

# City of Redmond



## Agenda

Tuesday, September 17, 2024

4:30 PM

City Hall: 15670 NE 85th St; Remote: Comcast Ch. 21/321, Ziplly Ch. 34,  
Facebook (@CityofRedmond), Redmond.gov/rctlive, or 510-335-7371

## Committee of the Whole - Public Safety and Human Services

### Committee Members

*Osman Salahuddin, Presiding Officer*

*Jeralee Anderson*

*Steve Fields*

*Jessica Forsythe*

*Vanessa Kritzer*

*Angie Nuevacamina*

*Melissa Stuart*

Meetings can be attended in person, viewed live on RCTV ([redmond.gov/rctlive](http://redmond.gov/rctlive)), Comcast Channel 21/321, Zply Channel 34, Facebook/YouTube (@CityofRedmond), or listen live at 510-335-7371

## AGENDA

### ROLL CALL

1. Proposed King County Community Development Block Grant [CM 24-428](#)  
(CDBG) 2025 Funding Allocation Plan

[Attachment A: Proposed 2025 Redmond CDBG Allocation Plan](#)

*Department: Planning and Community Development, 5 minutes*

*Requested Action: Consent, October 15th*

2. Acceptance of a U.S. Department of Homeland Security [CM 24-435](#)  
FEMA Fire Prevention and Safety Grant

[Attachment A: Bellevue Fire and Redmond Fire Department Joint](#)

[Application FY23 FPS Grant MOU](#)

[Attachment B: 2023 Fiscal Year Fire Prevention and Safety FEMA Grant](#)

[Award Letter](#)

[Attachment C: 2023 Fiscal Year Fire Prevention and Safety FEMA Grant](#)

[Application](#)

[Attachment D: Interlocal agreement](#)

*Department: Fire, 10 minutes*

*Requested Action: Consent, October 1st*

3. Fire Save v. Loss (Q2 2024) [CM 24-434](#)

[Attachment A: Presentation](#)

*Department: Fire, 10 minutes*

*Requested Action: Informational*

4. Police Technology Update [CM 24-433](#)

Attachment A: Speed Survey

*Department: Police, 30 minutes*

*Requested Action: Informational*

5. DEI Program Bimonthly Update [CM 24-431](#)

[Attachment A September DEI Update](#)

*Department: Executive, 5 minutes*

*Requested Action: Informational*

ADJOURNMENT

*Meeting videos are usually posted by 12 p.m. the day following the meeting at [redmond.legistar.com](http://redmond.legistar.com), and can be viewed anytime on Facebook/YouTube (@CityofRedmond) and OnDemand at [redmond.gov/OnDemand](http://redmond.gov/OnDemand)*



Memorandum

Date: 9/17/2024

Meeting of: Committee of the Whole - Public Safety and Human Services

File No. CM 24-428

Type: Committee Memo

TO: Committee of the Whole - Public Safety and Human Services

FROM: Mayor Angela Birney

DEPARTMENT DIRECTOR CONTACT(S):

Planning and Community Development	Carol Helland	425-556-2107
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DEPARTMENT STAFF:

Planning and Community Development	Seraphie Allen	Deputy Director
Planning and Community Development	Brooke Buckingham	Human Services Manager
Planning and Community Development	Alaric Bien	Senior Planner

TITLE:

Proposed King County Community Development Block Grant (CDBG) 2025 Funding Allocation Plan

OVERVIEW STATEMENT:

As part of the Interlocal agreement with King County, each year Redmond must develop a plan for allocating its Community Development Block Grant (CDBG) entitlement funds. This plan is for funds to be received, allocated, and spent in 2025.

Additional Background Information/Description of Proposal Attached

REQUESTED ACTION:

Receive Information       Provide Direction       Approve

REQUEST RATIONALE:

- **Relevant Plans/Policies:**  
King County Consortium Consolidated Housing and Community Development Plan
- **Required:**  
Community Development Block Grant Program Joint Interlocal Agreement
- **Council Request:**  
N/A
- **Other Key Facts:**

Projects eligible to receive CDBG funds are limited due to various federal requirements. Funds may be used for public services (i.e., human services programs) and capital projects that demonstrate a direct benefit to Redmond residents that meet the low- to moderate-income requirements. The proportion of funds available for each type of activity is determined by the interlocal agreement between Joint Agreement Cities and King County. Funds may be used in three categories, Capital, Public Service, and Administration, as described below.

Capital Funding Process and Recommendation: CDBG may support certain Public Improvement and/or Parks projects, and there are many constraints related to the use of these funds. Support for affordable housing is an allowed use, and staff is recommending that the 2025 CDBG capital funds be allocated to A Regional Coalition for Housing (ARCH), as they have been for many years.

Public Service Funding Process and Recommendation: Programs that may be considered for public service funding are dedicated to human service activities that must also meet strict CDBG eligibility and reporting requirements. Staff reviewed applications that were received as part of the regular 2025-2026 Human Services allocation process. Only proposals for new or expanded services may be considered for CDBG funding, though continuing programs that have been supported using CDBG are eligible to continue receiving those funds. Based on these criteria, staff is recommending that Redmond allocate its 2025 CDBG Public Services funds to PorchLight to continue supporting the services and operation of an emergency shelter for men experiencing homelessness in East King County.

Planning & Administration Funding Recommendation: CDBG allows up to 20% of the grant for planning and administration purposes. Ten percent is retained by the County for administration of the consortium capital expenditures, housing stability program, housing repair program, and other activities required by the Department of Housing and Urban Development (HUD). The other 10% may be waived and applied to capital projects. However, our experience has been that the amount of staff time spent on administrative activities consistently exceeds the maximum allowed. The rest has been supported by City funds. Staff is recommending the full 10% be allocated to the planning and administration of this grant.

The full plan for which approval is needed is summarized in Attachment A.

**OUTCOMES:**

Approval of this funding plan keeps the City in compliance with County requirements governing the pending distribution of 2025 CDBG funds to the City. Allocation of these funds will help support emergency shelter for men experiencing homelessness, Redmond’s contribution to ARCH capital funds, and staff time to plan for and administer these funds, ensuring compliance with all federal regulations.

**COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:**

- **Timeline (previous or planned):**  
The required 15-day notice for public comment was posted in the Seattle Times on July 26, 2024. Opportunity for in-person public comment was held at a public meeting on August 26, 2024.  
Opportunity for written public comment was given from July 26 through August 26, 2024.
- **Outreach Methods and Results:**  
Written public notice was published in the Seattle Times.
- **Feedback Summary:**

No public comment was received.

**BUDGET IMPACT:**

**Total Cost:**

Approximately \$257,163. The exact amount will not be known until the budget is passed by Congress in 2025 (typically by early summer).

Staffing to support this work is being provided by the Department of Planning and Community Development - Human Services Division.

**Approved in current biennial budget:**       Yes       No       N/A

**Budget Offer Number:**

0000037 - Housing and Human Services

**Budget Priority:**

Vibrant and Connected

**Other budget impacts or additional costs:**       Yes       No       N/A

*If yes, explain:*

N/A

**Funding source(s):**

Department of Housing and Urban Development, Community Development Block Grants

**Budget/Funding Constraints:**

All funds must be expended between January 1 and December 31, 2025.

**Additional budget details attached**

**COUNCIL REVIEW:**

**Previous Contact(s)**

Date	Meeting	Requested Action
	Item has not been presented to Council	N/A

**Proposed Upcoming Contact(s)**

Date	Meeting	Requested Action
10/15/2024	Business Meeting	Approve

**Time Constraints:**

The City's allocation plan must be submitted to King County by October 18, 2024, in order to be incorporated into their process for submission to the federal government. To meet this timeline, Council must approve a plan by its October 15,

2024, meeting.

**ANTICIPATED RESULT IF NOT APPROVED:**

Should Council decline to approve the funding allocation plan, the City would need to propose a new set of uses and begin the process again starting with the 15-day public notice, public comment period, internal committee review, presentation to the Public Safety and Human Services Committee of the Whole, and approval by City Council. Alternatively, the City could return the funds to the County for use by the entire CDBG Consortium.

**ATTACHMENTS:**

Attachment A - Proposed 2025 Redmond CDBG Allocation Plan

**ATTACHMENT A**

Proposed 2025 Redmond CDBG Allocation Plan

Capital Projects		
1	ARCH	\$168,485
Public Services		
1	Congregations for the Homeless-Homeless Services	\$44,339
Planning & Administration		
1	Administration	\$44,339
Contingency Projects		
1	Since the CDBG funds are an estimate from the federal government, Redmond must also adopt a contingency plan. Accordingly, the above projects will receive proportionate increases/decreases to CDBG funding.	

NOTE: All dollar amounts are estimates until the County is officially notified by the Department of Housing and Urban Development (HUD).





Memorandum

Date: 9/17/2024  
Meeting of: Committee of the Whole - Public Safety and Human Services

File No. CM 24-435  
Type: Committee Memo

TO: Committee of the Whole - Public Safety and Human Services  
FROM: Mayor Angela Birney  
DEPARTMENT DIRECTOR CONTACT(S):

Fire	Chief Adrian Sheppard	425-556-2201
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DEPARTMENT STAFF:

Fire	Rich Gieseke	Fire Marshal
Fire	Gary Smith	Assistant Fire Marshal

TITLE:

Acceptance of a U.S. Department of Homeland Security FEMA Fire Prevention and Safety Grant

OVERVIEW STATEMENT:

The Fire Department is seeking Council’s approval to accept funding from a U.S. Department of Homeland Security, FEMA Fire Prevention and Safety grant to provide enhanced security for the Fire Department emergency key access systems. The Bellevue and Redmond Fire Departments have coordinated efforts in securing this grant to improve the security and accountability of the existing emergency key access system used on our commercial, mixed-use and multifamily buildings. The total grant award is \$707,423.39 with \$298,871.99 being allocated to the City of Redmond, and \$408,551.40 allocated to the City of Bellevue. This grant has a required 5% matching requirement that can be fulfilled through existing staff time and associated labor costs in lieu of a cash match.

Additional Background Information/Description of Proposal Attached

REQUESTED ACTION:

Receive Information       Provide Direction       Approve

REQUEST RATIONALE:

- **Relevant Plans/Policies:**  
Fire Department Strategic Plan 2022-2027
- **Required:**  
2021 Redmond Fire Code, Section 506.1
- **Council Request:**  
N/A
- **Other Key Facts:**  
N/A

**OUTCOMES:**

The Redmond and Bellevue Fire Departments share a jurisdictional border of 9.5 miles and responded to a combined 2,126 mutual aid calls in 2023. Bellevue provided aid to Redmond 563 times in 2023 in buildings equipped with fire department key box safes as required in the 2021 International Fire Code, Section 506 (Knox box). Redmond provided similar support into Bellevue 948 times. Of those: 50 were cardiac arrest calls, 8 were strokes, and 22 were confirmed structure fires, including 14 of in multi-family buildings. In at least 80 of these calls, any time delays would have significantly impacted patient outcomes and extent of structure damage. Implementing “eLock Knox” systems in tandem will allow both departments to share electronic key access to each other’s Knox boxes while adding security features.

The Redmond and Bellevue Fire Departments partnered to apply for a regional grant through FEMA’s Fire Prevention & Safety grant, which has been tentatively awarded for \$707,423.39. This grant requires completion within a 24-month performance period as well as a 5% matching in either cash or staff time/labor equivalent. The allocation is \$298,871.99 in equipment for the City of Redmond and \$408,871.40 in equipment to the City of Bellevue.

Both fire departments currently use an older version of the Knox Box key security system, which still uses traditional key lock cores. The inventory of Knox Box systems in Redmond is over 1,400 and growing each year. This award will cover transition costs for both municipalities to install electronic key lock hardware in the apparatus and a majority of key box cores. Historically, this cost would have been passed on to local property owners, but this grant allows the transition to occur while minimizing the cost to local property owners.

Accepting this Fire Prevention & Safety Grant award will improve community safety and emergency response, and greatly enhance key security in both the Bellevue and Redmond Fire Departments’ service areas while minimizing the economic impact on property owners within our service areas.

**COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:**

- **Timeline (previous or planned):**  
Award letter received with an effective date beginning on 7/16/24, if the grant is formally accepted by both cities. If accepted, the departments have 24 months from this date to utilize funds and install the equipment purchased through grant funds
- **Outreach Methods and Results:**  
N/A
- **Feedback Summary:**  
N/A

**BUDGET IMPACT:**

**Total Cost:**

Installation of hardware in department apparatus \$2,250

Exchange of current hardware in response apparatus by fire mechanic shop \$1,282

Installation of 808 e-cores with current fire department staff est. \$44,225 (light duty and prevention staff time)

Approved in current biennial budget:  Yes  No  N/A

Budget Offer Number:  
N/A

Budget Priority:  
N/A

Other budget impacts or additional costs:  Yes  No  N/A

**If yes, explain:**

The grant has a 5% matching requirement of \$14,944 that can be satisfied with staff time used to install cores and equipment in department apparatus. No cash payment is necessary.

Funding source(s):  
Fire Department General Fund

Budget/Funding Constraints:  
Grant acceptance by October 1, 2024

Additional budget details attached

**COUNCIL REVIEW:**

**Previous Contact(s)**

Date	Meeting	Requested Action
N/A	Item has not been presented to Council	N/A

**Proposed Upcoming Contact(s)**

Date	Meeting	Requested Action
10/1/2024	Business Meeting	Approve

**Time Constraints:**

Bellevue is the lead agency for this grant and will purchase all equipment and complete all grant documentation and reporting. To move forward with purchasing, Bellevue requests Redmond approve receiving the grant by October 1, 2024.

**ANTICIPATED RESULT IF NOT APPROVED:**

If the grant award is not accepted the full expense of updating the fire department key box system will be required to be covered by the Fire Department General fund and individual property owners.

**ATTACHMENTS:**

- Attachment A: Bellevue Fire and Redmond Fire Department Joint Application FY23 FP&S Grant MOU
- Attachment B: 2023 Fiscal Year Fire Prevention and Safety FEMA Grant Award Letter
- Attachment C: 2023 Fiscal Year Fire Prevention and Safety FEMA Grant Application

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**Date:** 9/17/2024

**Meeting of:** Committee of the Whole - Public Safety and Human Services

**File No.** CM 24-435

**Type:** Committee Memo

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Attachment D: Interlocal agreement

## MEMORANDUM OF UNDERSTANDING

### FY23 FIRE PREVENTION AND SAFETY GRANT PROGRAM JOINT ELECTRONIC CORE PURCHASE

This memorandum of understanding (“MOU”) is made and entered into by Bellevue Fire Department and Redmond Fire Department for the purposes set forth below.

**WHEREAS**, the participating agencies formed a working committee and developed a course of action to achieve the goals and objectives of the Fire Prevention and Safety Grant Program;

**WHEREAS**, the participating agencies have been identified as eligible jurisdictions able to collectively implement the objectives and goals of the FP&S grant program;

**WHEREAS**, Bellevue Fire Department is the host agency;

**WHEREAS**, Redmond Fire Department is a participating agency;

**WHEREAS**, as host agency, Bellevue Fire Department accepts responsibility for administration of the grant including procurement, disbursement, asset accountability and reporting requirements for assets acquired under the FY23 Regional FP&S grant application in the event of approval; and

**NOW, THEREFORE**, the participating agencies agree as follows:

#### **OBJECTIVE OF AGREEMENT**

This MOU establishes the relationship between the two agencies in a Fire Prevention and Safety Grant in the event the grant request is approved.

**PROCEDURES**

1. Bellevue Fire Department will serve as host agency to submit the application to fund the 2,168 e-cores and associated key security equipment.
2. Bellevue Fire Department will serve as grant administrator for the two agencies in the event of Application approval. This involves, but is not limited to, managing the funds from the grant, ensuring that a competitive and fair purchasing process is followed, initiating the purchase after receiving consensus from the participating agencies and distributing the equipment as detailed in the Application.
3. The participating agencies agree to accept the FP&S grant program award and accept their respective items as listed in the Application in the event of approval.
4. The participating agencies agree to provide the required soft match in the amount of 5% of the total cost of their requested project, as calculated labor time, as detailed in the Application and as required under the regional FP&S grant program guidelines. The required match shall be documented with staff name, hours, and responsibilities, and submitted to Bellevue for reporting purposes.
5. In the event of a reduced award, the participating agencies agree to accept the reduced amount and provide a 5% soft cost match on the total reduced award amount of their approved items.
6. Any expenditure beyond the grant award for an agency's approved item(s) remains the sole responsibility of that agency.
7. The table<sup>1</sup> below lists the specific allocations of equipment and cost estimates:

<b>Agency</b>	<b>Description</b>	<b>Total Cost</b>
<b>Bellevue</b>	Electronic Key Box Cores (1,410)	\$350,949.00
<b>Bellevue</b>	Equipment & Hardware	\$ 13,672.33
<b>Redmond</b>	Electronic Key Box Cores (758)	\$188,666.20
<b>Redmond</b>	Equipment & Hardware	\$80,767.00
<b>TOTAL</b>	-	\$634,054.53

8. The participating agencies agree to allow Bellevue Fire Department to procure and distribute their respective assets if awarded under the regional FP&S grant

program.

9. The participating agencies agree to promptly provide any additional documentation to Bellevue Fire Department, as requested, that may be necessary in connection with the grant.
10. The participating agencies agree to promptly return to Bellevue Fire Department any equipment or deliverables that are received in error.
11. The participating agencies agree to be responsible for the maintenance, training, inventorying, and proper storage of the equipment awarded to them under the regional FP&S grant program.
12. Unless renewed by the participating agencies in writing, this MOU will expire at the end of the grant period of performance, which is to include the close-out period.

**AMENDMENTS**

This MOU may be amended at any time by written agreement of all agencies. Such requests will only be approved if the proposed change(s) is (are) consistent with and/or achieve the goals of the grant.

**SIGNATURE**


Each party hereby warrants and represents that it has full power and authority to enter into and perform this MOU, and that the person signing on behalf of each has been properly authorized and empowered to enter into this MOU.

**BELLEVUE FIRE DEPARTMENT**

DocuSigned by:  
  
 7C9503AF268848A...  
 \_\_\_\_\_  
 Fire Chief or their designee

Date: 4/9/2024 | 10:38 AM PDT

**REDMOND FIRE DEPARTMENT**

DocuSigned by:  
  
 3D9EAD56465D44A...  
 \_\_\_\_\_  
 Fire Chief or their designee

Date: 4/9/2024 | 13:23 PM PDT

<sup>i</sup> Numbers do not include the cost of sales tax or shipping.

# Award Letter

U.S. Department of Homeland Security  
Washington, D.C. 20472

Effective date: 07/16/2024



Abigail Richardson  
CITY OF BELLEVUE  
PO BOX 90012  
BELLEVUE, WA 98009  
  
EMW-2023-FP-00114

Dear Abigail Richardson,

Congratulations on behalf of the Department of Homeland Security. Your application submitted for the Fiscal Year (FY) 2023 Fire Prevention & Safety (FP) Grant funding opportunity has been approved in the amount of \$707,423.39 in Federal funding. As a condition of this grant, you are required to contribute non-Federal funds equal to or greater than 5.00% of the Federal funds awarded, or \$35,371.17 for a total approved budget of \$742,794.56. Please see the FY 2023 FP&S Notice of Funding Opportunity for information on how to meet this cost share requirement.

Before you request and receive any of the Federal funds awarded to you, you must establish acceptance of the award through the FEMA Grants Outcomes (FEMA GO) system. By accepting this award, you acknowledge that the terms of the following documents are incorporated into the terms of your award:

- Summary Award Memo - included in this document
- Agreement Articles - included in this document
- Obligating Document - included in this document
- FY 2023 FP&S Notice of Funding Opportunity (NOFO) - incorporated by reference

Please make sure you read, understand, and maintain a copy of these documents in your official file for this award.

Sincerely,

A handwritten signature in blue ink that reads "P. Williams".

PAMELA WILLIAMS  
Assistant Administrator, Grant Programs



# Summary Award Memo

**Program:** Fiscal Year 2023 Fire Prevention & Safety

**Recipient:** CITY OF BELLEVUE

**UEI-EFT:** DQ3JYJ78JMD5

**DUNS number:** 071842611

**Award number:** EMW-2023-FP-00114

## Summary description of award

The purpose of the Fire Prevention and Safety Grant Program is to enhance the safety of the public and firefighters with respect to fire and fire-related hazards by assisting fire prevention programs and supporting firefighter health and safety research and development. After careful consideration, FEMA has determined that the recipient's project or projects submitted as part of the recipient's application and detailed in the project narrative as well as the request details section of the application — including budget information — was consistent with the Fire Prevention and Safety Grant Program's purpose and was worthy of award.

