



Memorandum

Date: 7/21/2026
Meeting of: City Council

File No. AM No. 26-112
Type: Consent Item

TO: Members of the City Council
FROM: Mayor Angela Birney
DEPARTMENT DIRECTOR CONTACT(S):

Public Works	Chris Stenger	425-403-5510
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DEPARTMENT STAFF:

Public Works	Shailee Jain	Project Manager
Public Works	John Burtsche	Functional Area Lead
Public Works	Steve Gibbs	Division Manager
Public Works	Brandon Buehler	Acting Deputy Public Works Director

TITLE:

Approval of a General Services Agreement with Technical Systems Inc. (TSI), in the Amount of \$2,409,370, for the Control System and Telemetry Upgrade Phase 4 Project

OVERVIEW STATEMENT:

Public Works is requesting Council to approve the General Services Agreement with Technical Systems Inc. (TSI) in the amount of \$2,409,370 for the Control System and Telemetry Upgrade Phase 4 Project, Project no. 2505. This sole-source contract with TSI is to refurbish or replace control panels and communication systems at nine of the city water and sewer facilities in the Novelty Hill Area. This includes one tank site, one water pump station and seven sewer pump stations.

☒ **Additional Background Information/Description of Proposal Attached**

REQUESTED ACTION:

☐ **Receive Information** ☐ **Provide Direction** ☒ **Approve**

REQUEST RATIONALE:

- **Relevant Plans/Policies:**
General Wastewater Plan
Water System Plan
Capital Investment Program
- **Required:**
Council approval is required to award a Public Works contract that exceeds \$300,000 (2018 City Resolution

1503)

- **Council Request:**

N/A

- **Other Key Facts:**

Public Works is requesting this item go forward for Council approval at the July 21, 2026, Council business meeting.

OUTCOMES:

Approving this action keeps the City on the path to completing Phase 4 of the Control System and Telemetry Upgrade projects, which will improve the safety and reliability of the City's water and sewer system in the Novelty Hill area.

COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:

- **Timeline (previous or planned):**

N/A

- **Outreach Methods and Results:**

N/A

- **Feedback Summary:**

N/A

BUDGET IMPACT:

Total Cost:

\$2,409,370

Approved in current biennial budget:

☒ Yes

☐ No

☐ N/A

Budget Offer Number:

CIP

Budget Priority:

Healthy and Sustainable

Other budget impacts or additional costs:

☐ Yes

☒ No

☐ N/A

If yes, explain:

N/A

Funding source(s):

Water CIP

Wastewater CIP

Budget/Funding Constraints:

N/A

☒ **Additional budget details attached**

COUNCIL REVIEW:

Previous Contact(s)

Date	Meeting	Requested Action
7/7/2026	Committee of the Whole - Planning and Public Works	Provide Direction

Proposed Upcoming Contact(s)

Date	Meeting	Requested Action
N/A	None proposed at this time	N/A

Time Constraints:

Approval of the general services agreement in July of 2026 will allow for timely completion of Control System and Telemetry Upgrade Phase 4 Project, minimizing the risk that any older components fail. The project is scheduled to begin in August of 2026 and will require two years to complete.

ANTICIPATED RESULT IF NOT APPROVED:

Delay of this upgrade could result in aging equipment failures that would disrupt operation of the water and sewer system. Should our existing, older equipment fail it may not be easily replaced due to availability of spares.

ATTACHMENTS:

Attachment A: Project Information Sheet
Attachment B: Additional Project Information
Attachment C: TSI General Services Agreement
Attachment D: BHC Email - TSI Cost Proposal