



City of Redmond City Council

Finance, Administration and Communications Committee: Committee Workplan – 2020

Quarter	Finance	Administration/HR	Communications	Information Technology
1 st	<ul style="list-style-type: none"> • Monthly Financial Reports • Quarterly OT Report • Budget Planning Overview • Sound Transit Easement Releases • Fire Department Master Plan Consultant Agreement 	<ul style="list-style-type: none"> • Committee Workplan • Refugee Resettlement Discussion • Pay Plan “N” Update 	<ul style="list-style-type: none"> • Communications Update 	<ul style="list-style-type: none"> • Records Management Project Update
2 nd	<ul style="list-style-type: none"> • Monthly Financial Reports • Quarterly Financial Report • Long Range Financial Strategy • Fiscal Policy Review • Quarterly OT Report • Potential: Budget Adjustment • Budget Update 	<ul style="list-style-type: none"> • Community Strategic Plan Progress Report • Fire contact approval • Safety Program update • Compensation/Classification Project Update • Training Update (Navigation Series) • Workforce Management update 	<ul style="list-style-type: none"> • Monthly Communications Update • Communications and Outreach Strategic Plan Framework 	<ul style="list-style-type: none"> • Cable Franchise Renewal: Contract Preparation Update • Smart City Program • TIS/Big4 Project Update
3 rd	<ul style="list-style-type: none"> • Monthly Financial Reports • Quarterly Financial Report • Quarterly OT Report • CIS/TIP Update • Budget Study Session Calendar 	<ul style="list-style-type: none"> • Community Strategic Plan Progress Report • Benefits updates • Workforce Management Update • Compensation/Classification Project Update • Benefit updates/open enrollment 	<ul style="list-style-type: none"> • Monthly Communications Update • Annual Citizen Surveys and new options • Council community outreach/communication options • 	<ul style="list-style-type: none"> • Frontier/NW Fiber Cable Franchise Renewal City Data Program



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4 th	<ul style="list-style-type: none">• Monthly Financial Reports• Quarterly Financial Report• Quarterly OT Report• Potential: Budget Adjustment• Preliminary Budget Overview	<ul style="list-style-type: none">• Committee Holiday Schedule• Year-end pay plan changes• Final benefit changes• Compensation/Classification Update	<ul style="list-style-type: none">• Monthly Communications Update• Communications and Community Involvement Year in Review	<ul style="list-style-type: none">• TIS/Big4 Update• Smart City Program
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