Except as otherwise approved as noted in this award, the information you provided in your application for Fiscal Year (FY) 2023 Fire Prevention and Safety (FP&S) Grant funding is incorporated into the terms and conditions of this award. This includes any documents submitted as part of the application.

## Amount awarded table

The amount of the award is detailed in the attached Obligating Document for Award.

The following are the budgeted estimates for object classes for this award (including Federal share plus your cost share, if applicable):

<b>Object Class</b>	<b>First Year</b>	<b>Second Year</b>	<b>Total</b>
Personnel	\$17,663.26	\$26,494.89	\$44,158.15
Fringe benefits	\$0.00	\$0.00	\$0.00
Travel	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00
Supplies	\$631,233.33	\$0.00	\$631,233.33
Contractual	\$0.00	\$0.00	\$0.00
Construction	\$0.00	\$0.00	\$0.00
Other	\$67,403.08	\$0.00	\$67,403.08
Indirect charges	\$0.00	\$0.00	\$0.00
Federal	\$682,190.16	\$25,233.23	\$707,423.39
Non-federal	\$34,109.51	\$1,261.66	\$35,371.17
<b>Total</b>	<b>\$716,299.67</b>	<b>\$26,494.89</b>	<b>\$742,794.56</b>
Program Income			\$0.00

## **Approved scope of work**

Approved request details:

## **Community Risk Reduction**

**Project: General Prevention/Awareness**

### Other (Explain)

Fire Prevention Staff Time

#### DESCRIPTION

Fire Prevention staff time spent retrofitting all compatible boxes with electronic cores.

YEAR	QUANTITY	UNIT PRICE	TOTAL
1	1	\$17,663.26	\$17,663.26
2	1	\$26,494.89	\$26,494.89

#### BUDGET CLASS

Personnel

### Other (Explain)

e-Key Dock

#### DESCRIPTION

KLS-8600D e-Key Dock for Fire Prevention team members. Secures key with 2 factor authentication access code. Enables programming of keys, locks for installations and retrofits.

YEAR	QUANTITY	UNIT PRICE	TOTAL
1	15	\$200.00	\$3,000.00
2	0	\$0.00	\$0.00

#### BUDGET CLASS

Supplies

#### CHANGE FROM APPLICATION

**Budget class** from **Equipment** to **Supplies**

#### JUSTIFICATION

c. The award reflects a change from the application. The budget class was modified from equipment to supplies.

**Other (Explain)**

Shipping

## DESCRIPTION

Shipping from Knox in AZ to Bellevue Fire Department, for distribution between Bellevue and Redmond Fire Department Fire Prevention teams

YEAR	QUANTITY	UNIT PRICE	TOTAL
1	1	\$2,738.00	\$2,738.00
2	0	\$0.00	\$0.00

## BUDGET CLASS

Other

**Other (Explain)**

Bellevue Sales Tax, 10.2%

## DESCRIPTION

Bellevue Fire Department's local sales tax rate

YEAR	QUANTITY	UNIT PRICE	TOTAL
1	1	\$64,665.08	\$64,665.08
2	0	\$0.00	\$0.00

## BUDGET CLASS

Other

### Other (Explain)

Key Secure 6

#### DESCRIPTION

KS-6K2 Key Secure 6 is a PIN accessed, secure key storage which holds the new electronic key as well as the current program's mechanical key on an apparatus

YEAR	QUANTITY	UNIT PRICE	TOTAL
1	26	\$1,200.00	\$31,200.00
2	0	\$0.00	\$0.00

#### BUDGET CLASS

Supplies

#### CHANGE FROM APPLICATION

**Budget class** from **Equipment** to **Supplies**

#### JUSTIFICATION

c. The award reflects a change from the application. The budget class was modified from equipment to supplies.

### Other (Explain)

Knox Box Electronic Core

#### DESCRIPTION

KLS-8800L - Retrofit e-Core

YEAR	QUANTITY	UNIT PRICE	TOTAL
1	2,168	\$248.00	\$537,664.00
2	0	\$0.00	\$0.00

#### BUDGET CLASS

Supplies

### Other (Explain)

Knox Box electronic core/faceplate combo

#### DESCRIPTION

KLS-3292 - Lift off style door/e-Core combo fits certain serial number ranges within

YEAR	QUANTITY	UNIT PRICE	TOTAL
1	50	\$325.00	\$16,250.00
2	0	\$0.00	\$0.00

#### BUDGET CLASS

Supplies

### Other (Explain)

Installation Tool Kit

#### DESCRIPTION

The installation tool kit includes the following to facilitate the mechanical core removal and electronic core retrofit: #1 Philips screwdriver, 9/16" socket, socket wrench, 7/8" wrench, and a flathead screwdriver

YEAR	QUANTITY	UNIT PRICE	TOTAL
1	9	\$51.37	\$462.33
2	0	\$0.00	\$0.00

#### BUDGET CLASS

Supplies

#### CHANGE FROM APPLICATION

**Budget class from Equipment to Supplies**

#### JUSTIFICATION

c. The award reflects a change from the application. The budget class was modified from equipment to supplies.

## Other (Explain)

e-Key Defender

### DESCRIPTION

KD-1KD2 e-Key Defenders provide secure storage for both an e-Key and a mechanical key (as it is phased out) within a Fire Prevention team member's passenger vehicle. It is opened via PIN code, and each records each PIN access to allow for traceability and auditing.

YEAR	QUANTITY	UNIT PRICE	TOTAL
1	15	\$943.00	\$14,145.00
2	0	\$0.00	\$0.00

### BUDGET CLASS

Supplies

### CHANGE FROM APPLICATION

**Budget class from Equipment to Supplies**

### JUSTIFICATION

c. The award reflects a change from the application. The budget class was modified from equipment to supplies.

**Other (Explain)**

e-Key

DESCRIPTION

KLS-8701K Knox e-Key

YEAR	QUANTITY	UNIT PRICE	TOTAL
1	66	\$432.00	\$28,512.00
2	0	\$0.00	\$0.00

BUDGET CLASS

Supplies

CHANGE FROM APPLICATION

**Budget class from Equipment to Supplies**

JUSTIFICATION

c. The award reflects a change from the application. The budget class was modified from equipment to supplies.



# Agreement Articles

**Program:** Fiscal Year 2023 Fire Prevention & Safety

**Recipient:** CITY OF BELLEVUE

**UEI-EFT:** DQ3JYJ78JMD5

**DUNS number:** 071842611

**Award number:** EMW-2023-FP-00114

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**Article 1 Assurances, Administrative Requirements, Cost Principles, Representations, and Certifications**

I. Recipients must complete either the Office of Management and Budget (OMB) Standard Form 424B Assurances – Non- Construction Programs, or OMB Standard Form 424D Assurances – Construction Programs, as applicable. Certain assurances in these documents may not be applicable to your program and the DHS financial assistance office (DHS FAO) may require applicants to certify additional assurances. Applicants are required to fill out the assurances as instructed by the federal awarding agency.

**Article 2 General Acknowledgements and Assurances**

Recipients are required to follow the applicable provisions of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards in effect as of the federal award date and located at 2 C.F.R. Part 200 and adopted by DHS at 2 C.F.R. § 3002.10. All recipients and subrecipients must acknowledge and agree to provide DHS access to records, accounts, documents, information, facilities, and staff pursuant to 2 C.F.R. § 200.337. I. Recipients must cooperate with any DHS compliance reviews or compliance investigations. II. Recipients must give DHS access to examine and copy records, accounts, and other documents and sources of information related to the federal financial assistance award and permit access to facilities and personnel. III. Recipients must submit timely, complete, and accurate reports to the appropriate DHS officials and maintain appropriate backup documentation to support the reports. IV. Recipients must comply with all other special reporting, data collection, and evaluation requirements required by law, federal regulation, Notice of Funding Opportunity, federal award specific terms and conditions, and/or federal awarding agency program guidance. V. Recipients must complete the DHS Civil Rights Evaluation Tool within thirty (30) days of receiving the Notice of Award for the first award under which this term applies. Recipients of multiple federal awards from DHS should only submit one completed tool for their organization, not per federal award. After the initial submission, recipients are required to complete the tool once every two (2) years if they have an active federal award, not every time a federal award is made. Recipients must submit the completed tool, including supporting materials, to [CivilRightsEvaluation@hq.dhs.gov](mailto:CivilRightsEvaluation@hq.dhs.gov). This tool clarifies the civil rights obligations and related reporting requirements contained in these DHS Standard Terms and Conditions. Subrecipients are not required to complete and submit this tool to DHS. The evaluation tool can be found at <https://www.dhs.gov/publication/dhs-civil-rights-evaluation-tool>. DHS Civil Rights Evaluation Tool | Homeland Security. The DHS Office for Civil Rights and Civil Liberties will consider, in its discretion, granting an extension to the 30-day deadline if the recipient identifies steps and a timeline for completing the tool. Recipients must request extensions by emailing the request to [CivilRightsEvaluation@hq.dhs.gov](mailto:CivilRightsEvaluation@hq.dhs.gov) prior to expiration of the 30-day deadline.

<p><b>Article 3</b></p>	<p><b>Acknowledgement of Federal Funding from DHS</b>  Recipients must acknowledge their use of federal award funding when issuing statements, press releases, requests for proposal, bid invitations, and other documents describing projects or programs funded in whole or in part with federal award funds.</p>
<p><b>Article 4</b></p>	<p><b>Activities Conducted Abroad</b>  Recipients must coordinate with appropriate government authorities when performing project activities outside the United States obtain all appropriate licenses, permits, or approvals.</p>
<p><b>Article 5</b></p>	<p><b>Age Discrimination Act of 1975</b>  Recipients must comply with the requirements of the Age Discrimination Act of 1975, Pub. L. No. 94-135 (codified as amended at 42 U.S.C. § 6101 et seq.), which prohibits discrimination on the basis of age in any program or activity receiving federal financial assistance.</p>
<p><b>Article 6</b></p>	<p><b>Americans with Disabilities Act of 1990</b>  Recipients must comply with the requirements of Titles I, II, and III of the Americans with Disabilities Act, Pub. L. No. 101-336 (1990) (codified as amended at 42 U.S.C. §§ 12101– 12213), which prohibits recipients from discriminating on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities.</p>
<p><b>Article 7</b></p>	<p><b>Best Practices for Collection and Use of Personally Identifiable Information</b>  Recipients who collect personally identifiable information (PII) as part of carrying out the scope of work under a federal award are required to have a publicly available privacy policy that describes standards on the usage and maintenance of the PII they collect. DHS defines PII as any information that permits the identity of an individual to be directly or indirectly inferred, including any information that is linked or linkable to that individual. Recipients may also find the DHS Privacy Impact Assessments: Privacy Guidance and Privacy Template as useful resources respectively.</p>
<p><b>Article 8</b></p>	<p><b>Civil Rights Act of 1964 – Title VI</b>  Recipients must comply with the requirements of Title VI of the Civil Rights Act of 1964, Pub. L. No. 88-352 (codified as amended at 42 U.S.C. § 2000d et seq.), which provides that no person in the United States will, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance. DHS implementing regulations for the Act are found at 6 C.F.R. Part 21. Recipients of an award from the Federal Emergency Management Agency (FEMA) must also comply with FEMA’s implementing regulations at 44 C.F.R. Part 7.</p>

**Article 9****Civil Rights Act of 1968**

Recipients must comply with Title VIII of the Civil Rights Act of 1968, Pub. L. No. 90-284 (codified as amended at 42 U.S.C. § 3601 et seq.) which prohibits recipients from discriminating in the sale, rental, financing, and advertising of dwellings, or in the provision of services in connection therewith, on the basis of race, color, national origin, religion, disability, familial status, and sex, as implemented by the U.S. Department of Housing and Urban Development at 24 C.F.R. Part 100. The prohibition on disability discrimination includes the requirement that new multifamily housing with four or more dwelling units— i.e., the public and common use areas and individual apartment units (all units in buildings with elevators and ground-floor units in buildings without elevators)—be designed and constructed with certain accessible features. (See 24 C.F.R. Part 100, Subpart D.)

**Article 10****Copyright**

Recipients must affix the applicable copyright notices of 17 U.S.C. §§ 401 or 402 to any work first produced under federal awards and also include an acknowledgement that the work was produced under a federal award (including the federal award number and federal awarding agency). As detailed in 2 C.F.R. § 200.315, a federal awarding agency reserves a royalty-free, nonexclusive, and irrevocable right to reproduce, publish, or otherwise use the work for federal purposes and to authorize others to do so.

**Article 11****Debarment and Suspension**

Recipients must comply with the non-procurement debarment and suspension regulations implementing Executive Orders (E.O.) 12549 and 12689 set forth at 2 C.F.R. Part 180 as implemented by DHS at 2 C.F.R. Part 3000. These regulations prohibit recipients from entering into covered transactions (such as subawards and contracts) with certain parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in federal assistance programs or activities.

**Article 12****Drug-Free Workplace Regulations**

Recipients must comply with drug-free workplace requirements in Subpart B (or Subpart C, if the recipient is an individual) of 2 C.F.R. Part 3001, which adopts the Government-wide implementation (2 C.F.R. Part 182) of the Drug-Free Workplace Act of 1988 (41 U.S.C. §§ 8101-8106).

**Article 13****Duplicative Costs**

Recipients are prohibited from charging any cost to this federal award that will be included as a cost or used to meet cost sharing or matching requirements of any other federal award in either the current or a prior budget period. (See 2 C.F.R. § 200.403(f)). However, recipients may shift costs that are allowable under two or more federal awards where otherwise permitted by federal statutes, regulations, or the federal financial assistance award terms and conditions.

<p><b>Article 14</b></p>	<p><b>Education Amendments of 1972 (Equal Opportunity in Education Act) – Title IX</b>  Recipients must comply with the requirements of Title IX of the Education Amendments of 1972, Pub. L. No. 92-318 (codified as amended at 20 U.S.C. § 1681 et seq.), which provide that no person in the United States will, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any educational program or activity receiving federal financial assistance. DHS implementing regulations are codified at 6 C.F.R. Part 17. Recipients of an award from the Federal Emergency Management Agency (FEMA) must also comply with FEMA’s implementing regulations at 44 C.F.R. Part 19.</p>
<p><b>Article 15</b></p>	<p><b>E.O. 14074 – Advancing Effective, Accountable Policing and Criminal Justice Practices to Enhance Public Trust and Public Safety</b>  Recipient State, Tribal, local, or territorial law enforcement agencies must comply with the requirements of section 12(c) of E.O. 14074. Recipient State, Tribal, local, or territorial law enforcement agencies are also encouraged to adopt and enforce policies consistent with E.O. 14074 to support safe and effective policing.</p>
<p><b>Article 16</b></p>	<p><b>Energy Policy and Conservation Act</b>  Recipients must comply with the requirements of the Energy Policy and Conservation Act, Pub. L. No. 94-163 (1975) (codified as amended at 42 U.S.C. § 6201 et seq.), which contain policies relating to energy efficiency that are defined in the state energy conservation plan issued in compliance with this Act.</p>
<p><b>Article 17</b></p>	<p><b>False Claims Act and Program Fraud Civil Remedies</b>  Recipients must comply with the requirements of the False Claims Act, 31 U.S.C. §§ 3729- 3733, which prohibit the submission of false or fraudulent claims for payment to the Federal Government. (See 31 U.S.C. §§ 3801-3812, which details the administrative remedies for false claims and statements made.)</p>
<p><b>Article 18</b></p>	<p><b>Federal Debt Status</b>  All recipients are required to be non-delinquent in their repayment of any federal debt. Examples of relevant debt include delinquent payroll and other taxes, audit disallowances, and benefit overpayments. (See OMB Circular A-129.)</p>
<p><b>Article 19</b></p>	<p><b>Federal Leadership on Reducing Text Messaging while Driving</b>  Recipients are encouraged to adopt and enforce policies that ban text messaging while driving recipient-owned, recipient-rented, or privately owned vehicles when on official government business or when performing any work for or on behalf of the Federal Government. Recipients are also encouraged to conduct the initiatives of the type described in Section 3(a) of E.O. 13513.</p>

**Article 20 Fly America Act of 1974**

Recipients must comply with Preference for U.S. Flag Air Carriers (a list of certified air carriers can be found at: [Certificated Air Carriers List | US Department of Transportation, https://www.transportation.gov/policy/aviation-policy/certificated-air-carriers-list](https://www.transportation.gov/policy/aviation-policy/certificated-air-carriers-list)) for international air transportation of people and property to the extent that such service is available, in accordance with the International Air Transportation Fair Competitive Practices Act of 1974, 49 U.S.C. § 40118, and the interpretative guidelines issued by the Comptroller General of the United States in the March 31, 1981, amendment to Comptroller General Decision B-138942.

**Article 21 Hotel and Motel Fire Safety Act of 1990**

Recipients must ensure that all conference, meeting, convention, or training space funded entirely or in part by federal award funds complies with the fire prevention and control guidelines of Section 6 of the Hotel and Motel Fire Safety Act of 1990, 15 U.S.C. § 2225a.

**Article 22 John S. McCain National Defense Authorization Act of Fiscal Year 2019**

Recipients, subrecipients, and their contractors and subcontractors are subject to the prohibitions described in section 889 of the John S. McCain National Defense Authorization Act for Fiscal Year 2019, Pub. L. No. 115-232 (2018) and 2 C.F.R. §§ 200.216, 200.327, 200.471, and Appendix II to 2 C.F.R. Part 200. The statute – as it applies to DHS recipients, subrecipients, and their contractors and subcontractors – prohibits obligating or expending federal award funds on certain telecommunications and video surveillance products and contracting with certain entities for national security reasons.

**Article 23 Limited English Proficiency (Civil Rights Act of 1964, Title VI)**

Recipients must comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq.) prohibition against discrimination on the basis of national origin, which requires that recipients of federal financial assistance take reasonable steps to provide meaningful access to persons with limited English proficiency (LEP) to their programs and services. For additional assistance and information regarding language access obligations, please refer to the DHS Recipient Guidance: <https://www.dhs.gov/guidance-published-help-department-supported-organizations-provide-meaningful-access-people-limited> and additional resources on <http://www.lep.gov>.



**Article 24      Lobbying Prohibitions**

Recipients must comply with 31 U.S.C. § 1352 and 6 C.F.R. Part 9, which provide that none of the funds provided under a federal award may be expended by the recipient to pay any person to influence, or attempt to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with any federal action related to a federal award or contract, including any extension, continuation, renewal, amendment, or modification. Per 6 C.F.R. Part 9, recipients must file a lobbying certification form as described in Appendix A to 6 C.F.R. Part 9 or available on Grants.gov as the Grants.gov Lobbying Form and file a lobbying disclosure form as described in Appendix B to 6 C.F.R. Part 9 or available on Grants.gov as the Disclosure of Lobbying Activities (SF-LLL).

**Article 25      National Environmental Policy Act**

Recipients must comply with the requirements of the National Environmental Policy Act of 1969, Pub. L. No. 91-190 (1970) (codified as amended at 42 U.S.C. § 4321 et seq.) (NEPA) and the Council on Environmental Quality (CEQ) Regulations for Implementing the Procedural Provisions of NEPA, which require recipients to use all practicable means within their authority, and consistent with other essential considerations of national policy, to create and maintain conditions under which people and nature can exist in productive harmony and fulfill the social, economic, and other needs of present and future generations of Americans.

**Article 26      Nondiscrimination in Matters Pertaining to Faith-Based Organizations**

It is DHS policy to ensure the equal treatment of faith-based organizations in social service programs administered or supported by DHS or its component agencies, enabling those organizations to participate in providing important social services to beneficiaries. Recipients must comply with the equal treatment policies and requirements contained in 6 C.F.R. Part 19 and other applicable statutes, regulations, and guidance governing the participations of faith-based organizations in individual DHS programs.

**Article 27      Non-Supplanting Requirement**

Recipients of federal awards under programs that prohibit supplanting by law must ensure that federal funds supplement but do not supplant non-federal funds that, in the absence of such federal funds, would otherwise have been made available for the same purpose.

