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<b>PROJECT TITLE</b>	<b>EXHIBITS</b> (List all attached exhibits - Scope of Work, Work Schedule, Payment Schedule, Renewal Options, etc.)
<b>CONTRACTOR</b>	<b>CITY OF REDMOND PROJECT ADMINISTRATOR</b> (Name, address, phone #)  City of Redmond
<b>CONTRACTOR'S CONTACT INFORMATION</b> (Name, address, phone #)	<b>BUDGET OR FUNDING SOURCE</b>
<b>CONTRACT COMPLETION DATE</b>	<b>MAXIMUM AMOUNT PAYABLE</b>

**THIS AGREEMENT** is entered into on \_\_\_\_\_, 20\_\_ between the City of Redmond, Washington, hereinafter called "the CITY", and the above person, firm or organization, hereinafter called "the CONSULTANT".

**WHEREAS**, the CITY desires to accomplish the above-referenced project; and

**WHEREAS**, the CITY does not have sufficient staff or expertise to meet the required commitment and therefore deems it advisable and desirable to engage the assistance of a CONSULTANT to provide the necessary services for the project; and

**WHEREAS**, the CONSULTANT has represented to the CITY that the CONSULTANT is in compliance with the professional registration statutes of the State of Washington, if applicable, and has signified a willingness to furnish consulting services to the CITY, now, therefore,

**IN CONSIDERATION OF** the terms and conditions set forth below, or attached and incorporated and made a part hereof, the parties agree as follows:

1. **Retention of Consultant - Scope of Work.** The CITY hereby retains the CONSULTANT to provide professional services as defined in this agreement and as necessary to accomplish the scope of work attached hereto as Exhibit A and incorporated herein by this reference as if set forth in full. The CONSULTANT shall furnish all services, labor and related equipment necessary to conduct and complete the work, except as specifically noted otherwise in this agreement.

2. **Completion of Work.** The CONSULTANT shall not begin any work under the terms of this agreement until authorized in writing by the CITY. The CONSULTANT shall complete all work required by this agreement according to the schedule attached as Exhibit B and incorporated herein by this reference as if set forth in full. A failure to complete the work according to the attached schedule, except where such failure is due to circumstances beyond the control of the CONSULTANT, shall be deemed a breach of this agreement. The established completion time shall not be extended because of any delays attributable to the CONSULTANT, but may be extended by the CITY, in the event of a delay attributable to the CITY, or because of unavoidable delays caused by circumstances beyond the control of the CONSULTANT. All such extensions shall be in writing and shall be executed by both parties.

3. **Payment.** The CONSULTANT shall be paid by the CITY for satisfactorily completed work and services satisfactorily rendered under this agreement as provided in Exhibit C, attached hereto and incorporated herein by this reference as if set forth in full. Such payment shall be full compensation for work performed or services rendered and for all labor, materials, supplies, equipment, and incidentals necessary to complete the work specified in the Scope of Work attached. The CONSULTANT shall be entitled to invoice

the CITY no more frequently than once per month during the course of the completion of work and services by the CONSULTANT. Invoices shall detail the work performed or services rendered, the time involved (if compensation is based on an hourly rate) and the amount to be paid. The CITY shall pay all such invoices within 30 days of submittal, unless the CITY gives notice that the invoice is in dispute. In no event shall the total of all invoices paid exceed the maximum amount payable set forth above, if any, and the CONSULTANT agrees to perform all services contemplated by this agreement for no more than said maximum amount.

4. Changes in Work. The CONSULTANT shall make such changes and revisions in the complete work provided by this agreement as may be necessary to correct errors made by the CONSULTANT and appearing therein when required to do so by the CITY. The CONSULTANT shall make such corrective changes and revisions without additional compensation from the CITY. Should the CITY find it desirable for its own purposes to have previously satisfactorily completed work or parts thereof changed or revised, the CONSULTANT shall make such revisions as directed by the CITY. This work shall be considered as Extra Work and will be paid for as provided in Section 5.

5. Extra Work.

A. The CITY may, at any time, by written order, make changes within the general scope of the agreement in the services to be performed. If any such change causes an increase or decrease in the estimated cost of, or the time required for, performance of any part of the work or services under this agreement, whether or not changed by the order, or otherwise affects any other terms or conditions of the agreement, the CITY shall make an equitable adjustment in the (1) maximum amount payable; (2) delivery or completion schedule or both; and (3) other affected terms, and shall modify the agreement accordingly.

