

City of Redmond



Agenda

Tuesday, March 22, 2022

4:30 PM

City Hall: 15670 NE 85th Street; Remote: Facebook (@CityofRedmond),
Redmond.gov/rctlive, Comcast Ch. 21, Ziplly Ch. 34, or 510-335-7371

Committee of the Whole - Parks and Environmental Sustainability

Committee Members

David Carson, Presiding Officer

Jeralee Anderson

Steve Fields

Jessica Forsythe

Varisha Khan

Vanessa Kritzer

Melissa Stuart

AGENDA

ROLL CALL

1. Redmond Senior & Community Center Funding Strategy [CM 22-248](#)

[Attachment A: Community and Stakeholder Outreach and Involvement](#)

[Attachment B: Council Review Previous Contacts](#)

[Attachment C: Presentation](#)

[Attachment D: Bond Ordinance](#)

Department: Parks and Recreation/Finance, 10 minutes

Requested Action: Consent, April 5th

Legislative History

10/26/21	City Council	referred to the City Council Special Meeting
11/1/21	City Council	approved
3/8/22	City Council	referred to the Committee of the Whole - Parks and Environmental Sustainability

2. Update on Integrated Pest Management Plan [CM 22-258](#)

[Attachment A: Draft Integrated Pest Management Plan](#)

Department: Public Works, 5 minutes

Requested Action: Informational

3. Update on Evans Creek Relocation Reed Canarygrass Removal Plan [CM 22-265](#)

[Attachment A: Reed Canarygrass Removal Evans Creek](#)

Department: Public Works, 5 minutes

Requested Action: Informational

4. Environmental Sustainability Data Dashboard Update [CM 22-256](#)

Department: Executive/Technology and Information Services, 10 minutes

Requested Action: Informational

5. Cost of Service Policy Update [CM 22-253](#)

[Attachment A: Presentation](#)

Department: Parks and Recreation, 10 minutes

Requested Action: Study Session, April 12th

6. Derby Days 2022 Overview [CM 22-225](#)
[Attachment A: Overview Info Sheet](#)
Department: Parks and Recreation, 5 minutes
Requested Action: Informational

7. Parks, Arts, Recreation, Culture, and Conservation (PARCC)
Plan - Community Involvement Plan Overview [CM 22-254](#)
[Attachment A: Community Engagement Plan](#)
Department: Parks and Recreation, 10 minutes
Requested Action: Informational

8. Monthly Environmental Sustainability Action Plan Update [CM 22-255](#)
[Attachment A: ESAP Implementation Update](#)
Department: Executive
Requested Action: Read Only



Memorandum

Date: 3/22/2022

Meeting of: Committee of the Whole - Parks and Environmental Sustainability

File No. CM 22-248

Type: Committee Memo

TO: Committee of the Whole - Parks and Environmental Sustainability

FROM: Mayor Angela Birney

DEPARTMENT DIRECTOR CONTACT(S):

Parks	Loreen Hamilton	425-556-2336
Public Works	Phil Williams	425-556-2733
Finance	Chip Corder	425-556-2189

DEPARTMENT STAFF:

Finance	Kelley Cochran	Deputy Director
Public Works	Eric Dawson	Senior Engineer

TITLE:

Redmond Senior & Community Center Funding Strategy

OVERVIEW STATEMENT:

Staff is presenting a bond ordinance to be placed on the Consent Agenda at the Regular Business Meeting on April 5, 2022. This ordinance reflects the following:

- The aggregate principal amount of the bonds shall not exceed \$16,600,000 (this provides flexibility in how the bonds are structured to ensure that \$16,000,000 in bond proceeds are available for the project).
- The aggregate purchase price of the bonds shall not be less than 98% nor greater than 125% of the aggregate stated principal amount of the bonds (this provides flexibility in how the bonds are structured to ensure that \$16,000,000 in bond proceeds are available for the project).
- The final maturity date for each series of bonds shall not be later than December 1, 2042.
- The true interest cost for the bonds (in the aggregate) shall not exceed 3.5% (this is higher than the 3.0% currently assumed in the bond financing projections due to the rising interest rate environment and the high level of economic uncertainty).

The City Council approved an ordinance on February 15, 2022, increasing the project budget to \$48 million. Currently, \$22.5 million is funded, with \$25.5 million needing to be funded with available one-time cash and/or Councilmanic bonds. At its March 8, 2022 Study Session, the City Council directed staff to pursue the issuance of \$16.0 million in Councilmanic bonds, with the balance funded by \$9.5 million in available cash.

Staff advised the City Council that bonds need to be issued in the April-June 2022 timeframe due to the upcoming biennial budget process, which will consume the Financial Planning staff’s capacity in the second half of the year, and the rising interest rate environment.

The City’s financial advisor, Fred Eoff, will be present to update the City Council on the current state of the market, and the City’s bond counsel, Deanna Gregory, will be present to answer any questions regarding the draft bond ordinance.

Additional Background Information/Description of Proposal Attached

REQUESTED ACTION:

- Receive Information**
- Provide Direction**
- Approve**

REQUEST RATIONALE:

- **Relevant Plans/Policies:**
 - Envision Redmond Senior Center Building Stakeholders Report March 2020
 - Redmond Community Strategic Plan
 - 2017 Community Priorities for the Future of Redmond’s Community Centers Report
 - Redmond Comprehensive Plan
 - Redmond Parks, Arts, Recreation, Culture, and Conservation (PARCC) Plan
 - Redmond Facilities Strategic Management Plan
 - 2017-2022 Redmond Capital Investment Program (CIP). Redmond Zoning Code 21.10.070B
- **Required:**
City Comprehensive Plan: FW-23, CC-12, PR-19, PR-35, PR-36, PR-37, PR-38, UC-19, UC-20, DT-12, and DT-15, Redmond Zoning Code-RZC 21.10.070B
- **Council Request:**
On July 20, 2021, Council provided direction to proceed with the design and construction of the Redmond Senior & Community Center at a total cost of \$44 million. In February 2022, an ordinance was passed increasing this total cost to \$48 million.
- **Other Key Facts:**
N/A

OUTCOMES:

Receive direction from City Council remaining appropriation for Redmond Senior & Community Center funding.

COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:

- **Timeline (previous or planned):**
See Attachment A - Community and Stakeholder Outreach and Involvement
- **Outreach Methods and Results:**
See Attachment A - Community and Stakeholder Outreach and Involvement
- **Feedback Summary:**
See Attachment A - Community and Stakeholder Outreach and Involvement

BUDGET IMPACT:

Total Cost:
\$48 million

Approved in current biennial budget: Yes No N/A

Budget Offer Number:

CIP

Budget Priority:

Infrastructure, Healthy and Sustainable, Vibrant and Connected

Other budget impacts or additional costs: Yes No N/A

If yes, explain:

The City Council passed an ordinance on February 15, 2022 increasing the total project budget to \$48 million for the Redmond Senior and Community Center. Only \$22.5 million is funded. Available year-end cash and/or Councilmanic bonds are needed to fund the \$25.5 million balance.

Funding source(s):

CIP: \$17.116 million

State Capital Adopted Budget: \$1.25 million

Surplus Park Impact Fees from 2019-2020: \$1.648 million

Surplus REET from 2019-2020: \$2.486 million

Councilmanic Bonds: \$16.0 million (preliminary direction at March 8, 2022 Study Session)

Available Cash: \$9.5 million (preliminary direction at March 8, 2022 Study Session)

Budget/Funding Constraints:

If Councilmanic bonds are issued, they cannot exceed the 50% total project cost funding threshold per the City's Fiscal Policies.

Additional budget details attached

COUNCIL REVIEW:

Previous Contact(s)

Date	Meeting	Requested Action
N/A	See Attachment B: Council Review Previous Contacts	N/A

Proposed Upcoming Contact(s)

Date	Meeting	Requested Action
4/5/2022	Regular Business Meeting	Approve

Time Constraints:

The City's Finance Department needs to issue debt in the April-June 2022 timeframe due to the upcoming biennial budget process and staffing capacity limitations.

ANTICIPATED RESULT IF NOT APPROVED:

Date: 3/22/2022

Meeting of: Committee of the Whole - Parks and Environmental Sustainability

File No. CM 22-248

Type: Committee Memo

If not approved, Finance staff cannot issue debt until early 2023, likely resulting in higher interest rates.

ATTACHMENTS:

Attachment A - Community and Stakeholder Outreach and Involvement

Attachment B - Council Review Previous Contacts

Attachment C - Presentation

Attachment D - Bond Ordinance - LTGO Bonds 2022

Redmond Senior and Community Center Update
Attachment A – Community/Stakeholder Outreach and Involvement

- **Timeline (previous or planned)**

01/09/2020	Stakeholder Conference Call
01/15/2020	Public Meeting - Facilitated by EnviroIssues and Patano
01/16/2020	Lunch Briefing with Seniors
01/23/2020	Public Meeting - Facilitated by EnviroIssues and Patano
02/06/2020	RYPAC Senior Center Discussion
02/10/2020	Community Centers Open House - Facilitated by Patano
02/24/2020	Stakeholder Meeting #1 - Facilitated by EnviroIssues
03/05/2020	Stakeholder Meeting #2 - Facilitated by EnviroIssues
12/14/2020	Project Update for Stakeholder Group and “Meet and Greet” with Architect Team
01/11/2021	Project Stakeholder Group Meeting #1
01/25/2021	Project Stakeholder Group Meeting #2
02/01/2021	Outreach to Local Businesses, Nonprofits, Partners, Organizations, Community Members, BIPOC Communities, etc., Leading Up to Public Meetings
02/17/2021	First Online Questionnaire Launches (Closed On 03/10/2021)
02/24/2021	Virtual Public Meeting #1 (Senior Focused Daytime & General Public Evening)
03/01/2021	Outreach to Local Businesses, Nonprofits, Partners, Organizations, Community Members, BIPOC Communities, etc., Leading Up to Public Meetings
03/01/2021	Project Stakeholder Group Meeting #3
03/22/2021	Project Stakeholder Group Meeting #4
03/24/2021	Virtual Public Meeting #2 (Senior Focused Daytime & General Public Evening)
03/24/2021	Second Online Questionnaire Launches (Closed on 04/03/2021)
05/24/2021	Project Stakeholder Group Meeting #5
06/14/2021	Project Stakeholder Group Meeting #6
10/11/2021	Project Stakeholder Group Meeting #7
11/15/2021	Project Stakeholder Group Meeting #8
01/10/2022	Project Stakeholder Group Meeting #9
02/28/2022	Project Stakeholder Group Meeting #10
Monthly Briefings	Parks and Trails Commission
Monthly Briefings	Arts and Culture Commission
Monthly Briefings	Senior Advisory Committee

Redmond Senior and Community Center Update
Attachment B – Council Review Previous Contacts

Date	Meeting	Requested Action
09/17/2019	Business Meeting	Receive Information
12/03/2019	Business Meeting	Receive Information
02/11/2020	Study Session	Receive Information
02/25/2020	Committee of the Whole - Finance, Administration, and Communications	Receive Information
03/03/2020	Committee of the Whole - Parks and Human Services	Receive Information
06/02/2020	Committee of the Whole - Parks and Human Services	Receive Information
06/23/2020	Study Session	Receive Information
07/07/2020	Committee of the Whole - Parks and Human Services	Receive Information
07/28/2020	Study Session	Receive Information
08/04/2020	Committee of the Whole - Parks and Human Services	Receive Information
08/11/2020	Committee of the Whole - Planning and Public Works	Provide Direction
09/01/2020	Committee of the Whole - Parks and Human Services	Provide Direction
09/15/2020	Business Meeting	Approve
10/22/2020	Special Meeting	Approve
12/01/2020	Committee of the Whole - Parks and Human Services	Receive Information
01/05/2021	Committee of the Whole - Parks and Human Services	Approve
01/19/2021	Business Meeting	Approve
02/09/2021	Committee of the Whole - Planning and Public Works	Approve
02/16/2021	Business Meeting	Approve
03/09/2021	Study Session	Receive Information
04/06/2021	Committee of the Whole - Parks and Human Services	Receive Information
04/20/2021	Business Meeting	Approve
05/04/2021	Committee of the Whole - Parks and Human Services	Receive Information
06/01/2021	Committee of the Whole - Parks and Human Services	Receive Information
06/22/2021	Study Session	Receive Information
07/06/2021	Business Meeting	Receive Information
07/20/2021	Business Meeting	Approve
08/24/2021	Committee of the Whole - Finance, Administration, and Communications	Receive Information
09/07/2021	Committee of the Whole - Parks and Human Services	Receive Information
09/14/2021	Committee of the Whole - Planning and Public Works	Provide Direction
09/21/2021	Business Meeting	Approve
10/05/2021	Committee of the Whole – Parks and Human Services	Receive Information
10/26/2021	Study Session	Receive Information
11/01/2021	Business Meeting	Approve
01/25/2022	Committee of the Whole – Parks and Environmental Sustainability	Receive Information
02/01/2022	Business Meeting	Receive Information
02/15/2022	Business Meeting	Approve

02/22/2022	Committee of the Whole – Parks and Environmental Sustainability	Receive Information
03/01/2022	Business Meeting	Approve
03/08/2022	Study Session	Provide Direction



Redmond
SENIOR & COMMUNITY CENTER
Building our future **TOGETHER**

Redmond Senior & Community Center Bond Ordinance Committee of the Whole - Parks & Environmental Sustainability

March 22, 2022

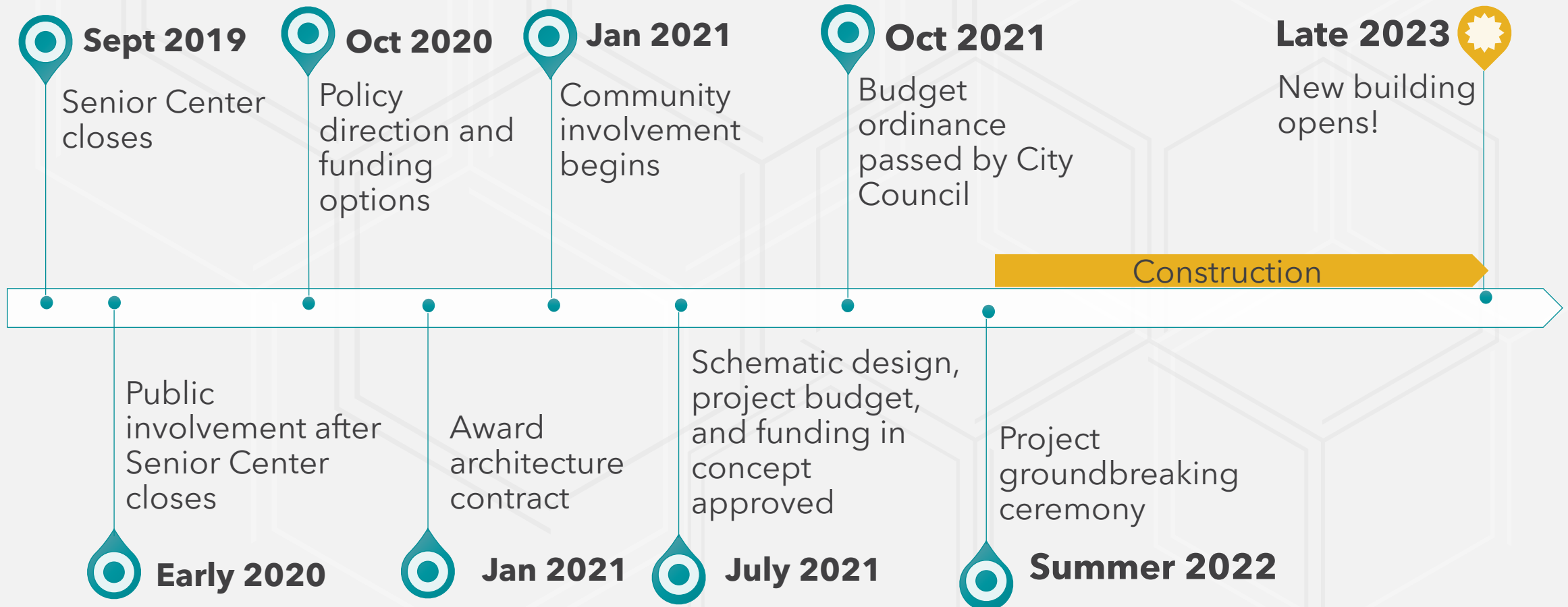


Redmond
WASHINGTON

Overall Project Timeline



**Redmond
SENIOR & COMMUNITY CENTER**
Building our future **TOGETHER**



Upcoming City Council Decisions



Redmond
SENIOR & COMMUNITY CENTER
Building our future **TOGETHER**

- Jan. 19, 2021 - Approve Architect Agreement
- Feb. 16, 2021 - Approve Owner's Rep Agreement
- April/May 2021 - Approve GCCM Pre-Construction Agreement
- July 20, 2021 - Approve Schematic Design and Project Budget
- Sept. 21, 2021 - Approve Amendment for Design Contracts
- Nov. 1, 2021 - Approve Project Budget and Appropriation Ordinance
- Feb. 15, 2022 - Approve Updated Project Budget Ordinance
- March 1, 2022 - Approve Change Order #1 to Absher's Pre-Construction Contract
- April 5, 2022 - Funding Decision for Councilmanic Bonds and One-time Funds
- Q2 2022 - Approve MACC #1, Architect, and Owner's Representative Amendments for Construction
- Mid 2022 - Approval of Bond Issuance



East Elevation



Redmond
SENIOR & COMMUNITY CENTER
Building our future **TOGETHER**



Councilmanic Bond Recommendations

Funding Source	Option 3
Currently budgeted in 2021-2022 CIP	\$17.116 million
Surplus Park Impact Fees from 2019-2020	\$1.648 million
State capital grant	\$1.25 million
Surplus REET from 2019-2020	\$2.486 million
Councilmanic bonds	\$16.0 million
2021 Year End Cash	\$9.5 million
Total	\$48 million
Annual Debt Payments and Interest on Options (20-year bond at 3% interest)	
Annual Debt Payment	\$1,069,667
Total Debt Payments (20 years)	\$21,393,340
Cumulative Interest (20 years)*	\$5,393,340

* Cumulative interest represents an additional project cost over total project budget.



Redmond
SENIOR & COMMUNITY CENTER
Building our future **TOGETHER**

Thank you

Chip Corder, Finance Director

ccorder@redmond.gov | 425-556-2189

Loreen Hamilton, Interim Parks and Recreation Director

lhamilton@redmond.gov | 425-556-2336

Eric Dawson, Project Manager

ecdawson@redmond.gov | 425-556-2867



ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF REDMOND, WASHINGTON, PROVIDING FOR THE ISSUANCE AND SALE OF ONE OR MORE SERIES OF LIMITED TAX GENERAL OBLIGATION BONDS IN THE AGGREGATE PRINCIPAL AMOUNT OF NOT TO EXCEED \$16,600,000 TO FINANCE COSTS RELATED TO ACQUIRING, DESIGNING, CONSTRUCTING, DEVELOPING, IMPROVING, EQUIPPING, AND FURNISHING A CITY SENIOR AND COMMUNITY CENTER, AND TO PAY COSTS OF ISSUANCE OF THE BONDS; PROVIDING FOR THE DISPOSITION OF THE PROCEEDS OF SALE OF THE BONDS; AND DELEGATING AUTHORITY TO APPROVE THE METHOD OF SALE AND FINAL TERMS OF THE BONDS.

WHEREAS, the City Council (the "Council") of the City of Redmond (the "City") has deemed it in the best interest of the City to acquire, design, construct, develop, improve, equip and furnish a City Senior and Community Center (the "Project"); and

WHEREAS, the Council deems it in the best interest of the City to issue one or more series of limited tax general obligation bonds (as further described herein, the "Bonds") for the purpose of paying and/or reimbursing the City for costs of the Project, and paying costs of issuing the Bonds; and

WHEREAS, the Council wishes to delegate authority to the Finance Director and the Mayor (each, a "Designated Representative"), for a limited time, to approve the method of sale, interest rates, maturity dates, redemption terms and principal maturities for each series of the Bonds within the parameters set by this ordinance;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF REDMOND, WASHINGTON, DOES ORDAIN as follows:

Section 1. Definitions.

Unless the context otherwise requires, the terms defined in this Section 1 shall, for all purposes of this ordinance, have the following meanings, such definitions to be equally applicable to both the singular and plural forms of any of the terms defined:

Beneficial Owner means any person that has or shares the power, directly or indirectly, to make investment decisions concerning ownership of any Underwritten Bonds (including persons holding Underwritten Bonds through nominees, depositories or other intermediaries).

Bond Account means the "City of Redmond, Washington, General Obligation 2022 Bond Account" and the subaccounts therein authorized to be created pursuant to Section 9 of this ordinance.

Bond Counsel means Pacifica Law Group LLP, or an attorney at law or a firm of attorneys, selected by the City, of nationally recognized standing in matters pertaining to the tax exempt nature of interest on bonds issued by states and their political subdivisions.

Bond Purchase Contract means one or more contracts, if any, for the purchase of any Underwritten Bonds sold by negotiated sale to the initial purchaser, executed pursuant to Section 11.

Bond Register means the registration books showing the name, address and tax identification number of each Registered Owner of the Bonds, maintained pursuant to Section 149(a) of the Code.

Bond Registrar means (a) for any Underwritten Bonds, initially, the fiscal agent of the State, and (b) for any Direct Purchase Bonds, [the Finance Director of the City] or the fiscal agent of the State, as set forth in the Sale Document.

Bonds mean the City's Limited Tax General Obligation Bonds, 2022, authorized to be issued pursuant to this ordinance.

Certificate of Award means one or more certificates, if any, awarding a series of Underwritten Bonds sold by competitive sale to the successful bidder, as set forth in Section 11 of this ordinance.

City means the City of Redmond, Washington, a municipal corporation duly organized and existing by virtue of the laws of the State.

City Attorney means the duly appointed and acting City Attorney of the City, including anyone acting in such capacity for the position, or the successor to the duties of that office.

City Clerk means the duly appointed and acting City Clerk of the City or the successor to the duties of that office.

Closing means the date of delivery of a series of Bonds to the applicable Underwriter or Direct Purchaser.

Code means the Internal Revenue Code of 1986 as in effect on the date of issuance of the Bonds or (except as otherwise

referenced herein) as it may be amended to apply to obligations issued on the date of issuance of the Bonds, together with applicable proposed, temporary and final regulations promulgated, and applicable official public guidance published, under the Code.