<p><b>Article 28</b></p>	<p><b>Notice of Funding Opportunity Requirements</b>  All the instructions, guidance, limitations, scope of work, and other conditions set forth in the Notice of Funding Opportunity (NOFO) for this federal award are incorporated by reference. All recipients must comply with any such requirements set forth in the NOFO. If a condition of the NOFO is inconsistent with these terms and conditions and any such terms of the Award, the condition in the NOFO shall be invalid to the extent of the inconsistency. The remainder of that condition and all other conditions set forth in the NOFO shall remain in effect.</p>
<p><b>Article 29</b></p>	<p><b>Patents and Intellectual Property Rights</b>  Recipients are subject to the Bayh-Dole Act, 35 U.S.C. § 200 et seq. and applicable regulations governing inventions and patents, including the regulations issued by the Department of Commerce at 37 C.F.R. Part 401 (Rights to Inventions Made by Nonprofit Organizations and Small Business Firms under Government Awards, Contracts, and Cooperative Agreements) and the standard patent rights clause set forth at 37 C.F.R. § 401.14.</p>
<p><b>Article 30</b></p>	<p><b>Procurement of Recovered Materials</b>  States, political subdivisions of states, and their contractors must comply with Section 6002 of the Solid Waste Disposal Act, Pub. L. No. 89-272 (1965) (codified as amended by the Resource Conservation and Recovery Act at 42 U.S.C. § 6962) and 2 C.F.R. § 200.323. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 C.F.R. Part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition.</p>
<p><b>Article 31</b></p>	<p><b>Rehabilitation Act of 1973</b>  Recipients must comply with the requirements of Section 504 of the Rehabilitation Act of 1973, Pub. L. No. 93-112 (codified as amended at 29 U.S.C. § 794), which provides that no otherwise qualified handicapped individuals in the United States will, solely by reason of the handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.</p>
<p><b>Article 32</b></p>	<p><b>Reporting of Matters Related to Recipient Integrity and Performance</b>  If the total value of any currently active grants, cooperative agreements, and procurement contracts from all federal awarding agencies exceeds \$10,000,000 for any period of time during the period of performance of the federal award, then the recipient must comply with the requirements set forth in the government-wide Award Term and Condition for Recipient Integrity and Performance Matters located at 2 C.F.R. Part 200, Appendix XII, the full text of which is incorporated by reference.</p>

**Article 33      Reporting Subawards and Executive Compensation**

For federal awards that equal or exceed \$30,000, recipients are required to comply with the requirements set forth in the government-wide award term on Reporting Subawards and Executive Compensation set forth at 2 C.F.R. Part 170, Appendix A, the full text of which is incorporated by reference.

**Article 34 Required Use of American Iron, Steel, Manufactured Products, and Construction Materials**

Recipients of an award of Federal financial assistance from a program for infrastructure are hereby notified that none of the funds provided under this award may be used for a project for infrastructure unless: (1) all iron and steel used in the project are produced in the United States—this means all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States; (2) all manufactured products used in the project are produced in the United States—this means the manufactured product was manufactured in the United States; and the cost of the components of the manufactured product that are mined, produced, or manufactured in the United States is greater than 55 percent of the total cost of all components of the manufactured product, unless another standard for determining the minimum amount of domestic content of the manufactured product has been established under applicable law or regulation; and (3) all construction materials are manufactured in the United States—this means that all manufacturing processes for the construction material occurred in the United States. The Buy America preference only applies to articles, materials, and supplies that are consumed in, incorporated into, or affixed to an infrastructure project. As such, it does not apply to tools, equipment, and supplies, such as temporary scaffolding, brought to the construction site and removed at or before the completion of the infrastructure project. Nor does a Buy America preference apply to equipment and furnishings, such as movable chairs, desks, and portable computer equipment, that are used at or within the finished infrastructure project but are not an integral part of the structure or permanently affixed to the infrastructure project. Waivers When necessary, recipients may apply for, and the agency may grant, a waiver from these requirements. The agency should notify the recipient for information on the process for requesting a waiver from these requirements. (a) When the Federal agency has determined that one of the following exceptions applies, the awarding official may waive the application of the domestic content procurement preference in any case in which the agency determines that: (1) applying the domestic content procurement preference would be inconsistent with the public interest; (2) the types of iron, steel, manufactured products, or construction materials are not produced in the United States in sufficient and reasonably available quantities or of a satisfactory quality; or (3) the inclusion of iron, steel, manufactured products, or construction materials produced in the United States will increase the cost of the overall project by more than 25 percent. A request to waive the application of the domestic content procurement preference must be in writing. The agency will provide instructions on the format, contents, and supporting materials required for any waiver request. Waiver requests are subject to public comment periods of no less than 15 days and must be reviewed by the Made in America Office. There may be instances where an award qualifies, in whole or in part, for an existing waiver described at “Buy America” Preference in FEMA Financial Assistance Programs for Infrastructure | FEMA.gov. Definitions The definitions applicable to this term are set forth at 2 C.F.R. § 184.3, the full text of which is incorporated by reference.

<p><b>Article 35</b></p>	<p><b>SAFECOM</b>  Recipients receiving federal financial assistance awards made under programs that provide emergency communication equipment and its related activities must comply with the SAFECOM Guidance for Emergency Communication Grants, including provisions on technical standards that ensure and enhance interoperable communications. The SAFECOM Guidance is updated annually and can be found at Funding and Sustainment   CISA.</p>
<p><b>Article 36</b></p>	<p><b>Terrorist Financing</b>  Recipients must comply with E.O. 13224 and applicable statutory prohibitions on transactions with, and the provisions of resources and support to, individuals and organizations associated with terrorism. Recipients are legally responsible for ensuring compliance with the E.O. and laws.</p>
<p><b>Article 37</b></p>	<p><b>Trafficking Victims Protection Act of 2000 (TVPA)</b>  Recipients must comply with the requirements of the government-wide financial assistance award term which implements Trafficking Victims Protection Act of 2000, Pub. L. No. 106-386, § 106 (codified as amended at 22 U.S.C. § 7104). The award term is located at 2 C.F.R. § 175.15, the full text of which is incorporated by reference.</p>
<p><b>Article 38</b></p>	<p><b>Universal Identifier and System of Award Management</b>  Recipients are required to comply with the requirements set forth in the government-wide financial assistance award term regarding the System for Award Management and Universal Identifier Requirements located at 2 C.F.R. Part 25, Appendix A, the full text of which is incorporated reference.</p>
<p><b>Article 39</b></p>	<p><b>USA PATRIOT Act of 2001</b>  Recipients must comply with requirements of Section 817 of the Uniting and Strengthening America by Providing Appropriate Tools Required to Intercept and Obstruct Terrorism Act of 2001 (USA PATRIOT Act), which amends 18 U.S.C. §§ 175-175c.</p>
<p><b>Article 40</b></p>	<p><b>Use of DHS Seal, Logo and Flags</b>  Recipients must obtain written permission from DHS prior to using the DHS seals, logos, crests, or reproductions of flags, or likenesses of DHS agency officials. This includes use of DHS component (e.g., FEMA, CISA, etc.) seals, logos, crests, or reproductions of flags, or likenesses of component officials.</p>
<p><b>Article 41</b></p>	<p><b>Whistleblower Protection Act</b>  Recipients must comply with the statutory requirements for whistleblower protections at 10 U.S.C § 470141 U.S.C. § 4712.</p>

**Article 42****Environmental Planning and Historic Preservation (EHP) Review**

DHS/FEMA funded activities that may require an Environmental Planning and Historic Preservation (EHP) review are subject to the FEMA EHP review process. This review does not address all federal, state, and local requirements. Acceptance of federal funding requires the recipient to comply with all federal, state and local laws. DHS/FEMA is required to consider the potential impacts to natural and cultural resources of all projects funded by DHS/FEMA grant funds, through its EHP review process, as mandated by: the National Environmental Policy Act; National Historic Preservation Act of 1966, as amended; National Flood Insurance Program regulations; and any other applicable laws and executive orders. General guidance for FEMA's EHP process is available on the DHS/FEMA Website at:

<https://www.fema.gov/grants/guidance-tools/environmental-historic>. Specific applicant guidance on how to submit information for EHP review depends on the individual grant program and applicants should contact their grant Program Officer to be put into contact with EHP staff responsible for assisting their specific grant program. The EHP review process must be completed before funds are released to carry out the proposed project; otherwise, DHS/FEMA may not be able to fund the project due to noncompliance with EHP laws, executive orders, regulations, and policies. If ground disturbing activities occur during construction, applicant will monitor ground disturbance, and if any potential archaeological resources are discovered the applicant will immediately cease work in that area and notify the pass-through entity, if applicable, and DHS/FEMA.

**Article 43****Applicability of DHS Standard Terms and Conditions to Tribes**

The DHS Standard Terms and Conditions are a restatement of general requirements imposed upon recipients and flow down to sub-recipients as a matter of law, regulation, or executive order. If the requirement does not apply to Indian tribes or there is a federal law or regulation exempting its application to Indian tribes, then the acceptance by Tribes of, or acquiescence to, DHS Standard Terms and Conditions does not change or alter its inapplicability to an Indian tribe. The execution of grant documents is not intended to change, alter, amend, or impose additional liability or responsibility upon the Tribe where it does not already exist.

**Article 44****Acceptance of Post Award Changes**

In the event FEMA determines that an error in the award package has been made, or if an administrative change must be made to the award package, recipients will be notified of the change in writing. Once the notification has been made, any subsequent requests for funds will indicate recipient acceptance of the changes to the award. Please call FEMA Grant Management Operations at (866) 927-5646 or via e-mail to: [ASK-GMD@fema.dhs.gov](mailto:ASK-GMD@fema.dhs.gov) if you have any questions.

**Article 45****Disposition of Equipment Acquired Under the Federal Award**

For purposes of original or replacement equipment acquired under this award by a non-state recipient or non-state sub-recipients, when that equipment is no longer needed for the original project or program or for other activities currently or previously supported by a federal awarding agency, you must request instructions from FEMA to make proper disposition of the equipment pursuant to 2 C.F.R. section 200.313. State recipients and state sub-recipients must follow the disposition requirements in accordance with state laws and procedures.

**Article 46****Prior Approval for Modification of Approved Budget**

Before making any change to the FEMA approved budget for this award, you must request prior written approval from FEMA where required by 2 C.F.R. section 200.308. For purposes of non-construction projects, FEMA is utilizing its discretion to impose an additional restriction under 2 C.F.R. section 200.308(f) regarding the transfer of funds among direct cost categories, programs, functions, or activities. Therefore, for awards with an approved budget where the federal share is greater than the simplified acquisition threshold (currently \$250,000), you may not transfer funds among direct cost categories, programs, functions, or activities without prior written approval from FEMA where the cumulative amount of such transfers exceeds or is expected to exceed ten percent (10%) of the total budget FEMA last approved. For purposes of awards that support both construction and non-construction work, FEMA is utilizing its discretion under 2 C.F.R. section 200.308(h)(5) to require the recipient to obtain prior written approval from FEMA before making any fund or budget transfers between the two types of work. You must report any deviations from your FEMA approved budget in the first Federal Financial Report (SF-425) you submit following any budget deviation, regardless of whether the budget deviation requires prior written approval.

**Article 47****Indirect Cost Rate**

2 C.F.R. section 200.211(b)(15) requires the terms of the award to include the indirect cost rate for the federal award. If applicable, the indirect cost rate for this award is stated in the budget documents or other materials approved by FEMA and included in the award file.

**Article 48****Award Performance Goals**

FEMA will measure the recipient's performance of the grant by comparing the input of federal resources used to develop outreach efforts/materials the FP&S Program (by organization type) and the total number of individuals reached with said materials, as requested in its application. In addition, FEMA will evaluate whether the recipient's activities impacted community risk reduction, code enforcement awareness, fire arson investigation, as requested in its application. In order to measure performance, FEMA may request information throughout the period of performance. In its final performance report submitted at closeout, the recipient is required to report on the program impact as stated in the NOFO.

**Article 49****Environmental & Historic Preservation Compliance Review Required**

Under the Remodeling/Renovation of Existing Facilities, installation of sprinkler systems, lock-box installation, LED/electronic sign installation, projector and/or screen installation to support training, smoke alarm installation, tree trimming or vegetation removal/disturbance, or any other activity not specifically referenced here, this award includes work, such as ground disturbance, that triggers an EHP compliance review. The recipient is prohibited from committing, obligating, expending, or drawing down FY23 Fire Prevention and Safety Grant funds in support of Remodeling/Renovation of Existing Facilities, installation of sprinkler systems, lock-box installation, LED/electronic sign installation, projector and/or screen installation to support training, smoke alarm installation, tree trimming or vegetation removal/disturbance, or any other activity not specifically referenced here, that requires the EHP compliance review, with a limited exception for any approved costs associated with the preparation, conducting, and completion of required EHP reviews. See the FY23 Fire Prevention and Safety Grant NOFO for further information on EHP requirements and other applicable program guidance, including FEMA Information Bulletin No. 404. The recipient is required to obtain the required DHS/FEMA EHP compliance approval for this project pursuant to the FY23 Fire Prevention and Safety Grant NOFO prior to commencing work for this project. DHS/FEMA will notify you when the EHP compliance review is complete, and work may begin. If the recipient requests a payment for one of the activities requiring EHP compliance review, FEMA may not make a payment for that work while the EHP compliance review is still pending. If FEMA discovers that work has been commenced under one of those activities prematurely, FEMA may disallow costs incurred prior to completion of the EHP compliance review and the receipt of DHS/FEMA approval to begin the work. Please contact your DHS/FEMA AFG Help Desk at 1-866-274-0960 or [FireGrants@fema.dhs.gov](mailto:FireGrants@fema.dhs.gov) to receive specific guidance regarding EHP compliance. If you have questions about this term and condition or believe it was placed in error, please contact the relevant Preparedness Officer.



## Obligating document

<b>1. Agreement No.</b> EMW-2023-FP-00114	<b>2. Amendment No.</b> N/A	<b>3. Recipient No.</b> 916007020	<b>4. Type of Action</b> AWARD	<b>5. Control No.</b> WX03512N2024T		
<b>6. Recipient Name and Address</b> CITY OF BELLEVUE 450 110TH AVE NE BELLEVUE, WA 98004		<b>7. Issuing FEMA Office and Address</b> Grant Programs Directorate 500 C Street, S.W. Washington DC, 20528-7000 1-866-927-5646		<b>8. Payment Office and Address</b> FEMA, Financial Services Branch 500 C Street, S.W., Room 723 Washington DC, 20742		
<b>9. Name of Recipient Project Officer</b> Abigail Richardson		<b>9a. Phone No.</b> 4254527697	<b>10. Name of FEMA Project Coordinator</b> Fire Prevention and Safety Grant Program		<b>10a. Phone No.</b> 1-866-274-0960	
<b>11. Effective Date of This Action</b> 07/16/2024	<b>12. Method of Payment</b> OTHER - FEMA GO	<b>13. Assistance Arrangement</b> COST SHARING		<b>14. Performance Period</b> 07/23/2024 to 07/22/2026 <b>Budget Period</b> 07/23/2024 to 07/22/2026		
<b>15. Description of Action a. (Indicate funding data for awards or financial changes)</b>						
<b>Program Name Abbreviation</b>	<b>Assistance Listings No.</b>	<b>Accounting Data(ACCS Code)</b>	<b>Prior Total Award</b>	<b>Amount Awarded This Action + or (-)</b>	<b>Current Total Award</b>	<b>Cumulative Non-Federal Commitment</b>
FP	97.044	2024-F3-GB01 - P410-xxxx-4101-D	\$0.00	\$707,423.39	\$707,423.39	\$35,371.17
Totals			\$0.00	\$707,423.39	\$707,423.39	\$35,371.17
<b>b. To describe changes other than funding data or financial changes, attach schedule and check here:</b> N/A						
<b><del>16. FOR NON-DISASTER PROGRAMS: RECIPIENT IS REQUIRED TO SIGN AND RETURN THREE (3) COPIES OF THIS DOCUMENT TO FEMA (See Block 7 for address)</del></b> This field is not applicable for digitally signed grant agreements						

<b>17. RECIPIENT SIGNATORY OFFICIAL (Name and Title)</b>	<b>DATE</b>
<b>18. FEMA SIGNATORY OFFICIAL (Name and Title)</b>	<b>DATE</b>
<b>PAMELA WILLIAMS, Assistant Administrator, Grant Programs</b>	<b>07/16/2024</b>

## System for Award Management (SAM.gov) profile

Please identify your organization to be associated with this application.

All organization information in this section will come from the System for Award Management (SAM) profile for that organization.

### CITY OF BELLEVUE

Information current from SAM.gov as of:	04/07/2024
UEI-EFT:	DQ3JYJ78JMD5
DUNS (includes DUNS+4):	071842611
Employer Identification Number (EIN):	916007020
Organization legal name:	CITY OF BELLEVUE
Organization (doing business as) name:	
Mailing address:	PO BOX 90012 BELLEVUE, WA 98009-9012
Physical address:	450 110TH AVE NE BELLEVUE, WA 98004-5514
Is your organization delinquent on any federal debt?	N
SAM.gov registration status:	Active as of 10/11/2023

We have reviewed our bank account information on our SAM.gov profile to ensure it is up to date

## Applicant information

Please provide the following additional information about the applicant.

Applicant name	City of Bellevue
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### Main address of location impacted by this grant

Main address 1	450 110th Ave NE
Main address 2	
City	Bellevue
State/territory	WA
Zip code	98004
Zip extension	5514

In what county/parish is your organization physically located? If you have more than one station, in what county/parish is your main station located? **King**

## Applicant characteristics

The FP&S (Fire Prevention and Safety) program intends to enhance the safety of the public and firefighters with respect to fire and fire-related hazards by assisting fire prevention programs and supporting firefighter health and safety research and development. Grant funds are available in two activities: Fire Prevention and Safety Activity and Research and Development Activity. Please review the Notice of Funding Opportunity for information on available categories within each activity area and for more information on the evaluation process and conditions of award.

Please provide the following additional information about your organization.

Activity:	Fire Prevention and Safety (FP&S)
Applicant type:	Fire Department/Fire District
What kind of organization do you represent?	All Paid/Career
Do you currently report to the National Fire Incident Reporting System (NFIRS)? You will be required to report to NFIRS for the entire period of the grant.	Yes

Please enter your FDIN/FDID.

17M02

## Operating budget

What is your organization's operating budget for programs that enhance the safety of the public and firefighters with respect to fire and fire-related hazards (including fire prevention, fire code enforcement, fire/arson investigation, wildfire prevention, and firefighter health and safety research and development)? Please include costs (e.g., personnel, maintenance of apparatus, equipment, facilities, utility costs, purchasing expendable items, etc.) for the current (at the time of application) fiscal year, as well as the previous two fiscal years.

Current fiscal year:

2024

Fiscal Year	Operating budget
2024	\$3,856,909.00
2023	\$3,858,489.00
2022	\$3,456,044.00

Please explain the applicant's need for financial assistance to carry out the proposed project(s). Provide detail about the applicant's total operating budget, including a high-level breakdown of the budget. Describe the applicant's inability to address financial needs without federal assistance. Discuss other actions the applicant has taken to meet their needs. Include information on efforts to obtain funding elsewhere and how similar projects have been funded in the past.

**Bellevue and Redmond are in a unique position, serving rapidly growing, dense urban areas with 1,600,000 square feet of new commercial space added in the first three months of 2024. There is an expected additional 3,200,000+ that will be slated later in the calendar year. Bellevue and Redmond's fire prevention teams have met their initial inspection goals for the last three calendar years running, despite staffing challenges such as 55% turnover. Additionally, both city's fire budgets have not grown at pace with the downtown commercial core. Bellevue's Fire Prevention team saw an annual budget increase of 2.4%, in lockstep with the overall departmental operating budget, but a 21% increase in number of inspections over the last 3 years (an increase which mirrors our 27% increase in dispatched calls). Of the combined Bellevue and Redmond operating budgets (\$116,398,468), \$7,352,104 is dedicated to our Fire Prevention teams, of which, over 81% is personnel costs. An additional 8% is vehicle costs, leaving approximately \$808,731 combined between the two jurisdictions for fire prevention operational and special project costs. The electronic rapid-entry system virtually eliminates the liability of the theft of a mechanical key, something that nearby jurisdictions have encountered at great expense. To resecure the buildings, they needed to rekey every Knox box that accessible to the stolen master key, to the tune of \$300,000-\$800,000 per occurrence. The risk exposure of the mechanical key prevents key sharing across jurisdictional boundaries; the potential to be liable for replacing Knox box cores across our combined 9 communities served would be insurmountable and prohibits conducting a regional rapid-entry program. The speed of regional urban development prompted Bellevue to join a handful of other cities in partnership with Knox in 2018 to beta test the electronic rapid-entry program, which eliminates the financial risk of a key theft through traceability and remote intervention opportunities. In 2019, Bellevue elected to purchase a component of the Knox program which it had helped to beta test the previous year and outfitted each of their responding apparatus with a Key Secure, which protects both an electronic and a mechanical key with individually traceable PIN access. This lifesaving regional program is impossible to achieve with current budget constraints, or within the foreseeable future, without significant outside assistance. Bellevue has made several attempts to fund the transition to an electronic rapid-entry program, including applying unsuccessfully to the FY2022 FP&S program. Without additional support, Bellevue and Redmond would be financially unable to shoulder the startup cost of a regional rapid-entry program.**

In cases of demonstrated economic hardship, and upon the request of the grant applicant, the FEMA Administrator may grant an Economic Hardship Waiver. Is it your organization's intent to apply for an Economic Hardship Waiver?

