-7371*

### **AGENDA**

#### **ROLL CALL**

#### **A. Action Items - 5 minutes**

1. Approval of Sixth Amendment to Interlocal Cooperation [CM 25-508](#)  
Agreement Between King County and the City of Redmond  
for Maintenance of Redmond Watershed Trails

[Attachment A: Sixth Amendment to Interlocal Cooperation Agreement](#)

*Department: Parks and Recreation, 5 minutes*

*Requested Action: Consent, October 7th*

#### **B. Feedback for Study Session - N/A**

#### **C. Informational - 30 minutes**

1. Old Fire House Facility Recommendation Process Update [CM 25-514](#)

[Attachment A: Old Fire House Facility Recommendation Process](#)

[Attachment B: Stakeholder, Focus Group, and Community Engagement and Outreach](#)

*Department: Parks and Recreation, 10 minutes*

*Requested Action: Informational*

2. Public Art Master Plan [CM 25-512](#)

[Attachment A: Public Art Plan Update 1](#)

*Department: Parks and Recreation, 10 minutes*

*Requested Action: Informational*

3. Community Based Events Innovation Fund Overview [CM 25-483](#)

[Attachment A: Grant Call](#)

*Department: Parks and Recreation, 10 minutes*

*Requested Action: Informational*

#### **D. Read Only - N/A**

#### **ADJOURNMENT**

*Meeting videos are usually posted by 12 p.m. the day following the meeting at [redmond.legistar.com](http://redmond.legistar.com), and can be viewed anytime on Facebook/YouTube (@CityofRedmond) and OnDemand at [redmond.gov/OnDemand](http://redmond.gov/OnDemand)*



## Memorandum

**Date:** 9/23/2025

**Meeting of:** Committee of the Whole - Parks and Environmental Sustainability

**File No.** CM 25-508

**Type:** Committee Memo

**TO:** Committee of the Whole - Parks and Environmental Sustainability

**FROM:** Mayor Angela Birney

**DEPARTMENT DIRECTOR CONTACT(S):**

Parks	Loreen Hamilton	425-556-2336
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**DEPARTMENT STAFF:**

Parks	Meg Angevine	Park Operations Supervisor
Parks	Darcey Rayner Shepard	Park Operations Manager

**TITLE:**

Approval of Sixth Amendment to Interlocal Cooperation Agreement Between King County and the City of Redmond for Maintenance of Redmond Watershed Trails

**OVERVIEW STATEMENT:**

An Interlocal Cooperation Agreement between King County and the City of Redmond was executed in 1992 regarding the development of Redmond Watershed Trails. Paragraph 5 of this agreement addresses King County's financial obligation to support the maintenance, operations, and administration of the trails and support system. Paragraph 5 also defines the periodic review and renegotiation of the agreement every five years, and the conditions that would terminate King County's obligations.

☒ **Additional Background Information/Description of Proposal Attached**

**REQUESTED ACTION:**

☐ **Receive Information**

☒ **Provide Direction**

☐ **Approve**

**REQUEST RATIONALE:**

- **Relevant Plans/Policies:**  
N/A
- **Required:**  
Council approval is required for interlocal agreement
- **Council Request:**  
N/A
- **Other Key Facts:**

The original Interlocal Cooperation Agreement has been amended five times previously to address the years, 2000 through 2004, 2005 through 2009, 2010 through 2014, 2015 through 2019, and 2019 through 2024. The

current agreement reflects an inflationary increase to accurately reflect maintenance costs and establishes yearly increases for the agreement period adjusted by *the lesser of*: (a) the Bureau of Labor Statistics' published consumer price index for all urban consumers (CPI-U), Seattle-Tacoma-Bremerton Annual Average, all items, index base period 1982-1984 = 100, and starting from February 2019, without reference to seasonal adjustments, or (b) three (3%) percent. If the Bureau adopts a different base period for this index, then the parties shall use that base period.

**OUTCOMES:**

Approval of the amended agreement will extend the life of the Interlocal Agreement for another five (5) years, through 2029.

**COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:**

- **Timeline (previous or planned):**  
N/A
- **Outreach Methods and Results:**  
N/A
- **Feedback Summary:**  
N/A

**BUDGET IMPACT:****Total Cost:**

King County will pay \$8220.50 for 2025 and an annual adjusted amount in the years 2026 - 2029 with the first payment arriving in the fourth quarter of 2025.

**Approved in current biennial budget:** ☐ Yes ☐ No ☒ N/A

**Budget Offer Number:**

N/A

**Budget Priority:**

Healthy and Sustainable

**Other budget impacts or additional costs:** ☐ Yes ☐ No ☒ N/A

***If yes, explain:***

N/A

**Funding source(s):**

N/A

**Budget/Funding Constraints:**

N/A

**Date:** 9/23/2025

**Meeting of:** Committee of the Whole - Parks and Environmental Sustainability

**File No.** CM 25-508

**Type:** Committee Memo

☐ **Additional budget details attached**

**COUNCIL REVIEW:**

**Previous Contact(s)**

Date	Meeting	Requested Action
	Item has not been presented to Council	N/A

**Proposed Upcoming Contact(s)**

Date	Meeting	Requested Action
10/7/2025	Business Meeting	Approve

**Time Constraints:**

Approval of this amendment is essential in funding the maintenance and operations of the recreational trails and support system in the Redmond Watershed Preserve.

**ANTICIPATED RESULT IF NOT APPROVED:**

The City Council could choose to modify the amendment and direct staff to renegotiate with King County and return with a new, amended agreement for Council's consideration at a later date. This action would delay the payments made by King County to the City for the operations and administration of the Watershed Preserve trail and support system.