Commission means the United States Securities and Exchange Commission.

Continuing Disclosure Certificate means one or more written undertakings for the benefit of the owners of any Underwritten Bonds as required by Section (b) (5) of the Rule.

Council or **City Council** means the legislative body of the City as duly and regularly constituted from time to time.

Designated Representatives mean the Mayor or Finance Director, or such officer's designee. The signature of one Designated Representative shall be sufficient to bind the City.

Direct Purchase Bonds means any Bond or Bonds sold to a Direct Purchaser pursuant to Section 11 of this ordinance.

Direct Purchaser means any bank or other financial institution selected to purchase one or more Direct Purchase Bonds (or to accept delivery of one or more Direct Purchase Bonds to evidence the City's obligations under a Loan Agreement) pursuant to Section 11 of this ordinance.

DTC means The Depository Trust Company, New York, New York, a limited purpose trust company organized under the laws of the

State of New York, as depository for any Underwritten Bonds pursuant to Section 3 of this ordinance.

Fair Market Value means the price at which a willing buyer would purchase an investment from a willing seller in a bona fide, arm's-length transaction, except for specified investments as described in Treasury Regulation § 1.148-5(d)(6), including United States Treasury obligations, certificates of deposit, guaranteed investment contracts, and investments for yield restricted defeasance escrows. Fair Market Value is generally determined on the date on which a contract to purchase or sell an investment becomes binding, and, to the extent required by the applicable regulations under the Code, the term "investment" will include a hedge.

Federal Tax Certificate means one or more certificates executed by a Designated Representative setting forth the requirements of the Code for maintaining the tax status of the applicable Tax-Exempt Bonds, and attachments thereto.

Finance Director means the duly appointed Finance Director of the City or the officer of the City authorized to succeed to the duties of such office.

Government Obligations mean those obligations now or hereafter defined as such in chapter 39.53 RCW constituting direct obligations of, or obligations the principal of and interest on which are unconditionally guaranteed by, the United

States of America, as such chapter may be hereafter amended or restated.

Letter of Representations means the blanket issuer letter of representations from the City to DTC.

Loan Agreement means one or more loan or purchase agreements, if any, between the City and a Direct Purchaser under which the Direct Purchaser will make a loan to the City, evidenced by a Direct Purchase Bond, or under which the Direct Purchaser will purchase the Direct Purchase Bond.

Mayor means the duly appointed and acting Mayor of the City or the successor to the duties of that office.

MSRB means the Municipal Securities Rulemaking Board or any successors to its functions.

Official Statement means the disclosure documents prepared and delivered in connection with the issuance of each series of any Underwritten Bonds.

Project means the acquisition, design, construction, development, improvement, equipping and furnishing of the City's Senior and Community Center.

Project Fund means the account created pursuant to Section 7 of this ordinance.

Record Date means the close of business for the Bond Registrar that is 15 days preceding any interest and/or principal payment or redemption date.

Registered Owner means the person named as the registered owner of a Bond in the Bond Register. For so long as the Bonds of a series are held in book-entry only form, DTC shall be deemed to be the sole Registered Owner.

Rule means the Commission's Rule 15c2-12 under the Securities Exchange Act of 1934, as the same may be amended from time to time.

Sale Document means the Bond Purchase Contract, Certificate of Award or Loan Agreement, if any, executed by a Designated Representative in connection with the sale of a series of Bonds pursuant to Section 11 of this ordinance.

State means the State of Washington.

Taxable Bonds means the Bonds of any series determined to be issued on a taxable basis pursuant to Section 11 of this ordinance.

Tax-Exempt Bonds means the Bonds of any series determined to be issued on a tax-exempt basis pursuant to Section 11 of this ordinance.

Underwriter means any underwriter, in the case of a negotiated sale, or initial purchaser, in the case of a competitive sale, selected for a series of Bonds pursuant to Section 11.

Underwritten Bonds means Bonds of a series, if any, sold by the City to an Underwriter by negotiated or competitive sale pursuant to Section 11 of this ordinance.

Section 2. Authorization and Description of Bonds. For the purpose of paying and/or reimbursing the City for costs of the Project and paying costs of issuance, the City hereby authorizes the issuance and sale of its limited tax general obligation bonds pursuant to the terms of this ordinance (the "Bonds").

The Bonds shall be designated "City of Redmond, Washington, Limited Tax General Obligation Bonds, 2022" with any such series and additional designation as set forth in the applicable Sale Document. The Bonds of each series shall be fully registered as to both principal and interest, and shall be numbered separately in such manner and with any additional designation as the Bond Registrar deems necessary for purposes of identification. The Bonds of each series shall be dated as of the date of Closing for such series of Bonds, and shall mature on the date or dates and in the principal amounts, bear interest at the rates and payable on such dates, be subject to redemption and/or purchase prior to maturity, and be subject to other terms as set forth in the applicable Sale Document. The Bonds of each series shall be sold as either Direct Purchase Bonds or Underwritten Bonds.

Section 3. Registration, Exchange and Payments.

(a) *Underwritten Bonds.* The terms of this Section 3(a) shall apply to any Underwritten Bonds unless otherwise provided for in the applicable Sale Document.

(1) Bond Details. Any Bonds of a series may be sold as Underwritten Bonds. Underwritten Bonds shall be issued in

denominations of \$5,000 each, or any integral multiple thereof, within a series and maturity.

(2) Bond Registrar/Bond Register. The City hereby specifies and adopts the system of registration approved by the Washington State Finance Committee from time to time through the appointment of state fiscal agencies. The City shall cause a Bond Register to be maintained by the Bond Registrar. So long as any Underwritten Bonds of a series remain outstanding, the Bond Registrar shall make all necessary provisions to permit the exchange or registration or transfer of Underwritten Bonds at its designated office. The Bond Registrar may be removed at any time at the option of the Finance Director upon prior notice to the Bond Registrar and a successor Bond Registrar appointed by the Finance Director. No resignation or removal of the Bond Registrar shall be effective until a successor shall have been appointed and until the successor Bond Registrar shall have accepted the duties of the Bond Registrar hereunder. The Bond Registrar is authorized, on behalf of the City, to authenticate and deliver Underwritten Bonds transferred or exchanged in accordance with the provisions of such Bonds and this ordinance and to carry out all of the Bond Registrar's powers and duties under this ordinance. The Bond Registrar shall be responsible for its representations contained in the Certificate of Authentication of the Bonds.

(3) Registered Ownership. The City and the Bond Registrar, each in its discretion, may deem and treat the Registered Owner of each Underwritten Bond as the absolute owner thereof for all purposes (except as provided in this ordinance or the Continuing Disclosure Certificate), and neither the City nor the Bond Registrar shall be affected by any notice to the contrary. Payment of any such Underwritten Bond shall be made only as described in Section 3(a)(8), but such Bond may be transferred as herein provided. All such payments made as described in Section 3(a)(8) shall be valid and shall satisfy and discharge the liability of the City upon such Underwritten Bond to the extent of the amount or amounts so paid.

(4) DTC Acceptance/Letters of Representations. The Underwritten Bonds of a series shall initially be held in fully immobilized form by DTC acting as depository. The City has executed and delivered to DTC a Blanket Issuer Letter of Representations. Neither the City nor the Bond Registrar will have any responsibility or obligation to DTC participants or the persons for whom they act as nominees (or any successor depository) with respect to the Underwritten Bonds in respect of the accuracy of any records maintained by DTC (or any successor depository) or any DTC participant, the payment by DTC (or any successor depository) or any DTC participant of any amount in respect of the principal of or interest on Underwritten Bonds, any notice which is permitted or required to be given to

Registered Owners under this ordinance (except such notices as shall be required to be given by the City to the Bond Registrar or to DTC (or any successor depository)), or any consent given or other action taken by DTC (or any successor depository) as the Registered Owner. For so long as any Underwritten Bonds are held in fully immobilized form by a depository, DTC or its successor depository shall be deemed to be the Registered Owner for all purposes hereunder, and all references herein to the Registered Owners shall mean DTC (or any successor depository) or its nominee and shall not mean the owners of any beneficial interest in such Underwritten Bonds.

(5) Use of Depository.

(A) The Underwritten Bonds of a series shall be registered initially in the name of "Cede & Co.", as nominee of DTC, with one Underwritten Bond maturing on each of the maturity dates for such Underwritten Bonds in a denomination corresponding to the total principal therein designated to mature on such date. Registered ownership of such Underwritten Bonds, or any portions thereof, may not thereafter be transferred except (i) to any successor of DTC or its nominee, provided that any such successor shall be qualified under any applicable laws to provide the service proposed to be provided by it; (ii) to any substitute depository appointed by the Finance Director pursuant to subsection (B) below or such substitute depository's successor; or (iii) to any person as provided in subsection (D) below.

(B) Upon the resignation of DTC or its successor (or any substitute depository or its successor) from its functions as depository or a determination by the Finance Director to discontinue the system of book entry transfers through DTC or its successor (or any substitute depository or its successor), the Finance Director may hereafter appoint a substitute depository. Any such substitute depository shall be qualified under any applicable laws to provide the services proposed to be provided by it.

(C) In the case of any transfer pursuant to clause (i) or (ii) of subsection (A) above, the Bond Registrar shall, upon receipt of all outstanding Underwritten Bonds of a series, together with a written request on behalf of the Finance Director, issue a single new Bond for each maturity then outstanding, registered in the name of such successor or such substitute depository, or their nominees, as the case may be, all as specified in such written request of the Finance Director.

(D) In the event that (i) DTC or its successor (or substitute depository or its successor) resigns from its functions as depository and no substitute depository can be obtained, or (ii) the Finance Director determines that it is in the best interest of the beneficial owners of the Underwritten Bonds that such owners be able to obtain physical bond certificates, the ownership of such Underwritten Bonds may then be transferred to any person or entity as herein provided, and

such Underwritten Bonds shall no longer be held by a depository. The Finance Director shall deliver a written request to the Bond Registrar, together with a supply of physical bonds, to issue Underwritten Bonds as herein provided in any authorized denomination. Upon receipt by the Bond Registrar of all then outstanding Underwritten Bonds of a series together with a written request on behalf of the Finance Director to the Bond Registrar, new Underwritten Bonds shall be issued in the appropriate denominations and registered in the names of such persons as are requested in such written request.

(6) Registration of Transfer of Ownership or Exchange; Change in Denominations. The transfer of any Underwritten Bond may be registered and Underwritten Bonds may be exchanged, but no transfer of any such Underwritten Bond shall be valid unless it is surrendered to the Bond Registrar with the assignment form appearing on such Underwritten Bond duly executed by the Registered Owner or such Registered Owner's duly authorized agent in a manner satisfactory to the Bond Registrar. Upon such surrender, the Bond Registrar shall cancel the surrendered Underwritten Bond and shall authenticate and deliver, without charge to the Registered Owner or transferee therefor, a new Underwritten Bond (or Underwritten Bonds at the option of the new Registered Owner) of the same date, maturity and interest rate and for the same aggregate principal amount in any authorized denomination, naming as Registered Owner the person or persons

listed as the assignee on the assignment form appearing on the surrendered Underwritten Bond, in exchange for such surrendered and canceled Underwritten Bond. Any Underwritten Bond may be surrendered to the Bond Registrar and exchanged, without charge, for an equal aggregate principal amount of Underwritten Bonds of the same date, maturity and interest rate, in any authorized denomination. The Bond Registrar shall not be obligated to register the transfer of or to exchange any Underwritten Bond during the period from the Record Date to the redemption or payment date.

(7) Bond Registrar's Ownership of Underwritten Bonds.

The Bond Registrar may become the Registered Owner of any Underwritten Bond with the same rights it would have if it were not the Bond Registrar, and to the extent permitted by law, may act as depository for and permit any of its officers or directors to act as a member of, or in any other capacity with respect to, any committee formed to protect the right of the Registered Owners of Underwritten Bonds.

(8) Place and Medium of Payment. Both principal of

and interest on the Underwritten Bonds shall be payable in lawful money of the United States of America. Interest on the Underwritten Bonds shall be calculated on the basis of a year of 360 days and twelve 30 day months. For so long as all Underwritten Bonds are held by a depository, payments of principal and interest thereon shall be made to the Registered

Owners as of the Record Date as provided in accordance with the operational arrangements of DTC referred to in the Letter of Representations. In the event that the Underwritten Bonds are no longer held by a depository, interest on the Underwritten Bonds shall be paid by check or draft mailed to the Registered Owners at the addresses for such Registered Owners appearing on the Bond Register on the Record Date, or upon the written request of a Registered Owner of more than \$1,000,000 of Underwritten Bonds (received by the Bond Registrar at least by the Record Date), such payment shall be made by the Bond Registrar by wire transfer to the account within the United States designated by the Registered Owner. Principal of the Underwritten Bonds shall be payable upon presentation and surrender of such Underwritten Bonds by the Registered Owners at the designated office of the Bond Registrar.

If any Underwritten Bond shall be duly presented for payment and funds have not been duly provided by the City on such applicable date, then interest shall continue to accrue thereafter on the unpaid principal thereof at the rate stated on such Bond until it is paid.

(b) *Direct Purchase Bonds.* The terms of this Section 3(b) shall apply to any Direct Purchase Bonds unless otherwise provided for in the applicable Sale Document.

(1) Bond Details. Any Bonds of a series may be sold as Direct Purchase Bonds.

(2) Registrar/Bond Registrar. [The Finance Director] or the fiscal agent of the State shall act as Bond Registrar for any Direct Purchase Bonds. The Bond Registrar is authorized, on behalf of the City, to authenticate and deliver the Direct Purchase Bonds if transferred or exchanged in accordance with the provisions of the Direct Purchase Bonds and this ordinance and to carry out all of the Bond Registrar's powers and duties under this ordinance with respect to Direct Purchase Bonds.

(3) Registered Ownership. The City and the Bond Registrar may deem and treat the Registered Owner of any Direct Purchase Bond as the absolute owner for all purposes, and neither the City nor the Bond Registrar shall be affected by any notice to the contrary.

(4) Transfer or Exchange of Registered Ownership. Direct Purchase Bonds shall not be transferrable without the consent of the City unless (i) the Direct Purchaser's corporate name is changed and the transfer is necessary to reflect such change, (ii) the transferee is a successor in interest of the Direct Purchaser by means of a corporate merger, an exchange of stock, or a sale of assets, or (iii) such transfer satisfies requirements set forth in the Sale Document relating to such Direct Purchase Bonds.

(5) Place and Medium of Payment. Both principal of and interest on Direct Purchase Bonds shall be payable in lawful money of the United States of America. Interest on Direct

Purchase Bonds shall be calculated as provided in the applicable Sale Document or Loan Agreement relating to such Direct Purchase Bonds. Principal and interest on Direct Purchase Bonds shall be payable by check, warrant, ACH transfer or by other means mutually acceptable to the Direct Purchaser and the City.

Section 4. Redemption Prior to Maturity and Purchase of Bonds.

(a) *Redemption of Bonds.* Each series of Bonds shall be subject to mandatory redemption to the extent, if any, set forth in the applicable Sale Document and as approved by a Designated Representative pursuant to Section 11 of this ordinance. Each series of Bonds shall be subject to optional redemption and/or prepayment to the extent, if any, on the dates, at the prices and under the terms set forth in the applicable Sale Document approved by a Designated Representative pursuant to Section 11 of this ordinance.

(b) *Purchase of Bonds.* The City reserves the right to purchase any of the Bonds offered to it at any time at a price deemed reasonable by the Finance Director.

(c) *Selection of Bonds for Redemption.* If the Underwritten Bonds of a series are held in book-entry only form, the selection of particular Underwritten Bonds within a series and maturity to be redeemed shall be made in accordance with the operational arrangements then in effect at DTC. If the Underwritten Bonds are no longer held in uncertificated form, the selection of such

Underwritten Bonds to be redeemed and the surrender and reissuance thereof, as applicable, shall be made as provided in the following provisions of this subsection (c). If the City redeems at any one time fewer than all of the Underwritten Bonds having the same maturity date within a series, the particular Underwritten Bonds or portions of Underwritten Bonds of such series and maturity to be redeemed shall be selected by lot (or in such manner determined by the Bond Registrar) in increments of \$5,000. In the case of an Underwritten Bond of a denomination greater than \$5,000, the City and the Bond Registrar shall treat each Underwritten Bond of such series and maturity as representing such number of separate Underwritten Bonds each of the denomination of \$5,000 as is obtained by dividing the actual principal amount of such Underwritten Bond of such series and maturity by \$5,000. In the event that only a portion of the principal sum of an Underwritten Bond is redeemed, upon surrender of such Underwritten Bond at the designated office of the Bond Registrar there shall be issued to the Registered Owner, without charge therefor, for the then unredeemed balance of the principal sum thereof, at the option of the Registered Owner, an Underwritten Bond or Bonds of like maturity, series, and interest rate in any of the denominations herein authorized. Notwithstanding the foregoing, the selection of particular Underwritten Bonds of a series and maturity may be redeemed as provided in the applicable Sale Document.

(d) *Notice of Redemption.*

(1) Official Notice. Notice of any prepayment of Direct Purchase Bonds shall be provided by the City to the Direct Purchaser as provided in the applicable Sale Document.

For so long as the Underwritten Bonds are held in uncertificated form, notice of redemption (which notice may be conditional) shall be given in accordance with the operational arrangements of DTC as then in effect, and neither the City nor the Bond Registrar will provide any notice of redemption to any Beneficial Owners. Thereafter (if the Underwritten Bonds are no longer held in uncertificated form), notice of redemption shall be given in the manner hereinafter provided. Unless waived by any Registered Owner of Underwritten Bonds to be redeemed, official notice of any such redemption (which redemption may be conditioned by the Bond Registrar on the receipt of sufficient funds for redemption or otherwise) shall be given by the Bond Registrar on behalf of the City by mailing a copy of an official redemption notice by first class mail at least 20 days and not more than 60 days prior to the date fixed for redemption to the Registered Owner of the Underwritten Bond or Bonds to be redeemed at the address shown on the Bond Register or at such other address as is furnished in writing by such Registered Owner to the Bond Registrar.

All official notices of redemption shall be dated and shall state:

(A) the redemption date,
(B) the redemption price,
(C) if fewer than all outstanding Underwritten Bonds are to be redeemed, the identification by series and maturity (and, in the case of partial redemption, the respective principal amounts) of the Underwritten Bonds to be redeemed,
(D) that on the redemption date the redemption price will become due and payable upon each such Underwritten Bond or portion thereof called for redemption, and that interest thereon shall cease to accrue from and after said date,
(E) any conditions to redemption, and
(F) the place where such Underwritten Bonds are to be surrendered for payment of the redemption price, which place of payment shall be the designated office of the Bond Registrar.

On or prior to any redemption date, unless any condition to such redemption has not been satisfied or waived or notice of such redemption has been rescinded, the City shall deposit with the Bond Registrar an amount of money sufficient to pay the redemption price of all the Underwritten Bonds or portions of Underwritten Bonds which are to be redeemed on that date. The City retains the right to rescind any redemption notice and the related optional redemption of Underwritten Bonds by giving notice of rescission to the affected registered owners at any time on or prior to the scheduled redemption date. Any notice of

optional redemption that is so rescinded shall be of no effect, and the Underwritten Bonds for which the notice of optional redemption has been rescinded shall remain outstanding.

(2) Effect of Notice; Bonds Due. If notice of redemption has been given and not rescinded, or if the conditions set forth in a conditional notice of redemption have been satisfied or waived, the Underwritten Bonds or portions of Underwritten Bonds to be redeemed shall, on the redemption date, become due and payable at the redemption price therein specified, and, if the Bond Registrar then holds sufficient funds to pay such Underwritten Bonds at the redemption price, then from and after such date such Underwritten Bonds or portions of Underwritten Bonds shall cease to bear interest. Upon surrender of such Underwritten Bonds for redemption in accordance with said notice, such Underwritten Bonds shall be paid by the Bond Registrar at the redemption price. Installments of interest due on or prior to the redemption date shall be payable as herein provided for payment of interest. All Underwritten Bonds which have been redeemed shall be canceled by the Bond Registrar and shall not be reissued.

(3) Additional Notice. In addition to the foregoing notice, further notice shall be given by the City as set out below, but no defect in said further notice nor any failure to give all or any portion of such further notice shall in any manner defeat the effectiveness of a call for redemption if

notice thereof is given as above prescribed. Each further notice of redemption given hereunder shall contain the information required above for an official notice of redemption plus (A) the CUSIP numbers of all Underwritten Bonds being redeemed; (B) the date of issue of the Underwritten Bonds as originally issued; (C) the rate of interest borne by each Underwritten Bond being redeemed; (D) the series and maturity date of each Underwritten Bond being redeemed; and (E) any other descriptive information needed to identify accurately the Underwritten Bonds being redeemed. Each further notice of redemption may be sent at least 20 days before the redemption date to each party entitled to receive notice pursuant to the Continuing Disclosure Certificate and with such additional information as the City shall deem appropriate, but such mailings shall not be a condition precedent to the redemption of such Underwritten Bonds.

(4) Amendment of Notice Provisions. The foregoing notice provisions of this Section 4 of this ordinance, including but not limited to the information to be included in redemption notices and the persons designated to receive notices, may be amended by additions, deletions and changes in order to maintain compliance with duly promulgated regulations and recommendations regarding notices of redemption of municipal securities.

Section 5. Form of Bonds. The Bonds shall be in substantially the form set forth in Exhibit A, which is incorporated herein by this reference.

Section 6. Execution of Bonds. The Bonds of each series shall be executed on behalf of the City with the manual or facsimile signatures of the Mayor and City Clerk of the City, and the seal of the City shall be impressed, imprinted or otherwise reproduced thereon.

Only such Bonds as shall bear thereon a Certificate of Authentication in the form set forth in Exhibit A, manually executed by the Bond Registrar, shall be valid or obligatory for any purpose or entitled to the benefits of this ordinance. Such Certificate of Authentication shall be conclusive evidence that the Bonds so authenticated have been duly executed, authenticated and delivered hereunder and are entitled to the benefits of this ordinance.

In case either of the officers who shall have executed the Bonds shall cease to be an officer or officers of the City before the Bonds so signed shall have been authenticated or delivered by the Bond Registrar, or issued by the City, such Bonds may nevertheless be authenticated, delivered and issued and upon such authentication, delivery and issuance, shall be as binding upon the City as though those who signed the same had continued to be such officers of the City. Any Bond may be signed and attested on behalf of the City by such persons who at the date of the actual execution of such Bond, are the proper officers of the City, although at the original date of such Bond any such person shall not have been such officer of the City.