No

## Other funding sources

This fiscal year, are you receiving Federal funding from any other grant program for the same purpose for which you are applying for this grant?

No

This fiscal year, are you receiving Federal funding from any other grant program regardless of purpose?

Yes

Please provide an explanation for other funding sources in the space provided below.

**Yes. Bellevue received UASI and EMPG funding for the Office of Emergency Management, under the Bellevue Fire Department. Additionally, Bellevue and Redmond received funding through the 22AFG to purchase air packs to supply our Rapid Intervention Team.**

## Community description

Please provide the following additional information about the community your organization serves.

What type of community does your organization serve?

Urban

What is the permanent resident population of your first due response zone/jurisdiction served?

153768

Please describe your organization and/or community that you serve.

**This is a regional grant request involving 2 fire Departments in King County, Washington: Bellevue Fire Department and Redmond Fire Department, which collectively contract to service 9 communities: Bellevue, Redmond, Fire Protection District 34, Clyde Hill, Medina, Hunts Point, Yarrow Point, Beaux Arts, and Newcastle. Combined, there are 314 Firefighters from these 2 Departments operating out of 17 stations to protect 86 square miles and 467,239 residents in Western Washington. The 2 participating Departments are all-risk agencies that provide structure and wildland fire protection, emergency medical services, technical rescue response (rope, confined space, vehicle/machinery, structural collapse, trench, surface water) and hazardous materials mitigation. Critical**

infrastructure within the response area includes Lake Washington, Lake Sammamish, the Olympic petroleum pipeline, a community college, Microsoft Corporation Headquarters, Safeway & Coca Cola Manufacturing Plants, 3 large hospitals, various utility infrastructure (power, communications, water, wastewater), Interstates 90 & 405, State Route 520, two floating bridges, and a commuter light rail system. The region has been experiencing a dramatic increase in calls for service, and set yet another high in 2023, with the 2 Departments responding to cumulative 32,506 incidents, a 26% increase from 2020. This number will continue to grow due to unprecedented population growth, and development of housing (single and multi-family) and commercial space in the region. Additionally, in recent years, both participating Departments expanded services and developed some form of a Mobile Integrated Health program that helps connect individuals with appropriate health and social service resources. Both Departments are dedicated to improving the region's emergency services and this application is just one example of the region's successful collaboration. Members from each Department also work collaboratively as part of the King County Zone 1 Technical Rescue Team and Zone 1 Eastside Hazardous Materials Team. If awarded, we will continue to strengthen the region's interoperability, and improving Firefighter safety.

## Grant request details

**Grand total: \$742,794.56**

### Program area: Fire prevention and safety

**Activity: Community Risk Reduction**

**\$742,794.56**

#### Project

**Project: General Prevention/Awareness Regional Rapid Entry Knox Box Retrofits**

**\$742,794.56**

### General Prevention/Awareness project questions

Please provide the following information about the project you want funded.

Project name

**Regional Rapid Entry Knox Box Retrofits**

Is this a national-level project, with national impact and national dissemination? **No**

Is this project a regional request? A regional request provides a direct regional and/or local benefit beyond your organization. You may apply for a regional request on behalf of your organization and any number of other participating eligible organizations within your region. **Yes**

Please explain how this request benefits other organizations. **This program is a joint effort between Bellevue Fire Department (BFD) and Redmond Fire Department (RFD). Both Redmond and Bellevue Fire Departments serve additional communities through contracted fire service, including Newcastle, Medina, Clyde Hill, Beaux Arts, Yarrow Point, Hunt's Point, and Fire Protection District 34, and a total population served to 467,239. This project equips and protects a total of 9 communities served by Bellevue and Redmond Fire Departments.**

How many regional partners will directly participate in this project? **2**

Please list each participating agency by name along with a point of contact (POC), to include a phone number. All regional participants must be eligible as defined by the Notice of Funding Opportunity.

Participating organization name	POC first name	POC last name	Phone number	Phone number extension	EIN
Bellevue Fire Department	Brianna	Hartzell	4252295834		*****
Redmond Fire Department	Gary	Smith	4255562236		*****

Per the Notice of Funding Opportunity, do you have a signed Memorandum of Understanding (MOU) or equivalent document already in place? **Yes**

**Please attach your MOU or equivalent document:**

Filename	Date uploaded	Uploaded by	Label	Description	Action
<a href="#">Executed_MOU_BEFD_REFD.pdf</a>	04/11/2024	bhartzell@bellevuewa.gov	Memorandum of Understanding	MOU between Bellevue and Redmond Fire Departments for Regional Rapid Entry Knox Box Retrofits - Grant Application	

Who is the target audience for the planned project?

**Geographic Area**

What is the estimated size of the target audience? **467239**

How was this target audience determined? **Informal Assessment**

Please provide a brief synopsis of the proposed project and then identify the specific goals and objectives of your project. **This project would replace the mechanical Knox box cores in 9 communities, about 2,218 multi-family, business, assisted living, healthcare, and other high-risk facilities with an electronic Knox box core, allowing rapid regional access to critical calls. The objectives are: 1) transition all Knox boxes from a mechanical system to an electronic Knox box core and to 2) decrease mutual and automatic aid response times through our regional Knox box key sharing agreement. The goals are to show that over a 24-month period, grant funding would allow BFD and RFD to 1) purchase a combined total of 2,218 electronic Knox cores and 42 electronic keys 2) retrofit 1,410 and 808 cores respectively, incorporated into the inspection workflow of Fire Prevention team members 3) equip all 42 response apparatuses with key secures.**

Please explain your experience and ability in developing and conducting (i.e., timely and satisfactory project completion) past fire prevention and safety projects. Additionally, please demonstrate the experience and expertise you have in managing the type of project you are proposing. **On February 1, 2021, the 2018 Fire & Building Codes for the City of Bellevue went into effect. A new development to the code is the Firefighter Air Replenishment System (FARS) which became a requirement for all new high rises and tunnels within the City of Bellevue. FARS allows firefighters and other first responders to replenish empty breathing air cylinders in closer proximity of the incident, maximize firefighter safety and**

effectiveness by reducing the amount of time, travel distance, and personnel needed for logistical support. Development of this new, Bellevue specific code required collaboration among many partners. The Fire Prevention Division analyzed code changes and created draft amendments. The Fire Prevention Division coordinated meetings with staff, the design community, developers, and the public. The Bellevue Downtown Association and the Building Owners & Managers Association of Seattle/King County were very involved throughout the code development process. The Fire Prevention Division presented this information at a public meeting before its adoption by the Bellevue City Council. Since the adoption of this code requirement just two years ago, the FARS system is already operational in several high-rises in the Bellevue downtown core. This project demonstrates BFDs commitment to developing innovative and proactive solutions to protecting firefighter and community safety. BFD through this project, has proven to successfully manage both state and federal grants, and will comply with all procurement, contractual, audit, and reporting requirements.

**Sustainability:** Is it your organization's intent to deliver this program after the grant performance period? If so, how will the overall activity be sustained and what are the long-term benefits? Examples of sustainable projects can be illustrated through the long-term benefits derived from the delivery of the project, the presence of non-federal partners likely to continue the effort, or the demonstrated long-term commitment of the applicant.

**BFD and RFD have committed, if awarded, to continue implementation of and maintenance of the rapid entry electronic Knox lock program indefinitely, and to foster regional interoperability through demonstration of the pilot program's success. Our funding request covers the startup cost of this joint project. Sustaining costs are programmatically accounted for both in supplies and staff time in both jurisdictions. Per our jurisdictions' fire codes, the cost of new and replacement lock boxes is the financial responsibility of building owners. If awarded, the departments will require that all future boxes installed have an electronic core. Staff time for installation of the boxes is accounted for during the allotted time for an initial fire maintenance/building inspection. Based on manufacturers' data, we expect electronic cores to last 10-15 years, once installed, which aligns with Bellevue and Redmond's current mechanical lock core replacement regulations. The scope of this project includes replacing Knox box lock cores with compatible models 2009 or later. Boxes older than 15 years will be replaced on an ongoing basis in cooperation with business owners as a part of the departments' committed continuation of our proposed regional electronic rapid access program. Electronic key software allows for additional jurisdiction's key codes to be added at a later date, opening the door for future rapid-entry partnerships within our region.**

## Narrative

The narrative statements must provide all the information necessary for you to justify your needs and for FEMA to make an award decision. A panel of peer reviewers will evaluate the applications by using the narrative statements below to determine the worthiness of the request for an award. Please ensure that your narrative clearly addresses each of the following evaluation criteria elements to the best of your ability with detailed but concise information. You may either type your narrative statements in the spaces provided below or create the text in your word processing system and then copy it into the appropriate spaces provided below. Please note the narrative block does not allow for formatting. Do not type your narrative using only capital letters. Additionally, do not include tables, special fonts (i.e., quote marks, bullets, etc.), or graphs. Please review the Notice of Funding Opportunity for additional narrative details.

**Commitment to Mitigation:** Fire Department applicants that can demonstrate their commitment and proactive posture to reducing fire risk will receive higher consideration. Applicants must explain their code adoption and enforcement (to include Wildland Urban Interface and commercial/residential sprinkler code adoption and enforcement) and mitigation strategies (including whether or not the jurisdiction has a FEMA-approved mitigation strategy). Applicants can also demonstrate their commitment to reducing fire risk by applying to implement fire mitigation strategies (code adoption and enforcement) via this application.

**BFD and RFD understand that the best way to meet the public safety needs of the communities we serve is to reduce risk and prevent as many fires and medical emergencies as possible. This project is a prime example as it demonstrates the departments' commitments to innovation and public safety through the implementation of advanced rapid access electronic technology. Bellevue's commitment to risk reduction can be shown two-fold: risk mitigation and code enforcement. The State of Washington amends and adopts the International Fire Code and International Building Code which the City of Bellevue subsequently amends and adopts. These Codes include sprinkler and smoke alarm requirements. The city is currently operating under the 2021 Bellevue Fire Code. The Fire Prevention Division conducts plan review on all proposed structures, conducts construction inspections throughout the construction process, and then inspects each building every 1-2 years thereafter for the life of**

the building, and has completed 100% of its annual inspection goals each of the last three years. Buildings which are found to be non-compliant are provided with education and given the opportunity to voluntarily comply. If voluntary compliance is not gained through education, then monetary enforcement action is taken through the Hearings Examiner. BFD also developed the City's 2018-2023 Hazard Inventory and Risk Assessment and 2018-2023 Comprehensive Emergency Plan. BFD is currently in the process of updating its Hazard Mitigation Plan. Our robust educational programming aims to mitigate a variety of risks within our communities served. Even with the constraints of the pandemic, in from 2020-2023, the Bellevue Fire Department: Conducted a six-month smoke alarm installation program that included training station personnel, providing them the appropriate supplies, and updating software programs to incorporate electronic liability waivers and methods to track program statistics. Initiated a partnership with the Bellevue Boys and Girls Club. With 13 of the 15 Clubs strategically located in East Bellevue neighborhoods where a family of four's median income is at least 20% lower than the city average, this provides an important avenue to reach some of Bellevue's most vulnerable residents. Translated about 85% of public fire prevention information into the 7 most spoken languages in our communities served, including fireworks restriction education, especially in areas considered to be Wildland Urban Interface. Developed fire and life safety videos in multiple languages in cooperation with King County Fire and Life Safety. Continues to host annual Fire Station open houses during National Fire Prevention Week, demonstrating stovetop fire safety and extinguishment, and other general preparedness topics. Maintains a continual presence on social media to remain connected with residents.

#### Vulnerability Statement:

- The assessment of fire risk is essential in the development of an effective project goal, as well as meeting FEMA's goal to reduce risk by conducting a risk assessment as a basis for action. Vulnerability is a "weak link," demonstrating high-risk behavior, living conditions, or any type of high-risk situation. The Vulnerability Statement should include a description of the steps taken to determine the vulnerability and identify the target audience. The methodology for determination of vulnerability (i.e., how the vulnerability was found) should be discussed in-depth in the application's Narrative Statement.
- The specific vulnerability that will be addressed with the proposed project can be established through a formal or informal risk assessment. FEMA encourages the use of local statistics, rather than national statistics, when discussing the vulnerability.
- In a clear, to-the-point statement, the applicant should summarize the vulnerability the project will address, including who is at risk, what the risks are, where the risks are, and how the risks can be prevented, reduced, or mitigated.
- For the purpose of this NOFO, formal risk assessments consist of the use of software programs or recognized expert analysis that assess risk trends.
- Informal risk assessments could include an in-house review of available data (e.g., National Fire Incident Reporting System [NFIRS]) to determine fire loss, burn injuries or loss of life over a period of time, and the factors that are the cause and origin for each occurrence, including a lack of adoption or enforcement of certain codes.

Bellevue and Redmond's regional electronic rapid-entry program addresses a known, shared vulnerability, confirmed through an informal assessment by analysis of in-house dispatch, call report, and demographic data from Bellevue, Redmond, and the additional 7 communities served: delayed access during automatic aid responses to critical call patients in Knox box accessible multi-family, higher education, and mixed-use developments. Bellevue and Redmond share a jurisdictional border of approximately 9.5 miles and use a regional Computer Automated Dispatch system with vehicle tracking to automatically identify and dispatch the nearest available resources to a call. This efficiency, coupled with our extensive border, leads us to frequent automatic aid dispatches. In 2023, for example, Bellevue and Redmond responded to a combined 2,126 automatic aid calls for one another, nearly 10% of combined total call volume for the year. Many of these calls are to multifamily and commercial spaces within each jurisdiction's rapid-entry program, accessible only by that department's mechanical Knox box key. BFD provided automatic aid to Knox box equipped spaces in RFD jurisdiction 563 times in 2023, and that RFD did the same for BFD 948 times. Of those: 50 were cardiac arrest calls, 8 were strokes, and 22 were confirmed structure fires (14 of which were in multi-family residences). We can be sure that in all 80 of these calls, any time delays would have significantly impacted patient outcomes and extent of structure damage. Security and financial risk exposure associated with key-sharing, i.e. the possibility of the theft of a mechanical key, precludes Bellevue and Redmond from participating in a regional rapid-entry program with a mechanical key lock system. Our intent is to address our shared vulnerability by adopting a secure key/lock



interface compatible with our current Knox boxes. This will allow regional key sharing and thereby eliminate the rapid-access delays in automatic aid responses to fire alarm and high acuity Emergency Medical Service calls across our region, better protecting the residents and workforce of our 9 communities served. This vulnerability study was conducted in-house, in conjunction with Bellevue and Redmond's Fire Prevention and Data Analysis teams. We included automated dispatch data through our shared regional dispatcher NORCOM, Bellevue and Redmond's Fire Prevention inspection reporting data, and combined city demographic data.

**Project Description:** Applicants must describe in detail not only the project components but also how the proposed project addresses the identified capability gap, due to financial need and/or the vulnerabilities identified in the vulnerability statement. The following information should be included:

- Project Components
- Review of any existing programs or models that have been successful.
- Detailed description of how the proposed project components fill the identified capability gap
- If working with Fire Service Partners/Organizations, identify each partner/organization and the role(s) they will fill in the successful completion of the proposed project.

BFD, in cooperation with RFD, have partnered to propose a regional electronic rapid entry program. This project would install electronic lock cores in 2,218 retrofit-compatible Knox boxes in communities across our combined service area, including: Bellevue, Redmond, Fire Protection District 34, Newcastle, Medina, Yarrow Point, Hunt's Point, Beaux Arts, and Clyde Hill. The implementation of an electronic key/lock system dramatically enhances key security, as it requires an individual's access PIN to remove from an apparatus, as well as an authenticated use PIN. Both PINs can be entered and verified on the way to a call, before first responders arrive on scene. This enhanced security enables keys to be shared across jurisdictional boundaries, as it eliminates large scale financial risk exposure in the event of; a key theft, of re-keying each lock core individually across a region; a misplaced or stolen key can be deactivated remotely. BFD and RFD have a signed Memorandum of Understanding in place to allow for regional electronic key sharing, in the event we can secure the necessary funding to launch the cooperative program. Our project components include supplies (electronic replacement cores), equipment (e-Keys, and e-Key Docks, installation tools), education and training, and our Fire Prevention teams' labor (to program and install the new lock cores), ongoing use, and evaluation. The largest component of this project is the purchase and replacement of a combined 2,218 electronic replacement lock cores, e-Keys, 15 e-Key Docks, 15 e-Key Defenders, 15 e-Key Defender mounts, 26 Key Secures, and the hand tools needed for our fire prevention staff to execute the retrofits, for a total supply and equipment cost of \$742,794.56. Training and education components will not incur additional costs as they are currently provided to building owners and the departments' firefighters as a part of ongoing operations. By working with building owners within the community to continue to replace boxes and locks as needed, this project will be sustainable long past the performance period of the grant. While this project addresses the vulnerability of BFD and RFD jurisdictions' lack of rapid entry program, it is our expectation that modeling successful implementation of a regional rapid entry program will pave the way for future cross-jurisdictional regional cooperation. Our project is modeled on the successful implementation of other electronic, regionally shared rapid access programs. Locally, our neighbors Shoreline Fire and South King Fire & Rescue are in the process of transitioning from mechanical to electronic rapid entry systems for enhanced security and use traceability across 7 communities within our county. Two additional regional electronic rapid entry programs are being successfully implemented in Northern Colorado. One in Berthoud, Johnstown, Loveland, Milliken, Windsor, Severance and the portions of unincorporated Boulder, Larimer, and Weld counties, and a second in Brighton, Commerce City, Federal Heights, Northglenn, Thornton, and Westminster, the City and County of Broomfield,

and portions of unincorporated Adams County, Boulder County, Jefferson County, and Weld County.

**Implementation Plan:** Each project proposal should include details on the implementation plan which discusses the proposed project's goals and objectives. The following information should be included to support the implementation plan:

- Goals and objectives
- Details regarding the methods and specific steps that will be used to achieve the goals and objectives
- Timelines outlining the chronological project steps (this is critical for determining the likeliness of the project's completion within the period of performance)
- Where applicable, examples of marketing efforts to promote the project, who will deliver the project (e.g., effective partnerships), and the manner in which materials or deliverables will be distributed
- Requests for props (i.e., tools used in educational or awareness demonstrations), including specific goals, measurable results, and details on the frequency for which the prop will be utilized as part of the implementation plan. Applicants should include information describing the efforts that will be used to reach the high-risk audience and/or the number of people reached through the proposed project (examples of props include safety trailers, puppets, or costumes)
- Where human subjects are involved, describe plans for submission to the Institutional Review Board (IRB) (for further guidance and requirements, see the Human Subjects Research section of the NOFO)
- NOTE: For applicants proposing a complex project that may require a 24-month Period of Performance, please include significant justification and details in the implementation plan that justify the applicant's need for a Period of Performance of more than 12 months.

**Evaluation Plan:** Projects should include a plan for evaluation of effectiveness and identify measurable goals. Applicants seeking to carry out awareness and educational projects, for example, should identify how they intend to determine that there has been an increase in knowledge about fire hazards, or measure a change in the safety behaviors of the audience. Applicants should demonstrate how they will measure risk at the outset of the project in comparison to how much the risk decreased after the project

Our regional rapid entry project is a partnership between BFD and RFD, to better serve 9 communities within King County. Our goal is to increase regional interoperability, decrease time to intervention, save lives during critical response calls, and improve regional security by moving to an electronic Knox box system. Our goal is to provide rapid access to first responders across jurisdictional boundaries, while maintaining the highest level of accountability and security. Our objectives are to 1) Retrofit 2,218 rapid entry Knox box cores within BFD and RFD, accounting for 9 communities, transitioning from a vulnerable mechanical lock core to secure electronic lock over a 24-month period. 2) Reduce entry delays during automatic aid responses for critical EMS and Fire calls, improving patient outcomes and decreasing fire spread. A 24-month performance period is required to achieve all steps necessary to meet our objectives, including procurement, delivery, distribution, training, installation, and testing. The timeline requested also allows our departments to incorporate installation of the retrofit cores within our departments' IFC (Bellevue) and NFPA (Redmond) inspection interval schedules. With our proposed 24-month period, our plan and timeline are as follows. In performance Q1: execute agreement, BFD initiates and manages procurement, both departments notify building owners within the rapid entry programs via mailers and email. In performance Q2: Bellevue receives retrofit cores and distributes the allotted cores, Bellevue (1,410) and Redmond (808), as well as the e-Keys, e-Key Docks, e-Key Defenders, and Key Secures. Bellevue and Redmond Fire Prevention teams train all fire prevention team members how to install and use E-cores and E-Keys. Both jurisdictions will be utilizing training from Knox to obtain the necessary skills. The fire prevention teams will then train firefighters in use of the new system during regularly scheduled Fire Prevention training. In performance Q3: installation of electronic cores begins in earnest and continues through performance Q7. Each replacement takes approximately .33 hours within our regularly scheduled inspection time. Bellevue will replace 1,410 cores with a Fire Prevention staff of 7, at an hourly rate of \$55, and a replacement rate of 14 core replacements per Fire Prevention Officer per month at a total cost of \$23,354.76 (Year 1: \$10,236.60, Year 2: \$15,354.90). Redmond will replace 808 cores with a Fire Prevention team of 3, at an hourly rate of \$69.46, and a replacement rate of 18 cores per Deputy Fire Marshall per month, at a cost of cost \$18,520.81 (Year 1: \$7,426.66, Year 2 \$11,139.99). Combined, our programmatic cost in the first two years of this program would be \$41,875.57. This rate of replacement helps our financially constrained, small staffs to integrate core replacement into the normal inspection intervals of our respective fire codes, to create a cost-conservative sustainable project model. Our 8th performance quarter is dedicated to programmatic evaluation, data analysis, and closeout reporting, with our hope being to model and share a successful road map for regional rapid-entry program design.

