



Memorandum

Date: 7/5/2023
Meeting of: City Council

File No. AM No. 23-091
Type: Consent Item

TO: Members of the City Council
FROM: Mayor Angela Birney
DEPARTMENT DIRECTOR CONTACT(S):

Public Works	Aaron Bert	425-553-5814
--------------	------------	--------------

DEPARTMENT STAFF:

Public Works	Ernest Fix	Public Works Operations Manager
Parks	Quinn Kuhnhausen	Facilities Manager
Public Works	John Mork	Project Manager

TITLE:

Award Bid to Apex Mechanical, LLC. of Battle Ground, WA, in the Amount of \$323,469 for the Electric Vehicle Charging Stations Project and Increase the Total Funding for this Project

OVERVIEW STATEMENT:

This contract with Apex Mechanical, LLC. in the amount of \$323,469 is for construction of the Electric Vehicle Charging Stations project, Project No. 50022115. Staff is also requesting Council increase the total funding for this project from \$596,400 to \$734,334.

Additional Background Information/Description of Proposal Attached

REQUESTED ACTION:

Receive Information Provide Direction Approve

REQUEST RATIONALE:

- **Relevant Plans/Policies:**
N/A
- **Required:**
Council approval is required to award a Public Works contract that exceeds \$300,000 (2018 City Resolution 1503)
- **Council Request:**
N/A
- **Other Key Facts:**
N/A

OUTCOMES:

This project will install 11 dual-port electric vehicle charging stations, 10 in the City campus parking garage and 1 at the Maintenance and Operations Center. Installing these charging stations helps support existing electric vehicles in the City fleet and sets the stage for further fleet electrification. The City's fleet currently consists of 12 electric or plug-in electric hybrid vehicles plus 5 pieces of electric equipment. Several other electric vehicles are on order and more than 20 fleet vehicles have been identified as candidates for replacement with electric vehicles in the next two years.

Establishing electric vehicle charging infrastructure is a critical component to achieving the carbon reduction goals outlined in the Environmental Sustainability Action Plan (ESAP) as well as the City's Zero Carbon Strategy, which targets 63 passenger vehicles being replaced with electric vehicles by 2030.

This project will also prepare the City campus parking garage to have future chargers installed more efficiently and cost effectively.

COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:

- **Timeline (previous or planned):**
N/A
- **Outreach Methods and Results:**
N/A
- **Feedback Summary:**
N/A

BUDGET IMPACT:

Total Cost:
\$323,469

Approved in current biennial budget: Yes No N/A

Budget Offer Number:
CIP

Budget Priority:
Healthy and Sustainable

Other budget impacts or additional costs: Yes No N/A

If yes, explain:
Staff are requesting an additional \$137,934 to complete the project.

Funding source(s):
General Government CIP, Microsoft 115 Fund

Budget/Funding Constraints:
N/A
 Additional budget details attached

COUNCIL REVIEW:

Previous Contact(s)

Date	Meeting	Requested Action
6/20/2023	Committee of the Whole - Public Safety and Human Services	Approve

Proposed Upcoming Contact(s)

Date	Meeting	Requested Action
N/A	None proposed at this time	N/A

Time Constraints:

Award of bid must occur within 45 days of the bid opening (which occurred on May 30, 2023) or the contractor may withdraw their bid.

ANTICIPATED RESULT IF NOT APPROVED:

Not approving contract will result in delaying construction, increasing the cost to complete the project.

ATTACHMENTS:

- Attachment A: Vicinity Map
- Attachment B: Additional Project Information