**ATTACHMENTS:**

Attachment A: Sixth Amendment to Interlocal Cooperation Agreement

SIXTH AMENDMENT TO INTERLOCAL COOPERATION AGREEMENT  
BETWEEN KING COUNTY AND THE CITY OF REDMOND FOR DEVELOPMENT OF  
REDMOND WATERSHED TRAILS

RECITALS

- A. On November 7, 1989, King County voters approved the issuance of bonds to finance the acquisition, construction, development, and improvement of public green spaces, greenbelts, open space, parks, and trails; together with an excess property tax levy to pay the principal and interest on such bonds, all as authorized and placed on the ballot by King County Ordinance No. 9071 ("Ordinance 9071"). This ballot proposition included One-Million-Five-Hundred-Eighty-Four-Thousand Dollars (\$1,584,000) dedicated to develop a project commonly referred to as the Redmond Watershed Trails.
- B. Ordinance 9071 provides that, as a condition of the use of bond proceeds for trail system projects, the RWT must remain in passive recreational use by the general public in perpetuity, except that up to eighty (80) acres may be devoted by City to future active recreational use, such as athletic fields, or to passive use.
- C. Ordinance 9071 provides further that administration of the RWT Project and the maintenance of the developed trail system shall be the responsibility of King County until such time as the Redmond Watershed has contiguous boundaries with Redmond or some other city. The boundary of the City of Redmond is not yet contiguous with the Redmond Watershed and therefore King County still has responsibility for maintenance of the trail system in the Redmond Watershed.
- D. City and County executed the Interlocal Cooperation Agreement Between King County and City of Redmond - Open Space Acquisition Projects (hereinafter the "Open Space Agreement"), which provides that joint projects between County and City shall require the further agreement of both parties concerning the responsibilities of each.
- E. Pursuant to Ordinance 9071 and the Open Space Agreement, City and County entered into an Interlocal Cooperation Agreement for Development of the Redmond Watershed Trails ("1992 Agreement") on November 10, 1992 to establish RWT design, construction and maintenance cost-sharing parameters, in which City granted to County a recreational trail easement and a conservation easement in the RWT which were incorporated into the 1992 Agreement as Exhibit C and Exhibit D, respectively. Section 5 of the 1992 Agreement provided that Redmond shall assume the obligation to maintain, operate, and administer the recreational trail and support system upon completion of construction provided that King County pays Redmond's cost of maintenance, operation, and administration of the trail system in the amount of \$30,000 per year. All of the bond proceeds were expended for design, development, and construction of the trail system and associated support facilities including parking, restrooms, and utilities, and no bond proceeds remain. The 1992 Agreement provided further that the parties shall negotiate an agreement for Redmond's maintenance, operation, and administration of the recreational trail and support system, including providing for King County's payment to Redmond of amounts to be used by Redmond for maintenance, operation and administration of the trail, for each succeeding five year period beginning on or after January 1, 1999.

- F. In 2001, the 1992 Agreement was amended to reduce County's annual contribution from \$30,000 to \$20,000 to City for the years 2002 to 2004, to more accurately reflect RWT maintenance, operation, and administration costs. The 2001 amendment also provided for a proportional reduction in County's annual contribution to City in the event that new regional connecting trails were developed outside the RWT.
- G. In 2005, the 1992 Agreement was amended to extend the term through the end of 2009. The 1992 Agreement was amended a third time in 2010 to extend the term and reduce County's annual contribution to \$6,200 (from \$20,000), recognizing County's addition of approximately three (3) miles of new regional connecting trail through the Trilogy neighborhood of Redmond Ridge and therefore a reduction in the amount of regional trails in the Redmond Watershed. In 2015, the 1992 Agreement was amended a fourth time extending the term through 2019. In 2021, the 1992 Agreement was amended a fifth time extending the term through 2024.
- H. In accordance with Ordinance 9071, and pursuant to Section 5.B of the 1992 Agreement, the parties desire to provide for County's ongoing maintenance contribution to support RWT maintenance for the five year period beginning January 1, 2025 through the end of 2029 by amending the Agreement as provided below.

NOW, THEREFORE, THE CITY OF REDMOND AND KING COUNTY agree as follows:

1. Maintenance. The entirety of Paragraph 5 of the Agreement, and all subsequent Amendment to the Agreement are hereby amended to read as follows:

5. Redmond's Obligation to Maintain, Operate and Administer

A. King County Ordinance No. 9071 obligates King County to maintain, operate and administer the recreational trail and support system until such time as the Redmond Watershed Property has contiguous boundaries with Redmond or some other city. King County has requested that this obligation shall cease if ownership of the Redmond Watershed property is altered in any way. King County has also requested that Redmond assume the obligation to maintain, operate, and administer the recreational trail and support system upon completion of construction. Redmond hereby agrees to these requests. King County's maintenance, operation, and administration obligations shall cease if ownership of the Redmond Watershed property is altered in any way. Redmond shall also assume sole responsibility for the maintenance, operation, and administration of the recreational trail and support system upon completion of construction.

1. King County's Annual Contribution. County shall remit to City an annual payment which funds shall be utilized by City exclusively to pay for operation, maintenance, and administration of recreational trails in the RWT. During the first year for the Term, County shall remit to City an amount not to exceed eight thousand two hundred and twenty dollars and fifty cents (\$8,220.50). In subsequent term years, County's annual remittance to City shall be equal to the first year remittance adjusted by *the lesser of*: (a) the Bureau of Labor Statistics' published consumer price index for all urban consumers (CPI-U), Seattle-Tacoma-



Bremerton Annual Average, all items, index base period 1982-1984 = 100, and starting from February 2019, without reference to seasonal adjustments, or (b) three (3%) percent. If the Bureau adopts a different base period for this index, then the parties shall use that base period. Nothing in this Agreement obligates, or shall be deemed to obligate County to provide any additional funding beyond the amount specified in this Section.

