



## Memorandum

**Date:** 10/24/2023  
**Meeting of:** City Council Study Session

**File No.** SS 23-062  
**Type:** Study Session

**TO:** Members of the City Council  
**FROM:** Mayor Angela Birney  
**DEPARTMENT DIRECTOR CONTACT(S):**

Parks	Loreen Hamilton	425-556-2336
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**DEPARTMENT STAFF:**

Parks	Caroline Chapman	Parks Planning Manager
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**TITLE:**

Joint Meeting with the Parks, Trails, and Recreation Commission (PTRC)

**OVERVIEW STATEMENT:**

Each year, the Parks, Trails, and Recreation Commission (PTRC) has a joint meeting with City Council to review accomplishments from the previous year and discuss the Commission's priorities for the next year. The PTRC serves as an advisory body to the City Council and leads the round robin conversation, beginning with a presentation that will highlight the Commission's accomplishments and future priorities.

☐ **Additional Background Information/Description of Proposal Attached**

**REQUESTED ACTION:**

☒ **Receive Information**      ☐ **Provide Direction**      ☐ **Approve**

**REQUEST RATIONALE:**

- **Relevant Plans/Policies:**  
Draft 2023 PARCC Plan
- **Required:**  
N/A
- **Council Request:**  
N/A
- **Other Key Facts:**  
N/A

**OUTCOMES:**

As an advisory body to the City Council, it is important for the PTRC to have the opportunity to meet directly with City Council to discuss priorities.

**COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:**

- **Timeline (previous or planned):**  
N/A
- **Outreach Methods and Results:**  
N/A
- **Feedback Summary:**  
N/A

**BUDGET IMPACT:**

**Total Cost:**  
N/A

**Approved in current biennial budget:** ☐ Yes ☐ No ☒ N/A

**Budget Offer Number:**  
N/A

**Budget Priority:**  
Healthy & Sustainable  
Vibrant & Connected

**Other budget impacts or additional costs:** ☐ Yes ☐ No ☒ N/A  
*If yes, explain:*  
N/A

**Funding source(s):**  
N/A

**Budget/Funding Constraints:**  
N/A

☐ Additional budget details attached

**COUNCIL REVIEW:**

**Previous Contact(s)**

Date	Meeting	Requested Action
N/A	Item has not been presented to Council	N/A

**Proposed Upcoming Contact(s)**

Date	Meeting	Requested Action
N/A	None proposed at this time	N/A

**Time Constraints:**

N/A

**ANTICIPATED RESULT IF NOT APPROVED:**

N/A

**ATTACHMENTS:**

- A. Presentation