



Memorandum

Date: 7/18/2023
Meeting of: City Council

File No. AM No. 23-107
Type: Consent Item

TO: Members of the City Council
FROM: Mayor Angela Birney
DEPARTMENT DIRECTOR CONTACT(S):

Executive	Lisa Maher	425-556-2427
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DEPARTMENT STAFF:

Executive	Jenny Lybeck	Sustainability Program Manager
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TITLE:

Approval of the AmeriCorps Fellowship Agreement with CivicWell for \$62,000

OVERVIEW STATEMENT:

This agreement will permit the addition of two CivicSpark Fellows for the 2023-2024 service year to support climate and sustainability efforts. One Fellow will be dedicated to Redmond ESAP implementation efforts, and the other will support the regional Energy Smart Eastside outreach efforts. Costs for the regional Fellow will be shared among the cities of Redmond, Bellevue, Kirkland, Issaquah, and Mercer Island.

CivicSpark is an AmeriCorps program dedicated to building capacity for local governments in California, Washington, and Colorado to address emerging environmental and social equity resilience challenges such as climate change. The CivicSpark program is administered by CivicWell. This is Redmond's second year participating in this program.

☒ **Additional Background Information/Description of Proposal Attached**

REQUESTED ACTION:

☐ **Receive Information** ☐ **Provide Direction** ☒ **Approve**

REQUEST RATIONALE:

- **Relevant Plans/Policies:**
Environmental Sustainability Action Plan
- **Required:**
City contracting limits require Council approval on professional service agreements above specific thresholds.
- **Council Request:**
N/A
- **Other Key Facts:**
N/A

OUTCOMES:

Approval of this agreement will increase capacity for City and regional climate and sustainability initiatives.

COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:

- **Timeline (previous or planned):**
N/A
- **Outreach Methods and Results:**
N/A
- **Feedback Summary:**
N/A

BUDGET IMPACT:

Total Cost:

The total cost of the agreement is \$62,000 (\$31,000/Fellow). One CivicSpark Fellow will be dedicated to Redmond ESAP implementation efforts, and the other will support the regional Energy Smart Eastside program. The costs for the regional program support will be split five ways among the participating cities. Redmond's total budget impact for this item is \$37,200.

Approved in current biennial budget: ☒ **Yes** ☐ **No** ☐ **N/A**

Budget Offer Number:

0000007

Budget Priority:

Healthy and Sustainable

Other budget impacts or additional costs: ☐ **Yes** ☐ **No** ☒ **N/A**

If yes, explain:

N/A

Funding source(s):

City funds and reimbursement from partner jurisdictions

Budget/Funding Constraints:

N/A

☐ **Additional budget details attached**

COUNCIL REVIEW:

Previous Contact(s)

Date	Meeting	Requested Action
7/11/2023	Committee of the Whole - Finance, Administration, and Communications	Provide Direction

Proposed Upcoming Contact(s)

Date	Meeting	Requested Action
N/A	None proposed at this time	N/A

Time Constraints:

The CivicSpark service year begins in September. Failure to approve the agreement in July will impact participation in the program.

ANTICIPATED RESULT IF NOT APPROVED:

Failure to approve the agreement will result in reduced capacity for local and regional climate and sustainability efforts.

ATTACHMENTS:

Attachment A: Agreement