2. Timing of Payment. County shall remit to City annually, up to the amount specified in this Section. City shall invoice County in writing. Unless County disputes City's invoice, the Division shall pay such invoice within forty-five (45) days of receipt.
  3. Reduction of County's Contribution. If County should relocate the East-West regional connecting trails to a new location outside the Redmond Watershed Property, the annual payment amount shall be reduced in proportion to the reduction in the number of trail miles within the Redmond Watershed Property serving as regional connecting trails in the County Regional Trail System. The reduction in the annual payment amount shall be prorated to reflect the date that a new East-West regional connecting trail is opened to the public.
  4. Subsequent Agreement. The parties shall meet by May 31 of the final year of the term to negotiate for the City's continued maintenance, operation, and administration of the recreational trails in the Redmond Watershed Property for a five (5) year period commencing January 1, 2025.
- B. In the event that the parties cannot reach agreement by the date specified in Paragraph 5.A.4, the parties shall submit the matter to binding arbitration as provided in this Paragraph. The matter shall be arbitrated by a panel of three (3) impartial arbitrators according to the rules of the American Arbitration Association. Each party shall select one member of the arbitration panel and the two arbitrators so chosen shall select the third member. Each member of the panel shall have expertise in park maintenance, administration, and operation. The task of the arbitration panel shall be to determine the cost of maintaining, administering, and operating the King County Regional Connecting trail and support systems constructed under the approved master plan to the standards then applicable to comparable trails and recreational uses in unincorporated King County for the five-year period beginning January 1, 2025. The decision of the arbitration panel shall be final and binding upon the parties and the amounts so determined shall be the amounts to be paid by King County to Redmond for the period indicated. Each party shall be solely responsible for compensation of the arbitrator selected by it, and the remaining costs of the arbitration, including, but not limited to, the compensation of the third arbitrator, shall be split equally between the parties.
- C. The process set forth in subparagraph 5.A.4 above shall be followed for each succeeding five-year period, provided that King County may terminate the obligation to pay maintenance, operation, and administration costs for the trail and support systems at such time as the Redmond Watershed Property has contiguous boundaries with the remainder of Redmond, if King County determines, through its normal legislative process, that termination is in the interest of county citizens.
- D. Redmond shall use all monies paid under this paragraph for operation, maintenance, and administration of the recreational trail and support system.

2. Notices. Subparagraph 11 of the Agreement is hereby amended to read as follows:

A. Notices. Required notices, with the exception of legal process, shall be given via email to the following respective addresses:

If to City:

Meg Angevine, Parks Operation Supervisor  
mangevine@redmond.gov

City of Redmond

MS: MOC PK

PO Box 97010

Redmond, WA 98073-9710

If to County:

Sujata Goel, Government Relations

[Sujata.goel@kingcounty.gov](mailto:Sujata.goel@kingcounty.gov)

Kcparks.legalnotices@kingcounty.gov

Parks and Recreation Division

201 S. Jackson Street

KSC-NR-6500

Seattle, WA 98104

3. Effect of Amendment. Except as expressly modified by this instrument, all terms and conditions of the Agreement, the first Amendment, the second Amendment, the third Amendment, the fourth Amendment, and the fifth Amendment to the Agreement remain in full force and effect.

CITY OF REDMOND

KING COUNTY

\_\_\_\_\_  
Angela Birney, Mayor

\_\_\_\_\_  
Warren Jimenez, Director  
Parks and Recreation Division

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

ATTEST/AUTHENTICATED

\_\_\_\_\_  
Cheryl Xanthos, City Clerk

APPROVED AS TO FORM:  
CITY ATTORNEY

APPROVED AS TO FORM:  
OFFICE OF THE KING COUNTY  
PROSECUTING ATTORNEY

\_\_\_\_\_  
Rebecca Mueller, City Attorney

\_\_\_\_\_  
Richard L. Anderson, Senior DPA



## Memorandum

**Date:** 9/23/2025

**Meeting of:** Committee of the Whole - Parks and Environmental Sustainability

**File No.** CM 25-514

**Type:** Committee Memo

**TO:** Committee of the Whole - Parks and Environmental Sustainability

**FROM:** Mayor Angela Birney

**DEPARTMENT DIRECTOR CONTACT(S):**

Parks	Loreen Hamilton	425-979-8280
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**DEPARTMENT STAFF:**

Parks	Lindsey Falkenburg	Parks Planning Manager
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**TITLE:**

Old Fire House Facility Recommendation Process Update

**OVERVIEW STATEMENT:**

The Parks and Recreation Department, with support from Stepherson & Associates, is launching a community engagement process to shape a recommendation for City Council regarding the future of the Old Fire House facility. This process brings together a diverse Stakeholder Group to develop a recommendation, informed by feedback gathered through public Focus Groups. Staff will present an update on the overall process and the Stakeholder Group and Focus Group engagement timeline.

☒ **Additional Background Information/Description of Proposal Attached**

**REQUESTED ACTION:**

☒ **Receive Information**

☐ **Provide Direction**

☐ **Approve**

**REQUEST RATIONALE:**

- **Relevant Plans/Policies:**

The Parks, Arts, Recreation, Culture, and Conservation Plan (PARCC)

Teen Services Engagement Report (2025)

Community Priorities for the Future of Redmond's Community Centers (2017)

- **Required:**

N/A

- **Council Request:**

N/A

- **Other Key Facts:**

To keep Council apprised of the Old Fire House Facility Recommendation community engagement process.

