



Memorandum

Date: 12/3/2024  
Meeting of: City Council

File No. AM No. 24-183  
Type: Consent Item

TO: Members of the City Council  
FROM: Mayor Angela Birney  
DEPARTMENT DIRECTOR CONTACT(S):

Executive	Lisa Maher	425.556.2427
Public Works	Aaron Bert	425.556.2786

DEPARTMENT STAFF:

Executive	Jenny Lybeck	Sustainability Program Manager
Public Works	Amy Kim	Project Manager

**TITLE:**

Acceptance of the Department of Commerce Energy Audit Grant to Inform Energy Upgrades at the Public Safety Building, in the Amount of \$26,500

**OVERVIEW STATEMENT:**

The City of Redmond has been awarded an Energy Audit Incentive Grant in the amount of \$26,500 from the Department of Commerce. This grant provides funding for energy audits of publicly owned buildings that are required to comply with the Clean Buildings Performance Standard (CBPS). The grant will support an energy audit of the Public Safety Building.

**Additional Background Information/Description of Proposal Attached**

**REQUESTED ACTION:**

Receive Information       Provide Direction       Approve

**REQUEST RATIONALE:**

- **Relevant Plans/Policies:**  
Community Strategic Plan, Environmental Sustainability Action Plan (ESAP), Climate Emergency Declaration, Redmond 2050
- **Required:**  
The City Council must approve grant acceptance.
- **Council Request:**  
N/A
- **Other Key Facts:**  
The energy audit must be complete by June 15, 2025.

**OUTCOMES:**

Work completed under this grant will inform energy improvements at the Redmond Public Safety Building and support compliance with the state Clean Buildings Performance Standard. As a Clean Buildings Performance Standard Tier 1 building (greater than 50,000 square feet), the Public Safety Building must meet a specific energy target by June 1, 2028. Additionally, the work will implement ESAP Initiative B2 (*Advance Green Building within City Facilities*).

**COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:**

- **Timeline (previous or planned):**  
Community outreach will be completed throughout the project.
- **Outreach Methods and Results:**  
N/A
- **Feedback Summary:**  
N/A

**BUDGET IMPACT:**

**Total Cost:**  
\$26,500 in grant funding to support energy upgrades and retrofits.

**Approved in current biennial budget:**       Yes       No       N/A

**Budget Offer Number:**  
CIP Project ID 2336

**Budget Priority:**  
Capital Improvement Strategy

**Other budget impacts or additional costs:**       Yes       No       N/A

*If yes, explain:*  
N/A

**Funding source(s):**  
Grant funds

**Budget/Funding Constraints:**  
N/A

**Additional budget details attached**

**COUNCIL REVIEW:**

**Previous Contact(s)**

<b>Date</b>	<b>Meeting</b>	<b>Requested Action</b>
11/19/2024	Committee of the Whole - Public Safety and Human Services	Provide Direction

**Proposed Upcoming Contact(s)**

<b>Date</b>	<b>Meeting</b>	<b>Requested Action</b>
N/A	None proposed at this time	N/A

**Time Constraints:**

The energy audit must be complete by June 15, 2025.

**ANTICIPATED RESULT IF NOT APPROVED:**

The City will not accept grant funding if Council does not approve the grant.

**ATTACHMENTS:**

Attachment A - Grant Agreement