Section 7. Application of Bond Proceeds; Project Fund. The Finance Director is hereby authorized to create a fund or account (the "Project Fund"), and subaccounts therein as necessary, for the purposes set forth in this section. Proceeds of the Bonds, net of any Underwriter's discount and fees, shall be deposited in the Project Fund in the amounts specified in the closing memorandum prepared in connection with the issuance of the Bonds. Such proceeds shall be used to pay and/or reimburse the City for the costs of the Project and, unless otherwise provided by the City, to pay costs of issuance of the Bonds.

The Finance Director shall invest money in the Project Fund and the subaccounts contained therein in such obligations as may now or hereafter be permitted by law to cities of the State and which will mature prior to the date on which such money shall be needed, but only to the extent that the same are acquired, valued and disposed of at Fair Market Value. Any remaining Bond proceeds (including interest earnings thereon) may be used for other capital projects of the City or shall be transferred to the Bond Account for the applicable series of Bonds.

Section 8. Tax Covenants. The City will take all actions necessary to assure the exclusion of interest on any Tax-Exempt Bonds from the gross income of the owners of the Tax-Exempt Bonds to the same extent as such interest is permitted to be excluded from gross income under the Code as in effect on the date of

issuance of the Tax-Exempt Bonds, including but not limited to the following to the extent applicable:

(a) *Private Activity Bond Limitation.* The City will assure that the proceeds of the Tax-Exempt Bonds are not so used as to cause the Tax-Exempt Bonds to satisfy the private business tests of Section 141(b) of the Code or the private loan financing test of Section 141(c) of the Code.

(b) *Limitations on Disposition of Project.* The City will not sell or otherwise transfer or dispose of (i) any personal property components of the Project other than in the ordinary course of an established government program under Treasury Regulation 1.141-2(d)(4) or (ii) any real property components of the Project, unless it has received an opinion of Bond Counsel to the effect that such disposition will not adversely affect the treatment of interest on the Tax-Exempt Bonds as excludable from gross income for federal income tax purposes, as applicable.

(c) *Federal Guarantee Prohibition.* The City will not take any action or permit or suffer any action to be taken if the result of such action would be to cause any of the Tax-Exempt Bonds to be "federally guaranteed" within the meaning of Section 149(b) of the Code.

(d) *Rebate Requirement.* The City will take any and all actions necessary to assure compliance with Section 148(f) of the Code, relating to the rebate of excess investment earnings, if

any, to the federal government, to the extent that such section applies to the Tax-Exempt Bonds.

(e) *No Arbitrage.* The City will not take, or permit or suffer to be taken, any action concerning the proceeds of the Tax-Exempt Bonds which, if such action had been reasonably expected to have been taken, or had been deliberately and intentionally taken, on the date of issuance of the Tax-Exempt Bonds would have caused the Tax-Exempt Bonds to be "arbitrage bonds" within the meaning of Section 148 of the Code.

(f) *Registration Covenant.* The City will maintain a system for recording the ownership of each Tax-Exempt Bond that complies with the provisions of Section 149 of the Code until all Tax-Exempt Bonds have been surrendered and canceled.

(g) *Record Retention.* The City will retain its records of all accounting and monitoring it carries out with respect to the Tax-Exempt Bonds for at least three years after the Tax-Exempt Bonds mature or are redeemed (whichever is earlier); however, if the Tax-Exempt Bonds are redeemed and refunded, the City will retain its records of accounting and monitoring at least three years after the earlier of the maturity or redemption of the obligations that refunded the Tax-Exempt Bonds.

(h) *Compliance with Federal Tax Certificates.* The City will comply with the provisions of the Federal Tax Certificate which are incorporated herein as if fully set forth herein. In the event of any conflict between this section and the Tax

Certificate, the provisions of the Tax Certificate will prevail. Additional tax covenants as necessary or desirable for any series of Bonds may be set forth in the Tax Certificate for that series of Bonds.

The covenants of this section will survive the payment in full or defeasance of the Tax-Exempt Bonds.

Section 9. Bond Account and Provision for Tax Levy Payments.

The City hereby authorizes the creation of an account to be used for the payment of debt service on the Bonds, designated as the "City of Redmond, Washington, General Obligation 2022 Bond Account" (the "Bond Account"), and within such account separate subaccounts as determined to be necessary by the Finance Director, for the purpose of paying debt service on the Bonds. No later than the date each payment of principal of and/or interest on the Bonds matures or becomes due and payable, the City shall transmit sufficient funds, from the Bond Account or from other legally available sources to the Bond Registrar for the payment of such principal and/or interest. Money in the Bond Account not needed to pay the interest or principal next coming due may temporarily be deposited in legal investments for City funds, but only to the extent that the same are acquired, valued, and disposed of at Fair Market Value. Any interest or profit from the investment of such money shall be deposited in the Bond Account.

The City hereby irrevocably covenants and agrees for as long as any of the Bonds are outstanding and unpaid that each year it will include in its budget and levy an *ad valorem* tax upon all the property within the City subject to taxation in an amount that will be sufficient, together with all other revenues and money of the City legally available for such purposes, to pay the principal of and interest on the Bonds as the same shall become due.

The City hereby irrevocably pledges that the annual tax provided for herein to be levied for the payment of such principal and interest shall be within and as a part of the regular property tax levy permitted to cities without a vote of the electorate, and that a sufficient portion of each annual levy to be levied and collected by the City prior to the full payment of the principal of and interest on the Bonds will be and is hereby irrevocably set aside, pledged and appropriated for the payment of the principal of and interest on the Bonds. The full faith, credit and resources of the City are hereby irrevocably pledged for the annual levy and collection of said taxes and for the prompt payment of the principal of and interest on the Bonds as the same shall become due.

Section 10. Defeasance. In the event that the City, in order to effect the payment, retirement or redemption of any Bond, sets aside in the Bond Account, or in another special account, cash or noncallable Government Obligations, or any

combination of cash and/or noncallable Government Obligations, in amounts and maturities which, together with the known earned income therefrom, are sufficient to redeem or pay and retire such Bond in accordance with its terms and to pay when due the interest and redemption premium, if any, thereon, and such cash and/or noncallable Government Obligations are irrevocably set aside and pledged for such purpose, then no further payments need be made into the Bond Account for the payment of the principal of and interest on such Bond. The owner of a Bond so provided for shall cease to be entitled to any lien, benefit or security of this ordinance except the right to receive payment of principal, premium, if any, and interest from the Bond Account, or such special account, and such Bond shall be deemed to be not outstanding under this ordinance.

The City shall give written notice of defeasance to the Registered Owner(s) of the Bonds and to each party entitled to receive notice in accordance with the Continuing Disclosure Certificate, as applicable.

Section 11. Sale of Bonds.

(a) *Bond Sale.* The Council has determined that it would be in the best interest of the City to delegate to the Designated Representatives for a limited time the authority to determine the method of sale for the Bonds in one or more series and to approve the final interest rates, maturity dates, aggregate principal amount, redemption terms and principal maturities for each series

of Bonds, and to determine whether such series of Bonds will be issued and sold as Tax-Exempt Bonds or Taxable Bonds. Each Designated Representative is hereby authorized to approve the issuance, from time to time, of one or more series of Bonds and to determine whether the Bonds of such series shall be sold in a private placement to a Direct Purchaser or to an Underwriter through a competitive public sale or a negotiated sale, as set forth below.

Each Designated Representative is further authorized to designate all or a portion of a series of Bonds allocated to finance portions of the Project with environmental benefits as "green bonds," and to undertake such action, execute such certificates, and agree to such terms as necessary to accomplish such designation.

(b) *Direct Purchase.* If a Designated Representative determines that the Bonds of a series are to be sold by private placement, the Designated Representative shall solicit proposals to purchase the Direct Purchase Bonds and select the Direct Purchaser that submits the proposal that is in the best interest of the City. Direct Purchase Bonds shall be sold to the Direct Purchaser pursuant to the terms of a Loan Agreement.

(c) *Negotiated Bond Sale.* If a Designated Representative determines that the Bonds of a series are to be sold by negotiated public sale, the Designated Representative shall select an Underwriter who the Designated Representative believes

is in the best interest of the City. Such Bonds shall be sold to the Underwriter pursuant to the terms of a Bond Purchase Contract.

(d) *Competitive Sale.* If a Designated Representative determines that the Bonds of a series are to be sold at a competitive public sale, the Designated Representative shall: (1) establish the date of the public sale; (2) establish the criteria by which the successful bidder will be determined; (3) request that a good faith deposit in an amount not less than one percent of the principal amount of the offering accompany each bid; (4) cause notice of the public sale to be given; and (5) provide for such other matters pertaining to the public sale as they deem necessary or desirable. Such Bonds shall be sold to the Underwriter pursuant to the terms of a Certificate of Award.

Subject to the terms and conditions set forth in this Section 11, each Designated Representative is hereby authorized to approve the method of sale and the final interest rates, maturity dates, aggregate principal amount, principal maturities, and redemption rights for each series of Bonds in the manner provided hereafter so long as:

(1) the aggregate principal amount (face amount) of all Bonds issued pursuant to this ordinance does not exceed \$16,600,000;

(2) the final maturity date for each series of Bonds is no later than December 1, 2042;

(3) the aggregate purchase price for the Bonds of a series is not less than 98% and not greater than 125% of the aggregate stated principal amount of the Bonds, excluding any original issue discount;

(4) the true interest cost for each series of Bonds (in the aggregate) does not exceed 3.5%; and

(5) the Bonds conform to all other terms of this ordinance.

Subject to the terms and conditions set forth in this section, each Designated Representative is hereby authorized to execute one or more Sale Documents on behalf of the City.

Following the execution of a Sale Document, a Designated Representative shall provide a report to the Council describing the final terms of the applicable series of Bonds approved pursuant to the authority delegated in this section.

The authority granted to the Designated Representatives by this section shall expire one year after the effective date of this ordinance. If a Sale Document for the Bonds of a series has not been executed by such date, the authorization for the issuance of such series of Bonds shall be rescinded, and the Bonds shall not be issued nor their sale approved unless such Bonds shall have been re-authorized by ordinance of the Council. The ordinance re-authorizing the issuance and sale of such Bonds may be in the form of a new ordinance repealing this ordinance in whole or in part or may be in the form of an amendatory ordinance

approving a Sale Document or establishing terms and conditions for the authority delegated under this section.

(e) *Delivery of Bonds; Documentation.* Following the passage and approval of this ordinance and upon execution of a Sale Document, the proper officials of the City, including the Finance Director, are authorized and directed to undertake all action necessary for the prompt execution and delivery of the Bonds to the purchaser thereof and further to execute all closing certificates and documents required to effect the closing and delivery of the Bonds in accordance with the terms of this ordinance and the applicable Sale Document. Such documents may include, but are not limited to, documents related to a municipal Bond insurance policy delivered by an insurer to insure the payment when due of the principal of and interest on all or a portion of the Bonds as provided therein.

Section 12. Preliminary and Final Official Statements. The Finance Director is hereby authorized to deem final the preliminary Official Statement relating to any Underwritten Bonds for the purposes of the Rule. The Finance Director is further authorized to approve for purposes of the Rule, on behalf of the City, the final Official Statement relating to the issuance and sale of any Underwritten Bonds and the distribution of the final Official Statement pursuant thereto with such changes, if any, as may be deemed to be appropriate.

Section 13. Undertaking to Provide Ongoing Disclosure.

(a) The City covenants to execute and deliver at the time of Closing of any Underwritten Bonds a Continuing Disclosure Certificate. The Designated Representatives are hereby authorized to execute and deliver a Continuing Disclosure Certificate upon the issuance, delivery, and sale of any Underwritten Bonds with such terms and provisions as such officer shall deem appropriate and in the best interests of the City.

(b) The City may agree to provide the Direct Purchaser certain financial or other information and agree to such additional covenants as determined to be necessary by a Designated Representative and as set forth in the applicable Sale Document and approved by a Designated Representative.

Section 14. Lost, Stolen or Destroyed Bonds. In case any Bond or Bonds shall be lost, stolen or destroyed, the Bond Registrar may execute and deliver a new Bond or Bonds of like date, series, number and tenor to the Registered Owner thereof upon the Registered Owner's paying the expenses and charges of the City and the Bond Registrar in connection therewith and upon their filing with the City evidence satisfactory to the City that such Bond was actually lost, stolen or destroyed and of their ownership thereof, and upon furnishing the City and/or the Bond Registrar with indemnity satisfactory to the City and the Bond Registrar.

Section 15. Severability; Ratification. If any one or more of the covenants or agreements provided in this ordinance to be performed on the part of the City shall be declared by any court of competent jurisdiction to be contrary to law, then such covenant or covenants, agreement or agreements, shall be null and void and shall be deemed separable from the remaining covenants and agreements of this ordinance and shall in no way affect the validity of the other provisions of this ordinance or of the Bonds. All acts taken pursuant to the authority granted in this ordinance but prior to its effective date are hereby ratified and confirmed.

Section 16. Effective Date. This ordinance shall take effect from and after its passage and five days following its publication as required by law.

Section 17. Corrections by Clerk. Upon approval of the City Attorney and Bond Counsel, and without further action of the Council, the Clerk is hereby authorized to make necessary corrections to this ordinance, including but not limited to the correction of clerical errors; references to other local, state or federal laws, codes, rules, or regulations; ordinance numbering and section/subsection numbering; and other similar necessary corrections.

Adopted by the Redmond City Council at a regular meeting thereof held this 5th day of April, 2022.

CITY OF REDMOND

By _____
Angela Birney, Mayor

ATTEST

Cheryl Xanthos,
City Clerk

APPROVED AS TO FORM:

Pacifica Law Group LLP, Bond Counsel

FILED WITH THE CITY CLERK: _____
PASSED BY THE CITY COUNCIL: _____
SIGNED BY THE CITY MAYOR: _____
PUBLISHED: _____
EFFECTIVE DATE: _____
ORDINANCE NO. _____

EXHIBIT A

FORM OF BOND

[DTC LANGUAGE]

[TRANSFER RESTRICTIONS]

UNITED STATES OF AMERICA

NO. _____

\$ _____

STATE OF WASHINGTON

CITY OF REDMOND

LIMITED TAX GENERAL OBLIGATION BOND, 2022 [(Taxable)]

INTEREST RATE: MATURITY DATE: CUSIP NO.:

REGISTERED OWNER: CEDE & CO.

PRINCIPAL AMOUNT:

[The City of Redmond, Washington (the "City") hereby acknowledges itself to owe and for value received promises to pay to the Registered Owner identified above, or registered assigns, on the Maturity Date identified above, the Principal Amount indicated above and to pay interest thereon from the date of delivery, or the most recent date to which interest has been paid or duly provided for, at the Interest Rate set forth above (the "Interest Rate"). Interest on this bond shall accrue from its dated date until paid and shall be computed per annum on the principal amount outstanding on a 30/360 basis. Principal of and accrued interest on this bond shall be payable on the dates set forth in the payment schedule attached hereto.]

[The City of Redmond, Washington (the "City") hereby acknowledges itself to owe and for value received promises to pay to the Registered Owner identified above, or registered assigns, on the Maturity Date identified above, the Principal Amount indicated above and to pay interest thereon from _____, 20____, or the most recent date to which interest has been paid or duly provided for until payment of this bond at the Interest Rate set forth above, payable on _____, and semiannually thereafter on the first days of each succeeding _____ and _____.

Both principal of and interest on this bond are payable in lawful money of the United States of America. The fiscal agent of the State of Washington has been appointed by the City as the authenticating agent, paying agent and registrar for the bonds of

this issue (the "Bond Registrar"). For so long as the bonds of this issue are held in fully immobilized form, payments of principal and interest thereon shall be made as provided in accordance with the operational arrangements of The Depository Trust Company ("DTC") referred to in the Blanket Issuer Letter of Representations (the "Letter of Representations") from the City to DTC.]

This bond is issued under and in accordance with the provisions of the Constitution and applicable statutes of the State of Washington and Ordinance No. _____ duly passed by the City Council on _____, 2022 (the "Bond Ordinance"). Capitalized terms used in this bond have the meanings given such terms in the Bond Ordinance.

This bond shall not be valid or become obligatory for any purpose or be entitled to any security or benefit under the Bond Ordinance until the Certificate of Authentication hereon shall have been manually signed by or on behalf of the Bond Registrar or its duly designated agent.

This bond is [one of an authorized issue of bonds of like date, tenor, rate of interest and date of maturity, except as to number and amount in the aggregate principal amount of \$_____ and is] issued pursuant to the Bond Ordinance to provide funds to acquire, design, construct, develop, improve, equip and furnish a City Senior and Community Center, and to pay costs of issuance for the Bonds.

[description of redemption or prepayment terms]

The City hereby irrevocably covenants and agrees with the owner of this bond that it will include in its annual budget and levy taxes annually, within and as a part of the tax levy permitted to the City without a vote of the electorate, upon all the property subject to taxation in amounts sufficient, together with other money legally available therefor, to pay the principal of and interest on this bond as the same shall become due. The full faith, credit and resources of the City are hereby irrevocably pledged for the annual levy and collection of such taxes and the prompt payment of such principal and interest.

[The bonds of this issue have [not] been designated by the City as "qualified tax-exempt obligations" for investment by financial institutions under Section 265(b) of the Code.]

The pledge of tax levies for payment of principal of and interest on this bond may be discharged prior to maturity of the bond by making provision for the payment thereof on the terms and conditions set forth in the Bond Ordinance.

It is hereby certified that all acts, conditions and things required by the Constitution and statutes of the State of Washington to exist and to have happened, been done and performed precedent to and in the issuance of this bond exist and have happened, been done and performed and that the issuance of this bond [and the bonds of this issue] does not violate any constitutional, statutory or other limitation upon the amount of bonded indebtedness that the City may incur.

IN WITNESS WHEREOF, the City of Redmond, Washington has caused this bond to be executed by the manual or facsimile signatures of the Mayor and City Clerk and the seal of the City imprinted, impressed or otherwise reproduced hereon as of this ____ day of _____, 20__.

CITY OF REDMOND, WASHINGTON

[SEAL]

By /s/ manual or facsimile
Mayor

ATTEST:

 /s/ manual or facsimile
City Clerk

The Bond Registrar's Certificate of Authentication on the Bonds shall be in substantially the following form:

[FOR UNDERWRITTEN BONDS]

CERTIFICATE OF AUTHENTICATION

Date of Authentication: _____, 2022

This is one of the Limited Tax General Obligation Bonds, 2022 of the City of Redmond, Washington, dated _____, 2022, described in the within-mentioned Bond Ordinance.

WASHINGTON STATE FISCAL AGENT,
as Registrar

By _____
Authorized Signer

[FOR DIRECT PURCHASE BONDS]

CERTIFICATE OF AUTHENTICATION

Date of Authentication: _____

This Bond is the Limited Tax General Obligation Bond, 2022, of the City of Redmond, Washington, dated _____, 2022, described in the within-mentioned Bond Ordinance.

[_____] ,
as Bond Registrar

REGISTRATION CERTIFICATE

This Bond is registered in the name of the Registered Owner on the books of the City, in the office of _____ (the "Bond Registrar"), as to both principal and interest. All payments of principal of and interest on this Bond shall be made by the City as provided in the Bond Ordinance.

Date of Name and Address of
Registration Registered Owner
_____ _____
_____ __, 20____

PAYMENT SCHEDULE

Principal and interest on this Bond shall be payable as set forth in the following schedule:

Date	Principal	Interest	Total Payment
------	-----------	----------	---------------

CERTIFICATE

I, the undersigned, City Clerk of the City of Redmond, Washington (the "City") and keeper of the records of the City Council (the "City Council"), DO HEREBY CERTIFY:

1. That the attached Ordinance is a true and correct copy of Ordinance No. ___ of the City Council (the "Ordinance"), duly passed at a regular meeting thereof held on the 5th day of April, 2022.

2. That said meeting was duly convened and held in all respects in accordance with law, and to the extent required by law, including but not limited to Washington State Governor Inslee's emergency proclamation No. 20-28 issued on March 24, 2020, as amended and supplemented, temporarily suspending portions of the Open Public Meetings Act (chapter 42.30 RCW); that due and proper notice of such meeting was given; that a legal quorum was present throughout the meeting and a legally sufficient number of members of the City Council voted in the proper manner for the passage of the Ordinance; that all other requirements and proceedings incident to the proper passage of the Ordinance have been duly fulfilled, carried out and otherwise observed; and that I am authorized to execute this certificate.

3. That the Ordinance has not been amended, supplemented, or rescinded since its passage and is in full force and effect, and that I am authorized to execute this certificate.

IN WITNESS WHEREOF, I have hereunto set my hand this 5th day
of April, 2022.

City Clerk



Memorandum

Date: 3/22/2022

Meeting of: Committee of the Whole - Parks and Environmental Sustainability

File No. CM 22-258

Type: Committee Memo

TO: Committee of the Whole - Parks and Environmental Sustainability

FROM: Mayor Angela Birney

DEPARTMENT DIRECTOR CONTACT(S):

Public Works	Phil Williams	425-556-2880
--------------	---------------	--------------

DEPARTMENT STAFF:

Public Works	Steve Flude	City Engineer
Public Works	Tom Hardy	Stream and Habitat Planner

TITLE:

Update on Integrated Pest Management Plan

OVERVIEW STATEMENT:

Staff created an Integrated Pest Management (IPM) plan for internal city departments as part of the Environmental Sustainability Action Plan (ESAP) and the Climate Emergency Declaration. The IPM will provide guidance on the best strategies to control pests.

Additional Background Information/Description of Proposal Attached

REQUESTED ACTION:

Receive Information Provide Direction Approve

REQUEST RATIONALE:

- **Relevant Plans/Policies:**
Environmental Sustainability Action Plan and Climate Emergency Declaration
- **Required:**
N/A
- **Council Request:**
N/A
- **Other Key Facts:**
The update to the IPM will provide consistency between departments as an operational policy

OUTCOMES:

The IPM plan provides guidance for internal city departments on how to manage pests (primarily noxious weeds, insects, plant diseases, and animals) in a responsible way. The plan prioritizes the use of cultural, manual, mechanical,

and biological control methods over the use of chemicals to control pests. City department representatives will coordinate and document control methods and will update the plan annually.

COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:

- **Timeline (previous or planned):**
N/A
- **Outreach Methods and Results:**
N/A
- **Feedback Summary:**
N/A

BUDGET IMPACT:

Total Cost:

N/A

Approved in current biennial budget:

Yes

No

N/A

Budget Offer Number:

N/A

Budget Priority:

Clean and Green

Other budget impacts or additional costs:

Yes

No

N/A

If yes, explain:

N/A

Funding source(s):

N/A

Budget/Funding Constraints:

Cost to implement the IPM is not expected to impact current budgets.

Additional budget details attached

COUNCIL REVIEW:

Previous Contact(s)

Date	Meeting	Requested Action
N/A	Item has not been presented to Council	N/A

Date: 3/22/2022

Meeting of: Committee of the Whole - Parks and Environmental Sustainability

File No. CM 22-258

Type: Committee Memo

Proposed Upcoming Contact(s)

Date	Meeting	Requested Action
3/22/2022	Committee of the Whole - Parks and Environmental Sustainability	Receive Information

Time Constraints:

There are no time constraints.

ANTICIPATED RESULT IF NOT APPROVED:

If the IPM is not implemented, the City would not be in alignment with the ESAP or Climate Emergency Declaration.

ATTACHMENTS:

Attachment A: Integrated Pest Management Plan - DRAFT

DRAFT - Integrated Pest Management Plan - City of Redmond

Introduction

The City of Redmond manages hundreds of acres of property, including parks, rights-of-way, natural areas, utility assets and easements. Different pests are present on all these property types. Pests can include insects, plant diseases, invasive weeds, and animals. Although the varying landscapes are used and maintained differently, Redmond recognizes the importance of preserving the health of the environment with the least harmful methods available.

Within the city managed lands are sensitive areas such as streams, wetlands and forests that are home to a diversity of wildlife. Redmond parks include a variety of landscapes from forests and sports fields to the well-used downtown park. In every neighborhood throughout the city, there are properties, like stormwater ponds, that are maintained by city utilities. Managing all these areas in a responsible way includes using Integrated Pest Management (IPM).

IPM is “...a coordinated decision-making and action process that uses the most appropriate pest control methods and strategy in an environmentally and economically sound manner to meet agency programmatic pest management objectives.” (RCW 17.15.010)

IPM Approach

Following the guidance in this IPM plan means prioritizing alternatives to pesticides. Pesticides include different chemical applications, including herbicides, insecticides, pesticides, and rodenticides. Most pests can be managed without the use of chemicals. This IPM plan is for use by internal city groups and their contractors that manage the land. Refer to Appendix 1 for a step-by-step approach.

Implementing IPM:

1. Pest prevention through active land management
2. Monitor properties for pests
3. Identify pest species
4. Estimate and record infestation and establish action threshold
5. If threshold is exceeded, select appropriate control method
6. Evaluate control method implemented
7. Use adaptive management as necessary to meet thresholds

DRAFT - Integrated Pest Management Plan - City of Redmond

On-going Strategies

Prevention

A key element of the IPM plan is to actively prevent pests from becoming established. Cultural methods, like mulching, maintaining optimum soil moisture through proper drainage and irrigation and using a variety of native plants can help to prevent pests from becoming established.

For rodents, eliminating food sources, preferred habitat and nesting areas is important for preventing an infestation. Installing mesh caging or plant tubes around trees can prevent herbivory from animals such as beavers, voles, and deer. Planting non-preferred plants (e.g. Pacific Ninebark for beavers) is a way to avoid plant mortality.

Some pests such as New Zealand Mudsnail (NZM) are already present in High School Creek, but preventative measures, such as following decontamination protocols, can keep pests from spreading into new areas.

Monitoring

Regularly monitoring sites provides the data needed to implement IPM control methods. Mapping known noxious weeds and other pests allow all stakeholders access to the location data and ability to coordinate on treatment options. A centralized GIS map will be used to record the pest location and any treatment used. By mapping and updating the extent of an infestation, the status can be tracked over time and adaptive management actions can be applied to successfully manage the pest.

Communication between work groups is important so pests are managed with the best methods available, and any pesticide used is limited to appropriate application rates. Active coordination between departments also assures areas are not over-managed or over-looked.

When a new pest is detected, early action is critical to contain its spread. King County Noxious Weeds, Washington Department of Fish and Wildlife and others listed in the resources section provide valuable information for questions on identifying pests and which control methods are most effective.

Action Thresholds

Injury level refers to the point in the growth of the pest at which it will cause some unacceptable level of safety, recreational, public health, ecosystem, aesthetic, or economic injury (Thurston County, 2014). Determining the injury level is based on case-by-case evaluation.

Action level is the level at which action must be taken to prevent a pest population or vegetation problem at a specific site from reaching the injury level (Thurston County, 2014). Most pest problems do not have a pre-determined threshold, except Class A and B regulated weeds, which require control for even one plant found.

DRAFT - Integrated Pest Management Plan - City of Redmond

Treatment Methods

In most situations, using multiple coordinated treatment methods will provide the best long-term results. When deciding on a method, it's important to establish goals and objectives. For example, the goal may be to establish a healthy riparian buffer along Peters Creek. The objective may be to achieve and maintain less than 10% cover of invasive plants in the buffer through cultural and manual methods.

Typically, by not using chemicals to maintain a pristine-looking condition, there will likely be some weeds present. Most of the time, it's acceptable to have some weeds (besides Class A and B noxious weeds) present at a site. The following methods can be used individually or in combination. Appendix 2 provides a list of common methods.

Biological

The use of one living organism to control another organism is a natural way to reduce an infestation. Insects are a common biological agent to control pests and can work when there is a monoculture or wide-spread noxious weeds but should only be used with approved species from the USDA. Insects, such as Poison hemlock moths, can be used for long term treatment of specific plants. It's essentially reuniting a control agent with the pest from where they originated.

Biological controls are often not enough to eradicate a pest but can reduce its spread and weaken the pest on a landscape level. Good examples of invasives susceptible to biological controls are tansy ragwort and purple loosestrife. Chemicals should not be used with biologic controls because it will kill the biological control.

Using goats as a biologic control to eat invasive blackberry, can be a useful strategy to promote a project to the public, and can be paired with other control methods, like digging out the roots and reseeding with native plants.

Cultural

A common cultural control is to plant appropriate native vegetation that can compete and thrive in place of invasive and noxious weeds. Using mulch around new and established native plants can help smother invasive plants, as well as provide nutrients to the plant and reduce the need to irrigate. Installing weed barriers, either biodegradable or not, can be used in place of herbicides.

Creating healthy soil is an important element of cultural control. Many pests are kept in check by creating an environment that allows for natural pest control through healthy environments. Healthy environments, for example, allow natural predators to help keep harmful pests below damaging thresholds.

Manual

The manual removal of noxious weeds is most often used in areas that have some native plants already established. Hand-pulling, digging, grubbing, and pruning can avoid damage to existing vegetation that

DRAFT - Integrated Pest Management Plan - City of Redmond

would be impacted by mechanical or chemical methods. Removing Scot's broom, for example, is best achieved by using a hand-puller tool to lever-out the plant.

Manual work can be the most expensive method, but it can often be paired with other methods to make it more efficient. Mowing areas of Himalayan blackberry multiple times, for example, before grubbing out the roots can weaken the plant and make it easier to do the manual work.

Mechanical

Using mechanical control methods is appropriate in areas that are typically larger in size. Mowing and brush-cutting are useful in monocultures and where spreading seed is not a concern. On hard surfaces, like sidewalks and parking lots, weed torches and steam machines are good alternatives to chemicals. Most hard surfaces drain directly to a nearby stream which means any chemical used can have harmful effects when it washes off the surface.

Chemical

The use of chemicals, such as herbicides, to manage noxious weeds should not be the first treatment method considered when developing a strategy for managing pests. For most pests, there are less-toxic alternatives that should be considered before using chemicals. Manual, mechanical, and cultural treatments should be considered first. If chemical application is the only viable method to manage a pest, then the least toxic chemical and the smallest dosage should be used. Applicators must get approval by the department coordinator before applying chemicals to a site.

Alternative chemicals are available and can be effective at managing certain pests. To control mosquito larvae, for example, BTI (*Bacillus thuringiensis israelensis*), a naturally occurring soil bacteria, can be applied to stormwater ponds to keep mosquitoes from reproducing. Horticultural vinegar can be used on individual or small infestations of common weeds in place of pesticides.

Plants like Poison hemlock are required by the county and state to be controlled in public property and rights-of-way and will likely need to be treated using an herbicide application. Similarly, for large-scale knotweed and reed canarygrass infestations, the use of herbicides is often the only effective treatment. Small infestations of knotweed, poison hemlock and reed canarygrass can be dug up, bagged and dispose of in the garbage.

City staff and contractors applying pesticides must be licensed by the Washington State Department of Agriculture or working under the license of an applicator. Staff shall wear appropriate protective equipment when applying pesticides.

Do not use chemical applications in windy conditions (over 5 mph) or when rain is forecast within 24 hours of application. Chemicals should not be applied in or within 50-feet of playgrounds or gardens. Applicators should know if the area being treated drains to a critical area (stream, river, lake or wetland). Only aquatic labeled pesticides are allowed to be applied in and within 50-feet of streams and wetlands by a licensed applicator.

DRAFT - Integrated Pest Management Plan - City of Redmond

Targeted application of chemicals is preferred over broadcast application. For example, injectable treatments, such as an EZ-Ject lance target specific pests, versus non-targeted application when using pre-emergent pesticides.

Pollinator Protection

When applying a chemical to a noxious weed, while the plant is in bloom, try to spray early or late in the day, or on cloudy, cool days when bees and other pollinators are less active (Thurston County, 2014). If possible, spray before the plant is flowering.

Pesticide-free Properties

There are three parks that are pesticide-free, including Nike, Juel and Viewpoint. The city will consider adding additional parks and other properties as pesticide-free.

Synthetic pesticides are not used within 50 feet of playgrounds, tot lots, picnic areas or on lawns. Also turf areas, with the exception being rare applications to sports field turf or during the establishment of new turf areas (very rare and generally fenced off).

Stormwater ponds are maintained by mechanical methods unless a Class A or B noxious weed is identified on site.

Record Keeping for Chemical Applications

All pesticide applications must be recorded on the same day it's applied, and the information shall include:

1. The location of the land where the pesticide was applied;
2. The date and beginning and ending time of the application and each day the pesticide was applied;
3. The product name used on the registered label and the EPA registration number, if applicable, of the pesticide which was applied;
4. The crop or site to which the pesticide was applied;
5. The amount of pesticide applied per acre or other appropriate measure;
6. The concentration of pesticide that was applied;
7. The number of acres, or other appropriate measure, to which the pesticide was applied;
8. The licensed applicator's name, address, and telephone number and the name of the individual or individuals making the application and their license number, if applicable;
9. The direction and estimated velocity of the wind during the time the pesticide was applied.
10. Any other reasonable information

The chemical application records must be filled out after each application and the records must be retained for seven years. The annual records will be stored in a central location.

DRAFT - Integrated Pest Management Plan - City of Redmond

Notification of Chemical Applications

In public areas treated with chemicals, a notification sign must be installed at the location of the application for at least 24 hours after application. The sign shall include a version of this statement: "THIS LANDSCAPE HAS BEEN RECENTLY SPRAYED OR TREATED WITH PESTICIDES" The sign must include the following information:

1. The product names
2. Date of application
3. The location
4. The pest being controlled
5. Contact information

Evaluating Treatments

Is the control method effective in achieving the objectives set for the site? If the method applied to the site is not effective, then other methods or combinations of methods should be considered. Increasing the acceptable pest threshold (e.g., being okay with some weeds) should be considered when evaluating the effectiveness of the treatment.

Invasive species required to be eradicated by King County or Washington State should follow prescribed methods for eradication.

Updates to Plan

The IPM Committee is made up of representatives of different city work groups that manage city property. The committee will meet annually to update the IPM plan.

Each work group will have a representative that can approve the use of pesticides.

Pesticide Use Criteria

When evaluating the proposed use of pesticides, the representative will consider the following criteria:

- Action threshold has been met
- Other control methods have been evaluated and will not achieve objectives
- Risk to public health and environment is low
- Cost effective in short and long term

Training

All staff members that are involved in managing different city properties are trained in IPM practices, including:

- Identification of pests

DRAFT - Integrated Pest Management Plan - City of Redmond

- Monitoring techniques.
- Control treatments and regulations.

Outreach to Public

The IPM guidance is meant for internal city departments, but Redmond staff can provide advice to the public to promote information that is consistent with the IPM. City of Redmond website provides information for the public to use around their home or business.

Resources

Northwest Center for Alternatives to Pesticides www.pesticide.org

King County Noxious Weeds <https://kingcounty.gov/services/environment/animals-and-plants/noxious-weeds.aspx>

Washington State Noxious Weed Control Board <https://www.nwcb.wa.gov/>

Washington Department of Fish and Wildlife <https://wdfw.wa.gov/species-habitats/invasive>

Washington Invasive Species Council <https://invasivespecies.wa.gov/>

Natural Yard Care Booklet

<https://www.growsmartgrowsafe.org/Documents/NaturalYardCare/Natural%20Yard%20Care%20booklet.pdf>

Grow Smart Grow Safe <https://www.growsmartgrowsafe.org/>

Thurston County IPM <https://www.co.thurston.wa.us/health/ehipm/index.html>

References

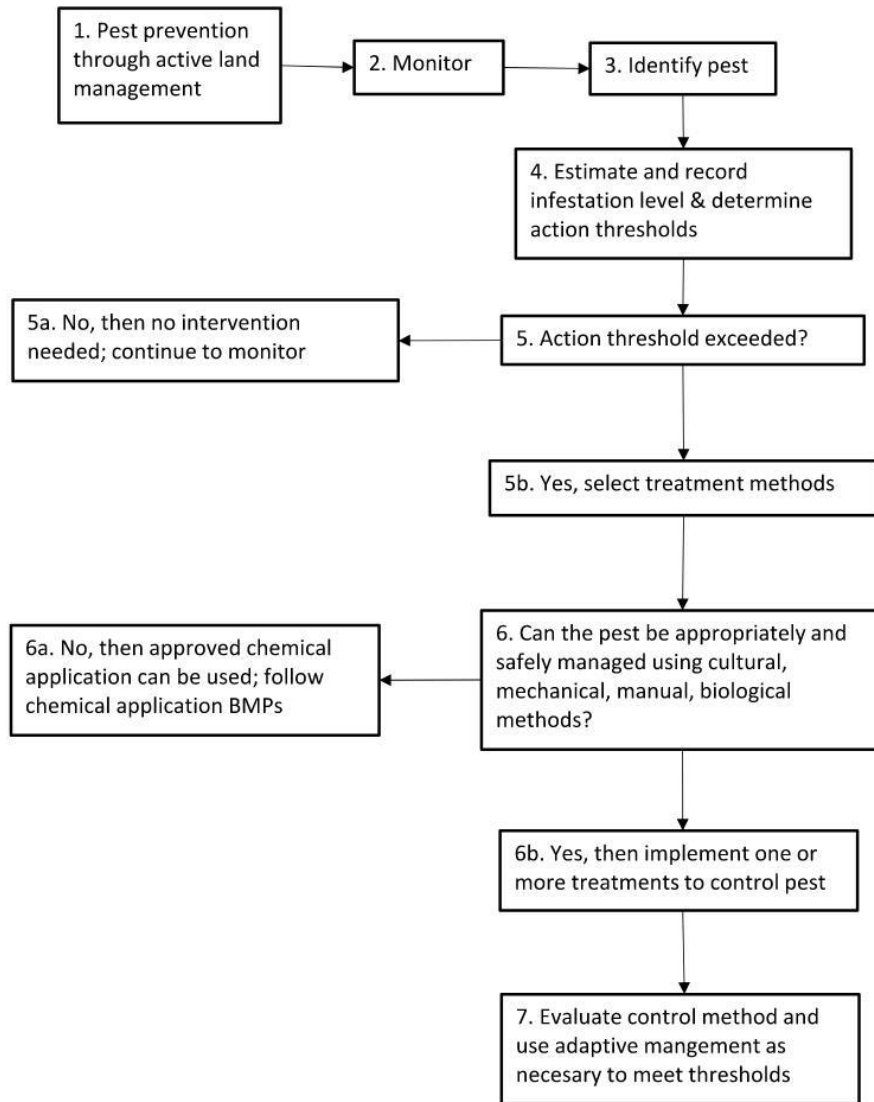
- Thurston County Pest and Vegetation Management Policy, 2014
- King County Guidelines for Integrated Pest Management, 2000
- City of Seattle Integrated Pest Management Information about Landscape Management Practices, 2019
- City of Seattle Pesticide Use Reduction Strategy, 1999
- City of Kirkland IPM flyer, 2018
- City of Redmond Parks IPM, 2011

DRAFT - Integrated Pest Management Plan - City of Redmond

- University of Washington IPM for Outdoor Landscapes, 2019
- Integrated Weed Management Plan for the Keller Farm Mitigation Bank Project, 2020
- Steps of IPM, Penn State Extension, 2011
- Washington Administrative Code (WAC) 17.15.010
- Revised Code of Washington (RCW) 17.21.100

Appendix 1

Step-by-Step Approach to IPM



Appendix 2

Common Treatment Methods

- Biological
 - Insects
 - Goats
 - Pathogens

- Cultural
 - Mulching with clean arborist chip mulch
 - Planting native vegetation
 - Reseeding
 - Developing healthy soil

- Manual
 - Hand weeding
 - Grubbing roots
 - Pruning

- Mechanical
 - Mowing
 - Brush-cutter
 - Excavation
 - Foam steam
 - Flame weeding
 - Tilling
 - Solarization

- Chemical
 - Synthetic chemicals
 - Vinegar
 - Fatty Acids, Soaps

Appendix 3

Noxious Weed Fact Sheets

Poison hemlock [Thurston County IPM Prescription 2 pg.]

Reed canarygrass [2 pg. Thurston County IPM Prescription]

Himalayan blackberry [2 pg. King County Noxious Weed Alert]

Knotweed [2 pg. King County Noxious Weed Alert]

Purple Loosestrife [2 pg. King County Noxious Weed Alert]



Memorandum

Date: 3/22/2022

Meeting of: Committee of the Whole - Parks and Environmental Sustainability

File No. CM 22-265

Type: Committee Memo

TO: Committee of the Whole - Parks and Environmental Sustainability

FROM: Mayor Angela Birney

DEPARTMENT DIRECTOR CONTACT(S):

Public Works	Phil Williams	425-556-2880
--------------	---------------	--------------

DEPARTMENT STAFF:

Public Works	Emily Flanagan	Senior Engineer
--------------	----------------	-----------------

TITLE:

Update on Evans Creek Relocation Reed Canarygrass Removal Plan

OVERVIEW STATEMENT:

Update the Council on the City’s approach for controlling invasive plants on the Evans Creek Project. Provide information to prepare them for potential questions that may arise from the work. Hear questions and concerns about approach.

Additional Background Information/Description of Proposal Attached

REQUESTED ACTION:

Receive Information Provide Direction Approve

REQUEST RATIONALE:

- **Relevant Plans/Policies:**
 - Natural Features Element of the Comprehensive Plan
 - Shoreline Master Program
 - RZC 21.64.020.F.17
 - RZC.68.170.B.5
 - Proposed Integrated Pest Management Plan - City of Redmond

• **Required:**
N/A

• **Council Request:**
N/A

• **Other Key Facts:**
This update is being brought forth due to the known concerns of Council and City residents about the use of herbicides near critical areas.

OUTCOMES:

Removing the Reed Canary grass will help set up the Evans Creek Relocation project for success in meeting its permitted mitigation metrics for native plant establishment.

COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:

- **Timeline (previous or planned):**
Before and during removal (removal planned to start April/June timeframe)
- **Outreach Methods and Results:**
 - Post Signs
 - Information on Project Website
 - Provide Background Information to Communications, Customer Service, and Mayor’s Office to facilitate response to residents’ comments.
- **Feedback Summary:**
N/A

BUDGET IMPACT:

Total Cost:

Anticipated cost ~\$20,000 for Reed Canary grass Removal.

Approved in current biennial budget: **Yes** **No** **N/A**

Budget Offer Number:

CIP

Budget Priority:

CIP

Other budget impacts or additional costs: **Yes** **No** **N/A**

If yes, explain:

N/A

Funding source(s):

Stormwater CIP - Evans Creek Relocation Project Budget

Budget/Funding Constraints:

N/A

Additional budget details attached

COUNCIL REVIEW:

Previous Contact(s)

Date: 3/22/2022

Meeting of: Committee of the Whole - Parks and Environmental Sustainability

File No. CM 22-265

Type: Committee Memo

Date	Meeting	Requested Action
N/A	Item has not been presented to Council	N/A

Proposed Upcoming Contact(s)

Date	Meeting	Requested Action
N/A	None proposed at this time	N/A

Time Constraints:

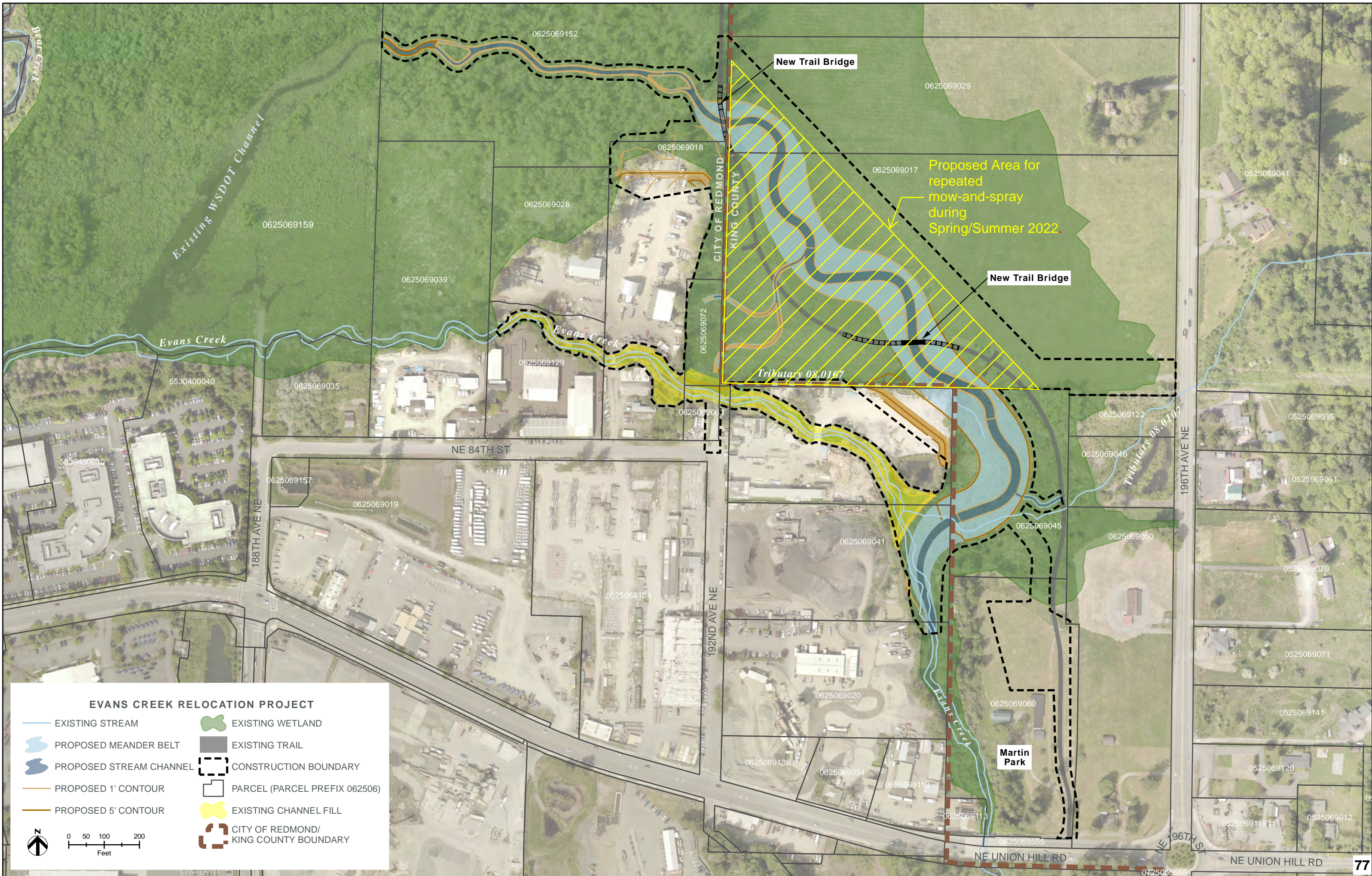
Planning on starting removal work in April/June 2022.

