



Memorandum

Date: 3/4/2025
Meeting of: City Council

File No. AM No. 25-013
Type: Consent Item

TO: Members of the City Council
FROM: Mayor Angela Birney
DEPARTMENT DIRECTOR CONTACT(S):

Planning and Community Development	Carol Helland	425-556-2107
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DEPARTMENT STAFF:

Planning and Community Development	Michael Hintze	Transportation Planning Manager
Planning and Community Development	Micah Ross	Senior Engineer
Planning and Community Development	Seraphie Allen	Deputy Director

TITLE:

Approval of an Amendment to WSDOT Trail Lease Agreement for the Overlake Village Station Pedestrian Bridge

OVERVIEW STATEMENT:

Approve Amendment 1 to WSDOT Trail Lease Agreement # TR-01-13381 for the Overlake Village Pedestrian Bridge. This is the final amendment which incorporates the as-built construction drawings and recorded easements.

☐ **Additional Background Information/Description of Proposal Attached**

REQUESTED ACTION:

☐ **Receive Information** ☐ **Provide Direction** ☒ **Approve**

REQUEST RATIONALE:

- **Relevant Plans/Policies:**
N/A
- **Required:**
Council approval is required for the Mayor to sign.
- **Council Request:**
N/A
- **Other Key Facts:**
This Amendment incorporates the final documentation for the Trail Lease Agreement.

OUTCOMES:

The City will complete its obligation to finalize the Trail Lease Agreement with WSDOT to maintain the new pedestrian bridge over SR 520.

COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:

- **Timeline (previous or planned):**
N/A
- **Outreach Methods and Results:**
N/A
- **Feedback Summary:**
N/A

BUDGET IMPACT:

Total Cost:

No budget impact. Staff working on this project are funded through the adopted budget.

Approved in current biennial budget: ☐ Yes ☐ No ☒ N/A

Budget Offer Number:

0000310-Mobility of People and Goods

Budget Priority:

Vibrant and Connected

Other budget impacts or additional costs: ☐ Yes ☐ No ☒ N/A

If yes, explain:

N/A

Funding source(s):

N/A

Budget/Funding Constraints:

N/A

☐ Additional budget details attached

COUNCIL REVIEW:

Previous Contact(s)

Date	Meeting	Requested Action
2/4/2025	Committee of the Whole - Planning and Public Works	Approve

Proposed Upcoming Contact(s)

Date	Meeting	Requested Action
N/A	None proposed at this time	N/A

Time Constraints:

N/A

ANTICIPATED RESULT IF NOT APPROVED:

WSDOT could require the removal of all improvements in its right of way.

ATTACHMENTS:

Attachment A: Trail Lease Agreement 1

Attachment B: Exhibits A - E