Evaluation includes a comprehensive data analysis of our pre and post project automatic aid dispatches, focusing on high acuity EMS and confirmed fire responses, and a comparison of number of calls vulnerable to access delays. Bellevue and Redmond's Fire Prevention and Data Analysis Teams have been instrumental in reporting and documenting the incidences of this vulnerability. Evaluation will also include regular reporting and documentation of such

is finished. There are various ways to measure the knowledge gained about fire hazards, including the use of surveys, pre- and post-tests, or documented observations. Applicants are encouraged to attend training on evaluation methods, such as the National Fire Academy's "Demonstrating Your Fire Prevention Program's Worth."

incidences. The documentation will include milestones from pre, post, and mid-implementation data. We will be able to show, quantitatively and by call-type, the decrease in automatic aid calls lacking rapid-access capability. It is our goal to reduce the incidents of rapid-access barriers on automatic aid calls in proportion to the percentage of Knox boxes retrofitted with electronic cores. (Outdated boxes incompatible with retrofit cores will be replaced with electronic lock equipped boxes on an ongoing basis in cooperation with property owners). Bellevue Fire Department, with a total number of 2,126 Knox boxes in its rapid access program, will replace all 1,410 retrofit compatible lock cores, equivalent to 66% of the rapid access program. Redmond Fire Department, with a total of 1,328 total Knox boxes in their rapid access program, will replace all 808 retrofit compatible lock cores, equivalent to 60% of their rapid access program. We expect to be able to provide documentation showing a comparable reduction in percentage of automatic aid dispatches subject to rapid access barriers (60-66%) by the 8th performance quarter of our project.

**Cost Benefit:** Projects will be evaluated and scored by the Peer Review Panelists based on how well the applicant addresses the fire prevention needs of the department or organization in an economic and efficient manner. The applicant should show how it will maximize the level of funding that goes directly into the delivery of the project. The costs associated with the project also must be reasonable for the target audience that will be reached, and a description should be included of how the anticipated project benefit(s) (quantified if possible) outweighs the cost(s) of the requested item(s). The application should provide justification for all costs included in the project in order to assist the Technical Evaluation Panel with their review.

Partnering regionally in a rapid entry program shaves minutes off response times during critical calls, saving lives and homes during the dozens of times a year that we dispatch out of our first-due jurisdictions for cardiac arrests, strokes, and structure fires. Regional rapid access also eliminates unnecessary incidences of forced entry, reducing property damage and making automatic aid responses safer for firefighters as well. One way to look at it: suppose we continue at our current automatic aid call volume (2,126/year), growing at our current rate of 9% per year, for the next 5 years, for a total of 12,719 calls. With our total funding request of \$742,794.56, it comes out to \$58.40 per call. Additionally, proactive implementation of the lock core retrofits prevents a catastrophic un-forecasted cost associated with mechanical key theft from an apparatus, an unfortunately precedented event within the Greater Seattle Area. In the event of a mechanical key theft, Bellevue would incur a cost of \$961,224 to rekey the mechanical lock cores vulnerable to the missing key, and Redmond \$491,614 (overtime efforts, supplies, lost-opportunity cost on postponed inspections). Even all-hands-on-deck, it would take our Fire Prevention teams 3 full months, in the meantime leaving over a thousand homes and businesses vulnerable to burglary with malicious use of the lockbox key. Electronic rapid-entry keys eliminate the need to rekey lock boxes. In the event of an e-Key theft, the thief would need to input both an individual access PIN on the Key Secure on the apparatus, as well as the operational PIN. If they obtain the key but fail to validate the operation PIN, the key deactivates after a pre-selected window of time, say 15 min. In a worst-case scenario, if a thief activates and uses an e-Key, the activation is traceable to the individual e-Key, and the key can be deactivated remotely, preventing a second occurrence. Proactive implementation allows Bellevue and Redmond Fire Prevention teams to complete the project in the most cost-effective way possible: purchasing supplies at a bulk discount and proactively re-coring locks within our regular fire inspections. This allows the whole of the award to be spent directly on materials, while training and labor are department-funded, exceeding the 5% match requirement, but based on our departments' existing workflows as a sustainable project model.

**Additional Comments:** If you have any additional comments about your project, please provide them here.



**Item: Fire Prevention Staff Time**

**\$44,158.15**

**Description**

Fire Prevention staff time spent retrofitting all compatible boxes with electronic cores.

**Budget class**

Personnel

Year	Quantity	Unit price	Total
1	1	17663.26	<b>\$17,663.26</b>
2	1	26494.89	<b>\$26,494.89</b>
<b>TOTAL</b>		<b>2</b>	<b>\$44,158.15</b>



**Item: e-Key Dock**

**\$3,000.00**

**Description**

KLS-8600D e-Key Dock for Fire Prevention team members. Secures key with 2 factor authentication access code. Enables programming of keys, locks for installations and retrofits.

**Budget class**

Equipment

Year	Quantity	Unit price	Total
1	15	200.00	<b>\$3,000.00</b>
2	0	0.00	<b>\$0.00</b>
<b>TOTAL</b>		<b>15</b>	<b>\$3,000.00</b>



**Item: Shipping**

**\$2,738.00**

**Description**

Shipping from Knox in AZ to Bellevue Fire Department, for distribution between Bellevue and Redmond Fire Department Fire Prevention teams

**Budget class**

Other

Year	Quantity	Unit price	Total
1	1	2738.00	<b>\$2,738.00</b>

Year	Quantity	Unit price	Total
2	0	0.00	<b>\$0.00</b>
TOTAL		1	\$2,738.00

**Item: Bellevue Sales Tax, 10.2%** **\$64,665.08**

**Description**

Bellevue Fire Department's local sales tax rate

**Budget class**

Other

Year	Quantity	Unit price	Total
1	1	64665.08	<b>\$64,665.08</b>

Year	Quantity	Unit price	Total
2	0	0.00	<b>\$0.00</b>

TOTAL		1	\$64,665.08
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**Item: Key Secure 6** **\$31,200.00**

**Description**

KS-6K2 Key Secure 6 is a PIN accessed, secure key storage which holds the new electronic key as well as the current program's mechanical key on an apparatus

**Budget class**

Equipment

Year	Quantity	Unit price	Total
1	26	1200.00	<b>\$31,200.00</b>

Year	Quantity	Unit price	Total
2	0	0.00	<b>\$0.00</b>

TOTAL		26	\$31,200.00
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**Item: Knox Box Electronic Core** **\$537,664.00**

**Description**

KLS-8800L - Retrofit e-Core

**Budget class**

Supplies

Year	Quantity	Unit price	Total
1	2168	248.00	<b>\$537,664.00</b>
2	0	0.00	<b>\$0.00</b>
TOTAL	2168		\$537,664.00



**Item: Knox Box electronic core/faceplate combo \$16,250.00**

**Description**

KLS-3292 - Lift off style door/e-Core combo fits certain serial number ranges within

**Budget class**

Supplies

Year	Quantity	Unit price	Total
1	50	325.00	<b>\$16,250.00</b>
2	0	0.00	<b>\$0.00</b>
TOTAL	50		\$16,250.00



**Item: Installation Tool Kit \$462.33**

**Description**

The installation tool kit includes the following to facilitate the mechanical core removal and electronic core retrofit: #1 Philips screwdriver, 9/16" socket, socket wrench, 7/8" wrench, and a flathead screwdriver

**Budget class**

Equipment

Year	Quantity	Unit price	Total
1	9	51.37	<b>\$462.33</b>
2	0	0.00	<b>\$0.00</b>
TOTAL	9		\$462.33

**Item: e-Key Defender**

**\$14,145.00**

**Description**

KD-1KD2 e-Key Defenders provide secure storage for both an e-Key and a mechanical key (as it is phased out) within a Fire Prevention team member's passenger vehicle. It is opened via PIN code, and each records each PIN access to allow for traceability and auditing.

**Budget class**

Equipment

Year	Quantity	Unit price	Total
1	15	943.00	<b>\$14,145.00</b>
2	0	0.00	<b>\$0.00</b>
<b>TOTAL</b>	<b>15</b>		<b>\$14,145.00</b>

**Item: e-Key**

**\$28,512.00**

**Description**

KLS-8701K Knox e-Key

**Budget class**

Equipment

Year	Quantity	Unit price	Total
1	66	432.00	<b>\$28,512.00</b>
2	0	0.00	<b>\$0.00</b>
<b>TOTAL</b>	<b>66</b>		<b>\$28,512.00</b>

**Grant request summary**

The table or tables below summarize the number of items and total cost within each FP&S activity category you have requested funding for. This table or tables will update as you change the items within your grant request details.

**Fire prevention and safety**

Activity – Project	Number of items	Total cost
Community Risk Reduction-General Prevention/Awareness Regional Rapid Entry Knox Box Retrofits	10	\$742,794.56
<b>Total</b>	10	\$742,794.56

Is your proposed project limited to one or more of the [following activities](#) : Planning and development of policies or processes. Management, administrative, or personnel actions. Classroom-based training. Acquisition of mobile and portable equipment (not involving installation) on or in a building.

Yes

## Budget summary

### Budget summary

Object class categories	Year 1	Year 2	Total
Personnel	\$17,663.26	\$26,494.89	\$44,158.15
Fringe benefits	\$0.00	\$0.00	\$0.00
Travel	\$0.00	\$0.00	\$0.00
Equipment	\$77,319.33	\$0.00	\$77,319.33
Supplies	\$553,914.00	\$0.00	\$553,914.00
Contractual	\$0.00	\$0.00	\$0.00
Construction	\$0.00	\$0.00	\$0.00
Other	\$67,403.08	\$0.00	\$67,403.08
<b>Total direct charges</b>	\$716,299.67	\$26,494.89	\$742,794.56
Indirect charges	\$0.00	\$0.00	\$0.00
<b>TOTAL</b>	\$716,299.67	\$26,494.89	\$742,794.56
Program income			\$0.00
<b>Non-federal resources</b>			
Applicant			\$35,371.17
State			\$0.00
Other sources			\$0.00
Remarks			
<b>Total Federal and Non-federal resources</b>			
Federal resources	\$682,190.16	\$25,233.23	\$707,423.39
Non-federal resources	\$34,109.51	\$1,261.66	\$35,371.17
<b>TOTAL</b>	\$716,299.67	\$26,494.89	\$742,794.56

## Contact information

Did any individual or organization assist with the development, preparation, or review of the application to include drafting or writing the narrative and budget, whether that person, entity, or agent is compensated or not and whether the assistance took place prior to submitting the application?

No



## Secondary point of contact

Please provide a secondary point of contact for this grant.

The Authorized Organization Representative (AOR) who submits the application will be identified as the primary point of contact for the grant. Please provide one secondary point of contact for this grant below. The secondary contact can be members of the fire department or organizations applying for the grant that will see the grant through completion, are familiar with the grant application, and have the authority to make decisions on and to act upon this grant application. The secondary point of contact can also be an individual who assisted with the development, preparation, or review of the application.

<p><b>Eric P Lee</b> Fire Fiscal Manager</p> <p><a href="mailto:eplee@bellevuewa.gov">eplee@bellevuewa.gov</a></p>	<p><b>Primary phone</b> 4254527670 Work</p> <p><b>Fax</b></p>	<p><b>Additional phones</b> 4252296523 Work</p>
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## Assurance and certifications

OMB number: 4040-0007, Expiration date: 02/28/2025 [View burden statement](#)

### SF-424B: Assurances - Non-Construction Programs

OMB Number: 4040-0007

Expiration Date: 02/28/2025

Certain of these assurances may not be applicable to your project or program. If you have any questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

- Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
- Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
- Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
- Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
- Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
- Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee- 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
- Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
- Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
- Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
- Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
- Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g)

- protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
  13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
  14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
  15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
  16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
  17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
  18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
  19. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

## Certifications regarding lobbying

OMB Number: 4040-0013

Expiration Date: 02/28/2025

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Statement for Loan Guarantees and Loan Insurance

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

OMB number: 4040-0013, Expiration date: 02/28/2025 [View burden statement](#)

## SF-LLL: Disclosure of Lobbying Activities

OMB Number: 4040-0013

Expiration Date: 02/28/2025

Complete only if the applicant is required to do so by 44 C.F.R. part 18. Generally disclosure is required when applying for a grant of more than \$100,000 and if any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions. Further, the recipient shall file a disclosure form at the end of each calendar quarter in which there occurs any event described in 44 C.F.R. § 18.110(c) that requires disclosure or that materially affects the accuracy of the information contained in any disclosure form previously filed by the applicant.

The applicant is not currently required to submit the SF-LLL.

## Notice of funding opportunity

I certify that the applicant organization has consulted the appropriate Notice of Funding Opportunity and that all requested activities are programmatically allowable, technically feasible, and can be completed within the award's Period of Performance (POP).

### **Accuracy of application**

I certify that I represent the organization applying for this grant and have reviewed and confirmed the accuracy of all application information submitted. Regardless of intent, the submission of information that is false or misleading may result in actions by FEMA that include, but are not limited to: the submitted application not being considered for award, enforcement actions taken against an existing award pending investigation or review, or referral to the DHS Office of Inspector General.

### **Authorized Organizational Representative for the grant**

By signing this application, I certify that I understand that inputting my password below signifies that I am the identified Authorized Organization Representative for this grant. Further, I understand that this electronic signature shall bind the organization as if the application were physically signed and filed.

### **Authorization to submit application on behalf of applicant organization**

By signing this application, I certify that I am either an employee or official of the applicant organization and am authorized to submit this application on behalf of my organization; or, if I am not an employee or official of the applicant organization, I certify that the applicant organization is aware I am submitting this application on its behalf, that I have written authorization from the applicant organization to submit this application on their behalf, and that I have provided contact information for an employee or official of the applicant organization in addition to my contact information.

**INTERLOCAL AGREEMENT  
FOR  
eCore Access and Grant Implementation**

This agreement is entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2024, by and between the City of Bellevue, a Washington municipal corporation, and the City of Redmond, a Washington municipal corporation (each a Participating Agency or Party, together the Parties).

**WHEREAS**, the City of Bellevue applied for and received a Fire Prevention and Safety grant administered by the U.S. Department of Homeland Security, FEMA, on behalf of the Bellevue Fire Department and the City of Redmond Fire Department to fund electronic cores and associated key security equipment for exterior rapid-access key lock boxes (often referred to by their known brand name Knox Box), installed at locations determined by each jurisdiction's Fire Code Official; and

**WHEREAS**, rapid-access key lock boxes are installed at locations as required by each jurisdiction's Fire Code and determined by each jurisdiction's Fire Code Official; and

**WHEREAS**, e-cores and keys allow emergency responders rapid-entry access to buildings in a way that provides security and accountability for fire departments responding to calls for aid; and

**WHEREAS**, the City of Bellevue and City of Redmond Fire Departments respond to automatic aid calls from one another, many of which calls are to multifamily and commercial spaces within each jurisdiction's rapid-entry program, and are typically accessible only by that department's mechanical lock box key; and

**WHEREAS**, acceptance of the Fire Prevention and Safety Grant would provide funding to allow purchase of e-cores and associated security equipment for emergency responders to gain rapid entry to buildings accessible by rapid-entry lock box, and in a way that provides security from misplacement and theft of a key as well as tracking and accountability for Fire Department key holders through the use of unique pass codes; **and**

**WHEREAS**, the intent of the April 9, 2024, MOU was that if awarded the grant, the City of Bellevue would, subject to approval by the Bellevue City Council, accept and administer the grant, and initiate purchase and distribution of the equipment; **and**

**WHEREAS**, on July 16, 2024, the Department of Homeland Security FEMA announced that the City of Bellevue's application on behalf of the Bellevue and Redmond Fire Departments had been approved in the amount of \$707,423.39 in Federal funding subject to terms of the grant and a requirement to contribute non-Federal funds equal to or greater than 5.00 percent (\$35,371.17) of the Federal Funds awarded; **and**

**WHEREAS**, subject to the Bellevue City Council's approval of an ordinance authorizing acceptance and expenditure of the FEMA Fire Prevention and Safety Grant, the Federal funding will help the Bellevue and Redmond Fire departments update their lock box infrastructure to interoperable electronic rapid entry lock box systems and avoid passing most costs onto building owners; **and**

**WHEREAS**, the updated rapid entry lock box infrastructure would expedite emergency response times for members of both the Bellevue and Redmond communities when Bellevue and Redmond firefighters arrive first in each other's jurisdictions as they respond to automatic aid calls; **and**

**WHEREAS**, now that the FEMA Fire Prevention and Safety Grant has been awarded, the Parties wish to implement the purpose of the grant and have each Party's Fire Department share e-core access to lock boxes installed in buildings in their respective jurisdictions, subject to City Council approvals;

**NOW, THEREFORE**, the Parties agree to the following:

**Section 1: Purpose of Agreement.**

The purpose and intent of this Agreement is to (a) define the responsibilities of the City of Bellevue and the City of Redmond as they relate to the implementation of FEMA's Grant Award EMW-2023-FP-00114 for FEMA's Fiscal Year 2023 Fire Prevention & Safety Program ("Grant"); and (b) outline each Party's responsibilities regarding having their respective Fire Departments share e-core access to exterior rapid entry lock boxes installed at buildings in their respective jurisdictions.

**Section 2: Authority and Prior Agreements.**

This interlocal agreement is entered into by the City of Bellevue and the City of Redmond and supersedes all prior agreements related to eCore access and implementation of the Grant among or between the Parties.

As hereafter referenced this interlocal agreement shall be referred to as the eCore Access and Grant Implementation Agreement.

**Section 3: Effective Date and Duration.**

This Agreement shall take effect upon execution by both parties and either filing of the executed Agreement with the King County Auditor or posting on the City of Bellevue's and City of Redmond's respective websites ("Effective Date"). This Agreement shall remain in effect for five (5) years following the Effective Date, unless terminated pursuant to Section 7; provided, however, that the term of this Agreement may be extended or renewed for up to one (1) additional five (5) year term, by mutual

agreement of the Parties and written notice from one Party to the Other Party: provided, further, that to the extent each party's obligations after December 31, 2024 require additional funds, such obligations shall be contingent upon council appropriation of necessary funds for the purpose of this Agreement.

**Section 4: Administrators.**

Each party to this Agreement shall designate an individual (an "Administrator"), who may be designated by title or position, to oversee and administer such party's participation in this Agreement. The Parties' initial Administrators shall be the following individuals:

City of Bellevue's Initial Administrator:  
Kyle Nelson, Assistant Fire Marshal  
PO Box 90012 Bellevue, WA 98009  
(425) 452-4258 and KNelson@Bellevuewa.gov

City of Redmond's Initial Administrator  
Rich Gieseke, Fire Marshal  
PO Box 97010 MS 2SFD Redmond, WA 98073  
(425) 556-2204 and RGieseke@Redmond.gov

**Section 5: Responsibilities of the City of Bellevue.**

The City of Bellevue will be responsible for the following:

- A. Administration of the Grant, including management of funds from the Grant for use consistent with the purpose of the Grant, and coordinating and administering compliance with Grant terms and conditions, and the Grant's monitoring and reporting obligations.
- B. Management of a competitive and fair procurement process for purchase of the equipment.
- C. Initiation of equipment purchase through submission of orders based on information collected from the Bellevue Fire Department and received from the Redmond Fire Department.
- D. Directing delivery of the purchase orders of equipment to a City of Bellevue facility and distribution of the equipment as detailed in the Application for the Grant.
- E. Performing inventory and looking up status of permissions for every rapid entry lock box in Bellevue's rapid entry program.

