

**REDMOND CITY COUNCIL
FINANCE, ADMINISTRATION, AND COMMUNICATIONS COMMITTEE
MEETING SUMMARY**

Remote Meeting
Tuesday, May 25, 2021

Council

Vanessa Kritzer, Presiding Officer
Jeralae Anderson
David Carson
Steve Fields
Jessica Forsythe
Varisha Khan
Tanika Padhye (*not in attendance*)

Staff

Malisa Files, Chief Operating Officer
Darrell Lowe, Police Chief
Rebecca Mueller, City Prosecutor
Doug Honma-Crane, Senior Financial Analyst
Haritha Narra, Senior Financial Analyst
Cathryn Laird, Human Resources Director
Adrian Sheppard, Fire Chief
Cheryl Xanthos, MMC, City Clerk

Convened: 4:34 p.m.

Adjourned: 5:25 p.m.

Presiding Officer Vanessa Kritzer called the meeting to order, reviewed attendance, and overviewed the agenda.

Approval of an Ordinance Repealing RMC 9.14.020, CM 21-216 Possession of Paraphernalia Prohibited, and Adoption of RCW 69-50.4011 - .4014, to be in Compliance with Changes to State Law

Rebecca Mueller, City Prosecutor, reported to the Members of the Committee regarding: change in state law; signed into law by the Governor; and possession of controlled substances.

General discussion ensued regarding vacating prior convictions; modifies prosecutions; implementing changes; adopting sections of the Revised Code of Washington; definition of paraphernalia; and this item is approved to go forward on the Consent Agenda for Council action on June 1, 2021.

Quarterly Overtime Report and Public Safety Overtime Report

Malisa Files, Chief Operating Officer, Darrell Lowe, Police Chief, Adrian Sheppard, Fire Chief, and Doug Honma-Crane, Senior Financial Analyst, reported to the Members of the Committee regarding:

- Fire Department overtime causes;
- Analysis of policies;
- Constant staffing model;
- Overtime is used to ensure staffing levels;
- Cost of new hires;
- Police Department overtime causes;
- Situationally driven;
- Overall City overtime is under budget; and

- Costs incurred during the February snow storm.

General discussion ensued regarding non-financial impacts of overtime; using data to determine appropriate staffing levels; and overtime usage.

Monthly Financial Report through April 30, 2021

Haritha Narra, Senior Financial Analyst, reported to the Members of the Committee regarding:

- Property tax revenue;
- Sales tax is higher compared to last year;
- One-time revenue;
- Construction;
- Restaurant sales tax is lower year to date;
- Utility tax and fund;
- License and permit revenue exceeded targets;
- Intergovernmental revenue;
- Charges for services;
- General fund;
- Recreation activity fund; and
- Water consumption.