B. The CONSULTANT must submit any "proposal for adjustment" under this clause within 30 days from the date of receipt of the written order to make changes. However, if the CITY decides that the facts justify it, the CITY may receive and act upon a proposal submitted before final payment of the agreement.

C. Failure to agree to any adjustment shall be a dispute under the Disputes clause of this agreement, as provided in Section 13. Notwithstanding any such dispute, the CONSULTANT shall proceed with the agreement as changed.

D. Notwithstanding any other provision in this section, the maximum amount payable for this agreement shall not be increased or considered to be increased except by specific written amendment of this agreement.

6. **Ownership of Work Product.** Any and all documents, drawings, reports, and other work product produced by the CONSULTANT under this agreement shall become the property of the CITY upon payment of the CONSULTANT'S fees and charges therefore. The CITY shall have the complete right to use and re-use such work product in any manner deemed appropriate by the CITY, provided, that use on any project other than that for which the work product is prepared shall be at the CITY'S risk unless such use is agreed to by the CONSULTANT.

7. **Independent Contractor.** The CONSULTANT is an independent contractor for the performance of services under this agreement. The CITY shall not be liable for, nor obligated to pay to the CONSULTANT, or any employee of the CONSULTANT, sick leave, vacation pay, overtime or any other benefit applicable to employees of the CITY, nor to pay or deduct any social security, income tax, or other tax from the payments made to the CONSULTANT which may arise as an incident of the CONSULTANT performing services for the CITY. The CITY shall not be obligated to pay industrial insurance for the services rendered by the CONSULTANT.

8. **Indemnity.** The CONSULTANT agrees to hold harmless, indemnify and defend the CITY, its officers, agents, and employees, from and against any and all claims, losses, or liability, for injuries, sickness or death of persons, including employees of the CONSULTANT, or damage to property, arising out of any willful misconduct or negligent act, error, or omission of the CONSULTANT, its officers, agents, subconsultants or employees, in connection with the services required by this agreement, provided, however, that:

A. The CONSULTANT's obligations to indemnify, defend and hold harmless shall not extend to injuries, sickness, death or damage caused by or resulting from the sole willful misconduct or sole negligence of the CITY, its officers, agents or employees; and

B. The CONSULTANT's obligations to indemnify, defend and hold harmless for injuries, sickness, death or damage caused by or resulting from the concurrent negligence or willful misconduct of the CONSULTANT and the CITY, or of the CONSULTANT and a third party other than an officer, agent, subconsultant or employee of the CONSULTANT, shall apply only to the extent of the negligence or willful misconduct of the CONSULTANT.

9. **Insurance.** The CONSULTANT shall provide the following minimum insurance coverages:

A. Worker's compensation and employer's liability insurance as required by the State of Washington;

**B. General public liability and property damage insurance in an amount not less than a combined single limit of two million dollars (\$2,000,000) for bodily injury, including death, and property damage per occurrence.**

**C. Professional liability insurance, if commercially available in CONSULTANT's field of expertise, in the amount of two million dollars (\$2,000,000) or more against claims arising out of work provided for in this agreement.**

**The amounts listed above are the minimum deemed necessary by the CITY to protect the CITY'S interests in this matter. The CITY has made no recommendation to the CONSULTANT as to the insurance necessary to protect the CONSULTANT'S interests and any decision by the CONSULTANT to carry or not carry insurance amounts in excess of the above is solely that of the CONSULTANT.**

**All insurance shall be obtained from an insurance company authorized to do business in the State of Washington. Excepting the professional liability insurance, the CITY will be named on all insurance as an additional insured. The CONSULTANT shall submit a certificate of insurance to the CITY evidencing the coverages specified above, together with an additional insured endorsement naming the CITY, within fifteen (15) days of the execution of this agreement. The additional insured endorsement shall provide that to the extent of the CONSULTANT's negligence, the CONSULTANT's insurance shall be primary and non-contributing as to the City, and any other insurance maintained by the CITY shall be excess and not contributing insurance with respect to the CONSULTANT's insurance. The certificates of insurance shall cover the work specified in or performed under this agreement. No cancellation, reduction or modification of the foregoing policies shall be effective without thirty (30) days prior written notice to the CITY.**