ANTICIPATED RESULT IF NOT APPROVED:

Not requesting approval, just providing an update.

ATTACHMENTS:

Attachment A - Reed Canarygrass Removal Evans Creek



EVANS CREEK RELOCATION PROJECT

	EXISTING STREAM		EXISTING WETLAND
	PROPOSED MEANDER BELT		EXISTING TRAIL
	PROPOSED STREAM CHANNEL		CONSTRUCTION BOUNDARY
	PROPOSED 1' CONTOUR		PARCEL (PARCEL PREFIX 062506)
	PROPOSED 5' CONTOUR		EXISTING CHANNEL FILL
			CITY OF REDMOND/ KING COUNTY BOUNDARY

0 50 100 200 Feet



Memorandum

Date: 3/22/2022

Meeting of: Committee of the Whole - Parks and Environmental Sustainability

File No. CM 22-256

Type: Committee Memo

TO: Committee of the Whole - Parks and Environmental Sustainability

FROM: Mayor Angela Birney

DEPARTMENT DIRECTOR CONTACT(S):

Technology and Information Services	Michael Marchand	425-556-2173
Executive	Lisa Maher	425-556-2427

DEPARTMENT STAFF:

Technology and Information Services	Melissa Brady	Information Services Manager
Executive	Jenny Lybeck	Sustainability Program Manager

TITLE:

Environmental Sustainability Data Dashboard Update

OVERVIEW STATEMENT:

Staff will provide an update and demonstration of the environmental sustainability data dashboard. The dashboard is being constructed in phases, with the first phase featuring greenhouse gas emissions, energy, materials management and waste, and tree canopy data. Future phases of work will feature additional natural systems data, as well as transportation and water data. The dashboard leverages PowerBI to streamline data collection and automation efforts across the city. The sustainability data dashboard is serving as a pilot for additional data dashboarding efforts at the city.

Additional Background Information/Description of Proposal Attached

REQUESTED ACTION:

Receive Information Provide Direction Approve

REQUEST RATIONALE:

- **Relevant Plans/Policies:**
Community Strategic Plan
Environmental Sustainability Action Plan
TIS 4 Year Strategic Plan
- **Required:**
N/A
- **Council Request:**
The 2021-2022 Budget includes \$250,000 to support the development of a Sustainability Data Platform. The City Council expressed interest in being involved in the early stages of the initiative.

- **Other Key Facts:**
N/A

OUTCOMES:

This work will provide a blueprint for future data management and dashboarding work completed in partnership with TIS.

COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:

- **Timeline (previous or planned):**
N/A
- **Outreach Methods and Results:**
N/A
- **Feedback Summary:**
N/A

BUDGET IMPACT:

Total Cost:

Budgeted \$250,000

Approved in current biennial budget: **Yes** **No** **N/A**

Budget Offer Number:

00326

Budget Priority:

Strategic and Responsive

Other budget impacts or additional costs: **Yes** **No** **N/A**

If yes, explain:

N/A

Funding source(s):

General Fund - \$250,000

Budget/Funding Constraints:

N/A

Additional budget details attached

COUNCIL REVIEW:

Previous Contact(s)

Date: 3/22/2022

Meeting of: Committee of the Whole - Parks and Environmental Sustainability

File No. CM 22-256

Type: Committee Memo

Date	Meeting	Requested Action
1/26/2021	Committee of the Whole - Finance, Administration, and Communications	Provide Direction
2/23/2021	Study Session	Provide Direction
11/16/2021	Committee of the Whole - Public Safety	Receive Information

Proposed Upcoming Contact(s)

Date	Meeting	Requested Action
Q3 2022	Committee of the Whole - Parks and Environmental Sustainability	Receive Information

Time Constraints:

N/A

ANTICIPATED RESULT IF NOT APPROVED:

N/A

ATTACHMENTS:

N/A



Memorandum

Date: 3/22/2022

Meeting of: Committee of the Whole - Parks and Environmental Sustainability

File No. CM 22-253

Type: Committee Memo

TO: Committee of the Whole - Parks and Environmental Sustainability

FROM: Mayor Angela Birney

DEPARTMENT DIRECTOR CONTACT(S):

Parks	Loreen Hamilton	425-556-2336
-------	-----------------	--------------

DEPARTMENT STAFF:

Parks	Amanda Deml	Acting Deputy Director
Parks	Katie Fraser	Acting Recreation Manager

TITLE:

Cost of Service Policy Update

OVERVIEW STATEMENT:

The Cost of Service Methodology was adopted by the City Council in January 2018 with an eight-year implementation plan. This project was driven by policy direction in the Parks, Arts, Recreation, Culture, and Conservation (PARCC) Plan. In Redmond’s Comprehensive Plan, Policy #33 in the Parks section defines that the Department will establish and implement financial goals, cost recovery targets, and a subsidy allocation model to inform recreation program decision-making. This plan provides a long-term strategy, structure, and system that provides for its fiscal health and sustainability and is responsive to the community. Since its adoption, the Parks and Recreation Department has worked toward the cost recovery goals in this methodology.

Much has changed in recent years including staff and policy-maker turnover and a pandemic of proportions that created an unprecedented impact on the community and the City’s operations, and a change in community views on the benefits of parks and recreation services. This has disrupted the ability for a smooth implementation of the 2017 Cost of Service recommendations. In 2021, the department determined the recommendations should be revisited during recovery from the COVID-19 pandemic. This Cost of Service update provides an opportunity for the rethinking of financial goals and to help create a sustainable model for the department into the future.

Over the past 6 months, City staff has worked with the consultant, Green Play (now Berry Dunn) on several vital components that will conclude with recommendations to align resources and subsidy targets. This foundational work includes:

- Creating understanding of the Pyramid Methodology, and the benefits filter
- Review and development of Categories of Service
- Community stakeholder meetings to categorize and sort services based upon the level of benefit (community versus individual)
- Identification of all direct costs
- Evaluation of current pricing methodology
- Identification of current subsidy levels using FY 18-19 actuals
- Determination of appropriate subsidy tier levels and ranges

Additional Background Information/Description of Proposal Attached

REQUESTED ACTION:

Receive Information

Provide Direction

Approve

REQUEST RATIONALE:

- **Relevant Plans/Policies:**
Cost of Service and Cost Recovery Methodology Report - December 2017; PARCC Plan
- **Required:**
N/A
- **Council Request:**
City Council requested staff work on a new recommendation for consideration.
- **Other Key Facts:**
N/A

OUTCOMES:

This briefing will share the process and outcomes of the Cost of Service policy update process that was undertaken over the past 6 months. Staff will return to a Study Session with recommendations for adoption of a new resolution.

COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:

- **Timeline (previous or planned):**
November 30, 2022 - Public Meeting for sorting of Parks and Recreation services
December 13, 2022 - Public Meeting for sorting of Parks and Recreation services
- **Outreach Methods and Results:**
Virtual public meetings with community members allowed for staff to facilitate the sorting of Parks and Recreation services and programs into the pyramid model of benefits. This helped drive the new tier levels presented in this work.
- **Feedback Summary:**
See Attachment A

BUDGET IMPACT:

Total Cost:

N/A

Approved in current biennial budget:

Yes

No

N/A

Budget Offer Number:

000217 Community Recreation; 000249 Arts and Community Events (offers containing activities and events the Cost of

Service Methodology is applied to)

Budget Priority:

Healthy and Sustainable; Vibrant and Connected

Other budget impacts or additional costs: Yes No N/A

If yes, explain:

N/A

Funding source(s):

General Fund; Recreation Activity Fund; Arts Activity Fund; Community Events Fund; Parks Levy

Budget/Funding Constraints:

N/A

Additional budget details attached

COUNCIL REVIEW:

Previous Contact(s)

Date	Meeting	Requested Action
1/2/2018	Business Meeting	Approve
5/5/2020	Committee of the Whole - Parks and Human Services	Receive Information
3/2/2021	Committee of the Whole - Parks and Human Services	Receive Information

Proposed Upcoming Contact(s)

Date	Meeting	Requested Action
4/12/2022	Study Session	Receive Information
4/19/2022	Business Meeting	Approve

Time Constraints:

The Cost of Service Methodology will have an impact on upcoming budget discussion and operational decisions. Delaying adoption would complicate implementation into the next biennium.

ANTICIPATED RESULT IF NOT APPROVED:

N/A

ATTACHMENTS:

Attachment A - Cost of Service Presentation



Cost Recovery Study Update

Committee of the Whole
March 22, 2022



Redmond Parks and Recreation





Agenda



Introduction to the
Pyramid Methodology



The Process



Current Cost of Service
and Goals for the Future

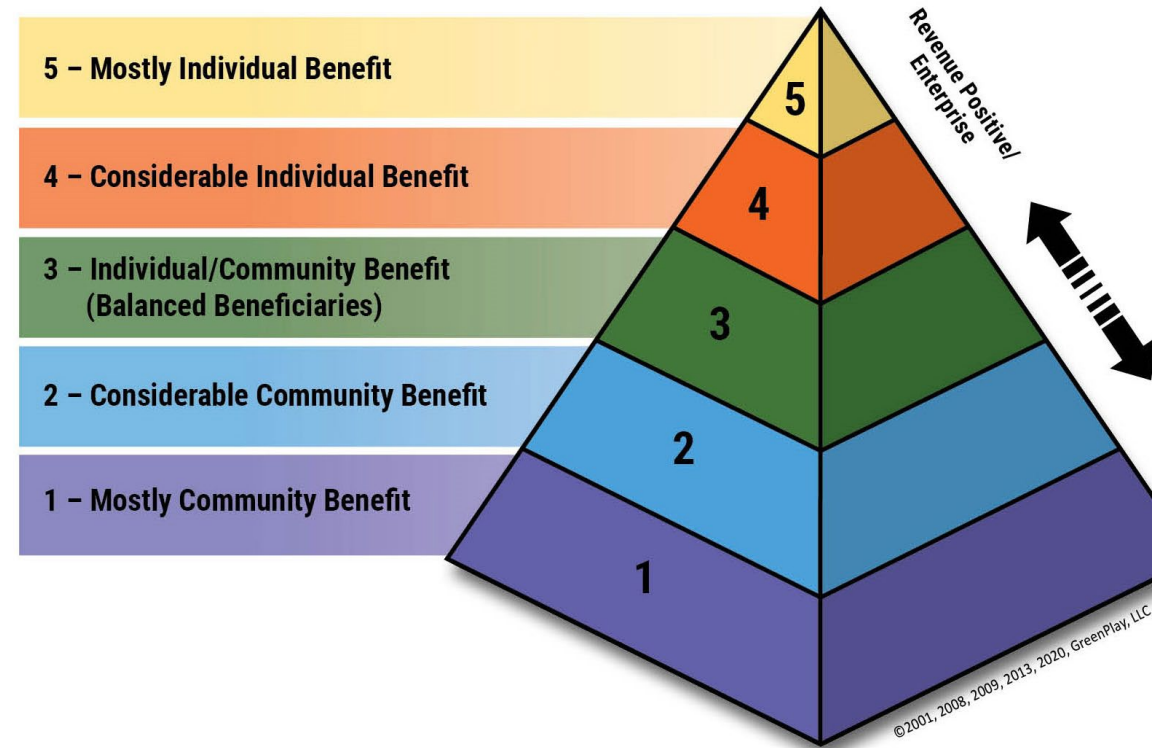


Next Steps



Pyramid Methodology & Process

- Based on who benefits
- Basic level of service is free (supported by tax revenues)
- Fees are a responsible and necessary supplement
- The greater the individual benefit the higher cost recovery rate

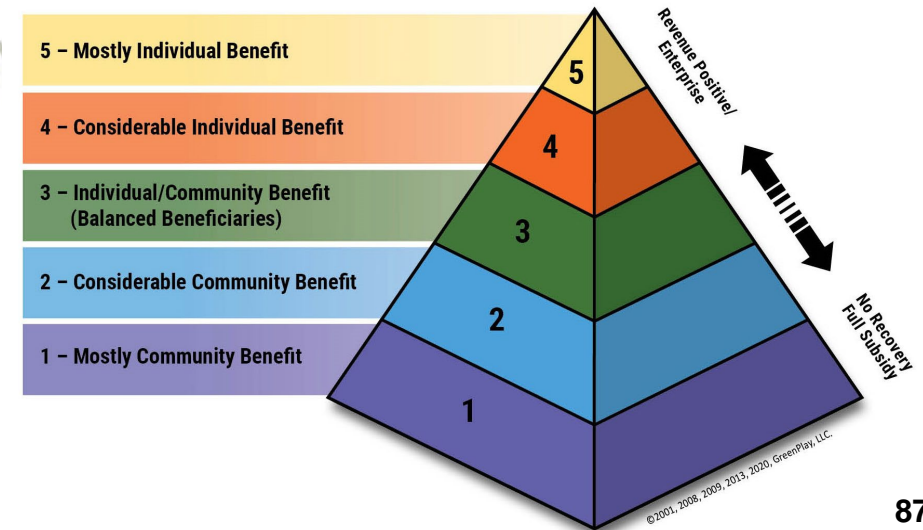


THE PYRAMID METHODOLOGY FOR RESOURCE ALLOCATION AND COST RECOVERY FOR PUBLIC PARKS AND RECREATION OPERATIONS



DEVELOPMENT OF CATEGORIES OF SERVICE
Starts right after Strategic Kickoff. Work continues between workshops. To be completed before Workshop #2A.

DEFINITION OF DIRECT & INDIRECT COSTS
→ APPLICATION METHODOLOGY → FINALIZE CALCULATION OF CURRENT COST RECOVERY
Starts right after Strategic Kickoff. Work continues between workshops. To be completed before Workshop #3.





Redmond Categories of Service

Service Category	Definition	Examples
Private/Semi-Private Lessons	Lessons arranged for one to three students with a specific instructor and/or time	Private fitness instruction/personal training
Equipment Rentals	Various department-owned equipment available to renters for exclusive use	Sports equipment, banquet chairs/tables, audio/video equipment, stage, etc.
Concessions, Vending, and Merchandise Sales	Items, food, and beverage conveyed to individuals for use or consumption may be contracted or self-operated	Idylwood and Hartman concessions, vending in community centers, t-shirt sales at events/community centers
Trips & Tours	Day and extended trips for entertainment purposes that provide opportunities for participants to visit selected destinations	Entertainment based outings to museums, local attractions, restaurants, etc.
Party Packages	Rental of space, as well as an organized and monitored activity by staff; may or may not include food, cake, entertainment, and favors	Farm birthday parties, party packages at community center



Redmond Categories of Service

- Adaptive Recreation
- Adult Enrichment Activities
- Adult Sports Leagues
- City Signature Events
- Commissions, Committees & Service Groups
- Community Gardens
- Concessions, Vending, and Merchandise Sales
- Cultural Arts Programs
- Equipment Rentals
- Facility Rentals - Commercial Use
- Facility Rentals - Community Use
- Family Enrichment Activities
- Field Rentals
- Human Services
- Idylwood Lifeguards
- Long-term Lease or Partner Agreements
- Miscellaneous Permits
- Monitored Drop-in Use
- Non-monitored Drop-in Use
- Party Packages
- Permanent Public Art
- Private/Semi-Private Lessons
- Recreation Community Events
- Special Event Permits
- Special Interest or Informal Social Use
- Trips & Tours
- Volunteer Programs
- Youth Day Camps & After School Programming
- Youth Enrichment Activities
- Youth Sports Leagues

Sorting Services Exercise



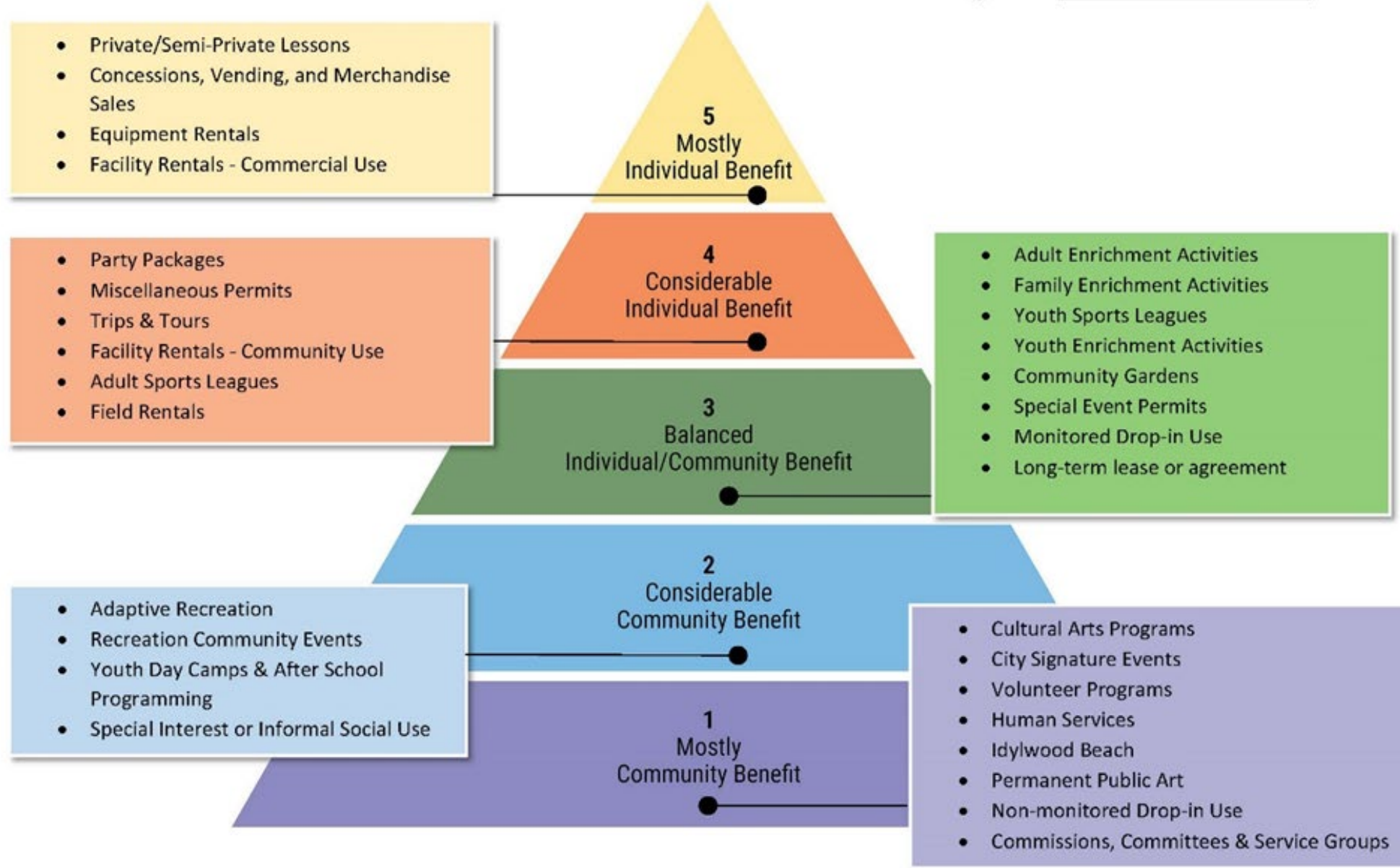
24 community members

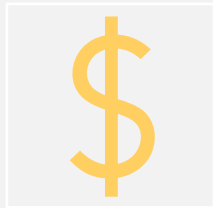


36 hours of meaningful volunteer deliberation

	Primary Filter Benefit	Access/Type of Service	Organizational Responsibility	Historical Expectations	Impacts	Social Value
Level 5	mostly individual benefit	specialized or competitive - exclusive use	highly questionable	highly questionable	impact to provide is evident, qualified, & quantified	limited
Level 4	considerable individual benefit	advanced recreational or competitive - not recreational	could do	could do	impact to provide is evident, qualified, & quantified	lesser degree
Level 3	balanced individual and community benefit	instructional - intermediate	should do	should do	impact to provide is evident, moderate impact to not provide	some
Level 2	considerable community benefit	instructional - basic and drop-in activities	traditionally expected to do	traditionally expected to do	acceptable impact to provide, significant impact to not provide	High degree
Level 1	mostly benefits community as a whole	open access, maybe drop-in opportunities or community events	must do	must do	provide regardless of the impact, significant impact to not provide	substantial