## **Section 6: Joint Responsibilities.**

The City of Bellevue and City of Redmond will be jointly responsible for the following:

A. Once equipment purchased with Grant funds gets scheduled for delivery to a City of Bellevue facility, each Party will cooperate by having personnel participate in accepting delivery and taking title to such equipment.

B. Each Party will cooperate in sorting the shipment into equipment and parts belonging to the Bellevue Fire Department and equipment and parts belonging to the Redmond Fire Department. Each Party will verify and accept equipment and parts.

C. Each Party will comply with federal regulations at 2 CFR 200.13 governing the use, management and disposition of equipment acquired with the Grant.

1. Each party will use and maintain the equipment acquired with the Grant as long as the equipment is needed for the functioning of the interoperable electronic Knox box system.

2. Each Party will observe the procedures in 2 CFR 200.13(d) for management of the equipment acquired with the Grant, until disposition takes place as follows:

- (a) Maintain property records that include a description of the property, a serial number or other identification number, the source of the funding for the equipment/property (including the FAIN), who holds title, the acquisition date, and cost of the equipment/property, percentage of Federal participation in the project costs, the location, use and condition of the equipment/property, and, upon disposition/disposal, the disposition data, including the date of disposal and sale price of the equipment/property.

- (b) Take a physical inventory of the property reconcile results with the property records at least once every two years.

- (c) Develop a control system to ensure adequate safeguards to prevent loss, damage, or theft of equipment/property; investigate loss, damage, or theft of equipment/property.

- (d) Develop adequate maintenance procedures to keep the equipment/property in good condition.

- (e) Apply proper sale procedures to ensure highest possible return in the event of sale of the equipment/property.

3. Each Party must observe the disposition procedures in 2 CFR 200.13 (e) in the event the original or replacement equipment is no longer needed.

D. The City of Redmond will track and collect information and provide reports to the City of Bellevue as requested by the City of Bellevue to the extent needed to comply with the monitoring, reporting and/or auditing requirements of the Grant.

E. Each Party will cooperate to comply with the five percent non-Federal contribution requirement through the tracking of personnel time and associated compensation spent on eCore programming and installation activities.

F. Each Party will ensure serial numbers are checked, access is activated, boxes are checked and installed by appropriate personnel.

G. Each Party will observe protocols and procedures consistent with operating the upgraded rapid entry lock box infrastructure to allow sharing of e-core access. Each Party will ensure that every individual is assigned a unique pin number for the use of any e-keys as required for the upgraded system. Each Party will also set up a 4-digit number to activate their respective e-key. Each Party will set a time period after which if e-key is not returned to the key holder, the key stops working.

H. Each Party will report to the other as appropriate to ensure security if an e-key is misplaced or stolen.

I. Each Party will provide appropriate notices and information about the rollout of the e-core rapid entry program in their respective jurisdiction to building owners who own lock boxes that are not able to be retrofitted. The rollout of the e-core rapid entry program is the responsibility of the respective jurisdiction. Each Party has the option to provide information to building owners with nonretrofitable boxes about any limited time discounts to upgrade their lock boxes that may be offered by vendors.

J. Each Party will appropriately maintain equipment purchased with the Grant and communicate to each other if they decide to cease maintaining the equipment.

K. Although neither Agency has any obligation to assist with the installation or activation of eCores in the other's jurisdiction, this Agreement contemplates that each Party may, at their sole discretion, choose to assist with installation or activation of cores in the other's jurisdiction.

## **Section 7: Termination.**

- A. Termination of Participation – In the event that one Party wishes to terminate participation in the sharing of eCore access, such Party will provide at least 30 days' written notice to the other Party's Administrator by U.S. mail and at least attempted by email.
- B. Notices - Notice shall be deemed received three days after posting with U.S. mail and upon sending the email to the addresses provided by each Party in this Agreement. The contact for notices may be updated by communicating in writing the updated contact, including mailing and email addresses.



**Section 8: Indemnification.**

Each Party to this Agreement agrees to defend, indemnify and hold harmless the other participating parties and their elected officials, officers, and employees from any loss, claims, judgment, settlement or liability, including costs and attorney fees (“Damages”), arising out of and to the extent caused by the negligent acts or omissions of the indemnifying party arising out of the decisions, directions, or activities made pursuant to this Agreement. For this purpose, each indemnifying party, by mutual negotiation, hereby waives, as respects all other non-indemnifying parties only, and immunity that would otherwise be available against such claims under the industrial insurance provisions of Title 51 RCW. In the event a non-indemnifying member incurs any judgment, award, and/or cost arising therefrom, including attorney fees, to enforce the provisions of this Section, all such fees, expenses and cost shall be recoverable from the indemnifying party.

The City of Redmond further agrees to defend, indemnify, and hold harmless the City of Bellevue from any Damages arising out of acts or omissions undertaken in its capacity as administrator of the Grant in any claim or action arising out of the activities under this Agreement brought by a City of Redmond official, officer, employee or other person(s) under the supervision or control of the City of Redmond.

**Section 9: Applicable Law.**

This Agreement shall be governed by and construed according to the laws of the State of Washington. Nothing in this agreement shall be construed as altering or diminishing the rights or responsibilities of the parties as granted or imposed by state law, federal law, or federal regulations. If any litigation is filed between the Parties regarding this agreement, the Parties agree that venue shall rest in the Superior Court of King County, Washington.

**Section 10: Disputes.**

The Parties agree to attempt mediation prior to the filing of any legal action, but mediation shall not be a condition precedent to filing a legal action.

**Section 11: No Third-Party Benefit.**

It is agreed that this agreement does not create a partnership or joint venture relationship between the Parties and does not benefit or create any rights in any third party.

**Section 12: Entire Agreement.**

This agreement constitutes the entire agreement between the Parties and supersedes all prior negotiations, representations, and agreements between the Parties relating to the subject matter hereof.

**Section 13: Savings.**

Should any provision of this agreement be deemed invalid or inconsistent with any federal, state, or local law, ordinance or regulation, the remaining provisions shall continue in full force and effect.

**Section 14: Filing.**

A copy of this agreement will be listed on each Party's public facing website by topic or other electronically retrievable public source or filed with the King County Auditor.

**Section 15: Survivability.**

All covenants, promises, and performances that are not fully performed as of the date of termination shall survive termination as binding obligations.

**Section 16: No Waiver.**

No failure by any party to insist upon the strict performance of any condition of the eCore Access Agreement, or to exercise any right or remedy for a breach thereof, shall constitute a waiver of any such breach or any other term or condition.

**Section 17: Neutral Authorship.**

Each of the provisions of the eCore Access Agreement has been reviewed and negotiated and represents the combined work product of the Parties. No presumption or other rules of construction, which would interpret the provisions of this agreement in favor of, or against, the participating agency preparing the same shall be applicable in connection with the construction or interpretation of any of the provisions of this agreement.

**Section 18: Counterparts.** This Agreement may be executed by electronic signature and in any number of counterparts, and each such counterpart hereof shall be deemed to be an original instrument, but all such counterparts together shall constitute but one agreement.

**IN WITNESS WHEREOF**, the parties have executed this eCore Access Agreement upon signature of all participating agencies.

**SIGNATURES**

CITY OF BELLEVUE

\_\_\_\_\_  
City Manager

Attest:

\_\_\_\_\_  
City Clerk, City of Bellevue

Approved as to form:

\_\_\_\_\_  
City Attorney

CITY OF REDMOND

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk, City of Redmond

Approved as to form:

\_\_\_\_\_  
City Attorney



Memorandum

Date: 9/17/2024

Meeting of: Committee of the Whole - Public Safety and Human Services

File No. CM 24-434

Type: Committee Memo

TO: Committee of the Whole - Public Safety and Human Services

FROM: Mayor Angela Birney

DEPARTMENT DIRECTOR CONTACT(S):

Fire	Fire Chief Adrian Sheppard	425-556-2201
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DEPARTMENT STAFF:

Fire	Rich Gieseke	Fire Marshal
Fire	Gary Smith	Assistant Fire Marshal

**TITLE:**

Fire Save v. Loss (Q2 2024)

**OVERVIEW STATEMENT:**

This presentation summarizes fire incidents and an overview of fires investigated during the first quarter of 2024.

Additional Background Information/Description of Proposal Attached

**REQUESTED ACTION:**

Receive Information       Provide Direction       Approve

**REQUEST RATIONALE:**

- **Relevant Plans/Policies:**  
N/A
- **Required:**  
N/A
- **Council Request:**  
N/A
- **Other Key Facts:**
  - This information is intended to provide the Public Safety Committee with metrics regarding fire incidents and fire investigations during the second quarter of 2024.
  - This is a recurring quarterly report.

**OUTCOMES:**

N/A

**COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:**

- **Timeline (previous or planned):**  
N/A
- **Outreach Methods and Results:**  
N/A
- **Feedback Summary:**  
N/A

**BUDGET IMPACT:**

**Total Cost:**

N/A

Approved in current biennial budget:  Yes  No  N/A

**Budget Offer Number:**

N/A

**Budget Priority:**

Safe and Resilient

Other budget impacts or additional costs:  Yes  No  N/A

*If yes, explain:*

N/A

**Funding source(s):**

N/A

**Budget/Funding Constraints:**

N/A

Additional budget details attached

**COUNCIL REVIEW:**

**Previous Contact(s)**

Date	Meeting	Requested Action
5/21/2024	Committee of the Whole - Public Safety and Human Services	Receive Information

**Proposed Upcoming Contact(s)**

Date	Meeting	Requested Action
N/A	None proposed at this time	N/A

**Time Constraints:**

N/A

**ANTICIPATED RESULT IF NOT APPROVED:**

N/A

**ATTACHMENTS:**

Attachment A: Fire Save v. Loss (Q2 2024)

# Fire Summary Report

## Save vs. Loss Q2 2024

Committee of the Whole - Public Safety

September 17<sup>th</sup>, 2024



## Purpose

This presentation provides a summary of fire incidents and an overview of fires investigated in the second quarter of 2024.





## Investigation Program Refresh

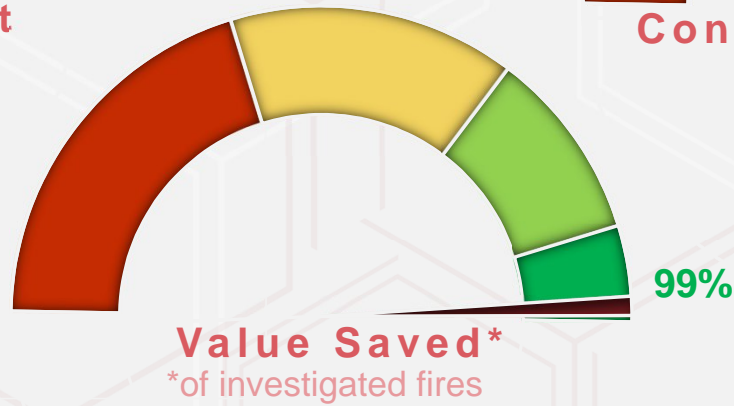
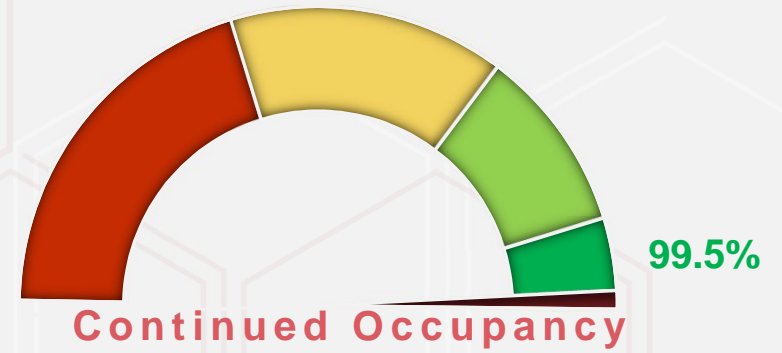
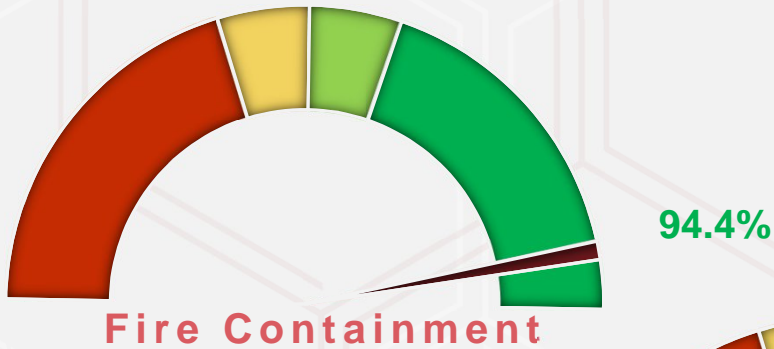
There's been an increased focus on education at the Company Officer (CO) level on our investigation program.

Investigators are called out for fire incidents which meet one or more of the following criteria:

- Over \$10,000 in estimated damages
- Suspicious in nature
- Complex



# Outcomes (Jan 2019- Jun 2024)



- Meeting or exceeding the goal
- Reasonably close to goal
- Not meeting goal, needs improvement
- Not meeting goal, expedient effort to improve performance

**Zero civilian fire deaths**



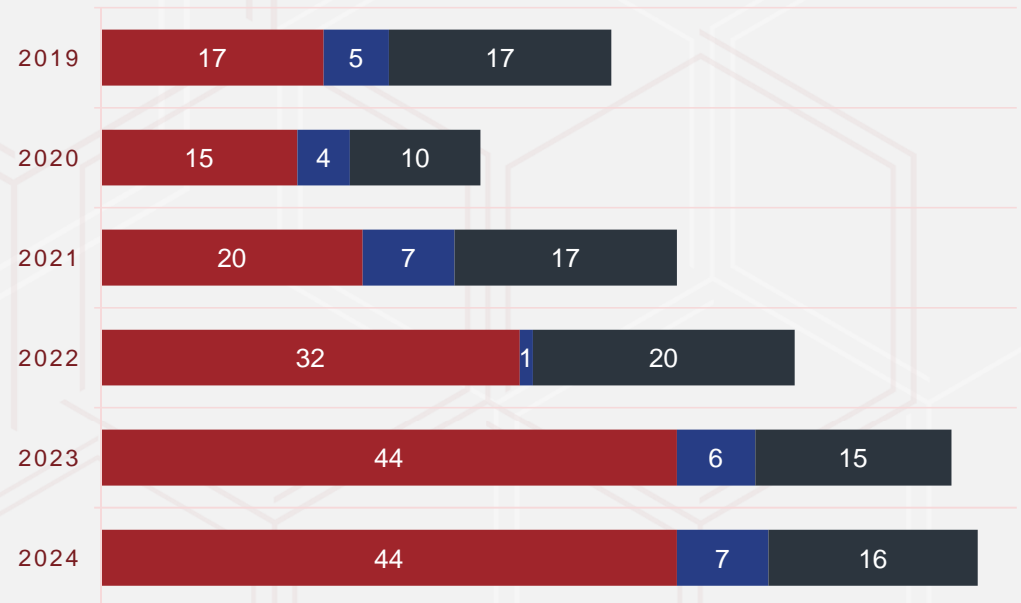
## Fire Incidents by NFIRS\* Code

Code	2019	2020	2021	2022	2023	2024
100 - Fire, other	25	18	16	31	28	14
111 - Building fire	58	38	38	67	50	27
112 - Fires in structure other than in a building	0	1	2	0	1	2
113 - Cooking fire, contained to container	11	14	18	40	51	20
114 - Chimney or flue fire, confined for chimney or flue	0	2	3	5	3	1
117 - Commercial compactor fire, confined to rubbish	0	0	0	0	1	0
118 - Trash or rubbish fire contained	2	3	3	7	5	7
122 - Fire in Motorome	0	1	1	0	0	0
123 - Fire in portable building, fixed location	0	0	1	1	1	0
130- Mobile property (vehicle) fire, other	1	0	2	0	1	0
131 - Passenger vehicle fire	9	7	14	15	23	8
132 - Road freight or transport vehicle fire	1	1	0	5	1	1
136 - Self-propelled motor home or recreational vehicle	0	1	0	0	0	0
137 - Camper or recreational vehicle (RV) fire	0	0	0	0	0	0
140 - Natural vegetation fire, other	13	19	29	38	46	5
141 - Forest, woods or wildland fire	3	3	3	1	4	0
142 - Brush or brush and grass mixture fire	11	6	11	12	21	9
143 - Grass fire	2	0	2	0	5	0
150 - Outside rubbish fire, other	5	5	8	11	7	2
151 - Outside rubbish, trash or waste fire	9	7	3	14	10	9
152 - Garbage Dump	0	0	1	0	0	0
153 - Construction or demolition landfill fire	0	0	1	1	0	0
154 - Dumpster or other outside trash receptacle fire	5	6	9	6	9	4
155 - Outside stationary compactor/compacted trash fire	1	0	0	0	1	0
160 - Special outside fire, other	2	9	7	21	13	5
161 - Outside Storage	0	0	0	1	0	1
162 - Outside equipment fire	0	1	4	2	0	4
164 - Outside Mailbox	0	0	0	1	0	0
Blank, Unspecified	1	0	0	1	1	1
<b>Total</b>	<b>159</b>	<b>142</b>	<b>176</b>	<b>280</b>	<b>282</b>	<b>120</b>

Annual Totals: City, District, Other

## Fire Incident Totals by Year and Jurisdiction

■ City ■ District ■ Other



Quarter over Quarter

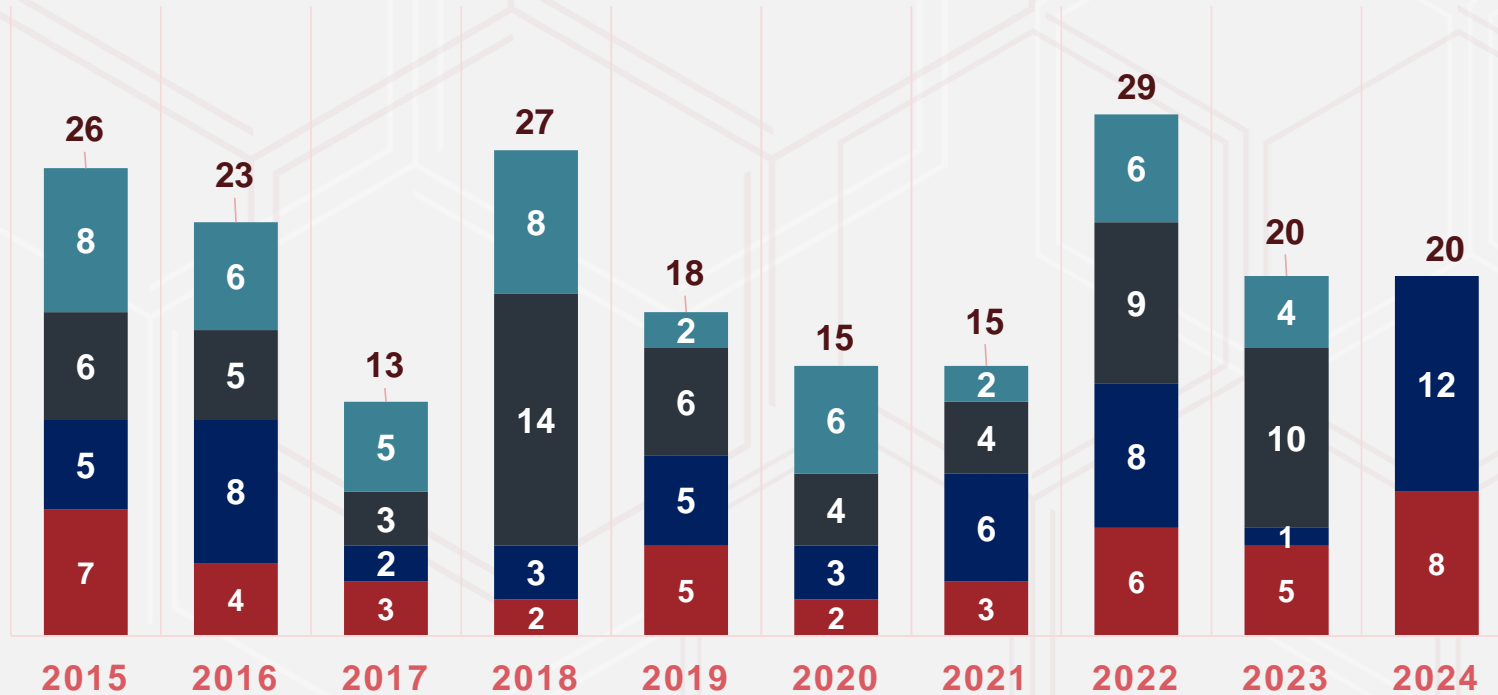
\*National Fire Incident Reporting System



