



Memorandum

Date: 5/7/2024
Meeting of: City Council

File No. AM No. 24-061
Type: Consent Item

TO: Members of the City Council
FROM: Mayor Angela Birney
DEPARTMENT DIRECTOR CONTACT(S):

Executive	Malisa Files, Chief Operating Officer	425-556-2166
Finance	Kelley Cochran, Director	425-556-2748
Planning and Community Development	Carol Helland, Director	425-556-2107
Parks	Loreen Hamilton, Director	425-556-2336
Fire	Adrian Sheppard, Chief	425-556-2201

TITLE:

Approval of Committee of the Whole Work Plans

OVERVIEW STATEMENT:

Per Council Rules and Procedures, Committees of the Whole should adopt annual committee goals identifying what the committee intends to accomplish. Attached are the Committee Work Plans for 2024 for Council's review and approval.

☒ **Additional Background Information/Description of Proposal Attached**

REQUESTED ACTION:

☐ **Receive Information** ☐ **Provide Direction** ☒ **Approve**

REQUEST RATIONALE:

- **Relevant Plans/Policies:**
Council Rules and Procedures
- **Required:**
N/A
- **Council Request:**
Council requested all work plans be approved by the full Council.
- **Other Key Facts:**
N/A

OUTCOMES:

The Committee of the Whole Work Plans (Attachment A) outline the topics each committee will discuss during 2024. The Committees of the Whole include:

- Planning and Public Works
- Finance, Administration and Communications
- Public Safety and Human Services
- Parks and Environmental Sustainability

Staff will be at the Council meeting to answer questions about the work plans contained in Attachment A.

COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:

- **Timeline (previous or planned):**
N/A
- **Outreach Methods and Results:**
N/A
- **Feedback Summary:**
N/A

BUDGET IMPACT:

Total Cost:
N/A

Approved in current biennial budget: ☐ Yes ☐ No ☒ N/A

Budget Offer Number:
N/A

Budget Priority:

The Committees of the Whole cover all of the budget priorities, including safe and resilient, strategic and responsive, vibrant and connected, and healthy and sustainable.

Other budget impacts or additional costs: ☐ Yes ☐ No ☒ N/A

If yes, explain:
N/A

Funding source(s):
N/A

Budget/Funding Constraints:
N/A

☐ Additional budget details attached

COUNCIL REVIEW:

Previous Contact(s)

Date	Meeting	Requested Action
N/A	Item has not been presented to Council	N/A

Proposed Upcoming Contact(s)

Date	Meeting	Requested Action
N/A	None proposed at this time	N/A

Time Constraints:

Work plans should be adopted as soon as possible to outline the committee topics for 2024.

ANTICIPATED RESULT IF NOT APPROVED:

N/A

ATTACHMENTS:

Attachment A: 2024 Committee of the Whole Work Plans