Nov. 29 - Dec. 13, 2021





Direct Cost

specific, identifiable expenses associated with providing a service

expense would not exist without the service



800 programs



5.6 million expenses



2 million revenue

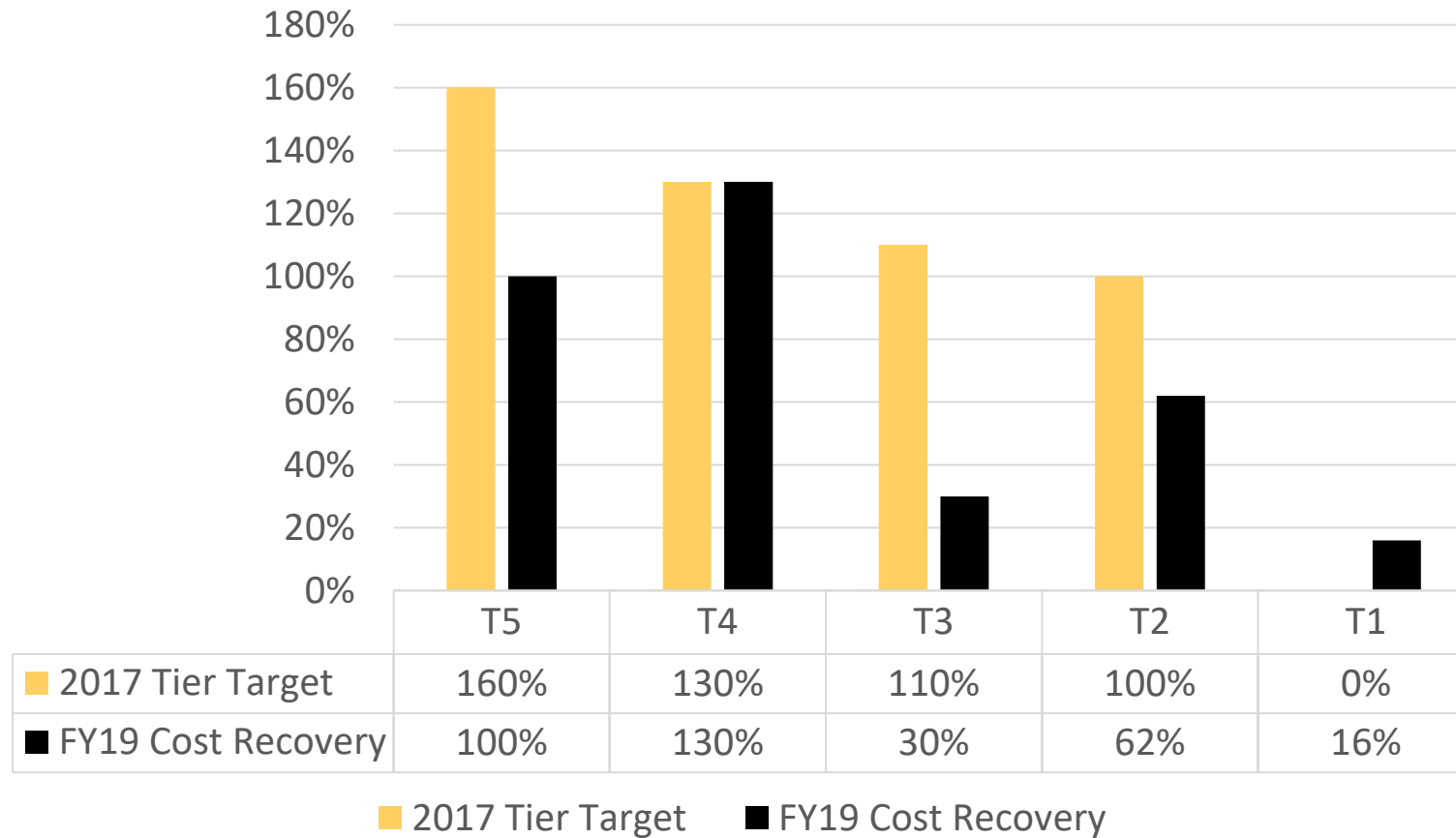


53% cost recovery

Cost Recovery Distribution

Tier	Activities	Revenue	Revenue as % of System	Expense	Expense as % of System	% Cost Recovery
T5	5	\$80,601	3%	\$80,531	1%	100%
T4	159	\$1,119,203	37%	\$859,791	14%	130%
T3	270	\$537,328	18%	\$1,793,440	34%	30%
T2	340	\$1,063,860	36%	\$1,721,732	30%	62%
T1	26	\$187,337	6%	\$1,155,684	21%	16%
Total:	800	\$2,988,331		\$5,611,178		53%

2017 & FY19 Tier Target Comparison

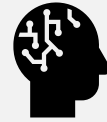




Next Steps



Identify New Cost Recovery Goals



Develop Recommendations



Adoption



Implementation and Evaluation



Memorandum

Date: 3/22/2022

Meeting of: Committee of the Whole - Parks and Environmental Sustainability

File No. CM 22-225

Type: Committee Memo

TO: Committee of the Whole - Parks and Environmental Sustainability

FROM: Mayor Angela Birney

DEPARTMENT DIRECTOR CONTACT(S):

Parks	Loreen Hamilton	425-556-2336
-------	-----------------	--------------

DEPARTMENT STAFF:

Parks	Brittany Pratt Events & Marketing Administrator	
Parks	Austin Horner	Events Coordinator

TITLE:

Derby Days 2022 Overview

OVERVIEW STATEMENT:

Derby Days is Redmond’s signature historic town festival. Rooted in the spirit of friendly competition, Derby Days started in 1940 as a bike derby and parade for the community and continues each year as an opportunity to bring together Redmond’s diverse community in celebration. This year’s event takes place July 8 & 9 on City Hall’s municipal campus and features parades, bike races, a 5K community walk/run, carnival rides, live music, food, and more.

Event Elements:

- Carnival
- Main Stage
- Kids’ Zone and Stage
- Food Booths and Trucks
- Beer and Wine Garden
- Expanded Business & Community Booths
- Dedicated Craft Market
- Kids’ Bike Parade
- Derby Days Grand Green Parade
- Bike Races in partnership with the Marymoor Velodrome Association
- Drone Show

Additional Background Information/Description of Proposal Attached

REQUESTED ACTION:

Receive Information

Provide Direction

Approve

REQUEST RATIONALE:

- **Relevant Plans/Policies:**
PARCC Plan; Community Strategic Plan
- **Required:**
N/A
- **Council Request:**
N/A
- **Other Key Facts:**
N/A

OUTCOMES:

The Events Team is providing an overview of Derby Days 2022 planning to City Council and will return in May to provide the full program details.

COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:

- **Timeline (previous or planned):**
 - Sponsorship applications and outreach in progress
 - Craft booth applications in progress
 - Business booth applications, beer and wine garden applications, food vendor applications in progress
 - Additional in-person business outreach planned for May and June 2022
 - Public outreach campaign began March 9
- **Outreach Methods and Results:**
 - Dedicated website
 - Social media
 - Email newsletters
 - Posters and banners
 - Business outreach
 - Press release
- **Feedback Summary:**
N/A

BUDGET IMPACT:

Total Cost:
\$209,000

Approved in current biennial budget: Yes No N/A

Budget Offer Number:
000249 - Arts & Community Events

Date: 3/22/2022

Meeting of: Committee of the Whole - Parks and Environmental Sustainability

File No. CM 22-225

Type: Committee Memo

Budget Priority:

Vibrant & Connected

Other budget impacts or additional costs: Yes No N/A

If yes, explain:

N/A

Funding source(s):

Events Fund - 013

Budget/Funding Constraints:

N/A

Additional budget details attached

COUNCIL REVIEW:

Previous Contact(s)

Date	Meeting	Requested Action
N/A	Item has not been presented to Council	N/A

Proposed Upcoming Contact(s)

Date	Meeting	Requested Action
5/24/2022	Committee of the Whole - Parks and Environmental Sustainability	Receive Information
8/23/2022	Committee of the Whole - Parks and Environmental Sustainability	Receive Information

Time Constraints:

N/A

ANTICIPATED RESULT IF NOT APPROVED:

N/A

ATTACHMENTS:

Attachment A -Derby Days 2022 Overview Info Sheet



DERBY DAYS 2022

Redmond's signature summer event Derby Days returns on Friday evening July 8 and all-day Saturday July 9. Beginning in 1940, Derby Days started as a bike derby and parade for the community to raise money for holiday decorations and athletic equipment. The tradition continues this year bringing the community together in celebration of summer and friendly competition.

2022 Features

Friday night kicks off with live music, a beer and wine garden, a family-friendly 5K, and a partnership with the Jerry Baker Velodrome for a kiddie kilo and elite bike races. On Saturday, the fun continues with the Kids' Bike Parade, the Derby Days Grand Parade, a cornhole tournament, carnival rides, performances, and a new dedicated craft market.

More information at *May Parks & Environmental Services*

 redmond.gov/DerbyDays

 events@redmond.gov

QUICK INFO



July 8 & 9

Carnival Rides & Games

Beer & Wine Garden

Craft Market

Food Booths & Trucks

Kids' Bike Parade

Grand Parade

Live Music & Performances

Bike Races

...and more!



Memorandum

Date: 3/22/2022

Meeting of: Committee of the Whole - Parks and Environmental Sustainability

File No. CM 22-254

Type: Committee Memo

TO: Committee of the Whole - Parks and Environmental Sustainability

FROM: Mayor Angela Birney

DEPARTMENT DIRECTOR CONTACT(S):

Parks	Loreen Hamilton	425-556-2336
-------	-----------------	--------------

DEPARTMENT STAFF:

Parks	Jeff Aken	Park Planning Manager
Parks	Caroline Chapman	Senior Parks Planner

TITLE:

Parks, Arts, Recreation, Culture, and Conservation (PARCC) Plan - Community Involvement Plan Overview

OVERVIEW STATEMENT:

A PARCC Community Engagement Plan was drafted to create robust community involvement to better understand the needs of the community. The community involvement process looks at how staff can inform and engage all people who live, work, and play in Redmond to ensure that the 2023 PARCC Plan reflects the City of Redmond’s growing and changing community. Feedback from the community will be used to update the PARCC Plan, which provides a strategic plan for the Parks and Recreation Department and keeps the department in compliance with the Washington State Recreation and Conservation Office (RCO).

Additional Background Information/Description of Proposal Attached

REQUESTED ACTION:

Receive Information Provide Direction Approve

REQUEST RATIONALE:

- **Relevant Plans/Policies:**
PARCC Plan; Redmond 2050; Washington State Growth Management Act; Facilities Strategic Plan; Community Strategic Plan; Comprehensive Plan.
- **Required:**
N/A
- **Council Request:**
N/A
- **Other Key Facts:**
The PARCC Plan is updated every six years to remain in compliance with the Washington State Recreation and

Conservation Office (RCO).

OUTCOMES:

Updating the PARCC Plan ensures we are consistent with the City’s Comprehensive Plan. It allows us to capture emerging parks and trail needs and better understand the needs of the community. Lastly, it prioritizes those needs into a strategic plan that is used for the biennial budget process and yearly workplan.

COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:

- **Timeline (previous or planned):**
Fall 2021 - Fall 2022
- **Outreach Methods and Results:**

The following strategies will support the objectives of the community engagement plan throughout the planning process:

- Provide relevant and timely information to the community and interest groups, including opportunities to provide input at key decision-making milestones.
- Include culturally relevant engagement tools to reach and lift the voices of people from historically underrepresented communities, including translation of print materials, “meeting in a box” outreach to community groups, and live translation at community meetings.
- Use a range of involvement methods to inform and engage the community.
- Report back to the community on what the City heard from them and how the City used their input to influence the PARCC Plan.
- Engage in constructive dialogue on issues and opportunities.
- Provide decision makers with information on the community’s perspectives and recreation priorities.
- Conduct engaging and interactive events that promote community participation.

Focused outreach will place an emphasis on people who speak, read, and write using languages other than English, people with disabilities, communities identified in the Redmond 2050 Plan as areas for growth, and youth under the age of 18.

	Outreach Method	Objective
Mailed mid-March	Survey (mailed) • Translations in Spanish, Russian, and Chinese	Needs assessment
End of March-April	Questionnaire (online) • Translations in Spanish, Russian, and Chinese • Other languages available via Google Translate	Needs assessment
June 1, 2022	Virtual Public Meeting #1 • Live Translation services provided	Needs assessment
March-May	Stakeholder discussions & interviews • Translations available as needed	Understand park usage and needs
June-August	Pop-Up Events	Needs assessment
Summer/Fall	Community Meetings, “Meeting in a Box” • Translated materials provided	Understand park usage and needs
September	Virtual Public Meeting #2 • Live Translation services provided	Share results, fill in gaps

Date: 3/22/2022

Meeting of: Committee of the Whole - Parks and Environmental Sustainability

File No. CM 22-254

Type: Committee Memo

November- December	Commission & Council Meetings	Approve PARCC Plan
--------------------	-------------------------------	--------------------

- **Feedback Summary:**
N/A (Yet to start outreach)

BUDGET IMPACT:

Total Cost:

\$126,000 is budgeted for a consultant to help with the PARCC Plan update.

Approved in current biennial budget: Yes No N/A

Budget Offer Number:

00247 - Parks, Trails and Open Space

Budget Priority:

Healthy and Sustainable

Other budget impacts or additional costs: Yes No N/A

If yes, explain:

Significant staff time will be part of this effort.

Funding source(s):

General Fund

Budget/Funding Constraints:

N/A

Additional budget details attached

COUNCIL REVIEW:

Previous Contact(s)

Date	Meeting	Requested Action
7/6/2021	Committee of the Whole - Parks and Human Services	Receive Information
11/1/2021	Committee of the Whole - Parks and Human Services	Provide Direction
12/7/2021	Business Meeting	Approve

Proposed Upcoming Contact(s)

Date	Meeting	Requested Action
5/24/2022	Study Session	Receive Information
8/9/2022	Study Session	Provide Direction
TBD	Business Meeting	Approve

Time Constraints:

The current PARCC Plan needs to be updated with the Recreation and Conservation Office by March of 2023. Staff is targeting City Council approval in Winter 2023.

ANTICIPATED RESULT IF NOT APPROVED:

Opportunities for grant funding through the Washington State Recreation and Conservation Office will not be available to the City.

ATTACHMENTS:

Attachment A: PARCC Plan - Community Engagement Plan



CITY OF REDMOND
PARKS, ARTS, RECREATION, CULTURE,
AND CONSERVATION (PARCC) PLAN

2023 PARCC Community Involvement Plan

**Redmond
Parks and
Recreation**



Redmond
WASHINGTON

March 2022

City of Redmond Parks, Arts, Recreation, Culture, and Conservation Plan: Community Involvement Plan

Prepared for City of Redmond
Last updated: March 14, 2022

Contents

- How to use this community involvement plan3
- Project description.....4
- Demographics.....6
 - Age and health.....6
 - Education and income6
 - Computer and internet access6
 - Race and ethnicity.....6
 - Population characteristics6
- Community involvement objectives7
- Outreach strategies8
- Key audiences8
- Key messages 11
- Outreach methods, schedule, and key milestones..... 12
- Appendix A: Preliminary partners and community contacts 13
- Appendix B: Key audience preliminary outreach list 16
- Appendix C: Outreach methods, schedule, and key milestones..... 20

How to use this community involvement plan

The City will use this community involvement plan to guide the process for informing and engaging all people who live, work and play in Redmond as well as City and Park and Recreation staff, to ensure that the 2023 PARCC Plan reflects the City of Redmond's growing and changing community.

This community involvement plan describes the involvement [objectives](#) and the [outreach strategies](#), including the [outreach methods](#) the City will use to achieve them. City staff will use this plan to review preliminary research on Redmond's [demographic profile](#), a description of [key audiences](#), and to ensure consistent communication with [key messaging](#) and materials. The community involvement team will use these components as the framework to build the relationships and connections needed to inform the Redmond Parks, Arts, Recreation, Culture, and Conservation Plan update. The appendices include preliminary [partners and community contacts](#) and [key audience outreach](#) lists that support the community involvement plan approach.

The City may update this plan at major milestones to reflect community input.

City of Redmond Parks, Arts, Recreation, Culture and Conservation: Community Involvement Plan

Project description

The 2023 Redmond Parks, Arts, Recreation, Culture and Conservation (PARCC) Plan will outline a framework to improve the City's parks, trails, facilities, and community centers, as well as respond to the changing and growing needs of Redmond's diverse communities. This framework will define objectives for recreation and cultural arts programs and park resources over the next six to 20 years.

As part of a regular six-year update, the 2023 PARCC Plan will update elements of the 2017 plan, including the community profile, the parks and recreation system's needs, existing inventory, and service gaps. An action plan will recommend projects and initiatives. A funding plan will include capital projects, implementation timeline, and funding strategy and sources. These elements of the 2017 PARCC Plan need an update to reflect community changes since adoption and to ensure the City continues to be eligible for state-based grants, including [Washington State and Conservation Office \(RCO\)](#) grants.

Updating the PARCC Plan provides an opportunity to evaluate community members' use of existing infrastructure and recommend updates that better meet their needs and priorities. The 2023 PARCC Plan will respond to evolving trends in recreation, level of park use during the COVID-19 pandemic, and population changes in the City. The plan update will include an assessment of equitable access to parks and programs for all park visitors.

The 2023 PARCC Plan will reflect input from communities across Redmond, including those that have not historically been engaged in parks planning discussions, especially people who use languages other than English, youth under the age of 18, and people with disabilities. Engaging people with these identities will provide vital information on how the City of Redmond can offer equitable, accessible, and welcoming recreational activities and access to parks and open space to all people who live, work, and play in Redmond.

The PARCC Plan provides a framework for decision-making to guide the planning, development, and maintenance of Redmond's parks, recreation facilities, trails, and community centers. The Plan will align with existing citywide plans and policies including the [Redmond 2050](#) plan and meet RCO requirements for funding. The objectives of the 2023 PARCC plan are to:

- Include input from local residents and community partners through meaningful and equitable community outreach, sensitive to COVID-19 restrictions, that will inform plan development;
- Update the park system inventory and conduct a conditions assessment of parks, public art, trails, facilities, and programs to guide the development of a systemwide needs assessment;
- Compose goals, strategies, and actions to enhance services and respond to community needs;

- Examine and analyze services and standards, including levels of service, recreation programming, and maintenance and operations needs in relation to funding; and
- Develop a concise, adaptive, and actionable plan with clear implementation strategies for RCO acceptance.

The 2023 PARCC Plan will include:

An updated community profile that contains an overview of Redmond, including a demographic profile and natural characteristics of the City’s topography, watersheds, and critical areas.

A comprehensive inventory of parks, trails, recreation amenities, and community centers.

An evaluation of Parks and Recreation facilities level of service. Level of service describes the amount and quality of park and recreation facilities that are needed to serve the community at a desired and measurable standard. The evaluation will describe the primary facility level of service based on park classification (type of facility) and a secondary level of service that considers travel distance-based geographic distribution and facility accessibility. These evaluations will be informed by input from a public process that includes community members, stakeholders such as local employers and advocacy groups, City Commissions, and City Council. Assessing equitable facility and program access will be a key part of evaluating level of service.

An evaluation of Recreation programs level of service that includes a comprehensive list and analysis of the city’s recreation programs, accessibility, participation levels, and program relevance to the community. This evaluation will be informed by input from a community process that includes community members, stakeholders such as local employers, and advocacy groups.

A Capital Improvement Plan (CIP) with an update to the 2019-2024 Parks and Recreation CIP including a prioritized list of long-range projects and recommendations for developing a Capital Replacement Program.

An Implementation Strategy including recommendations and operational considerations, in addition to financing options. The City will complete a [State Environmental Policy Act \(SEPA\)](#) environmental checklist as part of the process.

A summary of the community involvement process and how community input informed the 2023 PARCC plan. The City’s goal is to reflect the diverse needs of the community and provide all residents equitable access to open space, recreational facilities, and meaningful programming.

Demographics

Redmond is a city in King County, Washington, located 15 miles east of Seattle. Its primary industry is technology and includes large employers such as Microsoft and Nintendo. The 2020 population estimate of Redmond City is 73,256, an increase in population from the 2010 estimate of 54,144.

Following is a preliminary snapshot of demographics from [the U.S. Census Bureau QuickFacts](#) with estimates from July 1, 2021. The City will conduct a more thorough analysis for the PARCC Plan to ensure accuracy.

Age and health

- 22.4% of the population is younger than 18 years of age.
- 10.8% of the population is older than 65 years of age.
- 3.8% of all people under 65 years of age have a disability.

Education and income

- 97% of the population has a high school diploma or higher education.
- 71.8% of all people ages 25 and higher have a bachelor's degree or higher.
- 5.4% of the total population have incomes at or below the [Federal Poverty Guidelines](#).
- The median household income (in 2019 dollars), 2015 - 2019 was \$132,188

Computer and internet access

- 7.1% of households do not have internet access at home.
- 2.4% of households have no computer at home.
- 4.9% of households do not have broadband access at home.

Race and ethnicity

- 55% of the population identifies as white alone.
- 36.4% of the population identifies as Asian alone.
- 6.8% of the population identifies as Hispanic or Latino.
- 4.7% of the population identifies as being two or more races.
- 1.8% of the population identifies as Black or African American alone.
- 0.2% of the population identifies as Native Hawaiian alone or Other Pacific Islander alone.
- 0.2% of the population identifies as American Indian and Alaska Native alone.

Population characteristics

- 45.4% of households use a language other than English at home.

- 40.5% of the population are foreign born persons.
- 2,035 people are registered veterans.

Community involvement objectives

The primary reasons for a community involvement process are to inform Redmond residents, businesses, and visitors about the 2023 PARCC Plan, provide equitable and inclusive opportunities for community members to influence the future of parks and recreation programming in the City, and to learn from the community. The input from community members will inform the plan and help guide the City’s decisions for future parks and recreation activities.

The City and the community involvement consultant team will reach out to community leaders and community-based organizations (CBOs), including cultural associations, faith-based organizations (FBOs), interest and advocacy groups, and other social groups that may not have been historically involved with the planning of Redmond’s parks and recreational activities. The following objectives will help the City reach the goal of inclusive involvement.