# Investigated Fires

## YEARS AT A GLANCE 2015 - 2024

■ Q1 ■ Q2 ■ Q3 ■ Q4





# Fire Investigation Summary Q2

- Vehicle Fire
- Date: 4/4/2024
- Property value saved: N/A
  - Est. Vehicle Loss: \$5,000
  - Value: N/A
- Confined to area of origin
- Fire extinguished by RFD
- Occupancy rate post fire: N/A



# Fire Investigation Summary Q2

- Structure Fire – Multi-Family
- Date: 4/8/2024
- Property value saved: 99.9%
  - Est. Structure Loss: \$15,000
  - Value: \$1,078,000
- Confined to area of origin
- Fire extinguished by RFD
- Occupancy rate post fire: 75%





# Fire Investigation Summary Q2

- Structure Fire - Commercial
- Date: 4/18/2024
- Property value saved: 100%
  - Est. Structure Loss: \$0
  - Content loss: \$700,000
  - Value: \$39,549,400
- Confined to area of origin
- Fire extinguished by RFD
- Occupancy rate post fire: 100%



# Fire Investigation Summary Q2

- Structure Fire – Commercial
- Date: 4/29/2024
- Property value saved: 100%
  - Est. Structure Loss: \$0
  - Value: \$122,400
- Confined to area of origin
- Fire extinguished by RFD
- Occupancy rate post fire: N/A







# Fire Investigation Summary Q2

- Outdoor Fire
- Date: 5/14/2024
- Value saved: 0%
  - Value: \$1,250
- Confined to area of origin
- Fire extinguished by RFD
- Occupancy rate post fire: N/A



# Fire Investigation Summary Q2

- Structure Fire – Single Family Residential
- Date: 6/3/2024
- Property value saved: 0%
  - Est. Structure Loss: \$598,367
  - Value: \$500,000
- Confined to area of origin
- Fire extinguished by RFD
- Occupancy rate post fire: 0%



# Fire Investigation Summary Q2

- Structure Fire – Multi-Family
- Date: 5/14/2024
- Property value saved: 99.9%
  - Est. Structure Loss: \$1,000
  - Value: \$4,451,931
- Confined to area of origin
- Fire extinguished by neighbor
- Occupancy rate post fire: 100%



# Investigations Q2



<u>5/6/2024</u>	<u>5/8/2024</u>	<u>5/12/2024</u>	<u>5/14/2024</u>	<u>5/15/2024</u>
<ul style="list-style-type: none"> <li>• 161xx NE 83<sup>rd</sup> St</li> <li>• Rubbish fire</li> <li>• Small trash fire by bus stop</li> <li>• Suspicious in in nature                             <ul style="list-style-type: none"> <li>• Cause undetermined</li> </ul> </li> <li>• Contained to area of origin</li> </ul>	<ul style="list-style-type: none"> <li>• 80xx 165<sup>th</sup> Ave NE</li> <li>• Smoke complaint</li> <li>• Small mailbox with burning trash inside</li> <li>• Suspicious in nature                             <ul style="list-style-type: none"> <li>• Cause determined to be incendiary</li> </ul> </li> <li>• Contained to area of origin</li> </ul>	<ul style="list-style-type: none"> <li>• 161xx NE 83<sup>rd</sup> St</li> <li>• Smoke/burn complaint</li> <li>• Paper set on fire by a bus station occupant</li> <li>• Suspicious in nature                             <ul style="list-style-type: none"> <li>• Cause determined to be incendiary</li> </ul> </li> <li>• Contained to area of origin</li> </ul>	<ul style="list-style-type: none"> <li>• 80xx 165<sup>th</sup> Ave NE</li> <li>• Structure Fire – Single Family Residential</li> <li>• Cooking fire in abandoned detached garage</li> <li>• Suspicious in nature                             <ul style="list-style-type: none"> <li>• Cause undetermined</li> </ul> </li> <li>• Contained to area of origin</li> </ul>	<ul style="list-style-type: none"> <li>• 148<sup>th</sup> and WB 520 ramp</li> <li>• Brush fire</li> <li>• Camp fire extended to tree</li> <li>• Suspicious in nature                             <ul style="list-style-type: none"> <li>• Cause undetermined</li> </ul> </li> <li>• Not contained to area of origin</li> </ul>

# Thank You

.....  
Any Questions?

AFM Gary Smith

GSmith@redmond.gov





Memorandum

Date: 9/17/2024  
Meeting of: Committee of the Whole - Public Safety and Human Services

File No. CM 24-433  
Type: Committee Memo

TO: Committee of the Whole - Public Safety and Human Services  
FROM: Mayor Angela Birney  
DEPARTMENT DIRECTOR CONTACT(S):

Police	Chief Darrell Lowe	425-556-2521
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DEPARTMENT STAFF:

Police	Brian Coats	Deputy Police Chief
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TITLE:  
Police Technology Update

OVERVIEW STATEMENT:

Police staff are looking forward to another productive discussion about how technology continues to shape the future of law enforcement. This conversation will focus on automated school and park zone enforcement cameras. Data from traffic speed surveys conducted from designated school zones and parks will be shared with Council.

Additionally, Council will be provided information regarding future plans to incorporate a Real Time Information Center (RTIC) into the police department’s operations.

Additional Background Information/Description of Proposal Attached

REQUESTED ACTION:

Receive Information       Provide Direction       Approve

REQUEST RATIONALE:

- Relevant Plans/Policies:  
Safer Streets Action Plan
- Required:  
N/A
- Council Request:  
N/A
- Other Key Facts:  
N/A

OUTCOMES:

Automated speed enforcement cameras in school zones protects children and pedestrians by reminding motorists to slow down and obey the posted school zone speed limits, especially while the lights are flashing, and children are present. Automated speed cameras on streets bordering the city’s parks protects pedestrians and bicyclists in the vicinity or crossing the road. Adjusting motorist behavior in school and park zones requires constant monitoring by police officers, which is not possible given the number of locations in the City and additional responsibilities of officers. Signs posted in the area warning of photo enforcement and the issuance of tickets accomplishes this objective, resulting in slower vehicle speeds and less chance of a collision resulting in a serious injury or fatality.

Based on the analysis of data from jurisdictions that have speed enforcement cameras, the City can expect a 70% reduction in violations after warning signs are posted and community outreach has occurred. Another reduction of 70% is expected a year later as motorists become accustomed to the speed zone locations.

An automated speed enforcement camera program has many benefits. The cameras are impartial, providing an equal application of the speed law to all speeding vehicles and allows consistent enforcement of violations for when officers are not present. Funds generated from the speed camera violations must be used to support traffic safety programs, equipment, and traffic calming projects.

**COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:**

- **Timeline (previous or planned):**  
N/A
- **Outreach Methods and Results:**  
Outreach, surveys, and educational campaigns will be conducted upon approval of this program.
- **Feedback Summary:**  
N/A

**BUDGET IMPACT:**

**Total Cost:**

Money generated from the revenue of this project funds traffic safety initiatives and the vendor services.

**Approved in current biennial budget:**       Yes       No       N/A

**Budget Offer Number:**

228 Criminal Justice

**Budget Priority:**

Safe and Resilient

**Other budget impacts or additional costs:**       Yes       No       N/A

**If yes, explain:**

N/A

**Funding source(s):**

Speed enforcement fines

**Budget/Funding Constraints:**

N/A

Additional budget details attached

**COUNCIL REVIEW:**

**Previous Contact(s)**

Date	Meeting	Requested Action
9/19/2023	Committee of the Whole - Public Safety and Human Services	Receive Information

**Proposed Upcoming Contact(s)**

Date	Meeting	Requested Action
N/A	None proposed at this time	N/A

**Time Constraints:**

N/A

**ANTICIPATED RESULT IF NOT APPROVED:**

Automated speed enforcement cameras will not be used as a resource in the City.

**ATTACHMENTS:**

Attachment A: Speed Survey





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# 1 EXECUTIVE SUMMARY

Based on crash data and observation provided by the city, 5 locations were selected for School Zone Speed Enforcement studies, and 7 locations for Park Speed Studies.

## *SUPPORT FOR AUTOMATED CAMERAS*

Police Departments are facing many new challenges today, and maintaining adequate staffing tops the list for most departments in America. Traffic stops have become one of the most unpredictable and challenging Police/Community interactions of all. Many departments have reduced their traffic enforcement units, especially during COVID. Adding to the challenge, to be truly effective as a deterrent, traffic enforcement in school zones and dangerous roadways requires consistent officer presence and attention. Most Police Departments are too short-handed to be able to effectively patrol problematic roadways and handle calls for service. Speed cameras offer several benefits in school zone enforcement. Cameras are impartial. They offer equal application of speed laws to be applied to all speeding vehicles. It allows consistent enforcement of violations, not just when officers have time between other duties. There are no tricks or surprises for drivers. Signage and/or flashing beacons announce the presence of the speed cameras upon approach.

## *SPEED STUDY RESULTS*

The purpose of this study is to capture vehicle speeds and volumes traveling along roadways that have become a concern for law enforcement and the Community. In school zones, the data 30 mins before school, and 30 mins after school when flashing yellow beacons were activated, or when children were likely to be present. The collected traffic speed data provides insight on current conditions, and for consideration of possible future traffic safety improvements and initiatives. Determining the extent of a perceived traffic problem is a challenging task. Data collection is a critical first step in determining the extent of the problem and offers the means to implement solutions that have measurable impacts. These surveys are often difficult for local Law Enforcement and City Engineers/Public Works who frequently lack the resources, equipment, or time.



### 1.1 SCHOOL ZONE SPEED

The selected locations are listed below.

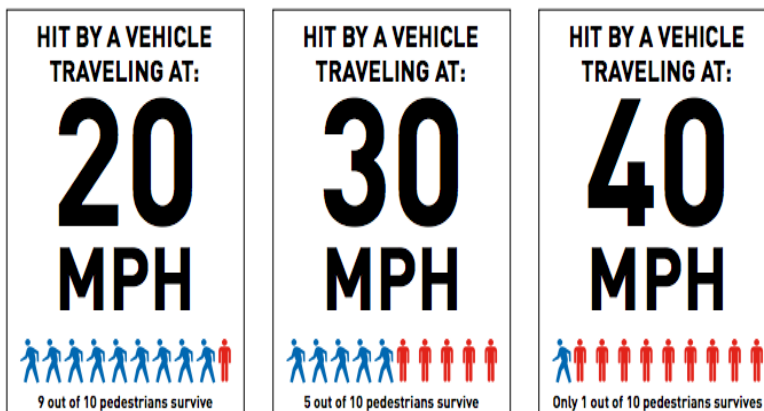
Location #	Location
1	Redmond High School
2	Rosehill Middle School (NE 75 <sup>th</sup> St.)
3	Rosehill Middle School (NE 140 <sup>th</sup> Ave.)
4	Redmond Elementary School
5	Redmond Middle School

### 1.2 PARK ZONE SPEED

The selected locations are listed below.

1	Grasslawn Park – Old Redmond Road
2	Idylwood Park
3	Marymoor Park
4	Anderson Park on NE 79th
5	Anderson Park on Redmond Way
6	60 Acres Park
7	Esterra Park - Turing St. (between 152nd-156th Ave NE)

It is statistically shown that a collision with a pedestrian at 20 mph has a 10% risk for the pedestrian to die. While at 30 mph there is a 50% chance of the pedestrian dying and the chances of surviving at 40 mph decreases to only 10%.



## 2 EVENT DATA

### 2.1 SCHOOL ZONE SPEED

For all speed studies, we used a radar-based system to record all passing vehicles. The date and time are shown per speed bracket in the tables below.

REDMOND HIGH SCHOOL (NE 104 <sup>TH</sup> ST.)										
Posted Speed Limit - 20										
Date	Hour	Direction	Total Volume	≤20 MPH	21-25 MPH	26 MPH +	Highest Speed		TOTAL	
06/09/23 Friday	8AM – 9:35AM	EB	324	73	130	121	43	9:33AM	121	
		WB	448	94	172	182	46	8:50AM	182	
	2:05PM – 4:20PM	EB	867	190	316	361	40	2:23PM	361	
		WB	486	91	193	202	41	4:19PM	202	
TOTALS			2125			866			866	40%
06/12/23 Monday	8AM – 9:35AM	EB	328	72	129	127	40	9:13AM	127	
		WB	530	112	211	207	47	9:28AM	207	
	2:05PM – 4:20PM	EB	730	140	281	309	37	4:10PM	309	
		WB	602	101	244	257	43	4:10PM	257	
TOTALS			2190			900			900	41%

ROSEHILL MIDDLE SCHOOL (NE 75 <sup>TH</sup> ST.)										
Posted Speed Limit - 20										
Date	Hour	Direction	Total Volume	≤20 MPH	21-25 MPH	26 MPH +	Highest Speed		TOTAL	
06/06/23 Tuesday	7:20AM – 8:05AM	EB	171	98	62	11	31	7:31AM	11	
		WB	121	82	34	5	32	8:02AM	5	
	2:05PM – 2:50PM	EB	28	17	9	2	27	2:06PM	2	
		WB	69	50	14	5	34	2:12PM	5	
TOTALS			389			23			23	5.90%
06/08/23 Thursday	7:20AM – 8:05AM	EB	158	112	41	5	29	7:59AM	5	
		WB	128	87	35	6	37	7:26AM	6	
	2:05PM – 2:50PM	EB	38	24	11	3	26	2:05PM	3	
		WB	73	60	11	2	31	2:40PM	2	
TOTALS			397			16			16	4.00%



ROSEHILL MIDDLE SCHOOL (NE 140<sup>TH</sup> AVE.)

Posted Speed Limit - 20

Date	Hour	Direction	Total Volume	20 MPH >	21-25 MPH	26 MPH +	Highest Speed		TOTAL		
10/03/23 Tues	7:20AM – 8:05AM	NB	142	7	39	96	41	7:31AM	96		
		SB	156	98	49	9	40	7:55AM	9		
	2:05PM – 2:50PM	NB	198	10	62	126	45	2:14PM	126		
		SB	125	52	51	22	37	2:12PM	22		
<b>TOTALS</b>			621			253		253	253	40%	
10/04/23 Weds	7:20AM – 8:05AM	NB	131	8	23	100	42	8:03AM	100		
		SB	125	71	43	11	33	7:56AM	11		
	2:05PM – 2:50PM	NB	179	7	49	123	40	1:13PM	123		
		SB	150	3	6	141	45	1:07PM	141		
<b>TOTALS</b>			585			375		375	375	64%	
10/05/23 Thurs	7:20AM – 8:05AM	NB	163	13	60	90	38	7:51AM	90		
		SB	150	76	56	18	37	7:51AM	18		
	2:05PM – 2:50PM	NB	194	18	66	110	43	2:27PM	110		
		SB	129	76	34	19	44	2:22PM	19		
<b>TOTALS</b>			636			237		237	237	37%	
10/06/23 Fri	7:20AM – 8:05AM	NB	124	11	31	82	41	7:55AM	82		
		SB	115	67	39	9	34	7:56AM	9		
	2:05PM – 2:50PM	NB	225	14	83	128	41	2:18PM	128		
		SB	134	57	62	15	34	2:42PM	15		
<b>TOTALS</b>			598			234		234	234	39%	
									Daily Avg	275	45%



REDMOND ELEMENTARY SCHOOL (NE 80 <sup>TH</sup> ST.)										
Posted Speed Limit - 20										
Date	Day of the Week	Direction	Total Volume	20 MPH >	21-25 MPH	26 MPH +	Highest Speed		TOTAL	
06/20/23 Tues	8:50AM – 9:35AM	EB	103	73	22	8	31	8:54AM	8	
		WB	77	57	13	7	32	9:22AM	7	
	3:35PM – 4:20PM	EB	119	52	41	26	39	4:17PM	26	
		WB	85	45	22	18	33	4:18PM	18	
TOTALS			384			59			59	15%
06/22/23 Thurs	8:50AM – 9:35AM	EB	95	63	26	6	29	9:24AM	6	
		WB	71	52	11	8	32	9:28AM	8	
	3:35PM – 4:20PM	EB	115	58	33	24	37	4:11PM	24	
		WB	80	60	8	12	32	4:10PM	12	
TOTALS			361			50			50	13.80%

REDMOND MIDDLE SCHOOL (NE 166 <sup>TH</sup> ST.)										
Posted Speed Limit - 20										
Date	Day of the Week	Direction	Total Volume	20 MPH >	21-25 MPH	26 MPH +	Highest Speed		TOTAL	
06/12/23 Mon	7:20AM – 8:05AM	NB	164	83	64	17	37	7:28AM	17	
		SB	254	121	117	16	34	7:59AM	16	
	2:05PM – 2:50PM	NB	224	72	122	30	44	2:27PM	30	
		SB	139	32	67	40	43	2:31PM	40	
TOTALS			781			103			103	13%
06/13/23 Tues	7:20AM – 8:05AM	NB	189	108	59	22	31	7:59AM	22	
		SB	123	63	49	11	35	7:51AM	11	
	2:05PM – 2:50PM	NB	248	137	86	25	42	2:12PM	25	
		SB	117	44	53	20	33	2:35PM	20	
TOTALS			677			78			78	11.50%
06/15/23 Thurs	7:20AM – 8:05AM	NB	184	107	64	13	39	7:28AM	13	
		SB	147	68	65	14	31	7:26AM	14	
	2:05PM – 2:50PM	NB	281	160	98	23	33	2:16PM	23	
		SB	111	45	45	21	33	2:17PM	21	
TOTALS			723			71			71	9.80%



## 2.2 PARK ZONE SPEED

Grasslawn Park - Old Redmond Road					
Posted Speed Limit - 30					
Date	Day of the Week (Park Hours - 6AM - 11PM)	Direction of Travel	Total Volume	35-40 MPH	41+ MPH
12/31/23	Sunday	WB	2120	675	74
		EB	2468	773	129
01/01/24	Monday	WB	1566	521	89
		EB	1996	665	100
01/02/24	Tuesday	WB	3786	1131	96
		EB	4059	1261	183
01/03/24	Wednesday	WB	4026	1074	120
		EB	4384	1287	186
01/04/24	Thursday	WB	3966	1221	104
		EB	4166	1296	197
01/05/24	Friday (6hrs)	WB	1016	283	37
		EB	1148	375	45
<b>TOTAL</b>					<b>1360</b>
Average daily violators					255





Idylwood Park - West Lake Sammamish PKWY NE					
Posted Speed Limit - 35					
Date	Day of the Week (Park Hours - 8AM - 8PM)	Direction of Travel	Total Volume	40-45 MPH	46+ MPH
12/31/23	Sunday	NB	1548	288	39
		SB	1442	347	33
01/01/24	Monday	NB	1338	261	40
		SB	1248	297	34
01/02/24	Tuesday	NB	2524	382	34
		SB	2529	573	52
01/03/24	Wednesday	NB	2669	420	48
		SB	2835	630	76
01/04/24	Thursday	NB	2698	398	35
		SB	2783	645	66
01/05/24	Friday (5hrs)	NB	1106	152	13
		SB	666	169	18
<b>TOTAL</b>					<b>488</b>
Average daily Violators					91

Marymoor Park - West Lake Sammamish PKWY NE					
Posted Speed Limit - 35					
Date	Day of the Week (Park Hours - 8AM – Dusk [4:30 PM])	Direction of Travel	Total Volume	40-45 MPH	46+ MPH
12/31/23	Sunday	NB	3686	1468	414
		SB	2370	1021	249
01/01/24	Monday	NB	2889	1254	357
		SB	1666	808	229
01/02/24	Tuesday	NB	5055	2102	503
		SB	3013	1354	320
01/03/24	Wednesday	NB	5292	2319	540
		SB	3435	1450	355
01/04/24	Thursday	NB	5275	2310	514
		SB	3350	1381	311
<b>TOTAL</b>					<b>3792</b>
Average daily Violators					758