**10. Records. The CONSULTANT shall keep all records related to this agreement for a period of three years following completion of the work for which the CONSULTANT is retained. The CONSULTANT shall permit any authorized representative of the CITY, and any person authorized by the CITY for audit purposes, to inspect such records at all reasonable times during regular business hours of the CONSULTANT. Upon request, the CONSULTANT will provide the CITY with reproducible copies of any such records. The copies will be provided without cost if required to substantiate any billing of the CONSULTANT, but the CONSULTANT may charge the CITY for copies requested for any other purpose.**

**11. Notices. All notices required to be given by either party to the other under this Agreement shall be in writing and shall be given in person or by mail to the addresses set forth in the box for the same appearing at the outset of this Agreement. Notice by mail shall be deemed given as of the date the same is deposited in the United States mail, postage prepaid, addressed as provided in this paragraph.**

12. **Project Administrator.** The Project Administrator shall be responsible for coordinating the work of the CONSULTANT, for providing any necessary information for and direction of the CONSULTANT's work in order to ensure that it meets the requirements of this Agreement, and for reviewing, monitoring and approving the quality and quantity of such work. The CONSULTANT shall report to and take any necessary direction from the Project Administrator.

13. **Disputes.** Any dispute concerning questions of fact in connection with the work not disposed of by agreement between the CONSULTANT and the CITY shall be referred for resolution to a mutually acceptable mediator. The parties shall each be responsible for one-half of the mediator's fees and costs.

14. **Termination.** The CITY reserves the right to terminate this agreement at any time upon ten (10) days written notice to the CONSULTANT. Any such notice shall be given to the address specified above. In the event that this agreement is terminated by the City other than for fault on the part of the CONSULTANT, a final payment shall be made to the CONSULTANT for all services performed. No payment shall be made for any work completed after ten (10) days following receipt by the CONSULTANT of the notice to terminate. In the event that services of the CONSULTANT are terminated by the CITY for fault on part of the CONSULTANT, the amount to be paid shall be determined by the CITY with consideration given to the actual cost incurred by the CONSULTANT in performing the work to the date of termination, the amount of work originally required which would satisfactorily complete it to date of termination, whether that work is in a form or type which is usable to the CITY at the time of termination, the cost of the CITY of employing another firm to complete the work required, and the time which may be required to do so.

15. **Non-Discrimination.** The CONSULTANT agrees not to discriminate against any customer, employee or applicant for employment, subcontractor, supplier or materialman, because of race, creed, color, national origin, sex, religion, honorable discharged veteran or military status, familial status, sexual orientation, age, or the presence of any sensory, mental, or physical disability or the use of a trained dog or service animal by a person with a disability, except for a bona fide occupational qualification. The CONSULTANT understands that if it violates this provision, this Agreement may be terminated by the CITY and that the CONSULTANT may be barred from performing any services for the CITY now or in the future.

16. **Compliance and Governing Law.** The CONSULTANT shall at all times comply with all applicable federal, state, and local laws, rules, ordinances, and regulations. This Agreement shall be governed by and construed in accordance with the laws of the State of Washington.

17. **Subcontracting or Assignment.** The CONSULTANT may not assign or subcontract any portion of the services to be provided under this agreement without the express written consent of the CITY. Any sub-consultants approved by the CITY at the outset of this agreement are named on separate Exhibit attached hereto and incorporated herein by this reference as if set forth in full.

18. **Non-Waiver.** Payment for any part of the work or services by the CITY shall not constitute a waiver by the CITY of any remedies of any type it may have against the CONSULTANT for any breach of the agreement by the CONSULTANT, or for failure of the CONSULTANT to perform work required of it under the agreement by the CITY. Waiver of any right or entitlement under this agreement by the CITY shall not constitute waiver of any other right or entitlement.

19. **Litigation.** In the event that either party deems it necessary to institute legal action or proceedings to enforce any right or obligation under this agreement, the parties agree that such actions shall be initiated in the Superior Court of the State of Washington, in and for King County. The parties agree that all questions shall be resolved by application of Washington law and that parties to such actions shall have the right of appeal from such decisions of the Superior Court in accordance with the law of the State of Washington. The CONSULTANT hereby consents to the personal jurisdiction of the Superior Court of the State of Washington, in and for King County. The prevailing party in any such litigation shall be entitled to recover its costs, including reasonable attorney's fees, in addition to any other award.

