

**REDMOND CITY COUNCIL  
FINANCE, ADMINISTRATION, AND COMMUNICATIONS COMMITTEE  
MEETING SUMMARY**

Remote Meeting  
Tuesday, June 22, 2021

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**Council**

Vanessa Kritzer, Presiding Officer  
Jeralee Anderson  
David Carson (4:33 p.m.)  
Steve Fields (5:02 p.m.)  
Jessica Forsythe  
Varisha Khan  
Tanika Padhye (*not in attendance*)

**Staff**

Malisa Files, Chief Operating Officer  
Darrell Lowe, Police Chief  
Rebecca Mueller, City Prosecutor  
Doug Honma-Crane, Senior Financial Analyst  
Haritha Narra, Senior Financial Analyst  
Cathryn Laird, Human Resources Director  
Adrian Sheppard, Fire Chief  
Cheryl Xanthos, MMC, City Clerk

Convened: 4:34 p.m.

Adjourned: 5:26 p.m.

Presiding Officer Vanessa Kritzer called the meeting to order, reviewed attendance, and overviewed the agenda.

**Acceptance of Additional Grant Revenue from the Puget Sound Regional Council for the 90th Street Preservation Project in the Amount of \$146,600**

Peter Dane, Senior Planner, reported to the Members of the Committee regarding:

- Additional federal grant funding to the design phase;
- Repair roadway;
- Construction cost increases; and
- This item is requested to go forward for Council action on the consent agenda on the July 6, 2021, business meeting.

General discussion ensued regarding bike lanes.

**Authorize the Mayor to Execute the First Amendment to the City's Agreement with Puget Sound Energy for Participation in the Green Direct Program**

Jenny Lybeck, Environmental Sustainability Program Manager, reported to the Members of the Committee regarding:

- Updates the start date;
- Modifies rates; and
- This item is requested to go forward for Council action on the consent agenda on the July 6, 2021, business meeting.

General discussion ensued regarding including the climate emergency declaration and wind energy.

### **Ordinance: Revise Redmond Municipal Code 2.02.050**

Malisa Files, Chief Operating Officer, reported to the Members of the Committee regarding:

- Chief Operating Officer position will need to be approved by Council; and
- This item is requested to go forward for Council action on the consent agenda on the July 6, 2021, business meeting.

General discussion ensued regarding the pros and cons of this action and swearing-in.

### **City Council Supplemental Staff**

Malisa Files, Chief Operating Officer, reported to the Members of the Committee regarding:

- Approved in the budget;
- Council support;
- Appropriately place the position in the pay plan;
- One-time funding; and
- Will return with a recommendation.

General discussion ensued regarding job description proposal; policy; calendaring; legislation; liaison with staff; meeting attendance; agenda setting; research and policy analysis; and collaboration.

### **2021-2022 Budget Adjustment #1**

Malisa Files, Chief Operating Officer, and Haritha Narra, Senior Financial Analyst, reported to the Members of the Committee regarding:

- Process;
- Appropriations;
- Adjustments;
- Allocations;
- Future study session;
- Transfer of funding to Human Services;
- Sales tax;
- One-time funding; and
- American Rescue Act funding.

General discussion ensued regarding funding; restrictions; uses; reserve account; restoring from budget cuts; and these items will go forward for Study Session.

### **Monthly Financial Report through May 2021**

Haritha Narra, Senior Financial Analyst, reported to the Members of the Committee regarding: property tax payments and sales tax revenue.