



Memorandum

Date: 1/6/2026
Meeting of: City Council

File No. AM No. 26-002
Type: Consent Item

TO: Members of the City Council
FROM: Mayor Angela Birney
DEPARTMENT DIRECTOR CONTACT(S):

Public Works	Aaron Bert	425-556-2786
--------------	------------	--------------

DEPARTMENT STAFF:

Public Works	Isabel Diaz	Senior Traffic Engineer
Public Works	Paul Cho	Traffic Engineering Manager
Public Works	Vangie Garcia	Deputy Public Works Director

TITLE:

Approval of a Consultant Agreement with DKS Associates, for the Citywide Safe Speed Study and Audit Project, in the Amount of \$152,207

OVERVIEW STATEMENT:

Public Works is requesting to award a consultant agreement with DKS Associates in the amount of \$152,207 for the development of a Citywide Safe Speed Study and Audit to evaluate speed management strategies on all arterials and connector streets. This study will identify opportunities for speed reductions, provide a decision-making framework for implementing speed limit changes, and recommend infrastructure improvements where appropriate.

This effort will review operating speed data collected as part of the ongoing traffic counts program led by Planning Department and will consider collecting additional speed data where appropriate. The Request for Qualifications (RFQ) was advertised in June 2025. DKS Associates was determined to be the most qualified firm based on their understanding of the project scope and experience developing and implementing speed studies.

☒ **Additional Background Information/Description of Proposal Attached**

REQUESTED ACTION:

☐ **Receive Information** ☐ **Provide Direction** ☒ **Approve**

REQUEST RATIONALE:

- **Relevant Plans/Policies:**
Transportation Master Plan
- **Required:**
Council approval is required to award services agreements that exceed \$50,000 (2018 City Resolution 1503).

- **Council Request:**
N/A
- **Other Key Facts:**
Public Works is requesting this item go forward for Council approval at the January 06, 2025, Council business meeting.

OUTCOMES:

The plan will develop a decision-making framework for implementing posted speed limit changes, and document findings and recommend infrastructure improvements on a report. Approving this agreement keeps the City on the path to completing the Citywide Safe Speed Study and Audit to implementing safe speeds along arterials and local access streets.

COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:

- **Timeline (previous or planned):**
To be completed within 11 months from contract signing.
- **Outreach Methods and Results:**
Stakeholder meetings and interactive comment map linked to City's website.
- **Feedback Summary:**
N/A

BUDGET IMPACT:

Total Cost:

\$152,207 (grant funding)

Approved in current biennial budget: ☒ **Yes** ☐ **No** ☐ **N/A**

Budget Offer Number:

N/A

Budget Priority:

Safe and Resilient

Other budget impacts or additional costs: ☐ **Yes** ☒ **No** ☐ **N/A**

If yes, explain:

N/A

Funding source(s):

Grant

Budget/Funding Constraints:

N/A

☐ **Additional budget details attached**

COUNCIL REVIEW:

Previous Contact(s)

Date	Meeting	Requested Action
12/2/2025	Committee of the Whole - Planning and Public Works	Provide Direction

Proposed Upcoming Contact(s)

Date	Meeting	Requested Action
N/A	N/A	N/A

Time Constraints:

N/A

ANTICIPATED RESULT IF NOT APPROVED:

Not approving the agreement would delay timeline for completion of the study, currently anticipated for Winter 2026

ATTACHMENTS:

Attachment A: DKS Associates Agreement
Attachment B: Notification of Grant Award