20. **Taxes.** The CONSULTANT will be solely responsible for the payment of any and all applicable taxes related to the services provided under this agreement and if such taxes are required to be passed through to the CITY by law, the same shall be duly itemized on any billings submitted to the CITY by the CONSULTANT.

21. **City Business License.** The CONSULTANT has obtained, or agrees to obtain, a business license from the CITY prior to commencing to perform any services under this agreement. The CONSULTANT will maintain the business license in good standing throughout the term of this Agreement.

22. **Entire Agreement.** This agreement represents the entire integrated agreement between the CITY and the CONSULTANT, superseding all prior negotiations, representations or agreements, written or oral. This agreement may be modified, amended, or added to, only by written instrument properly signed by both parties hereto. These standard terms and conditions set forth above supersede any conflicting terms and conditions on any attached and incorporate exhibit. Where conflicting language exists, the CITY'S terms and conditions shall govern.

**page 8 – Consulting Services Agreement, Non-Public Work  
City of Redmond, standard form**

**IN WITNESS WHEREOF, the parties hereto have executed this agreement as of the  
day and year first above written.**

**CONSULTANT:**

**CITY OF REDMOND:**

\_\_\_\_\_  
**By:** \_\_\_\_\_  
**Title:** \_\_\_\_\_

\_\_\_\_\_  
**Angela Birney, Mayor**  
**DATED:** \_\_\_\_\_

**ATTEST/AUTHENTICATED:**

\_\_\_\_\_  
**City Clerk, City of Redmond**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
**Office of the City Attorney**





## Task 0: Project Development and Management

1. **Project Scope:** Develop and finalize the project scope, schedule, and budget alongside the City Project Team. Refine the data collection and engagement scope of work.
2. **Communications:** Develop a comprehensive communications plan/protocol for the project, including protocols for the Consultant/City Project Team, communications platform, and file system
3. **Kick-Off Meeting:** Prepare for and execute kickoff meetings for the project:
  - a. Consultant/City Project Team
  - b. The meeting agenda will include developing a vision, guiding principles, and goals for the study in line with citywide goals for curbside management and mobility.
4. **Project Management Meetings:** Conduct project management meetings via the City's approved online platform. Provide meeting agendas, minutes, and action items.
5. **Project Invoices:** Walker uses an internal electronic accounting system, which prepares monthly invoices and progress reports.

### **Task 0: Project Development and Management—Deliverables**

1. Finalized Project Scope, Schedule, and Budget
2. Communications Protocol
3. Kick-off meeting
4. Check-In Meetings
5. Monthly Project Invoices

## Task 1: Existing Conditions and Assessment

1. **RFI:** Walker will develop a Request for Information and a list of known background documents related to the study. The city will respond to the Request for Information. Walker will compile and organize the data provided through the RFI.
2. **Existing Programs and Infrastructure Review:** To understand how systems meet at the curb and inform prioritization development, Walker will analyze existing programs and infrastructure and conduct spatial and temporal data analysis. This analysis will determine significant travel corridors, activity generators, and curb hot spots. To better understand the dynamics of curb use, Walker will analyze curb hot spots, trip counts, and origin and destinations using Replica, our “big data” platform.
3. **Agency Meetings:** Hold three meetings with City staff to provide background information and input on curb issues, programs, and processes.
4. **Existing Data Analysis:** Walker will review curb data collected as part of the Parking Study to develop analysis and maps for curb inventory, utilization, turnover, and hot spots.
5. **Policy and Regulatory Review:** Walker will evaluate existing curbside, mobility, sustainability, parking, land use practices, policies, plans, and programs. This includes the current parking study, Redmond 2050, the Community Development and Design Element, the 2013 Transportation Master Plan (and current plan update), Vision Zero Action Plan, Street and Access Standards, Safer Streets Action Plan, current curbside programs and initiatives, zoning ordinances, parking enforcement, accessible parking standards, private



use permits, and initiatives such as outdoor dining. It will also compare curb inventory, regulations, access, and activity data to the City's goals and policies. This review will identify necessary policy and program revisions and inform Task 2. This will include clear documentation of all existing Code references to the curb, curb parking, loading, and other uses.

