



King County

Adult Services Division

Department of Community and Human Services

401 Fifth Avenue, Suite 500

Seattle, WA 98104

206-263-9105 Fax 206-205-6565

TTY Relay: 711

July 23, 2025

Mayor Angela Birney
City of Redmond – Human Services Division
15670 NE 85th St
Redmond, WA 98052
abirney@redmond.gov

RE: 2025 One-Time VSHSL SE 8 Funding (Reference Number 2025-12108)

Dear Mayor Angela Birney:

On behalf of the City of Redmond – Human Services Division, you have agreed to accept King County Veterans, Seniors, and Human Services Levy (VSHSL) SE 8: Support Local Solutions one-time funding totaling **\$6,000** to support the City's comprehensive case management services for people experiencing homelessness or housing insecurity. This one-time funding was awarded by Metropolitan King County Councilmember Perry, District 3.

This letter is to serve as the agreement between the City of Redmond – Human Services Division(Contractor) and the Adult Services Division (ASD) in the King County Department of Community and Human Services (DCHS) and is effective January 1, 2025, through December 31, 2025, unless otherwise terminated by DCHS.

A narrative report will be due no later than January 15, 2026 in which you provide a description of how these funds were used to benefit the residents of King County. Please note that future considerations of additional funding in years to come will be based in part on the receipt of the narrative report within the timeframe specified above.

The narrative report can be found and submitted here: [SE 8 Support Local Solutions End of Grant Report Survey \(surveymonkey.com\)](#). Please contact your program manager, Miran Kim, at mirkim@kingcounty.gov if you have any questions.

The Contractor shall include an attribution to King County VSHSL with the use of the VSHSL logo and/or a statement such as "This program receives funding from King County VSHSL" in all program marketing materials, digital or hardcopy, developed during the Period of Performance.

If the Contractor anticipates being unable to spend funds by December 31, 2025, the Contractor shall notify DCHS fourteen (14) days prior to the deadline and shall return all unspent grant proceeds to DCHS. If any funds provided to the Contractor were used in a manner that is not consistent or allowable as outlined in this Contract, the Contractor shall return funds to the DCHS in the amount determined to be ineligible within ten (10) calendar days after provided notice.

This award is conditioned upon your compliance with applicable County laws and the terms and conditions stated below. The award is further conditioned on availability of funding and is subject to change.

Payment and Deliverable Schedule:

Due Date	Payment/ Fund Source	Deliverable
Upon agreement execution	\$3,000 VSHSL Fund- Regional Impact Initiatives	On-time completion / submission of: 1. Signed agreement
Within 10 days of project conclusion and no later than January 15, 2026	\$3,000 VSHSL Fund- Regional Impact Initiatives	On-time completion / submission of: 1. Narrative report

To acknowledge your acceptance and to receive the first award payment, **please sign and date below** and submit the following information to Miran Kim, Program Manager, at mirkim@kingcounty.gov:

1. The mailing address to which checks should be sent, if different from the remit address on your KC W-9.

Sincerely,

Michael Bailey

Director | Adult Services Division
King County Department of Community & Human Services

cc: Libby Hollingshead, Chief of Staff, County Councilmember Perry, District 3
Susan McCallister, Deputy Director, Adult Services Division (ASD), DCHS

The parties acknowledge this Agreement is the complete expression of the terms.

IN WITNESS WHEREOF, the parties hereby agree to the terms and conditions listed above.

City of Redmond – Human Services Division

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July 23, 2025
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Mayor Angela Birney
City of Redmond – Human Services Division

Date