



Memorandum

Date: 11/1/2021
Meeting of: City Council Special Meeting

File No. AM No. 21-160
Type: Consent Item

TO: Members of the City Council
FROM: Mayor Angela Birney

DEPARTMENT DIRECTOR CONTACT(S):

Planning and Community Development	Carol Helland	425-556-2107
------------------------------------	---------------	--------------

DEPARTMENT STAFF:

Planning and Community Development	LaNaya Myers	TDM Program Administrator
------------------------------------	--------------	---------------------------

TITLE:

Approval of the 2021-22 Annual ORCA Contract Renewal

OVERVIEW STATEMENT:

Execute a renewal agreement with King County for ORCA Business Passport transit services (ORCA cards) and vanpool services for distribution to City of Redmond employees as an element of the City Employee Commute Trip Reduction (CTR) Program.

Additional Background Information/Description of Proposal Attached

REQUESTED ACTION:

Receive Information **Provide Direction** **Approve**

REQUEST RATIONALE:

- **Relevant Plans/Policies:**
City Employee Commute Trip Reduction Program, Washington Clean Air Act, City Comprehensive Plan, Community Strategic Plan, Transportation Master Plan
- **Required:**
N/A
- **Council Request:**
N/A
- **Other Key Facts:**
 - King County Metro launched the pay-as-you-go payment structure in summer 2020. Fare collection didn't resume until October 2020.
 - The agreement covers the period from August 1, 2021 - July 31, 2022.
 - Monthly payments in 2020-21 are \$4,712.39.
 - Due to King County Metro Staff restructuring, there was a delay in receiving updated contract

information and this item is coming forward later than usual this year.

OUTCOMES:

This agreement allows the City of Redmond to continue to purchase and distribute ORCA cards to City employees for transit services provided by the participating transit agencies, thereby helping reduce traffic congestion, energy consumption, air pollution and vehicle miles traveled. In addition, this 2021-2022 renewal contract includes the piloting of vanpool/vanshare.

There will be no vanpool fares collected during the 2021-22 contract. King County Metro will use this contract renewal period to collect our vanpool usage data. Our usage data will be used to determine our cost for the 2022-23 contract renewal. If we decide to continue with the vanpool program, they will use this same procedure going forward. The landscape needs and demands are ever-evolving right now. This approach will allow more flexibility for us to offer a great range of options to employees.

Some benefits of renewing this contract include:

- Unlimited trips on all services other than Washington State Ferries. Includes transit, rail, and streetcar.
- Guaranteed ride home.
- Pay as we go monthly payment model reducing our annual costs during the continuing pandemic.
- Streamlined process that more easily helps employees use alternatives to driving alone.
- Compliance with both State CTR laws and the city's TMP goals.
- Vanpool fares for employees would be fully covered.
- Vanpools will only require two riders to start a van as opposed to the previous minimum of five persons.

This renewal would ensure a transportation benefit for employees commuting to work and other staff members as they return to riding transit.

COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:

- **Timeline (previous or planned):**
N/A
- **Outreach Methods and Results:**
N/A
- **Feedback Summary:**
N/A

BUDGET IMPACT:

Total Cost:

The total cost of services is forecasted not to exceed a maximum of \$18,000. The ORCA contract renewal was included within the adopted budget for \$220,449.

Approved in current biennial budget: **Yes** **No** **N/A**

Budget Offer Number:

000343 - Mobility of People and Goods

Budget Priority:

Vibrant and Connected

Other budget impacts or additional costs: Yes No N/A

If yes, explain:

N/A

Funding source(s):

100 - General Fund

Budget/Funding Constraints:

N/A

Additional budget details attached

COUNCIL REVIEW:

Previous Contact(s)

Date	Meeting	Requested Action
10/12/2021	Committee of the Whole - Planning and Public Works	Approve

Proposed Upcoming Contact(s)

Date	Meeting	Requested Action
N/A	None proposed at this time	N/A

Time Constraints:

Our current contract expired on July 31, 2021. Due to Covid-19 and King County Metro staff restructuring, there were delays in receiving the updated contract information from King County Metro.

ANTICIPATED RESULT IF NOT APPROVED:

If this agreement is not approved, we would need to seek alternatives to comply with the approved City Commute Trip Reduction Plan and the Transportation Management Plan commitments. With the continued pay-as-you-go model, the City would meet CTR compliance while only paying for the transit rides taken by staff.

ATTACHMENTS:

Attachment A-Orca Business Passport Agreement