



## PROJECT CHANGE ORDER FORM

**Customer Name**

CITY OF REDMOND - 6115682

**Solution ID**

6115682

**Bill to**

6115682 CITY OF REDMOND 15670 NE 85TH STREET #3SFN REDMOND, WA 98052

**Ship to**

6115682 CITY OF REDMOND 15670 NE 85TH STREET #3SFN REDMOND, WA 98052

**Payment Terms**

Net 30 Days

**Customer Purchase Order**

**Kronos Practice**

Public Sector 20127

**Sales Person**

David Chetlain

**Project #**

47537

**Operating Unit / Currency**

KRONOS US OU / USD

**New task required**

Yes

**New project required**

No

### Project Budget Impact

Billing Role	Item	UOM	Contract Type	Previous Order #	Qty in Hours	Rate	Ext Amt
Application Consultant	9990118-PRO	HR	Estimate		525	180	94500.00
Totals					525		94500.00

Amounts exclude tax

### Authorization Signatures

(I authorize the change to the UKG Project Budget, as described above, and I authorize UKG to invoice for the amount applicable.)

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<b>Authorized Customer Contact Name and Title/Role</b>	<b>* Signature</b>	<b>Date</b>

Comments

Except as specifically amended by this Change Order, all other provisions of the relevant Service Work Order or Statement of Work (as applicable) remains un-amended and in full force and effect.

New Project in support of Time & Material Services augmenting Phase 2 – HCM Fixed Price plus hours not to exceed project. Hours by line item are not to exceed without an approved change order supporting a change in scope. Hours will be billed monthly as consumed.

a. Project Management Services\* 150 hours \$180 \$27,000

b. Solution Consultant Services\*\* 525 hours \$180 \$94,500

c. Estimated Expenses\*\*\* \$10,480

\*Estimated Project Management Services are in support of a timeline extension, up to 3 months at the estimated 5 hours per week average and to organize/plan the additional Solution Consultant hours as necessary.

\*\*Estimated Solution Consultant hours support a timeline extension of up to 3 months.

\*\*Additional data conversion, workforce management assistance, and two onsite visits for up to four days for two consultants.

\*\*\* Actual expenses will be invoiced as incurred.

Travel Expenses estimated are in support of 2 on-site visits for 2 resources.

Expenses

City of Redmond agrees to reimburse travel expenses incurred by UKG within the then-current GSA guidelines for lodging and per diem rates for King County, Washington, up to \$11,000 for four (4) onsite visits throughout the life of the contract. UKG shall use reasonable efforts to obtain the lowest available fares. The reimbursement of travel expense is limited to directly associated airfare, lodging, meals, airport parking, car rental, and airport transportation. UKG shall invoice the City for reimbursement of travel expenses as incurred and payment thereof shall be due net thirty (30) days from the date the invoice is received. An invoice requesting travel reimbursement shall contain an itemized listing of expenses including the name of UKG staff incurring the expense along with the dollar value and date the expenses were incurred. No reimbursement shall be made without a corresponding receipt.

Order Management Internal Use Only

<b>If Change Order processed please select box</b>	<input type="checkbox"/>	<b>Date</b>	
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