



Memorandum

Date: 3/10/2026

File No. CM 26-126

Meeting of: Committee of the Whole - Finance, Administration, and Communications

Type: Committee Memo

TO: Committee of the Whole - Finance, Administration, and Communications

FROM: Mayor Angela Birney

DEPARTMENT DIRECTOR CONTACT(S):

Finance	Kelley Cochran	425-556-2748
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DEPARTMENT STAFF:

Finance	Adam O’Sullivan	Treasury Manager
Finance	Blake Ruiz	Senior Financial Analyst - Capital

TITLE:

Capital Project Bond Debt Redemption Resolution

OVERVIEW STATEMENT:

Approve redemption resolution as required to redeem Limited Tax General Obligation (LTGO) bond Series 2015 and Series 2016.

Additional Background Information/Description of Proposal Attached

REQUESTED ACTION:

Receive Information **Provide Direction** **Approve**

REQUEST RATIONALE:

- **Relevant Plans/Policies:**
N/A
- **Required:**
Bond Ordinances state that the redemption must be carried out “upon adoption of a resolution of the governing body.”
- **Council Request:**
N/A
- **Other Key Facts:**
N/A

OUTCOMES:

As directed by the Council during the Capital Investment Program Funding Strategy presentation on February 24, 2026, a

redemption resolution is being submitted for consideration on the March 17, 2026, consent agenda.

A redemption resolution authorizes the City to redeem (pay off) outstanding bonds Series 2015 and Series 2016 prior to their stated maturity date, in accordance with the terms set forth in the bond documents. Redemption may be undertaken to achieve debt service savings, restructure outstanding obligations, spend down available resources, or respond to favorable market conditions.

Specifically, a redemption resolution:

- Authorizes the early repayment of designated outstanding bonds
- Approves the use of legally available funds for the redemption
- Directs staff and the City’s financing team to take the actions necessary to complete the redemption in accordance with the bond indenture and applicable law

Adoption of the resolution allows the City to move forward with the redemption process, including providing any required notice to bondholders within the timeframes specified in the bond documents.

The proposed resolution identifies the specific bond series eligible for redemption and establishes parameters for the transaction, including the source of funds and any applicable redemption premium. The resolution does not authorize the issuance of new debt unless separately approved by Council. Rather, it provides the legal authority necessary to retire outstanding obligations in a manner consistent with the City’s debt management policies and financial objectives.

Approval of the redemption resolution positions the City to reduce outstanding debt and/or achieve potential debt service savings, while maintaining compliance with all contractual and statutory requirements.

COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:

- **Timeline (previous or planned):**
N/A
- **Outreach Methods and Results:**
N/A
- **Feedback Summary:**
N/A

BUDGET IMPACT:

Total Cost:
N/A

Approved in current biennial budget: Yes No N/A

Budget Offer Number:
N/A

Budget Priority:
N/A

Other budget impacts or additional costs: Yes No N/A

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If yes, explain:

N/A

Funding source(s):

N/A

Budget/Funding Constraints:

N/A

Additional budget details attached

COUNCIL REVIEW:

Previous Contact(s)

Date	Meeting	Requested Action
2/24/2026	Study Session	Provide Direction

Proposed Upcoming Contact(s)

Date	Meeting	Requested Action
3/17/2026	Business Meeting	Provide Direction

Time Constraints:

The sooner the resolution is adopted, the more savings the City will achieve, and the more transportation impact fees will be spent.

ANTICIPATED RESULT IF NOT APPROVED:

The City will continue to make the scheduled debt service payments.

ATTACHMENTS:

Attachment A: Redemption Resolution