



Memorandum

Date: 8/16/2022
Meeting of: City Council Special Meeting

File No. SPC 22-089
Type: Verbal Report

TO: Members of the City Council
FROM: Mayor Angela Birney
DEPARTMENT DIRECTOR CONTACT(S):

Executive	Lisa Maher	425-556-2427
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DEPARTMENT STAFF:

Executive	Cheryl Xanthos	City Clerk
Executive	Kalli Biegel	Deputy City Clerk

TITLE:
Library Board of Trustees Candidate Interview

OVERVIEW STATEMENT:

There is currently one opening on the Library Board of Trustees, due to the resignation of Clara Yuan.

The press release advertising these vacancies was posted on June 30, 2022, and can be viewed at: [News Release: City Accepting Applications for the Library Board of Trustees \(govdelivery.com\)](https://content.govdelivery.com/bulletins/gd/WAREDMOND-31df85c?wgt_ref=WAREDMOND_WIDGET_2) <https://content.govdelivery.com/bulletins/gd/WAREDMOND-31df85c?wgt_ref=WAREDMOND_WIDGET_2>. Five new applications were received and reviewed. The Library Board Chairperson and City Staff interviewed select candidates on August 4, 2022. Alice Zeng was selected move forward, and she was interviewed by Mayor Birney on August 11, 2022.

Staff is requesting Council interview Alice Zeng to fill this opening. The term will expire on March 31, 2026.

Additional Background Information/Description of Proposal Attached

REQUESTED ACTION:

Receive Information Provide Direction Approve

REQUEST RATIONALE:

- **Relevant Plans/Policies:**
N/A
- **Required:**
Council confirmation is required for Commission Member mayoral appointments.

RMC: 4.35.010(A)

- **Council Request:**
N/A
- **Other Key Facts:**
N/A

OUTCOMES:

If appointment is confirmed by Council, Ms. Zeng would serve on the Library Board of Trustees until the term expiration, on March 31, 2026.

COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:

- **Timeline (previous or planned):**
N/A
- **Outreach Methods and Results:**
This opening was advertised, and all completed applications were reviewed.
- **Feedback Summary:**
N/A

BUDGET IMPACT:

Total Cost:
N/A

Approved in current biennial budget: Yes No N/A

Budget Offer Number:
N/A

Budget Priority:
N/A

Other budget impacts or additional costs: Yes No N/A

If yes, explain:
N/A

Funding source(s):
N/A

Budget/Funding Constraints:
N/A

Additional budget details attached

COUNCIL REVIEW:

Previous Contact(s)

Proposed Upcoming Contact(s)

Date	Meeting	Requested Action
8/16/2022	Business Meeting	Approve

Time Constraints:

This seat is currently open.

ANTICIPATED RESULT IF NOT APPROVED:

If not approved, the seat would remain open, recruitment efforts would need to continue, and the Library Board of Trustees may have quorum issues for future meetings.

ATTACHMENTS:

None.