

 <p><b>Redmond</b> WASHINGTON</p>	<p>REDMOND CITY COUNCIL COMMITTEE OF THE WHOLE - FINANCE, ADMINISTRATION, AND COMMUNICATIONS MEETING SUMMARY</p> <p>September 10, 2024, 4:30 p.m.</p>
	<p>Current and past meeting agendas and materials: <a href="https://redmond.legistar.com/Calendar.aspx">https://redmond.legistar.com/Calendar.aspx</a></p>

Council Vice President Jessica Forsythe called the meeting to order, reviewed attendance, and overviewed the agenda. The meeting was held in Redmond City Hall Council Chambers.

Committee Members present and establishing a quorum:

- Jeralee Anderson
- Steve Fields
- Jessica Forsythe
- Vanessa Kritzer
- Angie Nuevacamina
- Osman Salahuddin
- Melissa Stuart

**1. 2025-2026 Budget Process Monthly Update**

Department: Finance

Action: Informational

Kelley Cochran, Finance Director, reported to the Members of the Committee:

- Budget questionnaires;
- Forecast presentation scheduled for September 24<sup>th</sup>;
- Upcoming budget process;
- Public hearing date change; and
- Providing budget documents.

Discussion ensued regarding: Let's Connect survey; hard copy of the budget; question process; and discussing ground rules.

**2. Upcoming Public Hearing on Proposed Amendment to Community Facilities District (CFD) 2014-01**

Department: Finance

Action: Public Hearing, September 17<sup>th</sup>

Kelley Cochran, Finance Director, reported to the Members of the Committee:

- Public hearing will be held next week;
- Amendment will add scope to the current project;
- Redmond Technology Station; and
- Adding accessibility features.

**3. Upcoming Public Hearing on Proposed Amendment to Community Facilities District (CFD) 2016-01**

Department: Finance

Action: Public Hearing, September 17th

Kelley Cochran, Finance Director, reported to the Members of the Committee:

- Public hearing will be held next week;
- Adding four multi-modal projects;
- Projects are in the City's CIP; and
- Project Information Sheets were provided.

Discussion ensued regarding: one percent for art requirement and project selection process.

**4. Benefits Update - Potential RedMed Plan Changes for 2025**

Department: Human Resources

Action: Consent, September 17th

Cathryn Laird, Human Resources Director, and Nicole Bruce, Benefits Program Manager, reported to the Members of the Committee:

- Reviewed by Employee Benefits Advisory Committee;
- EBAC voted to approve the changes;
- Maternity benefits for dependent children;
- Behavioral health benefit changes; and
- No premium increases due to these changes.

Discussion ensued regarding: offering multiple providers; in addition to Wellspring; and treatment options coverage.

**5. Approval of a Contract with Assetworks, Inc. for the Migration of FleetFocus and FuelFocus to a SaaS Environment and Addition of Telematics Hardware in the Amount of \$94,327**

Department: Technology and Information Services

Action: Consent, September 17th

Michael Marchand, Chief Technology Officer, reported to the Members of the Committee:

- Moving to the cloud; and
- Usage of telematics.

**6. Approval of the CIP Project and Portfolio Management Software Contract with Aurigo Software Services, LLC for the Implementation of Masterworks in the Amount of \$487,366**

Department: Technology and Information Services

Action: Consent, September 17th

Michael Marchand, Chief Technology Officer, reported to the Members of the Committee:

- Approved in the budget;
- RFP process; and
- Cost of implementation and two years of the software agreement.

Discussion ensued regarding: budget; go live; and ongoing subscription cost.

**7. Acceptance of the Washington Auto Theft Prevention Authority Grant, in the Amount of \$44,100, and Direct the Finance Department to Recognize the Revenue to Fund Fixed Automated License Plate Readers**

Department: Police

Action: Consent, September 17th

Darrell Lowe, Police Chief, reported to the Members of the Committee:

- Acceptance of additional grant funds;
- Automatic license plate reader cameras; and
- Data use policy.

Discussion ensued regarding: overall cost; any other grants available; applying for grants; and technology data use.

**8. Fees for Extended Use of Right of Way for Outdoor Dining**

Department: Public Works

Action: Consent, October 1st

Vangie Garcia, Public Works Deputy Director, Paul Cho, Traffic Operations and Safety Engineering Manager, and Patty Criddle, Transportation Engineering Supervisor, reported to the Members of the Committee:

- Separated the construction fees and outdoor dining fees;
- Construction fees were approved by Council;
- Gathered feedback from restaurant owners;
- Process in other jurisdictions;
- Permit and process clarification;
- Proposed permit for a period of two years; and
- Renewal every third year.

Discussion ensued regarding: invoicing annually; permit cost; lowering the annual fee; universal permit; staff analysis of the per square foot cost; and impact on traffic.

Meeting adjourned at 5:30 p.m.