



## Memorandum

**Date:** 6/4/2024  
**Meeting of:** City Council

**File No.** AM No. 24-079  
**Type:** Consent Item

**TO:** Members of the City Council  
**FROM:** Mayor Angela Birney  
**DEPARTMENT DIRECTOR CONTACT(S):**

Executive	Malisa Files	425-556-2166
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**DEPARTMENT STAFF:**

Executive	Cheryl Xanthos	City Clerk
Executive	Kalli Biegel	Deputy City Clerk

**TITLE:**

Appointment of New Lodging Tax Advisory Committee Member

**OVERVIEW STATEMENT:**

There is currently one opening on the Lodging Tax Advisory Committee, due to the resignation of Dave Norwood.

The press release advertising this opening was posted on April 23, 2024, and can be viewed at: [News Release: Lodging Tax Advisory Commission Seeks New Hotel Members \(govdelivery.com\)](https://content.govdelivery.com/bulletins/gd/WAREDMOND-397ff30?wgt_ref=WAREDMOND_WIDGET_2)  
<[https://content.govdelivery.com/bulletins/gd/WAREDMOND-397ff30?wgt\\_ref=WAREDMOND\\_WIDGET\\_2](https://content.govdelivery.com/bulletins/gd/WAREDMOND-397ff30?wgt_ref=WAREDMOND_WIDGET_2)>.

Candidate Rashed Kanaan meets the qualification requirements and has completed the interview process to fill this position. The term would expire on March 31, 2028.

☐ **Additional Background Information/Description of Proposal Attached**

**REQUESTED ACTION:**

☐ **Receive Information**      ☐ **Provide Direction**      ☒ **Approve**

**REQUEST RATIONALE:**

- **Relevant Plans/Policies:**  
N/A
- **Required:**  
RMC 4.37.010.B: Lodging Tax Advisory Committee members are appointed by the City Council.
- **Council Request:**  
N/A
- **Other Key Facts:**

N/A

**OUTCOMES:**

The Committee Member will serve until the term expiration date listed below:

**Lodging Tax Advisory Committee**

Rashed Kanaan First Term to Expire March 31, 2028

**COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:**

- **Timeline (previous or planned):**  
N/A
- **Outreach Methods and Results:**  
N/A
- **Feedback Summary:**  
N/A

**BUDGET IMPACT:**

**Total Cost:**

N/A

**Approved in current biennial budget:**

☐ Yes

☐ No

☒ N/A

**Budget Offer Number:**

N/A

**Budget Priority:**

N/A

**Other budget impacts or additional costs:**

☐ Yes

☐ No

☒ N/A

***If yes, explain:***

N/A

**Funding source(s):**

N/A

**Budget/Funding Constraints:**

N/A

☐ Additional budget details attached

**COUNCIL REVIEW:**

**Previous Contact(s)**

Date	Meeting	Requested Action
5/21/2024	Special Meeting	Provide Direction

**Proposed Upcoming Contact(s)**

Date	Meeting	Requested Action
N/A	None proposed at this time	N/A

**Time Constraints:**

The position is open now.

**ANTICIPATED RESULT IF NOT APPROVED:**

If Council decides not to appoint Rashed Kanaan, the seat would remain open and recruitment efforts would need to continue.

**ATTACHMENTS:**

None.