**OUTCOMES:**

At the conclusion of this community engagement process, Council will receive a recommendation from the Stakeholder Group to help guide the decision on the future of the Old Fire House. The Stakeholder Group will evaluate options and recommend either a renovation of the existing facility or a rebuild (location TBD). The final report will summarize the rationale for the recommendation, highlight key community priorities, and provide Council with insight into the benefits, challenges, and trade-offs of each option to support an informed decision.

**COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:**

- **Timeline (previous or planned):**

- Stakeholder Group Meeting 1: September 10, 2025
- Stakeholder Group Meeting 2: September 17, 2025
- Focus Group Meeting 1: September 22, 2025
- Focus Group Meeting 2: September 24, 2025
- Stakeholder Group Meeting 3: October 1, 2025
- Stakeholder Group Meeting 4: October 8, 2025
- Stakeholder Group Meeting 4: October 22, 2025
- Stakeholder Group Meeting 6: October 29, 2025

- **Outreach Methods and Results:**

The Stakeholder Group was formed through a collaborative process with input from City Staff and the City Council Teen Center Subcommittee and ultimately approved by City Leadership.

The Focus Groups are open to the public - information has been shared with the public through targeted emails, social media, eNews, online updates, flyers, etc.

- **Feedback Summary:**

Takeaways from the community engagement process will be summarized in the final report.

**BUDGET IMPACT:****Total Cost:**

\$115,00

**Approved in current biennial budget:**☒ Yes☐ No☐ N/A**Budget Offer Number:**

100.50100.00410.57121.9023-100-85

**Budget Priority:**

Vibrant and Connected

**Other budget impacts or additional costs:**☐ Yes☒ No☐ N/A**If yes, explain:**

N/A

**Funding source(s):**

One-time general fund 2025-2026 budget

**Budget/Funding Constraints:**

N/A

☐ Additional budget details attached**COUNCIL REVIEW:****Previous Contact(s)**

Date	Meeting	Requested Action
7/22/2025	Study Session	Provide Direction

**Proposed Upcoming Contact(s)**

Date	Meeting	Requested Action
10/28/2025	Committee of the Whole - Parks and Environmental Sustainability	Receive Information

**Time Constraints:**

Current facility conditions - including the roof - will necessitate facility investments in the next 6 months. A proactive decision is necessary to invest where appropriate and should be made by the end of 2025 if possible.

**ANTICIPATED RESULT IF NOT APPROVED:**

The facility will continue to deteriorate, and investment will need to be made in a reactive manner.

**ATTACHMENTS:**

Attachment A - Old Fire House Facility Recommendation Process

Attachment B - Stakeholder, Focus Group, and Community Engagement and Outreach

# Attachment A - Old Fire House Facility Recommendation Process

September 23, 2025 Update

Overview	Below are pertinent details regarding the Stakeholder Group Process.
Elements	<ul style="list-style-type: none"><li>• Image 1: A description of how Stakeholder Groups and Focus Groups interact and how they form a recommendation to inform City Council's decision.</li><li>• Image 2: Outlines the Multi-Objective Decision Analysis (MODA) process by which the Stakeholder Group will consider various factors.</li><li>• Image 3: Lists and details the factors the Stakeholder Group will discuss and use to determine their recommendation.</li></ul>



