



Memorandum

Date: 6/21/2022
Meeting of: City Council

File No. AM No. 22-095
Type: Consent Item

TO: Members of the City Council
FROM: Mayor Angela Birney
DEPARTMENT DIRECTOR CONTACT(S):

Executive	Lisa Maher	425-556-2427
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DEPARTMENT STAFF:

Executive	Cheryl Xanthos	City Clerk
Executive	Kalli Biegel	Deputy City Clerk

TITLE:
Appointment of New Lodging Tax Advisory Committee Member

OVERVIEW STATEMENT:
There is currently an opening on the Lodging Tax Advisory Committee, due to the resignation of Rob Leavitt.

The press release advertising this opening was posted on December 14, 2021, and can be viewed at: [Press Release: Lodging Tax Advisory Commission Seeks New Members \(govdelivery.com\)](https://content.govdelivery.com/bulletins/gd/WAREDMOND-2ffec27?wgt_ref=WAREDMOND_WIDGET_2) https://content.govdelivery.com/bulletins/gd/WAREDMOND-2ffec27?wgt_ref=WAREDMOND_WIDGET_2. Six applications were received and reviewed.

Nancy Heard interviewed with the City Council on June 14, 2022, which completed the interview process to fill this opening. If appointed, the term would expire on March 31, 2026.

Additional Background Information/Description of Proposal Attached

REQUESTED ACTION:

Receive Information Provide Direction Approve

REQUEST RATIONALE:

- **Relevant Plans/Policies:**
N/A
- **Required:**
RMC 4.37.010.B: Lodging Tax Advisory Committee members are appointed by the City Council.
- **Council Request:**
N/A

- **Other Key Facts:**

Ms. Heard has successfully passed the required background check for this volunteer position.

OUTCOMES:

If appointed by Council, Ms. Heard would fill this opening, and serve until the term expiration below:

Lodging Tax Advisory Committee

Nancy Heard First Term to Expire: March 31, 2026

COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:

- **Timeline (previous or planned):**
N/A
- **Outreach Methods and Results:**
N/A
- **Feedback Summary:**
N/A

BUDGET IMPACT:

Total Cost:
N/A

Approved in current biennial budget: Yes No N/A

Budget Offer Number:
N/A

Budget Priority:
N/A

Other budget impacts or additional costs: Yes No N/A

If yes, explain:
N/A

Funding source(s):
N/A

Budget/Funding Constraints:
N/A

Additional budget details attached

COUNCIL REVIEW:

Previous Contact(s)

Date	Meeting	Requested Action
6/14/2022	Special Meeting	Receive Information

Proposed Upcoming Contact(s)

Date	Meeting	Requested Action
N/A	None proposed at this time	N/A

Time Constraints:

This seat has been open since February 7, 2020.

ANTICIPATED RESULT IF NOT APPROVED:

If Council decides not to appoint Ms. Heard, the seat will remain open and recruitment efforts would need to continue.

ATTACHMENTS:

None.