Objectives

- OBJECTIVE 1** **Increase awareness about existing parks and recreation facilities while communicating the importance of the 2023 PARCC Plan to the future of Redmond’s public spaces.**
 Broaden the awareness of the current recreation facilities.
 Communicate to the community the current conditions of parks, trails, and facilities. Gather community input about use and accessibility.
- OBJECTIVE 2** **Identify future recreational and programming needs and interests of the local Redmond community and park users who work in the area.**
 Engage residents, park users, large employers, public officials, and community interest groups, with special attention to reach people in communities that have historically not been engaged. Focus on BIPOC communities, youth under the age of 18, and people with disabilities. Provide the City of Redmond with an understanding of the community’s needs, priorities, and perspectives to develop a plan that reflects the community’s recreational programming interests and assesses the relevance of current programs.
- OBJECTIVE 3** **Create opportunities for community involvement throughout the planning process.**
 Provide opportunities for the community to learn about the project in the language(s) they prefer and provide input at key milestones. This includes meeting people where they are and using accessible involvement tools.

OBJECTIVE 4 **Build community trust and strengthen community relationships.**
Provide an understanding of how the City will incorporate community input in the 2023 PARCC Plan. Provide clear and timely information to help the community understand the challenges, limitations, and opportunities of the plan.

OBJECTIVE 5 **Build enthusiasm and excitement for the 2023 PARCC Plan.**
Conduct the community process in a way that generates enthusiasm and support by providing fun and engaging opportunities to learn about and provide meaningful input to the Plan. Send the message that recreation opportunities in Redmond are accessible for all skill levels. Gather input to inform the PARCC plan of the community's desire for new and different programming that aligns with the changing population and increasing diversity of the community.

Outreach strategies

The following strategies will support the objectives throughout the planning process:

- Provide relevant and timely information to the community and interest groups, including opportunities to provide input at key decision-making milestones.
- Include culturally relevant involvement tools to reach and lift the voices of people from historically underrepresented communities.
- Use a range of involvement methods to inform and engage the community.
- Report back to the community on what the City heard from them and how the City used their input to influence the PARCC Plan.
- Engage in constructive dialogue on issues and opportunities.
- Provide decision makers with information on the community's perspectives and recreation priorities.
- Conduct engaging and interactive events that promote community participation.

Key audiences

The community involvement consultant team will work with the City of Redmond Parks and Recreation staff to inform and engage community members and specific audiences. In general, audiences include residents and, existing and potential park and recreation users and visitors, local schools, faith-based organizations and cultural centers, community-based organizations, large employers in the City of Redmond, and people who work in Redmond.

The team will coordinate with the City of Redmond's Diversity Equity and Inclusion Manager to identify organizations and groups that represent hard-to-reach communities. The involvement team will identify specific audiences for focused outreach, with an emphasis on people who are people who use languages other than

English, people with disabilities, communities identified in the Redmond 2050 plan as areas for growth, and youth under the age of 18.

When considering key audiences, types of diversity are independent but may be present in combinations. There is sometimes, but not always, more than one factor present. For example, a person with a disability may or may not be older than 65 years of age, or a person of color may or may not have a disability and may or may not have a low income.

See [Appendix A](#) for a preliminary list of potential audience members.

KEY AUDIENCE: People with disabilities

Strategies

- Connect with advocacy organizations and service providers.
- Partner with local FBOs that offer social services including alternate transportation.
- Coordinate with alternative job training centers and large employers for distributing information and surveys.
- Distribute information by posting to bulletin boards at grocery stores and shopping hubs.
- Post signs at parks, trails, playgrounds, recreation sites, and public kiosks. Include a QR code to access information online.
- Connect with Lake Washington School District's Special Education PTSA
- Staff tables at festivals and free events
- Reach out to King County Metro for promoting the survey on bus shelters and in-bus ad space.
- Provide information to medical centers for distributing information and surveys.

KEY AUDIENCE: People who use languages other than English

Working with the community involvement consultants' Language Services Specialists to develop recommendations for reaching people who use Chinese, Russian, and Spanish, the City will reach out to key audiences that use languages other than English.

People who use Chinese

- Partner with local Chinese CBOs, FBOs and cultural centers.
- Distribute information by posting to bulletin boards at grocery stores, shopping hubs, and local parks (especially near playgrounds)
- Hold staffed pop-up events (tabling) at grocery stores that are low-interaction oriented to allow people to engage at a level they feel comfortable with.
- Contact Redmond Saturday Market to reach out to vendors who are Chinese. Attend these events with a table that is low-interaction oriented to allow people to engage at a level they feel comfortable with.
- Provide flyers to bakers and bubble tea shops for patrons to take with them.

- Partner with preschools, schools and colleges that have Chinese culture, language, and immersion classes.
- Reach students through college bulletin boards and international student association, as well as social media posts specific to international students.
- Use social media prevalent in the Chinese community, specifically, WeChat, discussion websites, and Facebook groups.

People who use Russian

- Partner with local Russian cultural and community centers.
- Connect with Russian FBOs and churches that offer Russian language services and holiday events.
- Distribute information by posting to bulletin boards at grocery stores and shopping hubs in adjacent communities such as Bellevue and Kirkland.
- Use social media and news media websites prevalent in the Russian community including WhatsApp, Telegram, Viber, Facebook and Vk.
- Connect with local libraries that have English for Speakers of Other Languages (ESOL) classes.
- Consider reaching the Russian-speaking populations in other communities slightly farther away such as Auburn, Everett, Renton, and Tacoma. Some of these cities have international groceries, Russian restaurants, and churches that may draw large participation.

People who use Spanish and people who are Latinx

- Partner with local Latinx cultural centers and FBOs, especially churches who offer Spanish-language services, and holiday events.
- Distribute information by posting to bulletin boards at grocery stores and shopping hubs.
- Talk with the school district about clubs such as Latinos Unidos in high schools.
- Partner with Latinx community-based organizations.
- Contact Redmond Saturday Market to reach out to vendors who are Latinx. Hold a pop-up/tabling event at
- Reach out to the soccer community.
- Promote communications through Facebook classifieds.
- Connect with local libraries that have English for Speakers of Other Languages (ESOL) classes

KEY AUDIENCE: Communities identified in the Redmond 2050 plan as areas for growth

Strategies that align with the key audiences listed above will include outreach in the Overlake, Downtown, and Marymoor neighborhoods.

- Contact Seattle Light Rail for posting information at stations and in rail cars.
- Connect with organizations that serve and use Marymoor Park.
- Reach out to senior and/or assisted living facilities in Overlake and Marymoor Village.
- Distribute information by posting to bulletin boards located in much-frequented public spaces
- Share survey and meeting announcements with community-based organizations

KEY AUDIENCE: Youth under the age of 18

Strategies

- Partner with youth centers.
- Reach out to faith-based organizations with youth groups.
- Connect with youth-oriented organizations such as the YMCA, YWCA.
- Partner with Redmond Youth Partnership Advisory Committee (RYPAC)
- Review Parks and Recreation programming activity registrations.
- Reach out to high school organizations, especially school newspapers and through school communication tools.
- Attend youth oriented public events.
- Distribute information by posting to bulletin boards located in much-frequented public spaces.

KEY AUDIENCE: People who are unhoused and people who are experiencing homelessness

Strategies that include reaching people where they are.

- Post information in public spaces including parks, shopping centers and transit hubs.
- Reach out to service providers, shelters, schools and community centers.
- Partner with churches and foodbanks.
- Connect with medical centers and urgent care facilities.

[See Appendix B](#) for a preliminary community outreach list.

Key messages

The City of Redmond and the community involvement consultant will communicate with the public throughout the planning process using the following key messages. Key messages will provide guidance for verbal and written communications. The City and project team will use the messages in communication materials and will modify them for specific situations.

- The 2023 PARCC Plan is a six-year guide developed by the City of Redmond Parks and Recreation for managing and enhancing parks, open space, trails, recreation, and cultural arts opportunities.
- The last PARCC plan update, in 2017, gave the Parks and Recreation department valuable information for updating the park system. Informed by public input the City responded by including new projects such as the opening of Redmond Central Connector Phase II and Redmond Community Center at Marymoor Village, renovation of Westside Park and the Redmond Pool, and others.
- You are helping the City envision the future. Everyone in the community plays an important role in the planning process by sharing their vision for the parks and recreation system and identifying priorities for future programs, events, and upgrades to existing parks. Share your voice. Your input will directly influence the 2023 PARCC plan.

- The City of Redmond currently provides and maintains over 1,351 acres of public park land and includes 47 parks, 59 miles of trails, 15 play areas, 11 sports fields, and 110 pieces of public art. In addition to parks and trails, we operate three community centers, a historic farm park, the Redmond Pool, and an art studio at Grass Lawn Park.
- The City of Redmond envisions a parks and recreation system where everyone plays. The updated plan will reflect the changing needs of the community and create a path for park improvements and programming that more closely aligns with the desired activities of the City's changing and growing population. Informed by people who live, work, and play in Redmond, the updated plan will reflect community aspirations for recreational programming and improvements to parks.
- Redmond Parks and Recreation is committed to providing inclusive recreational opportunities and supporting members of communities with special needs. The City is committed to ensuring that activities are accessible to all people who live, work, and play in Redmond.
- The City of Redmond will offer public input opportunities during the entire planning process for the 2023 PARCC Plan and strive to engage communities that have been historically underrepresented, with a focus on people with disabilities, youth under the age of 18, and people who identify as Black, Indigenous, or a person of color (BIPOC).

Outreach methods, schedule, and key milestones

Using the [International Association for Public Participation \(IAP2\) spectrum for levels of engagement](#), the involvement team will use several methods to inform, consult, and involve the public. The levels of involvement will include:

Inform - provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities, and/or solutions.

Consult - obtain public feedback on analysis, alternatives, and/or decisions.

Involve - work directly with the public throughout the process to ensure that public concerns and aspirations are consistently understood and considered.

Engagement methods will include virtual and in-person meetings, email communications, social media posts, city newsletter articles, distribution of a park survey through mail and online. The parks team will also hold "pop-up events" which are opportunities to have a table at a local event. The team will collaborate with the City of Redmond's Diversity, Equity and Inclusion Manager to identify organizations and groups that represent hard-to-reach communities.

The Parks and Trails Commission will be actively involved in the development, review, and refinement of the PARCC Plan. The commission is representative of the Redmond community and act as an advisory board for the update.

See Appendix C for the outreach schedule and key milestones.

**Events contingent on COVID-19 restrictions*

Appendix A: Preliminary partners and community contacts

Organizations representing and/or led by people with disabilities

Organization
ADS - Aging and Disability Services
Alliance of People with disAbilities
Sound Generations
Bridge Disability Ministries (Bellevue)
Bridge of Promise
Brightmont Academy
Community Living Connections
King County Disability Consortium
Lake Washington School District PTSA Special Education Group
Microsoft
Washington Autism Alliance
YMCA
YWCA

Organizations representing and/or led by youth 18 and younger

Organization
Boys and Girls Club of King County
Central Oregon Community College - Redmond Campus
Farrel-McWhirter (teen volunteers)
First Baptist Church of Redmond - Youth group
Friends of the Redmond Library
Friends of Youth, Redmond
Futurepreneurs Unlimited
Lake Washington School District, and Parent, Teacher, Student Assoc (PTSA)
Meadowbrook Church Youth Ministry
Redmond YoungLife
Old Firehouse Teen Center - City of Redmond
Panthers Youth Rugby
Redmond Youth Partnership Advisory Committee (RYPAC) - City of Redmond
Redmond Kiwanis Club - Key Clubs at Redmond High School and the Bear Creek School
Redmond Little League
Redmond Toddler Group

Organizations representing and/or led by people in the Chinese community

Organization
Bellevue School District: Mandarin Dual Language program
Chinese Information and Service Center - Redmond Senior Center
Eastside Little Learner
Evangelical Chinese Church of Seattle

Jin Ting Chinese Dance School
Redmond Chinese Assembly
Seattle Chinese Garden
Spectrum Academy
United Chinese Americans of Washington State
Washington State Chinese Community Coalition
YoYo Chinese Schoolhouse

Organizations representing and/or led by people in the Russian community

Organization
Academy of Russian Classical Ballet
Armenian Cultural Association of Washington
Holy Resurrection Armenian Apostolic Church (Armenian House Community Center)
Russian Community Center
Russian in Seattle
Russian Language School (Bellevue)
Russian Parents of Washington (Bellevue)
School of Russian Language (Bellevue)
Seattle Russian Mamas and Papas
St. George Coptic Orthodox Church

Organizations representing and/or led by people in the Latinx community and representing populations that speak Spanish

Organization
Centro Cultural Mexicano
Consejo Counseling and Referral Service
Goodwill Redmond (ESOL classes)
Iglesia Creekside Cristiana
Lake Washington School District Spanish-English Dual Language Choice Program
Latino Hispanos En Acción Together (H.E.A.T.)
Latinos Unidos
Overlake Christian Church
Seattle Latino Film Festival
St. Louise Parish (Bellevue)

Arts and culture institutions

Organization
Ananda Mela
Experience Redmond
Indian American Community Services
India Association of Western Washington

Muslim Association of Puget Sound
Redmond Art Works
Redmond Indian Association
Second Story Repertory
Venues for Artists in the Local Area (VALA) Eastside
Seattle Latino Film Festival
Urban Native Education Alliance

Overlake and Marymoor Village

Organization
Property management companies representing people who rent
Aegis Living Marymoor
Ardmore Elementary School
Assistance League of the Eastside
Eastside Rugby Club
Friends of Marymoor Park (and associated clubs)
Marymoor Community Gardens
Marymoor Montessori School
Northwest Cricket Club
Overlake School
Overlake Christian Church
Overlake Terrace Assisted Living
Redmond Community Center at Marymoor Village
Sound Transit Light Rail
Together Center

Organizations serving people who are un-housed and people experiencing homelessness

Organization
Assistance League of the Eastside
ARCH of King County
Avon Villa
Camp Unity East Side
Congregations for the Homeless Emergency Men’s Shelter
Eastside Shelter for Families
Friends of Youth - Redmond
Hopelink
Lake Washington United Methodist Church Safe Parking Program
Overlake Christian Church Safe Parking Ministry
St Jude’s Parish Safe Parking Program
Together Center

Representative organizations and large local employers (employees above 500 not including the City or school district) In order of number of employees:

Organization
Microsoft Corporation
Eurest Dining Services
Nintendo of America
Honeywell International
United Parcel Service
Stryker Corporation
Facebook Technologies
OneRedmond
Rotary Club of Redmond

Internal City of Redmond Committees/Groups:

- o Redmond Parks and Trails Commission
- o RYPAC (teens)
- o SAC (Senior Advisory Committee)
- o Redmond Senior Community Center (RSCC) group
- o Adaptive program participants & families (we have a email listserv)
- o Farrel-McWhirter volunteers (group of teens)
- o Avon Villa- low income housing in Redmond.- we’re doing a low-cost camp for them this summer
- o Redmond Historical Society- we have existing relationship with them and we sub-lease our space to them at Old Redmond Schoolhouse
- o Kiwanis - we often partner with them, and they support our programs & events
- o Rotary Club- we often partner with them, and they support our programs & events

Appendix B: Key audience preliminary outreach list

People with disabilities	
Method	Organization / Business / Event
Flyer distribution, bulletin boards, and signs	Grocery stores and farmers markets, parks and playgrounds, community centers, medical centers,
Shop/restaurant counters	Shopping centers,
Colleges, schools, pre-school	Lake Washington PTSA Special Education Group
Partnering with FBOs	Bridge Disability Ministries (Bellevue)
Partnering with transportation service providers	Eastside Easy Rider Collaborative, Hopelink,
Connecting with advocacy groups	Move Redmond, Bridge of Promise, Alliance of People with disAbiliites
Pop-up events	Local farmers markets, free events and festivals, Park and Recreation permitted events, Color Festival, Redmond Saturday Market, Derby Days

Large employers	Microsoft (see list from Beckye Frey/Redmond 2050) see list above
Youth ages 18 and under	
Method	Organization / Business / Event
Flyer distribution, bulletin boards, and signs	Grocery stores and farmers markets, parks and playgrounds, shopping centers, community centers,
Partnering with FBOs	Youth groups
Colleges, schools, preschool	Lake Washington Technical College, RYPAC, Lake Washington School District, Peachjar with LWSD, LWSD PTSA
Media websites	High school (maybe middle school) journalists
City Parks and Recreation Website	Pop-out link to survey in all four languages,
Pop-up events	Local farmers markets, free events and festivals, Park and Recreation permitted events, Color Festival, Redmond Saturday Market, Derby Days
People who use Chinese	
Method	Organization / Business
Flyer distribution, bulletin boards, and signs	Grocery stores such as H-mart; M&M Foods, Costco Parks and playgrounds, Richmond Town Center - by the water fountain and seating areas
Shop/restaurant counters	Sharetea, Yifang Taiwan Fruit Tea, Meetea Café
Colleges, schools, preschool	YoYo Chinese Schoolhouse, Eastside Little Learners, Spectrum Academy, South Seattle College's Seattle Chinese Garden, Bellvue School District: Mandarin Dual Language program
Partnering with FBOs	Evangelical Chinese Church, Redmond Chinese Assembly
Facebook, We Chat	Chinese Meet Seattle, Chinese in Seattle, Seattle Chinese Mom, Groups such as shopping groups, sports groups
Discussion websites	https://www.seattlechinaren.com
Media websites	http://seattlechinesepost.com http://seattlechinesetimes.com https://iexaminer.org
Pop-up events	Free events and festivals and broader Seattle Chinese celebrations such as the Seattle Chinese Garden Kite Festival, Seattle Chinese Garden Bamboo Festival, and the Bamboo Circle Celebration
People who use Russian	
Method	Organization / Business
Flyer distribution, bulletin boards, and signs	Parks and playgrounds, Richmond Town Center - by the water fountain and seating areas

	Grocery stores such as: European Deli & Produce (Kirkland), International Deli (Bellevue), Arbat Natural Foods (Kirkland), European Grocery (Bellevue)
Shop/restaurant counters	Restaurant and cafes outside of Redmond such as: Blinchiki (Bellevue), Rush in Dumplings (Kirkland) Piroshy Piroshky (Bellevue)
Partnering with CBOs	Russian Parents of Washington, Russian Community Center Redmond
Partnering with FBOs	St. Katherine Orthodox Church (Kirkland), Russian Center at FGM Church
Colleges, schools, preschool	University of Washington, Department of Slavic Languages, Academy of Russian Classical Ballet, Russian Language School (Bellvue), School of Russian Language (Bellevue)
Social media: Facebook, WhatsApp, Telegram, Viber, and Vk, Meetup	Russian Community Center (Redmond), Russian Language in Seattle and WA / <i>Русский язык в Сиэтле и Вашингтоне</i> , Russian Seattle; Russian Bellevue, Redmond Neighbors, Russian Washington, Russian Parents of Washington; Russian Washington, Russian In Seattle / Washington (South,) Saturday conversation in Russian (Meetup)
Media websites	Russianseattle.com
Pop-up events	Redmond Saturday Market, Bellevue Farmers Market, festivals and free events

People who use Spanish and people who are Latinx

Method	Organization / Business
Flyer distribution, bulletin boards, and signs	Mercado Latino, La Quemada; La Superior Market; Plaza Mexico
	Parks and playgrounds, Richmond Town Center - by the water fountain and seating areas
Shop/restaurant counters	La Quemada, La Superior (Bellevue)
Partnering with CBOs	Centro Cultural Mexicano, H.E.A.T, Latinos Unidos
Partnering with FBOs	St, Louise Parish (Bellevue), Iglesia Creekside Cristiana, Overlake Christian Church
Colleges, schools, preschool	Latinos Unidos, Bellevue College for Continuing Education, Goodwill Redmond (ESOL classes), Lake Washington School District Spanish-English Dual Language Choice Program
Social media: Facebook	Groups: Latinos Unidos https://www.facebook.com/latinos.unidos.56614
	Classifieds: Clasificados Seattle, Clasificados King County, Clasificados de Redmond Wa, Free

	Clasificados WA Bellevue, Clasificados Snohomish & King County
Media websites	https://www.elmundous.com/ https://elsietedias.com/ https://www.larazanw.com/
Pop-up events	Festivals and free events such as Mexican Independence Day, Food Bank events at St Louise Parish (Bellevue), Seattle Latino Film Festival
Large employers	Microsoft (see list from Beckye Frey/Redmond 2050), Eurest Dining Services, Stryker, see list above
People who are unhoused and people who are experiencing homelessness	
Method	Organization / Business / Event
Flyer distribution, bulletin boards, and signs	Grocery stores and farmers markets, Parks and playgrounds, Redmond Town Center - by the water fountain and seating areas
Partnering with CBOs	Together Center
Partnering with FBOs and shelters	See extensive list in above section
Partnering with medical centers	Swedish Emergency Room, Evergreen Health Emergency, Concentra Urgent Care, Overlake Clinics Urgent Care
Colleges, schools	Lake Washington School District
Pop-up events	Local farmers markets, free events and festivals, Park and Recreation permitted events, Color Festival, Redmond Saturday Market, Derby Days

Appendix C: Outreach methods, schedule, and key milestones

Timeline	Key Milestone	Outreach method	Purpose	Engagement level	Task Driver
February	Project Kickoff	City of Redmond Commission Sessions	Project introduction to the Commission	Inform, Consult	Redmond staff
<i>MAILED SURVEY</i>					
mid-March	Needs assessment: Survey "Live"	Community survey "live"	Gather widespread input from Redmond residents and park users to understand park usage and community needs	Inform, Consult, Involve	Consultant team
		Council email	Awareness		Redmond Staff
		Update to City website	Inform website visitors about project, link to survey	Inform, Consult	Redmond staff advised by consultant team
		Postcard mailing	Promote survey - mailing to zip codes based on demographic analysis and Redmond staff's identified priority communities	Consult	Consultant team
		Parks and Trails Commission	Review results and synthesize information for next steps in planning process	Involve	Redmond Staff

Timeline	Key Milestone	Outreach method	Purpose	Engagement level	Task Driver
STAKEHOLDER DISCUSSIONS					
Late March-May (prior to virtual public meeting)	Stakeholder discussions begin	<i>Mixed group of interests</i> <i>Residents or managers of multifamily buildings (urban)</i>	Two Group discussions /interviews with specific stakeholder groups to understand park usage and community needs <ul style="list-style-type: none"> Mixed group of interests for discussions (Recreation, sports, art) Balance of needs 	Consult	Consultant team
		<i>Unhoused individuals</i>	6 one-to-one interviews with specific stakeholder groups to understand park usage and community needs. Potential groups: <ul style="list-style-type: none"> PEPS or other young families Dog owners Russian/Hispanic/SE Asian communities* Healthy aging/active living groups Arts focus Teens Special interests: Cricket/Rugby/Gardens 	Consult	Consultant team
Late March		Sharing on social media begins -	Message, take the survey, attend virtual community meeting #1		
		Parks and Trails Commission	Help identify groups to target in these meetings	Consult	Redmond Staff
late April/early May		Stakeholder discussions continue	Interviews with specific stakeholder groups to understand park usage and community needs	Involve	Consultant team
ONLINE SURVEY					