6. **Site Visit:** Conduct two site visits. Site visits will include at least one day of on-the-ground experiential observation of the curb, parking, land use, and mobility system by car and on foot, agency meetings, and stakeholder meetings. We will also conduct the prioritization workshop during a site visit. **Peer Review:** Walker will review the curbside access, policy, and management programs from three (3) peer and aspirational cities approved by the City. Walker will conduct a thorough peer review of these programs, including desktop research and interviews with appropriate representatives from the peer cities.
7. **Technology Review:** Walker will review and assess applicable technologies and their practicality to Redmond, including the following: vehicle-to-curb cameras and sensors, license plate recognition, digital twins, open data portals, apps, digital signage, asset management integration, predictive analytics, and data standards.
8. Develop the existing conditions technical memo.
9. Develop Peer City and Technology Summary memo.

#### **Task 1: Existing Conditions Analysis—Deliverables**

1. Request for Information (RFI)
2. Existing Conditions memo describing existing data conditions, findings, and policy review.
3. Peer City and Technology Summary memo.

## Task 2: Prioritization Framework and Monitoring Recommendation

1. **Vision of Success:** Develop a vision of success with curb goals and objectives based on city initiatives and goals.
2. **Curb Functions:** Develop a curb functions guide and categories. The curb functions will allow us to group curb uses into classifications. For example, a "Movement" curb function could include transit stops, vehicle lanes, and bike lanes. A "Goods/Commerce" curb function could include commercial delivery loading zones and food/on-demand pickup and delivery.
3. **Curb Typologies:** Based on Task 1: Identify preliminary citywide curb typologies. Curb block or area-level typologies will likely be based on adjacent land uses or other delineations, such as corridors/roadway classifications, responsive to temporal changes and seasons. We will identify up to five curb typologies across the urban centers.
4. **Curb Prioritization:** Each curb typology will be assigned a "hierarchy" or use prioritization. We will engage with city personnel and project stakeholders to generate input on curb typology priorities to inform our preliminary prioritization. We will create a preliminary prioritization matrix for each typology based on the data analysis, policy review, land use context, priorities, goals, and identified curb functions. Hold an in person workshop with the City project team and potentially stakeholders to refine and approve prioritization. Develop graphics and visualizations for each typology/prioritization to illustrate use cases for the operating conditions of block or area typologies. The renderings will reflect the



character of each typology and be applicable across a broad range of locations in which the curb space area may occur.

5. **Curb Typology/Prioritization Street Identification:** Develop an identification process showing the curb typology and prioritization for streets throughout Redmond's Urban Centers using existing GIS data for street types and future land use.
6. **Identify Policy Strategies and Recommendations:** Identify implementation processes for curb prioritization, including considerations for high-intensity land uses. Identify whether new or modified policies, programs, or processes are needed to implement curb priorities. This includes ordinance changes, program modifications, process updates, development review policies, curb pricing strategies, necessary technology, etc.
7. **Performance metrics:** Identify performance monitoring metrics so the City can adjust to changing curb demands.

### **Task 2: Prioritization Framework—Deliverables**

1. Curb Typology and Prioritization identification for each typology: Graphic illustration of each typology/hierarchy.
2. Curb Prioritization Memo: Memo describing each typology/hierarchy and the rationale for how each was developed, including data analysis, citywide goals, policies, and other considerations/ recommendations that will be integrated into the final report. It will include maps and graphics. The memo will describe potential curb conflicts based on Task 1 findings, policy goals, and strategies to overcome these challenges.

## Task 3: Stakeholder Engagement

### **Engagement Plan**

It is Walker's understanding that the City wishes to focus on targeted stakeholder engagement, not the community. Walker and EnviroIssues will work with the City Project Team to develop a comprehensive plan detailing the engagement's purpose, tactics, and schedule. The Engagement Plan will identify the different stakeholders (i.e., businesses, developers, advocates, organizations, employees, etc.) to align tactics and the type of input we need to inform the project. Assumes one review cycle with the City to finalize the engagement plan.

The following engagement tasks are assumed for the project:

### **Educational materials**

Walker will create a fact sheet with project information, maps, and graphics that are digestible to the public. This fact sheet can be used in meetings, as a leave-behind, and potentially on the City's website. The specifics will be determined alongside the City Project Team.

