



Memorandum

**Date:** 1/19/2021  
**Meeting of:** City Council

**File No.** AM No. 21-016  
**Type:** Staff Report

**TO:** Members of the City Council  
**FROM:** Mayor Angela Birney  
**DEPARTMENT DIRECTOR CONTACT(S):**

Parks	Carrie Hite	425 556-2326
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**DEPARTMENT STAFF:**

Parks	Jeff Aken	Senior Park Planner
Parks	Lee Ann Skipton	Facilities Manager

**TITLE:**  
Draft ADA Facilities Transition Plan

**OVERVIEW STATEMENT:**  
Present the Final ADA Transition Plan for City owned and operated facilities including priorities and phases.

**Additional Background Information/Description of Proposal Attached**

**REQUESTED ACTION:**

**Receive Information**                       **Provide Direction**                       **Approve**

**REQUEST RATIONALE:**

- **Relevant Plans/Policies:**  
A Citywide ADA compliance plan is called out in the Community Strategic Plan, the PARCC plan and the Comprehensive Plan
- **Required:**  
Under Title II of the Americans with Disabilities Act, the City of Redmond is required to have a transition plan in place that identifies accessibility gaps in existing facilities and services and how those will be addressed.
- **Council Request:**  
N/A
- **Other Key Facts:**  
The City is continuing to improve accessibility for people of all ages and abilities and approval of the ADA Facilities Transition Plan will help prioritize these improvements.

**OUTCOMES:**

The Draft ADA Transition Plan for Facilities identifies all facility aspects that are out of compliance, how to bring them into compliance and a prioritization and phasing plan to address the most important issues first. This ensures that the City will be making the most important fixes that improve access in a timely manner.

**COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:**

- **Timeline (previous or planned):**  
The Draft Transition Plan was completed by the consultant in early June of 2020. Reviews were held by:
  - Interdepartmental team on June 4, 2020
  - An external group of community stakeholders on July 22, 2020
  - City Council Study Session on September 8, 2020
  - Let’s Connect Survey: Live from September 1-October 31, 2020
- **Outreach Methods and Results:**  
Project webpage  
Let’s Connect  
Direct emails to interested parties  
Shared with advocacy groups
- **Feedback Summary:**  
The one requested change was making restroom facilities a higher priority. The draft approach is to tackle main issues at one location, so this would be addressed.

**BUDGET IMPACT:**

**Total Cost:**

A total of \$150,000 was appropriated in the 2019-2020 budget for a consultant to perform the ADA Access audits and draft Transition Plan.

Approved in current biennial budget:       Yes       No       N/A

**Budget Offer Number:**

000064

**Budget Priority:**

Infrastructure

Other budget impacts or additional costs:       Yes       No       N/A

**If yes, explain:**

Future costs will be programmed in the biennial budget to correct deficiencies

**Funding source(s):**

CIP

**Budget/Funding Constraints:**

N/A

**Additional budget details attached**

**COUNCIL REVIEW:**

**Previous Contact(s)**

<b>Date</b>	<b>Meeting</b>	<b>Requested Action</b>
1/5/2021	Committee of the Whole - Parks and Human Services	Provide Direction
9/8/2020	Study Session	Provide Direction
4/28/2020	Study Session	Receive Information
10/1/2019	Business Meeting	Approve

**Proposed Upcoming Contact(s)**

<b>Date</b>	<b>Meeting</b>	<b>Requested Action</b>
2/2/2021	Business Meeting	Approve

**Time Constraints:**

N/A.

**ANTICIPATED RESULT IF NOT APPROVED:**

An approved Transition Plan is required by Title II of the Americans with Disabilities Act.

**ATTACHMENTS:**

Attachment A: Draft Facilities ADA Transition Plan

Attachment B: ADA Transition Plan Presentation