Anderson Park on NE 79th							
Posted Speed Limit – 25							
Total number of lanes - 2, no center turn lane							
Park hours: 7 AM – 8 PM							
Date	Direction	Total Volume	0-25 MPH	26-35 MPH	36-45 MPH	45+ MPH	TOTAL
07/16/24 Tue	WB (incoming)	3.785	1.596	2152	37	0	37
	EB (outgoing)	3448	2230	1171	45	2	47
07/17/24 Wed	WB (incoming)	3.838	1.746	2056	36	0	36
	EB (outgoing)	3528	2427	1054	45	2	47
07/18/24 Thurs	WB (incoming)	3.836	1.644	2145	46	1	47
	EB (outgoing)	3400	2249	1106	45	0	45
07/19/24 Fri	WB (incoming)	3.054	1.502	1515	37	0	37
	EB (outgoing)	3460	2386	1023	49	2	51
07/20/24 Sat	WB (incoming)	2.603	1.056	1519	27	1	28
	EB (outgoing)	2821	1772	1007	42	0	42
07/21/24 Sun	WB (incoming)	2.414	1.077	1312	24	1	25
	EB (outgoing)	2537	1688	817	31	1	32
07/22/24 Mon	WB (incoming)	3.578	1.588	1961	29	0	29
	EB (outgoing)	3289	2044	1199	43	3	46
TOTAL							549
Average Daily Violators							78



Anderson Park on Redmond Way							
Posted Speed Limit – 30							
Total number of lanes - 2, no center turn lane							
Park hours: 7 AM – 8 PM							
Date	Direction	Total Volume	0-30 MPH	31-40 MPH	41-50 MPH	50+ MPH	TOTAL
07/16/24 Tue	WB (incoming)	3.785	3.347	435	3	0	4
	EB (outgoing)	3305	3077	223	5	0	5
07/17/24 Wed	WB (incoming)	3.838	3.427	405	6	0	6
	EB (outgoing)	3423	3184	234	5	0	5
07/18/24 Thurs	WB (incoming)	3.836	3.399	435	2	0	2
	EB (outgoing)	3312	3071	235	6	0	6
07/19/24 Fri	WB (incoming)	3.054	2.737	314	3	0	3
	EB (outgoing)	3391	3167	215	6	3	9
07/20/24 Sat	WB (incoming)	2.603	2.265	334	4	0	4
	EB (outgoing)	2784	2562	214	8	0	8
07/21/24 Sun	WB (incoming)	2.414	2.171	239	4	0	4
	EB (outgoing)	2551	2370	172	9	0	9
07/22/24 Mon	WB (incoming)	3.578	3.240	333	5	0	5
	EB (outgoing)	3190	2925	254	10	1	11
TOTAL							81
Average Daily Violators							12



60 Acres Park							
Posted Speed Limit – 35							
Total number of lanes - 2, no center turn lane							
Park hours: 24hrs							
Date	Direction	Total Volume	0-35 MPH	36-45 MPH	46-55 MPH	55+ MPH	TOTAL
07/25/24 Thurs	WB (incoming)	705	411	263	28	3	31
	EB (outgoing)	698	328	320	46	4	50
07/26/24 Fri	WB (incoming)	2.070	2.030	37	2	1	3
	EB (outgoing)	2345	2285	56	4	0	4
07/27/24 Sat	WB (incoming)	2.427	2.383	39	2	3	5
	EB (outgoing)	2608	2527	74	4	3	7
07/28/24 Sun	WB (incoming)	2.653	2.588	64	1	0	1
	EB (outgoing)	2275	2150	117	6	2	8
07/29/24 Mon	WB (incoming)	509	291	188	21	9	30
	EB (outgoing)	536	229	258	45	4	49
07/30/24 Tue	WB (incoming)	892	541	319	29	3	32
	EB (outgoing)	939	529	359	45	6	51
07/31/24 Wed	WB (incoming)	1.039	714	298	21	6	27
	EB (outgoing)	105	570	422	52	8	60
TOTAL							358
Average Daily Violators							51



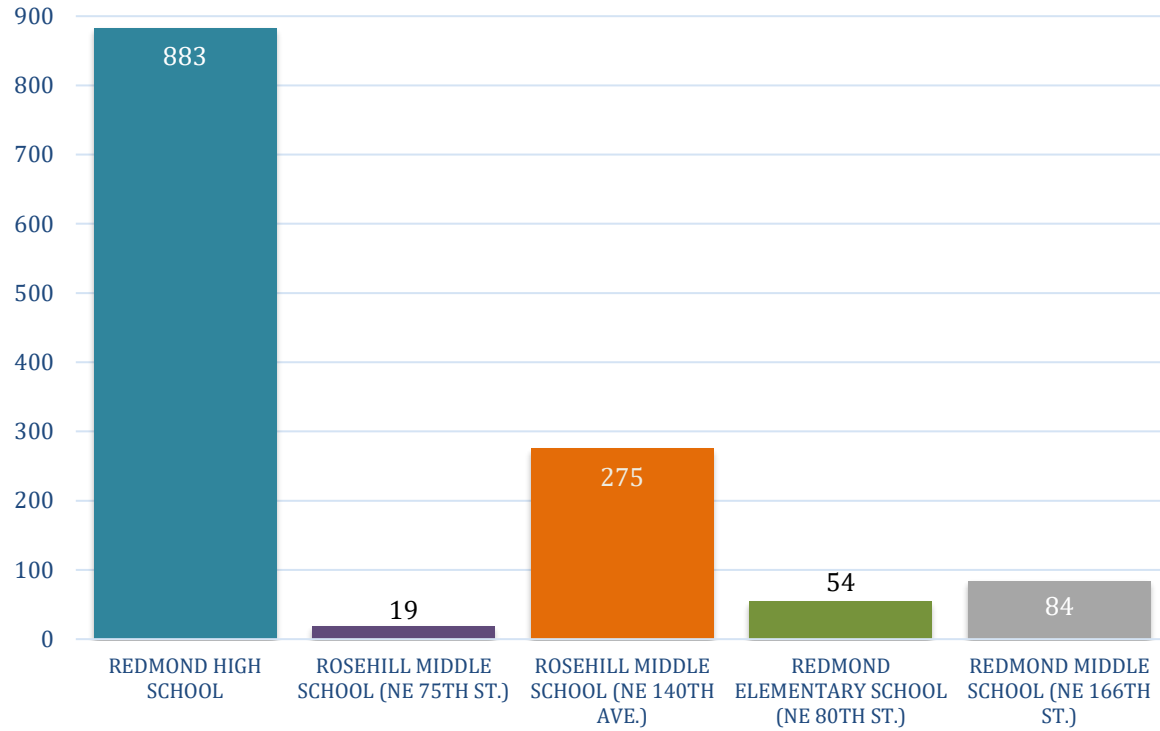
Esterra Park - Turing St. (between 152nd-156th Ave NE)

Posted Speed Limit – 25  
 Total number of lanes - 2, no center turn lane  
 Park hours: 24hrs

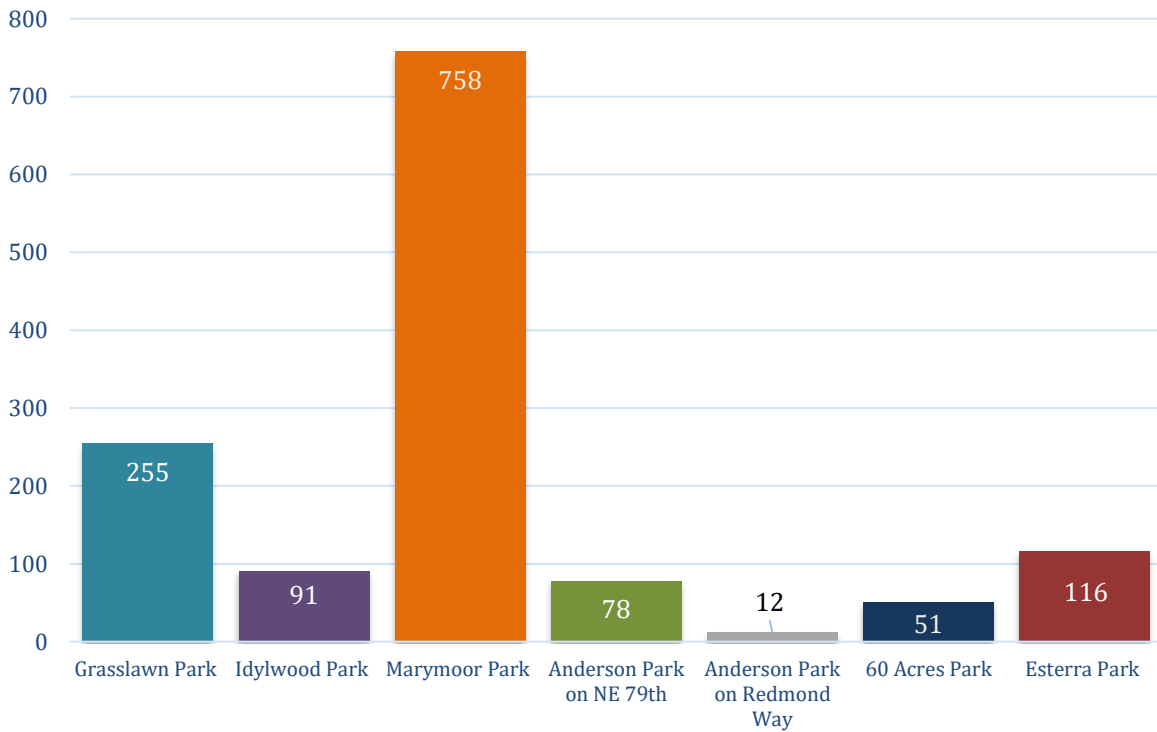
Date	Direction	Total Volume	0-25 MPH	26-35 MPH	36-45 MPH	45+ MPH	TOTAL
07/25/24 Thurs	WB (incoming)	1.929	1.082	818	26	3	29
	EB (outgoing)	2989	1647	1229	112	1	113
07/26/24 Fri	WB (incoming)	1.696	880	787	28	1	29
	EB (outgoing)	2650	1425	1144	79	2	81
07/27/24 Sat	WB (incoming)	1.313	719	576	18	0	18
	EB (outgoing)	2006	1173	769	60	4	64
07/28/24 Sun	WB (incoming)	1.254	669	568	17	0	17
	EB (outgoing)	1685	944	676	64	1	65
07/29/24 Mon	WB (incoming)	1.638	830	783	23	2	25
	EB (outgoing)	2570	1372	1097	98	3	101
07/30/24 Tue	WB (incoming)	1.825	1.004	796	24	1	25
	EB (outgoing)	2847	1544	1203	99	1	100
07/31/24 Wed	WB (incoming)	1.820	857	925	35	3	38
	EB (outgoing)	2910	1558	1243	106	3	109
TOTAL							814
Average Daily Violators							116



**2.3 AVERAGE DAILY VIOLATORS AT ALL STUDIED SCHOOL ZONES**



**2.1 AVERAGE DAILY VIOLATORS AT ALL STUDIED PARK ZONES**



Based on these results, the estimated number of violations without intervention would be:

**SCHOOL ZONES:**

Redmond High School



Weekly: 4,415



Monthly: 17,160



Annually: 171,600

Rosehill Middle School (NE 75<sup>th</sup> St.)



Weekly: 95



Monthly: 380



Annually: 3,800

Rosehill Middle School (NE 140<sup>th</sup> Ave.)



Weekly: 1,375



Monthly: 5,500



Annually: 55,000

Redmond Elementary School



Weekly: 270





Monthly: 1,080



Annually: 10,800

Redmond Middle School



Weekly: 420



Monthly: 1,680



Annually: 16,800





**PARK ZONES:**

Grasslawn Park



Weekly: 1,785



Monthly: 7,140



Annually: 86,680

Idylwood Park



Weekly: 637



Monthly: 2,548



Annually: 30,576

Marymoor Park



Weekly: 5,306



Monthly: 21,224



Annually: 254,688

Anderson Park on NE 79th



Weekly: 546





Monthly: 2,184



Annually: 26,208

Anderson Park on Redmond Way



Weekly: 84



Monthly: 336



Annually: 4,032

60 Acres Park



Weekly: 357



Monthly: 1,428



Annually: 17,136

Esterra Park



Weekly: 812



Monthly: 3,248



Annually: 38,976

Total number of violations after program commencement is dramatically reduced.





Memorandum

**Date:** 9/17/2024

**Meeting of:** Committee of the Whole - Public Safety and Human Services

**File No.** CM 24-431

**Type:** Committee Memo

**TO:** Committee of the Whole - Public Safety and Human Services

**FROM:** Mayor Angela Birney

**DEPARTMENT DIRECTOR CONTACT(S):**

Executive	Malisa Files, Chief Operating Officer	425-556-2166
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**DEPARTMENT STAFF:**

Executive	Jan Harrison	DEI Program Advisor
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**TITLE:**

DEI Program Bimonthly Update

**OVERVIEW STATEMENT:**

Per Council’s request for DEI Program Bimonthly Updates, this report contains information on work projects including, 1) REDI Trainings, 2) Title VI, 3) Redmond 2050, 4) Welcoming Redmond Team, and 5) Community Engagement.

**Additional Background Information/Description of Proposal Attached**

**REQUESTED ACTION:**

**Receive Information**                       **Provide Direction**                       **Approve**

**REQUEST RATIONALE:**

- **Relevant Plans/Policies:**  
N/A
- **Required:**  
N/A
- **Council Request:**  
N/A
- **Other Key Facts:**  
N/A

**OUTCOMES:**

DEI Program status report.

**COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:**

- **Timeline (previous or planned):**

N/A

• **Outreach Methods and Results:**

N/A

• **Feedback Summary:**

N/A

**BUDGET IMPACT:**

**Total Cost:**

N/A

**Approved in current biennial budget:**       Yes       No       N/A

**Budget Offer Number:**

0000024

**Budget Priority:**

Strategic and Responsive

**Other budget impacts or additional costs:**       Yes       No       N/A

*If yes, explain:*

N/A

**Funding source(s):**

N/A

**Budget/Funding Constraints:**

N/A

**Additional budget details attached**

**COUNCIL REVIEW:**

**Previous Contact(s)**

Date	Meeting	Requested Action
7/16/2024	Committee of the Whole - Public Safety and Human Services	N/A

**Proposed Upcoming Contact(s)**

Date	Meeting	Requested Action
N/A	None proposed at this time	N/A

**Time Constraints:**

N/A

**ANTICIPATED RESULT IF NOT APPROVED:**

N/A

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**Date:** 9/17/2024

**Meeting of:** Committee of the Whole - Public Safety and Human Services

**File No.** CM 24-431

**Type:** Committee Memo

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**ATTACHMENTS:**

Attachment A: September DEI Update

# DEI Action Plan Implementation Update

## September 2024

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### Background

This document provides a high-level update of bi-monthly implementation activities for the DEI Advisory Program.

Key priorities for 2024-2025 include:

- **REDI Work:** Build a sustainable DEI infrastructure (culture) guided by the REDI framework in tandem with the City of Redmond's mission, vision, values, and goals.
  - REDI Plan reviewed by Redmond Welcoming team for input
  - Creation of an introduction/glossary to the REDI Plan
  - Communications formatting/preparing report to present to Council
  - Preparation of presentation to COW October/November
  - Hiring of the DEI Program Assistant
- **Title VI:** Demonstrate the City of Redmond's commitment to comply with federal, state, and local laws, codes, rules, and regulations (i.e., Title VI, VII, and ADA) per EEOC, Office of Equity and Civil Rights, and WSDOT.
  - Ongoing Title VI trainings
  - 2024 Title VI Accomplishments and Goals Report Completion
  - Title VI Plan Preparation and Completion
- **Redmond 2050:** Development of an Internal Comprehensive Communication Resource Guide
  - Establishment of a glossary including words, phrases, ideas, and/or images tailored to better address the needs and lived experiences of marginalized people while simultaneously eliminating future harm
- **Welcoming Redmond Team:** recognize as an invaluable resource in creating a culture of belonging at the City of Redmond
  - Revising Welcoming Redmond Team charter, priorities, and meeting schedule
  - 2024 Welcoming Week Intercultural Potluck for Redmond City Staff on 9/19/24
- **Community Engagement:** organized and ongoing strategy to inform and collaborate with city council, staff, residents, businesses, nonprofits, schools, etc. through the DEI lens with goal to create an intercultural Redmond.
  - 2024 Lake Washington School District Back-to-School Jam
  - 2024 Welcoming Week Events from Sept. 13<sup>th</sup> - 22<sup>nd</sup>
    - Welcoming Week Scavenger Hunt and Geocache Program
    - Welcoming Week World Cafe
  - MAP and Jewish Community Leadership Meetings
  - Planning for 2025 Martin Luther King Day of Service Event

- Planning for 2025 Black History Month Lunch & Learn Event

**MEMORANDUM OF UNDERSTANDING**

**FY23 FIRE PREVENTION AND SAFETY GRANT PROGRAM  
JOINT ELECTRONIC CORE PURCHASE**

This memorandum of understanding (“MOU”) is made and entered into by Bellevue Fire Department and Redmond Fire Department for the purposes set forth below.

**WHEREAS**, the participating agencies formed a working committee and developed a course of action to achieve the goals and objectives of the Fire Prevention and Safety Grant Program;

**WHEREAS**, the participating agencies have been identified as eligible jurisdictions able to collectively implement the objectives and goals of the FP&S grant program;

**WHEREAS**, Bellevue Fire Department is the host agency;

**WHEREAS**, Redmond Fire Department is a participating agency;

**WHEREAS**, as host agency, Bellevue Fire Department accepts responsibility for administration of the grant including procurement, disbursement, asset accountability and reporting requirements for assets acquired under the FY23 Regional FP&S grant application in the event of approval; and

**NOW, THEREFORE**, the participating agencies agree as follows:

**OBJECTIVE OF AGREEMENT**

This MOU establishes the relationship between the two agencies in a Fire Prevention and Safety Grant in the event the grant request is approved.



**PROCEDURES**

1. Bellevue Fire Department will serve as host agency to submit the application to fund the 2,168 e-cores and associated key security equipment.
2. Bellevue Fire Department will serve as grant administrator for the two agencies in the event of Application approval. This involves, but is not limited to, managing the funds from the grant, ensuring that a competitive and fair purchasing process is followed, initiating the purchase after receiving consensus from the participating agencies and distributing the equipment as detailed in the Application.
3. The participating agencies agree to accept the FP&S grant program award and accept their respective items as listed in the Application in the event of approval.
4. The participating agencies agree to provide the required soft match in the amount of 5% of the total cost of their requested project, as calculated labor time, as detailed in the Application and as required under the regional FP&S grant program guidelines. The required match shall be documented with staff name, hours, and responsibilities, and submitted to Bellevue for reporting purposes.
5. In the event of a reduced award, the participating agencies agree to accept the reduced amount and provide a 5% soft cost match on the total reduced award amount of their approved items.
6. Any expenditure beyond the grant award for an agency's approved item(s) remains the sole responsibility of that agency.
7. The table<sup>1</sup> below lists the specific allocations of equipment and cost estimates:

<b>Agency</b>	<b>Description</b>	<b>Total Cost</b>
<b>Bellevue</b>	Electronic Key Box Cores (1,410)	\$350,949.00
<b>Bellevue</b>	Equipment & Hardware	\$ 13,672.33
<b>Redmond</b>	Electronic Key Box Cores (758)	\$188,666.20
<b>Redmond</b>	Equipment & Hardware	\$80,767.00
<b>TOTAL</b>	-	\$634,054.53

8. The participating agencies agree to allow Bellevue Fire Department to procure and distribute their respective assets if awarded under the regional FP&S grant

program.

9. The participating agencies agree to promptly provide any additional documentation to Bellevue Fire Department, as requested, that may be necessary in connection with the grant.
10. The participating agencies agree to promptly return to Bellevue Fire Department any equipment or deliverables that are received in error.
11. The participating agencies agree to be responsible for the maintenance, training, inventorying, and proper storage of the equipment awarded to them under the regional FP&S grant program.
12. Unless renewed by the participating agencies in writing, this MOU will expire at the end of the grant period of performance, which is to include the close-out period.

**AMENDMENTS**

This MOU may be amended at any time by written agreement of all agencies. Such requests will only be approved if the proposed change(s) is (are) consistent with and/or achieve the goals of the grant.

**SIGNATURE**


Each party hereby warrants and represents that it has full power and authority to enter into and perform this MOU, and that the person signing on behalf of each has been properly authorized and empowered to enter into this MOU.

**BELLEVUE FIRE DEPARTMENT**

DocuSigned by:  
  
 7C9503AF268848A...  
 \_\_\_\_\_  
 Fire Chief or their designee

Date: 4/9/2024 | 10:38 AM PDT

**REDMOND FIRE DEPARTMENT**

DocuSigned by:  
  
 3D9EAD56465D44A...  
 \_\_\_\_\_  
 Fire Chief or their designee

Date: 4/9/2024 | 13:23 PM PDT

<sup>i</sup> Numbers do not include the cost of sales tax or shipping.