### **Stakeholder Survey**

Walker and EnviroIssues will develop a short survey for stakeholder meetings and door-to-door engagement. The survey will provide a way to organize stakeholder feedback in a universal format and seek input on curb issues and needs.



### **Stakeholder Meetings**

We will meet with a broad range of stakeholders to educate them about curb management and gain input on the study. Stakeholders will include business owners, developers, property owners, employee representatives, property managers, employees, advocates, interest groups, tenant groups, small business owners (street-level businesses), and key City leaders in a combination of one-on-one meetings and focus groups.

Walker will facilitate up to twenty (20) stakeholder one-on-one meetings and interest group meetings (focus groups). The city is assumed to provide stakeholder names and contact information.

### **Door-to-Door Engagement**

EnviroIssues will conduct four days of door-to-door engagement with businesses in the urban centers. The engagement will provide each business with information on the project and gain input through a short survey and discussions. The project fact sheet will be provided as a leave-behind for each business. EnviroIssues will research businesses and develop a route to optimize the door-to-door engagement.

### **Engagement Findings Memo**

Walker and EnviroIssues will develop an engagement findings memo detailing the engagement activities, findings, and key themes.

### ***Task 3: Stakeholder Engagement—Deliverables***

1. Engagement Plan
2. Fact Sheet
3. Engagement activities (i.e., stakeholder survey, stakeholder meetings, door-to-door)
4. Engagement findings memo

## **Task 4: Plan Documentation**

Once all deliverables from previous tasks are completed and approved, we will compile them into a draft report. The report will be written with clear project development and justification for recommendations. It will be an illustrative and digestible document. Walker will also provide a technology strategy to support the study's implementation. Walker will work with the City on one revision to the draft report and incorporate comments into a final report.