Image 1

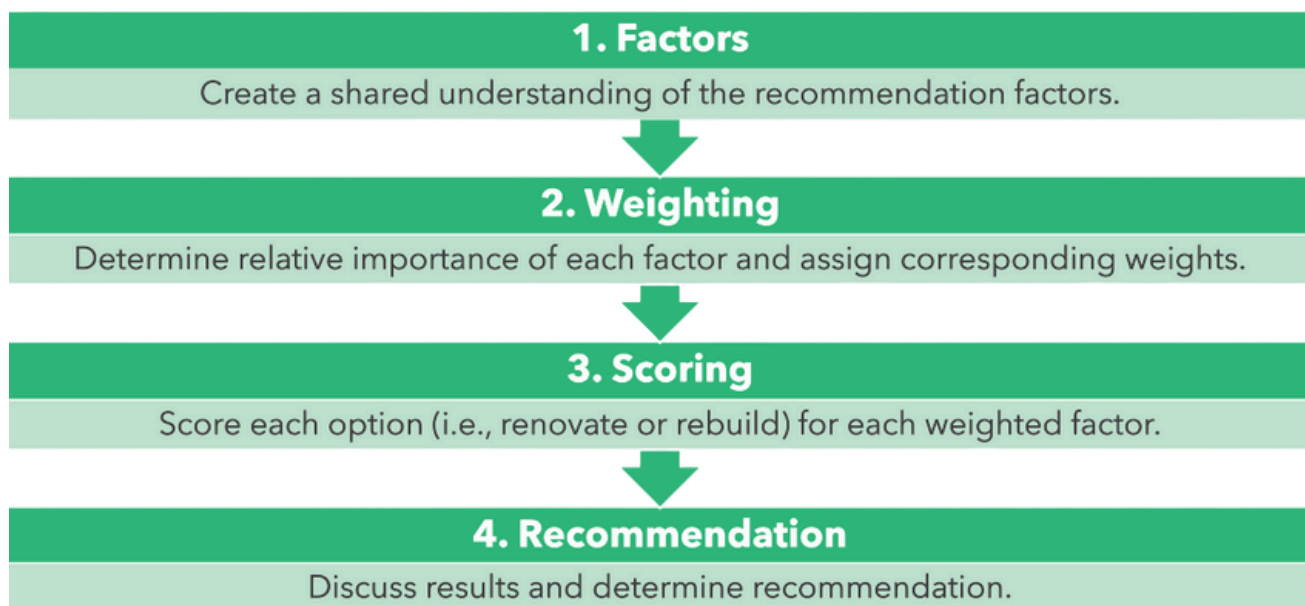


Image 2

Factor	Definition
<b>Community sentiment</b>	Community attitudes towards current space vs. a rebuilt facility.
<b>Environmental and sustainability</b>	How well the existing space supports the City's goals of reducing environmental footprint of City facilities vs. a rebuilt space.
<b>Cost</b>	Estimated costs of renovation vs. rebuild scenarios (includes potential expansion).
<b>Equity and inclusion</b>	How each option promotes access for underserved residents.
<b>Expansion</b>	Ability to expand or reconfigure the facility with a renovation vs. rebuild.
<b>Functionality and user needs</b>	How well the existing space meets the community's evolving and future needs in capacity, layout, programming, etc. vs. a rebuilt facility.
<b>Lifespan of facility</b>	How long the renovated building will last vs. a rebuilt facility.
<b>Location and accessibility</b>	How well the existing space meets the community's location and access needs vs. a rebuilt space.
<b>Maintenance &amp; operations</b>	Expected annual and long-term operations/upkeep/maintenance needs and costs of a renovated vs. rebuilt facility.
<b>Safety and regulatory compliance</b>	Safety and regulatory compliance needs (e.g., ADA, seismic) of a renovated vs. rebuilt facility.
<b>Strategic planning</b>	How well each option aligns with the City's long-term strategic planning (e.g., Parks Plan, RSCC process) and previous feedback gathered from the strategic planning's community engagement efforts.
<b>Timeline to open</b>	How long would it take to renovate vs. rebuild.

Image 3

## Old Fire House Facility Recommendation Process Update

### Attachment B – Community/Stakeholder Outreach and Involvement

- **Old Fire House Facility Recommendation Engagement Timeline (previous and planned)**

7/22/2025	Study Session - OFH
9/10/2025	Stakeholder Group Meeting 1
9/17/2025	Stakeholder Group Meeting 2
9/22/2025	Focus Group Meeting
9/23/2025	Committee of the Whole - PES
9/24/2025	Focus Group Meeting
10/1/2025	Stakeholder Group Meeting 3
10/8/2025	Stakeholder Group Meeting 4
10/22/2025	Stakeholder Group Meeting 4
10/28/2025	Committee of the Whole - PES
10/29/2025	Stakeholder Group Meeting 6
11/12/2025	Study Session - OFH
12/9/2025	Study Session - OFH

- **Outreach Methods and Results**

**Digital:**

- Parks Social Media
- City Facebook
- OFH Instagram
- Parks eNew
- City News
- News Release
- Direct email outreach
- Print flyers for focus groups

**Additional Outreach:** TBD

- **Teen Services Engagement Timeline (previous)**

03/06/2025	RYPAC meeting
03/10/2025	Meeting regarding relocation of Teen Services
03/18/2025	Staff Report on relocation of Teen Services
03/20/2025	Senior Advisory Committee
04/03/2025	RYPAC/Teen Poster Co-Creation Workshop
04/03/2025	Parks, Trails, Recreation Commission
04/04/2025	Tour the new space at Redmond Community Center at Marymoor Village
04/10/2025	Redmond Arts & Culture Commission
04/12/2025	Beat the Bunny



04/22/2025	Study Session
04/25/2025	Anderson Park Planting Event
04/26/2025	Parks, Trails, Recreation Commission Youth Advocate/Teen Work Party at Perrigo Park
04/28/2025	Community Listening Session
04/29/2025	Tabling at Rose Hill Middle School
05/02/2025	Tabling at Redmond High School
05/04/2025	Cinco de Mayo
05/06/2025	Tabling at Evergreen Middle School
05/08/2025	Tabling at Redmond Middle School
05/10/2025	Sound Transit Link Opening
05/17/2025	RSCC turns one
05/19/2025	Shape the Space - RCCMV
05/23/2025	Live Music at RSCC
05/27/2025	Committee of the Whole - PES
05/28/2025	Community Meeting - Services
05/30/2025	Redmond High School Jazz Band Concert – Downtown Park
06/06/2025	Middle School Field Trip – City Hall
06/07/2025	Promenade at the Park
06/22/2025	Vegfest
06/23/2025	Club World Cup Watch Party - RTC
06/24/2025	KCLS RedTab
06/27/2025	Battle of the Bands - RSCC
06/28/2025	Youth4Us Children's Business Fair
07/11-12/2025	Derby Days
07/22/2025	Committee of the Whole - PES
07/22/2025	Study Session - OFH
09/09/2025	Study Session – Teen Engagement Report

- **Outreach Methods and Results**

- **Digital:**

- Parks Social Media:
      - 3/11 News release of program relocation
      - 3/31 Lets Connect
      - 4/9 Teen programs at RCCMV (may not apply)
      - 4/14 Lets Connect
      - 4/17 Community Listening Session and Lets Connect
      - 4/19 Lets Connect
      - 4/24 Lets Connect
      - 4/25 Lets Connect and Community Listening Session
      - 5/1 Teen Activities for the month of May
      - 5/2 Lets Connect
      - 5/9 Community Listening Sessions and Let's Connect
      - 5/14 Let's Connect
      - 5/24 Listening Session and Let's Connect

