



## Memorandum

**Date:** 4/15/2025  
**Meeting of:** City Council

**File No.** AM No. 25-051  
**Type:** Consent Item

**TO:** Members of the City Council  
**FROM:** Mayor Angela Birney  
**DEPARTMENT DIRECTOR CONTACT(S):**

Parks	Loreen Hamilton	425-556-2336
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**DEPARTMENT STAFF:**

Parks	Cameron Zapata	Senior Park Planner
Planning and Community Development	Glenn Coil	Senior Planner
Parks	Quinn Kuhnhausen	Facilities Manager

**TITLE:**

Approval of a Contract Amendment with Makers, in the Amount of \$123,283, for the Capital Facilities Plan

**OVERVIEW STATEMENT:**

The proposed \$123,283 contract will allow the city to complete the Capital Facilities Plan.

☒ **Additional Background Information/Description of Proposal Attached**

**REQUESTED ACTION:**

☐ **Receive Information**      ☐ **Provide Direction**      ☒ **Approve**

**REQUEST RATIONALE:**

- **Relevant Plans/Policies:**  
Comprehensive Plan
- **Required:**  
Contract amendments exceeding \$50,000 require Council authorization
- **Council Request:**  
N/A
- **Other Key Facts:**  
N/A

**OUTCOMES:**

The completion of the Capital Facilities Plan will fulfill Growth Management Act and Comprehensive Plan requirements. The completion of this functional plan will forecast the future need for general government facilities to support future

growth.

**COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:**

- **Timeline (previous or planned):**  
N/A
- **Outreach Methods and Results:**  
N/A
- **Feedback Summary:**  
N/A

**BUDGET IMPACT:**

**Total Cost:**  
\$123,283

**Approved in current biennial budget:** ☒ Yes ☐ No ☐ N/A

**Budget Offer Number:**  
0000311

**Budget Priority:**  
Vibrant and Connected, Healthy and Sustainable

**Other budget impacts or additional costs:** ☐ Yes ☐ No ☒ N/A  
*If yes, explain:*  
N/A

**Funding source(s):**  
Parks Professional Services Facility

**Budget/Funding Constraints:**  
N/A

☐ Additional budget details attached

**COUNCIL REVIEW:**

**Previous Contact(s)**

Date	Meeting	Requested Action
3/25/2025	Committee of the Whole - Public Safety and Human Services	Provide Direction

**Proposed Upcoming Contact(s)**

Date	Meeting	Requested Action
N/A	None proposed at this time	N/A

**Time Constraints:**

Projects identified in the Plan will be incorporated into the City's updated Capital Investment Strategy (CIS) and Capital Improvement Plan (CIP), which will begin in 2025, in anticipation of the 2027-2028 City budget.

**ANTICIPATED RESULT IF NOT APPROVED:**

City will not have a WA Growth Management Act (GMA) compliant Capital Facilities element for its Redmond 2050 Comprehensive Plan. Will impact the inclusion of projects in the City's Capital Investment Strategy (CIS) and Capital Improvement Plan (CIP). City will be unable to impose and collect impact fees for use on projects associated with growth.

**ATTACHMENTS:**

Attachment A Scope of work, Schedule and Fee Schedule