



Memorandum

Date: 12/8/2020

Meeting of: Committee of the Whole - Planning and Public Works

File No. CM 20-356

Type: Committee Memo

TO: Committee of the Whole - Planning and Public Works

FROM: Mayor Angela Birney

DEPARTMENT DIRECTOR CONTACT(S):

Public Works	Dave Juarez	425-556-2733
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DEPARTMENT STAFF:

Public Works	Ernest Fix	Maintenance & Operations Manager
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TITLE:

Approval to Enter into Two Mutual Aid Agreements (MAA) with Washington State Department of Transportation (WSDOT) and other Agencies for Emergency Response

OVERVIEW STATEMENT:

Staff is requesting approval to enter into two standing mutual aid agreements held by WSDOT to allow the City to request and receive requests for assistance in responding to emergencies. The two MAAs are for declared and un-declared emergencies. The Agreements do not obligate any agency to provide resources to others but will serve as an additional tool available for emergency response. The City’s Emergency Preparedness Council has reviewed and recommended approval of these agreements.

Additional Background Information/Description of Proposal Attached

REQUESTED ACTION:

Receive Information

Provide Direction

Approve

REQUEST RATIONALE:

• **Relevant Plans/Policies:**

Chapter V, Section C.5 of the City’s Comprehensive Emergency Management Plan (CEMP) states “mutual aid agreements should be implemented to assure support from alternate sources” for when the City’s resources have been depleted. Objective 1 of the Safe and Resilient budget priority includes using the City’s Comprehensive Emergency Management Plan to “guide programs and develop partnerships.”

• **Required:**

RMC 2.20.100 grants the Mayor the power to sign, on behalf of the Emergency Preparedness Council, mutual aid agreements which have been approved by the City Council.

• **Council Request:**

N/A

• **Other Key Facts:**

Many of Redmond’s neighboring cities and agencies are currently signatories to these agreements, including: King County, Bellevue, Kirkland, Sammamish, Issaquah, and Seattle Department of Transportation.

OUTCOMES:

These Mutual Aid Agreements were identified by staff as an opportunity to partner with WSDOT and other signatory agencies across the state to increase Redmond’s emergency response capabilities. Resources from outside agencies could be especially beneficial if City emergency response staff - for instance, snowplow crews - were required to quarantine or isolate due to COVID-19 exposure.

COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:

- **Timeline (previous or planned):**
N/A
- **Outreach Methods and Results:**
N/A
- **Feedback Summary:**
N/A

BUDGET IMPACT:

Total Cost:
\$0

Approved in current biennial budget: Yes No N/A

Budget Offer Number:
N/A

Budget Priority:
Safe and Resilient

Other budget impacts or additional costs: Yes No N/A

If yes, explain:
N/A

Funding source(s):
No funding is needed to enter into these Agreements. Funding for emergency response varies based on the type of emergency.

Budget/Funding Constraints:
N/A

Additional budget details attached

COUNCIL REVIEW:

Previous Contact(s)

Date	Meeting	Requested Action
N/A	Item has not been presented to Council	N/A

Proposed Upcoming Contact(s)

Date	Meeting	Requested Action
1/5/2021	Business Meeting	Approve

Time Constraints:

Staff would like to have these MAAs in place for winter weather emergencies in 2021. Current target: approval by City Council at the January 5, 2021 regular meeting

ANTICIPATED RESULT IF NOT APPROVED:

Emergency response will continue using internal resources. Requests for mutual aid from other jurisdictions may be made but will not be supported by the streamlined request process and standardized reimbursement process established in these agreements.

ATTACHMENTS:

- Attachment A: GCB 3187 - (Emergency Proclamation) Public Works Emergency Response Mutual Aid Agreement with Cost Recovery Submittal
- Attachment B: GCB 3207 - (Local Agency Emergency Event - No Proclamation) Public Works Emergency Response Mutual Aid Agreement with Cost Recovery Submittal
- Attachment C: Current Signatory List