- City Facebook:
  - [April 25](#)
  - [April 24](#)
  - [April 21](#)
  - [April 21](#)
  - [April 9](#)
  - [April 9](#)
  - [April 7](#)
  - [April 5](#)
  - [April 1](#)
  - [March 31](#)
  - [March 18](#)
  - [March 17](#)
  - [March 11](#)
- OFH Instagram:
  - 3/20 Program Relocation
  - 3/31 Lets Connect
  - 4/1 Teen activities at RCCMV in April
  - 4/17 community Listening session and Lets Connect
  - 4/17 let's connect in stories (also pinned to highlights on IG page)
  - 4/18 community listening session and lets connect in stores
  - 4/21 Lets Connect
  - 4/28 Lets Connect and Community Listening Session
  - 4/29 Teen activities at RCCMV in May
  - 5/1 Community Listening Session
- Parks eNews:
  - 4/23 Listening Session
  - 4/16 Lets Connect
  - 4/9 Teen activities at RCCMV
  - 4/2 Lets Connect
  - 3/12 Initial announcement of program relocation
- City News:
  - [April 21](#)
  - [April 7](#)
  - [March 31](#)
  - [March 17](#)
- News Releases:
  - [March 31](#)

- [March 11](#)
- Q-alert Service Tickets
  - Staff received and responded to 28 tickets

**Additional Outreach:**

- Utility bill insert sent to 7,800 customers, plus a digital version for those who don't receive mailed bills
- Teen programming calendar (April/May) with activities and QR code to take questionnaire
- Posters with QR code to website distributed to:
  - Redmond Library
  - Brightmont Academy
  - Willows Preparatory School
  - The Bear Creek School
  - The Overlake School
  - Redmond Community Center at Marymoor Village
  - Redmond Town Center
  - Old Redmond Schoolhouse Community Center
  - Redmond Senior & Community Center
  - Hopelink Redmond – Food Distribution Center
  - Anderson Park
  - Luke McRedmond Park
  - Downtown Park
  - Redmond City Hall
- Staff have reached out to the following organizations with an explanation of the Teen Services project, a communications toolkit to share on our behalf, and an open offer for city staff to table at events, meetings, gatherings, etc.
  - Redmond Library
  - Youth Eastside Services
  - Friends of Youth
  - Washington Teen Link
  - King County Teen Health Clinics
  - Lambert House
  - 4 Tomorrow
  - YMCA
  - Boys and Girls Club
  - Together Center
  - King County Housing Authority
  - A Regional Coalition for Housing (ARCH)
  - Consejo Counseling
  - Hopelink
  - Pride Across the Bridge
  - Eastside Pride
  - YWCA
  - Open Doors for Multicultural Families

- Lake Washington School District
- Bellevue School District
- King County Metro
- Sound Transit
- Muslim Association of Puget Sound
- Centro Cultural Mexicano
- Islamic Center of Redmond



## Memorandum

**Date:** 9/23/2025

**Meeting of:** Committee of the Whole - Parks and Environmental Sustainability

**File No.** CM 25-512

**Type:** Committee Memo

**TO:** Committee of the Whole - Parks and Environmental Sustainability

**FROM:** Mayor Angela Birney

**DEPARTMENT DIRECTOR CONTACT(S):**

Parks	Loreen Hamilton	425-556-2356
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**DEPARTMENT STAFF:**

Parks	Chris Weber	Cultural Arts Supervisor
Parks	Brittany Pratt	Recreation Business Manager
Parks	Zach Houvener	Parks Deputy Director

**TITLE:**

Public Art Master Plan

**OVERVIEW STATEMENT:**

The City of Redmond is updating its 2017 Public Art Plan to better reflect today's community needs and priorities. The consultant, MIG has been guiding the city through a collaborative process to create a strategic framework for future cultural art programming.

☒ **Additional Background Information/Description of Proposal Attached**

**REQUESTED ACTION:**

☒ **Receive Information**

☐ **Provide Direction**

☐ **Approve**

**REQUEST RATIONALE:**

- **Relevant Plans/Policies:**  
2023 PARCC Plan , 2017 Public Art Master Plan, Redmond 2050
- **Required:**  
N/A
- **Council Request:**  
N/A
- **Other Key Facts:**  
N/A

**OUTCOMES:**

**Date:** 9/23/2025

**Meeting of:** Committee of the Whole - Parks and Environmental Sustainability

**File No.** CM 25-512

**Type:** Committee Memo

The consultant contract with MIG outlines an agreement to provide professional services in the development of a comprehensive Public Art Master Plan. This plan will include a thorough assessment of current programs, as well as robust community engagement to ensure the plan aligns with the PARCC Plan and program needs and interests of Redmond residents.

**COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:**

- **Timeline (previous or planned):**  
June 2025: Kick Off of Public Art Master Plan Project  
June-October 2025: Community Engagement  
November-February 2026: Program Analysis  
March 2026: Public Art Master Plan Implementation
- **Outreach Methods and Results:**  
Interviews, questionnaire, briefings with Commissions and Committees, public forums
- **Feedback Summary:**  
N/A

**BUDGET IMPACT:**

**Total Cost:**

\$100,000

**Approved in current biennial budget:**

☒ Yes

☐ No

☐ N/A

**Budget Offer Number:**

0000311

**Budget Priority:**

One Time Service Enhancements

**Other budget impacts or additional costs:**

☐ Yes

☒ No

☐ N/A

**If yes, explain:**

N/A

**Funding source(s):**

General Fund

**Budget/Funding Constraints:**

N/A

☐ Additional budget details attached

**COUNCIL REVIEW:**

**Date:** 9/23/2025

**Meeting of:** Committee of the Whole - Parks and Environmental Sustainability

**File No.** CM 25-512

**Type:** Committee Memo

**Previous Contact(s)**

Date	Meeting	Requested Action
4/22/2025	Committee of the Whole - Parks and Environmental Sustainability	Receive Information
5/6/2025	Business Meeting	Approve

**Proposed Upcoming Contact(s)**

Date	Meeting	Requested Action
11/18/2025	Committee of the Whole - Parks and Environmental Sustainability	Receive Information
1/27/2026	Committee of the Whole - Parks and Environmental Sustainability	Receive Information
2/10/2026	Study Session	Provide Direction

**Time Constraints:**

The entire project is scheduled for completion in early Spring 2026.