Timeline	Key Milestone	Outreach method	Purpose	Engagement level	Task Driver
late-March	Needs assessment: Online Survey "Live"	Online engagement begins (social media posts, etc.)	Promote the survey through online engagement, leverage Redmond's social network	Consult	Redmond staff advised by consultant team
late-March		City e-News, Parks e-news	Promote survey	Consult	Redmond staff advised by consultant team
		emails to partner groups and organizations with a link to the survey and invitation to share with their networks	Get the community excited about the possibilities	Consult	Redmond staff advised by consultant team
(in mailboxes ~April 18)		City Focus newsletter (mailing)	Promote survey, upcoming virtual meeting	Involve	Redmond staff advised by consultant team
		Sharing on social media continues	Promote survey to targeted groups <ul style="list-style-type: none"> • PRR Language specialists 		Redmond staff/Consultant team
April		Utility bill insert	Promote survey to broad audience	Involve	Redmond staff
		Outreach to student journalists	Promote survey to youth		
April		Yard Signs in Parks	Promote survey to Park & Trail Users	Inform	Redmond Staff
Late March/April		Poster distribution	Promote survey to targeted groups and locations. <ul style="list-style-type: none"> • PRR Language specialists • Parks Maintenance and Operations • Parks and Trails Commission 	Inform	Consultant Team
		Parks and Trails Commission	Promote the survey, review results, synthesize information for gaps in future outreach or topics for research	Involve	Redmond Staff

VIRTUAL COMMUNITY MEETING #1

Timeline	Key Milestone	Outreach method	Purpose	Engagement level	Task Driver
June 1 6:30 pm	Needs assessment: Survey "Live"	Virtual community meeting # 1	Get the community excited about the possibilities, gather "live" feedback, intro to the project and sharing survey. Poll top questions. (slide further out to here top level highlights from survey)	Involve	Consultant team and Redmond staff
		Focus Newsletter	Join the meeting: JUNE 1, 6:30 p.m.	Inform	
		Sharing on social media continues	message take the survey/join a meeting	Inform	
		Non-English Speaking groups/orgs outreach	Advertise meeting will have translations	Inform	Language staff to promote to channels
POP UP EVENTS					
Summer	Needs assessment: Survey "Live"	Pop-up events	Meet people where they are. Attend events to speak with people in person if possible		
2-Apr	<i>(tentative, suggested list)</i>		<ul style="list-style-type: none"> • <i>Beat the Bunny 5K at City Hall</i> 	Involve	Redmond staff advised by consultant team, potentially supported by Parks and Trails Commission
28-May	<i>(tentative, suggested list)</i>		<ul style="list-style-type: none"> • <i>Asian Pacific Islander Festival 12-6</i> 		
4-Jun	<i>(tentative, suggested list)</i>		<ul style="list-style-type: none"> • <i>Festival of Color</i> 		
18-Jun	<i>(tentative, suggested list)</i>		<ul style="list-style-type: none"> • <i>VegFest (DT Park)</i> 		
July 8-10	<i>(tentative, suggested list)</i>		<ul style="list-style-type: none"> • <i>Derby Days</i> 		
July 30-31	<i>(tentative, suggested list)</i>		<ul style="list-style-type: none"> • <i>Ananda Mela</i> 		
August	<i>(tentative, suggested list)</i>		<ul style="list-style-type: none"> • <i>Rockin' on the River (Senior focus)</i> 		
Various	<i>(tentative, suggested list)</i>		<ul style="list-style-type: none"> • <i>Underrepresented geographic areas (ie Overlake, Grasslawn, dependent on initial feedback)</i> 		

Timeline	Key Milestone	Outreach method	Purpose	Engagement level	Task Driver
			<ul style="list-style-type: none"> <i>Downtown-dog park focus</i> 		
MEETING IN A BOX					
Late summer/fall	Develop Content		Determine Meeting in a Box objective and ask of community	Inform	Consultant Team
		Community meetings (guest at already-scheduled meetings)	Use Meeting -in-a-Box toolkit to engage	Consult	Redmond staff advised by consultant team
		Targeted outreach	Who is missing from survey results, virtual meeting, and stakeholder groups? Key Audiences/Upcoming Community Meetings		
		Sharing on social media continues -	message add virtual meeting # 2 announcement)		
DOG PARKS (NEW, tentative)					
<i>Summer</i>		<i>Intercept in Downtown, pop up dog</i>	<i>Gather feedback on need, concerns</i>		
		<i>Apartment Building Meeting</i>	<i>Meet with Red 160 and other buildings in DT core to discuss need and impacts</i>		
<i>After PARCC survey-fall?</i>		<i>Online Survey</i>	<i>Dog owner/Not, Live in DT/have yard, how would get to park, level of need, features, concerns, site ranking, What has Kirkland/Bothell done?</i>		

Timeline	Key Milestone	Outreach method	Purpose	Engagement level	Task Driver
		<i>Social media outreach</i>			
Virtual community meeting # 2					
September	Draft plan development	Virtual community meeting # 2	Share what the survey has informed the design team of. Fill in gaps	Consult	Consultant team and Redmond staff
		Parks and Trails Commission	Provide feedback on design and promotion of the community meeting	Involve	Caroline, Consultant team
		Social media messaging: attend virtual community meeting #2			
		Email prior participants			
Review and Approval					
December and January	Review and approval	City of Redmond Commission Sessions	Review and report out to Commission	Consult	Redmond staff



Memorandum

Date: 3/22/2022

Meeting of: Committee of the Whole - Parks and Environmental Sustainability

File No. CM 22-255

Type: Committee Memo

TO: Committee of the Whole - Parks and Environmental Sustainability

FROM: Mayor Angela Birney

DEPARTMENT DIRECTOR CONTACT(S):

Executive	Lisa Maher	425-556-2427
-----------	------------	--------------

DEPARTMENT STAFF:

Executive	Jenny Lybeck	Sustainability Program Manager
-----------	--------------	--------------------------------

TITLE:

Monthly Environmental Sustainability Action Plan Update

OVERVIEW STATEMENT:

This report includes an informational update on implementation activities completed over the past month in support of the 2020 Environmental Sustainability Action Plan (ESAP) and Climate Emergency Declaration.

Additional Background Information/Description of Proposal Attached

REQUESTED ACTION:

Receive Information

Provide Direction

Approve

REQUEST RATIONALE:

- **Relevant Plans/Policies:**
Environmental Sustainability Action Plan, Climate Emergency Declaration, City of Redmond Operations Zero Carbon Strategy, Community Strategic Plan
- **Required:**
N/A
- **Council Request:**
Council requested updates at the Public Safety Committee of the Whole meetings. These updates have shifted from the Public Safety Committee of the Whole to the newly restructured Parks and Environmental Sustainability Committee of the Whole meetings.
- **Other Key Facts:**
The Environmental Sustainability Action Plan was adopted in September 2020 and serves as the community’s strategy to reduce greenhouse gas emissions (GHG) and preserve natural resources. Council also adopted a Climate Emergency Declaration, which was integrated into the ESAP and identifies key sustainability objectives for the City’s work.

OUTCOMES:

See Attachment A for a summary of implementation highlights.

COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:

- **Timeline (previous or planned):**
N/A
- **Outreach Methods and Results:**
N/A
- **Feedback Summary:**
N/A

BUDGET IMPACT:

Total Cost:

N/A

Approved in current biennial budget: Yes No N/A

Budget Offer Number:

The memo includes updates across multiple departments and divisions.

Budget Priority:

Healthy and Sustainable

Other budget impacts or additional costs: Yes No N/A

If yes, explain:

N/A

Funding source(s):

The memo includes updates across multiple departments and divisions.

Budget/Funding Constraints:

N/A

Additional budget details attached

COUNCIL REVIEW:

Previous Contact(s)

Date	Meeting	Requested Action
2/23/2021	Study Session	Receive Information
9/28/2021	Committee of the Whole - Finance, Administration, and Communications	Receive Information

Date: 3/22/2022

Meeting of: Committee of the Whole - Parks and Environmental Sustainability

File No. CM 22-255

Type: Committee Memo

10/19/2021	Committee of the Whole - Public Safety	Receive Information
11/16/2021	Committee of the Whole - Public Safety	Receive Information
1/25/2022	Committee of the Whole - Parks and Environmental Sustainability	Receive Information
2/22/2022	Committee of the Whole - Parks and Environmental Sustainability	Receive Information

Proposed Upcoming Contact(s)

Date	Meeting	Requested Action
4/26/2022	Committee of the Whole - Parks and Environmental Sustainability	Receive Information

Time Constraints:

N/A

ANTICIPATED RESULT IF NOT APPROVED:

N/A

ATTACHMENTS:

Attachment A: Monthly Environmental Sustainability Action Plan Update

Background

This document provides a high-level update of monthly implementation activities for the [Environmental Sustainability Action Plan \(ESAP\)](#). The ESAP is the City's strategic roadmap to reduce greenhouse gas (GHG) emissions and enhance Redmond's natural resources for future generations.

The overarching ESAP priorities for 2021-2022 include:

1. Prioritize improvements to **city operations** as Redmond works towards the goal of carbon neutrality for city operations by 2030 in support of the Climate Emergency Declaration.
2. Advance **key sustainability priorities**, including those integrated into the 2021-2022 budget.
3. Leverage **partnerships and communications** strategies to engage the community.
4. Establish **foundational systems** and programs for the newly formed Sustainability Program.

Programmatic Updates

City Operations

- [Fleet Governance Team](#): The City formed a Fleet Governance structure, consisting of subject matter experts, fleet management staff, and City leadership to support the ongoing management and oversight of the City's fleet. The Governance Team will also be crucial in the development and implementation of initiatives targeted at making progress on the City's carbon reduction goals. Current efforts include implementing a green fleet purchasing policy, investments in electric vehicles and charging infrastructure, and a fleet utilization analysis.

Key Priorities

- [HB 1099 Seattle Times Op-Ed](#): Mayor Birney and Councilmember Kristiana de Leon from Black Diamond co-authored a [Seattle Times Op-Ed](#) encouraging legislators to pass HB 1099, a bill that would require climate planning as part of Comprehensive Plan updates. The legislative session ended on March 10 and HB 1099 did not pass.
- [Puget Sound Energy Clean Energy Implementation Plan comment letter](#): Mayor Birney signed onto a King County-Cities Climate Collaboration (K4C) comment letter encouraging the Utilities and Transportation Commission to address concerns in Puget Sound Energy's Clean Energy Implementation Plan. The letter (Exhibit A) calls on PSE to accelerate the clean energy transition and align energy planning and analysis with the goals of the Clean Energy Transformation Act.
- [State Building Code Council \(SBCC\) comment letter](#): Mayor Birney signed onto a K4C comment letter (Exhibit B) encouraging the SBCC to adopt proposed commercial and multi-family energy efficiency, electrification, renewable energy, and other sustainability-related code language. The updated language would support the state's Energy Strategy and directly implement key ESAP actions. The SBCC heard public testimony on March 11 and will discuss the proposed changes in late March.
- [Free Community Shredding Event](#): The City sponsored a free shredding event that was open to all Redmond Residents on March 20 from 9-1. The final participation rates and material recycled will be highlighted in the next update.

- Climate Vulnerability Assessment: The draft Climate Vulnerability Assessment and Index were open for public comment through March 9. Staff and the consultant team are reviewing the comments and making changes to the Assessment prior to finalizing the document in April.
**Climate Emergency Declaration objective*

Partnerships & Communication

- Eastside Cities Heat Pump Collaboration: Eastside cities continued discussion with Spark Northwest, PSE, Imagine Housing, and other community partners to explore a collaborative residential energy conservation campaign, likely with an emphasis on heat pumps. Next steps include contracting and establishing incentive structures. A potential campaign launch is planned for this summer.
- Earth Month Activities: In preparation for Earth Month, staff are organizing an assortment of opportunities for community members to reduce their environmental impact. Those efforts will be highlighted starting April 4 and will be featured on the City’s website and throughout the month of April via social media and eNews.
- Redmond Climate Action Challenge: The Challenge will be launching a Team Leader training in April to support deeper engagement and build additional participation in the platform. To learn more or join the Challenge, visit <https://redmondclimatechallenge.org/>.

Sustainability Program

- Sustainability Data Dashboard: Staff reviewed the sustainability data dashboard with the Environmental Sustainability Advisory Committee sub-committee to solicit feedback and inform next steps. Staff will review the data dashboard with Council during the March 22 PES COW meeting. **Climate Emergency Declaration objective*
- Environmental Sustainability Advisory Committee: Multiple ESAC sub-committees convened during the month of March to support continued progress on key priorities including the data dashboard and communications, as well as green building and EV charging. The next meeting with the full committee is scheduled for March 24 from 5:30-7 PM.

Q1 and Q2 Council Engagement

Meeting Date	Topic	Meeting	Status
2/8/2022	Redmond Zoning Code Update	Study Session	Complete
2/15/2022	Waste Reduction Grant Awards - Department of Ecology's Local Solid Waste Financial Assistance (LSWFA) Grant	Business Meeting	Complete
2/22/2022	Climate Vulnerability Assessment	Study Session	Complete
4/5/2022	Tree Regulations	Business Meeting	Scheduled

Exhibit A



March 1, 2022

Chair David W. Danner
Commissioner Jay Belasbas
Commissioner Ann Rendahl
c/o Amanda Maxwell, Executive Director and Secretary
Utilities and Transportation Commission
621 Woodland Square Loop SE
Lacey, WA 98503

RE: Puget Sound Energy 2021 Clean Energy Implementation Plan, Docket UE-210795

Dear Chair Danner, Commissioner Belasbas and Commissioner Rendahl:

Thank you for the opportunity to comment on Puget Sound Energy's (PSE) 2021 Clean Energy Implemental Plan (CEIP). We respectfully submit these comments as elected officials representing more than 2.25 million residents in King County and five cities, many of them PSE customers.

Confronting climate change and accelerating a transition to a clean energy economy is a priority for King County and our partner jurisdictions in the King County-Cities Climate Collaboration (K4C) representing over 80 percent of the county's 2.25 million residents. Through the Growth Management Planning Council, 39 cities and King County have established shared, formal targets to reduce greenhouse gas emissions by at least 50 percent by 2030 and 95 percent by 2050. Members of the K4C have charted out specific commitments needed to meet these targets, including phasing out coal-fired electricity sources by 2025, limiting construction of new natural-gas fired electricity generation plants, and increasing renewable electricity use to 90 percent by 2030. King County's 2020 Strategic Climate Action Plan lays out priority actions to reach these goals, informed by best available science, and substantial stakeholder input.

We thank PSE for its work in developing CEIP in compliance with the Clean Energy Transformation Act (CETA). We believe there are opportunities to strengthen the CEIP and accelerate the transition to clean energy supplies, which creates jobs, and protects the health and well-being of King County residents through cleaner air and lower carbon emissions. We raise these issues for consideration:

Accelerate the transition: We encourage PSE to move more rapidly to transition to clean energy supplies. PSE should increase the development or acquisition of clean energy generation

resources in early years in order to rapidly decrease its reliance on fossil fuel generation. All options for renewables, efficiency, storage, demand response, and grid modernization to meet supply needs should be exhausted before sourcing additional fossil fuel generation.

Build for long term success: PSE should ensure that the CEIP sets a foundation for successful compliance with the Clean Energy Transformation Act. In the 2021 Integrated Resource Plan (IRP), PSE proposes to develop 966MW of peaking capacity outside of the 2025 CEIP planning horizon, using biodiesel, although the IRP contains no analysis of the availability of biofuels supplies. For future CEIPs that include this resource, we suggest a fuller analysis that demonstrates that PSE can secure a consistent high-quality supply of biodiesel that enables it to operate these plants without reliance on natural gas. Without consistent supplies of biodiesel, the capacity will likely be met with natural gas – in direct opposition to the goals of the Clean Energy Transformation Act and King County’s shared emission reduction targets. PSE also needs to ensure that it is planning for the significant amounts of renewable capacity it needs in future years to comply with CETA. The 2021 IRP models a renewable capacity gap of 7.6 million MWh in 2030, underscoring the urgency with which PSE needs to develop and acquire renewable resources.

The K4C has a long history of collaboration with PSE. We have partnered with PSE on programs and initiatives that have increased investment in energy efficiency for our local government operations and for residents and businesses in our jurisdictions and subscribed to PSE’s Green Direct program to power facilities with new renewable resources in Washington State.

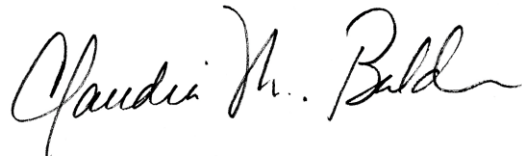
A resource plan that continues to rely on fossil-fuel based electricity generation is economically risky for ratepayers, as tightening supplies and increasing volatility of wholesale market prices could have serious financial impacts to budgets already strained by the impacts of the pandemic. We emphasize the need for additional renewable capacity that will reduce market reliance, while advancing commitments to reducing greenhouse emissions. We have an interest in the health, well-being, and economic opportunities of our residents, particularly those communities disproportionately impacted by climate change. We will continue to collaborate with the UTC and utilities achieve the CETA goals for clean energy supplies by 2045.

Thank you again for the opportunity to comment.

Sincerely,



Dow Constantine
King County Executive



Claudia Balducci
Chair, King County Council



Kristiana de Leon
Councilmember, City of Black Diamond



Mary Lou Pauly
Mayor, City of Issaquah



Penny Sweet
Mayor, City of Kirkland



Salim Nice
Mayor, City of Mercer Island



Angela Birney
Mayor, City of Redmond

Exhibit B



March 10, 2022

Washington State Building Code Council
Andrew Klein, Council Chair
1500 Jefferson Ave. SE
PO Box 41449
Olympia, WA 98504-1449

RE: 2021 Washington State Commercial Energy Code

Dear Chair Klein and the Washington State Building Code Council:

As elected officials and government representatives representing more than 2.25 million Washington residents in King County and seven cities, we offer our support for the proposed 2021 Washington State Commercial Energy Code. We support these code changes as they provide energy savings through reasonable and practical measures, support the growth of family wage careers in the clean energy economy, and make progress toward local and state climate goals. Each step forward in efficiency is important to achieving the statewide goal of net zero ready buildings by 2031.

Confronting climate change and accelerating the transition to a clean energy economy are top priorities for the King County-Cities Climate Collaboration (K4C), a coalition of local governments – King County, 18 cities and the Port of Seattle – working to advance a shared goal of reducing carbon emissions 50 percent by 2030. The jurisdictions in the K4C represent 80 percent of King County's 2.25 million residents, which is nearly 25 percent of the state's population.

The built environment is one of the largest sources of carbon emissions in King County. In a 2017 inventory, emissions from the commercial built environment were 22 percent of all emissions. Strong energy codes are essential to reaching the K4C's carbon emission reduction target and continue us forward on the statewide goal to reduce energy use in the built environment 70 percent from 2006 levels by 2031.

Passage of strong codes at the state level will accelerate the decarbonization of the built environment, a key component to reach our climate goals. Several partners in the K4C have already taken action to develop strong codes in their jurisdictions. The cities of Seattle and Shoreline have passed commercial code ordinances that reflect a commitment to the K4C and state climate goals by requiring highly efficient building design, which reduces resource use and thus operating costs for owners or tenants and incenting the use of electric systems for space and water heating. King County has proposed similar code to be contemplated by the King County Council in early 2022.

We would like to emphasize our support for these proposed elements that advance K4C goals to reduce emissions in the commercial and multi-family built environment:

- 21-GP1-103: Reduces emissions by requiring heat pump space heating in lieu of fossil fuel or space heating, with exceptions allowed.
- 21-GP1-136: Reduces emissions by requiring heat pump water heating in lieu of fossil fuel or electric resistance water heating.
- 21-GP1-146: Promotes higher performance buildings by increasing the number of efficiency credits required.
- 21-GP1-179: Requires an electrical outlet at gas equipment installations in multifamily units, making the switch to electric appliances easier.
- 21-GP1-178: Saves energy by installing advanced lighting controls for open offices greater than 5,000 square feet.
- 21-GP1-115: Requires multi-family buildings to build “solar ready,” reducing costs associated with future solar installations.
- 21-GP1-78: Increases zero-carbon energy generation by requiring on-site renewable energy systems for commercial buildings over 10,000 square feet.
- 21-GP1-208: Modernize Washington State’s code to allow concrete masonry unit walls to qualify for insulation requirements.
- WAC 51-50-4700, Appendix P: Reduce lifecycle and embodied emissions of buildings through increased reuse and recycling of materials.

In addition, we provide a suggestion for the following provision that addresses emissions in transportation sector:

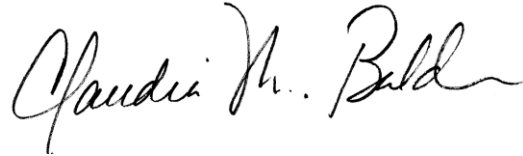
- WAC 51-50-0429, Section 429: We do not support the proposal as currently written, as more stakeholder participation is needed in the development of EV charging requirements. We support the formation of a special EV Charging Infrastructure Technical Advisory Group by the SBCC to develop 2021 IBC requirements around equitable transportation electrification by requiring a certain amount of installed EV chargers, EV-ready, and EV-capable parking spaces in commercial and multi-family buildings.

Thank you for the opportunity to provide comment. We support the proposed revisions to the Commercial Energy Code, and we urge the Council to approve this code.

Sincerely,



Dow Constantine
King County Executive



Claudia Balducci
Chair, King County Council



Sofia Aragon
Mayor, City of Burien



Mary Lou Pauly
Mayor, City of Issaquah



Penny Sweet
Mayor, City of Kirkland



Salim Nice
Mayor, City of Mercer Island



Angela Birney
Mayor, City of Redmond



Jessyn Farrell
Director, City of Seattle
Office of Sustainability and Environment



Nathan Torgelson
Director, City of Seattle
Department of Construction & Inspections



Keith Scully
Mayor, City of Shoreline