### ***Task 4: Draft and Final Report—Deliverables***

1. Draft and final report.

Walker Consultants	Chrissy Mancini Project Manager		Ben Weber		Sydney Stephenson Shah		Max Holperin		Total Hours	Total Fee
Hourly Rate (Including Overhead)	\$290		\$245		\$245		\$205			
	Hours	Fee	Hours	Fee	Hours	Fee	Hours	Fee		
<b>Task 0: Project Management</b>	12	\$ 3,480	1	\$ 245	1	\$ 245	1	\$ 205	15	\$ 4,175
<b>Task 1: Existing Conditions</b>		\$ -		\$ -		\$ -		\$ -	-	\$ -
- RFI		\$ -		\$ -	1	\$ 123		\$ -	1	\$ 123
- Programs and Infrastructure Review	1	\$ 290		\$ -	3	\$ 735		\$ -	4	\$ 1,025
- Existing Data Analysis	1	\$ 290	2	\$ 490	6	\$ 1,470	24	\$ 4,920	33	\$ 7,170
- Policy and Regulatory Review	1	\$ 290		\$ -	6	\$ 1,470		\$ -	7	\$ 1,760
- Peer Review and Memo	1	\$ 290		\$ -	16	\$ 3,920		\$ -	17	\$ 4,210
- Technology Review and Memo	1	\$ 290		\$ -		\$ -	14	\$ 2,870	15	\$ 3,160
- Site Visit (including agency meetings)	33.5	\$ 9,715	39.25	\$ 9,616		\$ -		\$ -	73	\$ 19,331
- Existing Conditions Memo	1	\$ 290		\$ -	12	\$ 2,940	4	\$ 820	17	\$ 4,050
<b>Total</b>	<b>52</b>	<b>\$ 14,935</b>	<b>42</b>	<b>\$ 10,351</b>	<b>45</b>	<b>\$ 10,903</b>	<b>43</b>	<b>\$ 8,815</b>	<b>181</b>	<b>\$ 45,004</b>
<b>Task 2: Curb Prioritization</b>										
- Vision of Success	1	\$ 290		\$ -		\$ -		\$ -	1	\$ 290
- Curb Functions	1	\$ 290		\$ -		\$ -		\$ -	1	\$ 290
- Curb Typologies	2	\$ 580	14	\$ 3,430	2	\$ 490	8	\$ 1,640	26	\$ 6,140
- Curb Prioritization	6	\$ 1,740	24	\$ 5,880	6	\$ 1,470	8	\$ 1,640	44	\$ 10,730
- Curb Typology Street Identifiers	1	\$ 290	2	\$ 490		\$ -	6	\$ 1,230	9	\$ 2,010
- Policy and Strategy Recommendations for Implementation	16	\$ 4,640	6	\$ 1,470	16	\$ 3,920		\$ -	38	\$ 10,030
- Performance Metrics	2	\$ 580		\$ -		\$ -		\$ -	2	\$ 580
- Memo	4	\$ 1,160		\$ -	16	\$ 3,920		\$ -	20	\$ 5,080
<b>Total</b>	<b>33</b>	<b>\$ 9,570</b>	<b>46</b>	<b>\$ 11,270</b>	<b>40</b>	<b>\$ 9,800</b>	<b>22</b>	<b>\$ 4,510</b>	<b>141</b>	<b>\$ 35,150</b>
<b>Task 3: Engagement</b>										
- Stakeholder Meetings and Prep (assumes 20 meetings, coordination, and follow up)	10	\$ 2,900	8	\$ 1,960		\$ -		\$ -	18	\$ 4,860
- Survey	1	\$ 290		\$ -		\$ -		\$ -	1	\$ 290
- Outreach Findings Memo	1	\$ 290		\$ -	4	\$ 980		\$ -	5	\$ 1,270
<b>Total</b>	<b>12</b>	<b>\$ 3,480</b>	<b>8</b>	<b>\$ 1,960</b>	<b>4</b>	<b>\$ 980</b>	<b>-</b>	<b>\$ -</b>	<b>24</b>	<b>\$ 6,420</b>
<b>Task 4: Plan</b>										
- Assemble Final Plan	2	\$ 580	2	\$ 490	16	\$ 3,920	8	\$ 1,640	28	\$ 6,630
- Technology Plan	2	\$ 580		\$ -		\$ -	7.5	\$ 1,538	10	\$ 2,118
<b>Total</b>	<b>4</b>	<b>\$ 1,160</b>	<b>2</b>	<b>\$ 490</b>	<b>16</b>	<b>\$ 3,920</b>	<b>16</b>	<b>\$ 3,178</b>	<b>38</b>	<b>\$ 8,748</b>
<b>TOTAL Hours and Fee</b>	<b>101</b>	<b>\$ 29,145</b>	<b>98</b>	<b>\$ 24,071</b>	<b>105</b>	<b>\$ 25,603</b>	<b>81</b>	<b>\$ 16,503</b>	<b>384</b>	<b>\$ 95,321</b>

EnviroIssues	Jessa Wolfe		Leiona Islam		Total Hours	Total Fee
Hourly Rate (Including Overhead)	\$148		\$125			
	Hours	Fee	Hours	Fee		
<b>Task 0: Project Management</b>						
- Kick-off, monthly invoicing, 8 PM meetings with City)	12	\$ 1,776		-	12	\$ 1,776
<b>Task 3: Engagement</b>		\$ -		-	-	\$ -
- Engagement Plan/Stakeholder Research	4	\$ 592	4	500	8	\$ 1,092
- Stakeholder Outreach and Coordination (door-to-door prep)	4	\$ 592	4	500	8	\$ 1,092
- Door-to-Door Outreach (4 days, 2 people per day, 5 hours per day including travel)	24	\$ 3,552	24	3,000	48	\$ 6,552
- Door-to-Door Outreach summaries	3	\$ 444	3	375	6	\$ 819
- Stakeholder Survey and results	8	\$ 1,184	13	1,625	21	\$ 2,809
- Outreach findings memo	5	\$ 740	5	625	10	\$ 1,365
<b>TOTAL Hours and Fee</b>	<b>60</b>	<b>8,880</b>	<b>53</b>	<b>6,625</b>	<b>113</b>	<b>\$ 15,505</b>

	Total Hours	Total Fee
TOTAL Hours and Fee (Walker and EnviroIssues)	497	\$ 110,826
Expenses (Walker) Assumes two site visits		\$ 4,000
Expenses (EnviroIssues) Mileage (250 miles at \$0.655 per mile: \$164		\$ 164
<b>GRAND TOTAL</b>		<b>\$ 114,990</b>