**ANTICIPATED RESULT IF NOT APPROVED:**

Public Art Master Plan could be delayed.

**ATTACHMENTS:**

Attachment A - Public Art Plan Update 1



# 2017 PUBLIC ART PLAN UPDATE

## Why are we doing this update?

The City of Redmond is updating its 2017 Public Art Plan to better reflect today's community needs and priorities. This update will:

- Integrate art into everyday life across parks, downtown, cultural districts, and neighborhoods.
- Reflect Redmond's diversity, history, and innovation as both a tech hub and a creative, collaborative community.
- Strengthen equity, inclusion, and accessibility in public art.
- Provide clear policies, funding strategies, and governance to sustain long-term growth.

## What have we done so far?

### Phase 1: Research & Analysis

- Kick-off meeting, site visit, and team charrette.
- Reviewed and summarized prior/existing plans.
- Conducted an audit of the 2017 Public Art Plan.

### Phase 2: Community Engagement

- Stakeholder interviews and workshops.
- Engagement at Derby Days and the Redmond Art Walk (planned).
- Planning Group workshops.

## What do we still plan to do?

### Phase 2 (continued):

- Complete citywide questionnaire and additional community outreach.
- Summarize findings into refined recommendations.

### Phase 3: Plan Development

- Draft plan synthesis and presentation (December 2025).
- Public review and feedback (January 2026).
- City Council study session (February 2026).
- Finalize plan (March 2026).







## Memorandum

**Date:** 9/23/2025

**Meeting of:** Committee of the Whole - Parks and Environmental Sustainability

**File No.** CM 25-483

**Type:** Committee Memo

**TO:** Committee of the Whole - Parks and Environmental Sustainability

**FROM:** Mayor Angela Birney

**DEPARTMENT DIRECTOR CONTACT(S):**

Parks	Loreen Hamilton	425-556-2336
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**DEPARTMENT STAFF:**

Parks	Lindsey Tusing	Events and Marketing Supervisor
Parks	Brittany Pratt	Parks Manager
Parks	Zach Houvener	Parks Deputy Director

**TITLE:**

Community Based Events Innovation Fund Overview

**OVERVIEW STATEMENT:**

The Community Based Events Innovation Fund is a new grant offering that seeks to increase the Redmond community's local access to enriching events. It is funded at \$25,000 for the 2025-2026 biennium and will be dispersed in \$250 - \$5,000 award amounts to qualified event producers through a grant call program. The grant call will be administered annually by Arts and Culture staff within Parks and Recreation.

**Grant Eligibility (condensed)**

- Active nonprofit or fiscally sponsored organizations with an annual budget of less than \$500,000.
- The event must have elements that are free to the public and occur on City of Redmond property.
- The primary mission of the event must be related to building community, increasing quality of life, access to the arts, wellness, or cultural heritage.
- Organization must follow all City of Redmond event permit or rental application timelines, requirements, and receive an approved City of Redmond permit or rental space.

**Grant Allocation considerations (condensed)**

- Once the annual application window closes, eligible applications are scored in areas of their event's innovation, ability to build community, appeal to a wide audience, and financial need of their organization.
- Grant funds should not be restricted to cover only event permit fees, allowing producers to use the funds however is most impactful for their event- and funds should be disbursed directly to the applicant at the time they are awarded.

☐ **Additional Background Information/Description of Proposal Attached**

**REQUESTED ACTION:**

☒ Receive Information

☐ Provide Direction

☐ Approve

**REQUEST RATIONALE:**

- **Relevant Plans/Policies:**  
Redmond 2050, PARCC Plan
- **Required:**  
N/A
- **Council Request:**  
N/A
- **Other Key Facts:**  
N/A

**OUTCOMES:**

The Events Innovation Fund grant program aims to positively impact the City by contributing to the following PARCC Plan priorities:

- EXPAND ACCESS FOR ALL
  - Increase community access to free activities for recreation and community building
  - 1 Reduce economic barriers to event producers who seek to host enriching events in Redmond
- BUILD STRONG COMMUNITIES
  - Bring residents, tourists, and local businesses together
  - 1 Increase the diversity of event offerings to better reflect the whole of Redmond's vibrant community and visitors

**COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:**

- **Timeline (previous or planned):**  
The first grant call would open in the fall of 2025 to receive and evaluate grant applications for events taking place in the 2026 calendar year.
- **Outreach Methods and Results:**  
Methods of spreading awareness about this new grant opportunity will include:
  - Social media
  - 1 Email newsletters
  - 2 City website
  - 3 Direct outreach to area non-profits and current/former event partners
- **Feedback Summary:**  
N/A

**BUDGET IMPACT:**

**Total Cost:**

\$25,000 for the 2025-2026 biennium already allotted to this new grant fund

**Date:** 9/23/2025

**Meeting of:** Committee of the Whole - Parks and Environmental Sustainability

**File No.** CM 25-483

**Type:** Committee Memo

**Approved in current biennial budget:**

☒ Yes

☐ No

☐ N/A

**Budget Offer Number:**

0000298

**Budget Priority:**

Strategic and Responsive

**Other budget impacts or additional costs:**

☐ Yes

☐ No

☒ N/A

**If yes, explain:**

N/A

**Funding source(s):**

One-Time Service Enhancement / General Fund Surplus

**Budget/Funding Constraints:**

N/A

☐ Additional budget details attached

**COUNCIL REVIEW:**

**Previous Contact(s)**

Date	Meeting	Requested Action
6/24/2025	Committee of the Whole - Parks and Environmental Sustainability	Receive Information

**Proposed Upcoming Contact(s)**

Date	Meeting	Requested Action
N/A	None proposed at this time	N/A

**Time Constraints:**

N/A

**ANTICIPATED RESULT IF NOT APPROVED:**

N/A

**ATTACHMENTS:**

Attachment A: Community Based Events Innovation Fund Grant Call



## Community Based Events Innovation Fund

### 2025-2026 COMMUNITY BASED EVENTS INNOVATION FUND

**DEADLINE:** [Enter Dates], Recipients announced on [Enter Dates]

**TOTAL FUNDING:** \$25,000 for the 2025-2026 biennium

**GRANT AWARDS:** \$250 - \$5,000 per organization, per year, disbursed according to the grant scoring metric

#### CALL:

This program is intended to increase the Redmond community's access to enriching and innovative events within the city. The City of Redmond aims to attract established and emerging special event organizers and encourage those entities to host special events in Redmond. The City of Redmond offers limited support to eligible, non-profit, or fiscally sponsored, organizations that host events in Redmond, WA, and whose missions serve the community through building community, increasing quality of life, access to arts, wellness, or cultural heritage.

#### ELIGIBILITY:

- Active nonprofit or fiscally sponsored organization with an annual budget of less than \$500,000
- Grants are only issued for events that require a special event permit per RMC 10.62.080, OR events with over 100 attendees in City of Redmond rental spaces.
- The event programming has elements which are available and free to the public, and the event must be held on City of Redmond property.
- Event or event element's primary programmatic activities are related to building community, increasing quality of life, access to arts, wellness, or cultural heritage.
- Organization has been operational since January 1, 2025.
- Organization must not currently have any open Community Based Events Innovation Fund grants with the City of Redmond.
- Grant may apply to a stand-alone event, a series of events, or an element within event, occurring on City of Redmond property.
- Organization must follow all City of Redmond event permit or rental application timelines, requirements, and receive an approved City of Redmond permit or rental space.
- Organization must submit event(s) on ExperienceRedmond.com

#### GRANT CRITERIA

- **Organization Sustainability and Financial Health:** The organization is financially sound and has a realistic budget with ongoing financial oversight and accounting processes and can successfully manage resource to meet its goals.
- **Community Engagement:** Demonstrated community support and participation for the organization. This could look like financial or in-kind contributions, volunteers, collaborations or shared resources with other organizations, etc.
- **Culture and Community:** Primary mission and programmatic activities of the event related to serving the Redmond community to increase quality of life and connection between residents.
- **Innovation:** Event is new to Redmond or brings enhanced dynamics to an existing activity to the greater benefit of the Redmond community

#### REQUIRED DOCUMENTS

Eligible organizations are required to submit the following information with their online application:



## Community Based Events Innovation Fund

- IRS Letter of Determination or Letter from Fiscal Sponsor
- Most recent 990. If fiscally sponsored, please provide a financial worksheet
- Detailed budget outline for the event or event element

### SCORING AND AWARD DISPERSEMENT METRIC

Upon closure of the grant call window, applications will be screened for eligibility by the Community Based Events Innovation Fund Committee. Eligible organizations with fully completed applications will then be placed on a list of finalists. Each finalist will be awarded a portion of the available grant funds, paid directly to the organization at the time the grant awards are finalized. The award amounts will be calculated in consideration of the scoring described below.

- [25 points possible] - This event answers the call to bring *new and innovative activities* to the community.
- [25 points possible] - This event answers the call to *build community, increase quality of life and access to the arts, promote wellness or celebrates cultural heritage*.
- [25 points possible] – This event is accessible and will appeal to a wide audience of Redmond community members.
- [25 points possible] - The financial need of the organization (i.e., applicants with lower operating budgets will be considered to have a greater need for this grant funding).

### APPLICANT QUESTIONS

#### Organizational Sustainability:

If your organization has a long-range plan, please provide a description of the process (who was involved, how were goals determined, etc.) and focus on one or two major goals related to arts, culture and/or community in the City of Redmond. If your organization has not participated in long-range planning, please share your organizations mission and what role your special event would play in furthering that mission. A Strategic Plan may be uploaded as supplemental material.

Please describe the budget for your event or event element. The budget must include all expenses and income related to running the event or event element for which you are applying for funding.

Please provide the dollar amount of the grant fund you are requesting. (*If awarded, award funds may be less than the amount requested*).

Please describe which element(s) of your event are free to the public.

#### Community Engagement:

What does community support and participation look like for your event? Tell us about your volunteers, participants and about any important partnerships or collaborations.

#### Arts, Culture and Wellness:

Overview of event, or event element, planned or anticipated for 2025-2026 and who do these events serve?

How does this event demonstrate beneficial impact to the City of Redmond and its residents?

#### Innovation:

How does your event answer the call to bring new and dynamic activities to the Redmond community?



### Community Based Events Innovation Fund

Describe how this type of enrichment is lacking in Redmond and why your innovation will be well-received by a wide, diverse community such as this.

#### POST-EVENT REPORTING

- Grant recipient will provide the Community Based Events Innovation Fund Committee with a post-event recap within 30 days of the event concluding. The recap will include:
  - Highlights, lessons learned, and future plans for a return of this event
  - Estimated attendance and audience demographics
  - Appraise the overall benefit of the event to the Redmond community
  - Final budget including all expenses and incomes
  - Any event survey or community feedback received

***The City of Redmond reserves the right to make all final determinations regarding grant eligibility, selection, and award amounts at its sole discretion. All decisions are final.***