



Memorandum

Date: 5/21/2024  
Meeting of: City Council

File No. AM No. 24-068  
Type: Consent Item

TO: Members of the City Council  
FROM: Mayor Angela Birney  
DEPARTMENT DIRECTOR CONTACT(S):

Planning and Community Development	Carol Helland	425-556-2107
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DEPARTMENT STAFF:

Planning and Community Development	Seraphie Allen	Deputy Director
Planning and Community Development	Micheal Hintze	Planning Manager
Planning and Community Development	Micah Ross	Senior Engineer

TITLE:

Amendment to Project Administration Agreement Between City of Redmond and Washington State Department of Transportation for the SR 520/148<sup>th</sup> Ave NE Overlake Access Ramp

OVERVIEW STATEMENT:

The Project Management and Construction Inspection and Support provided by the City for the Overlake Access Ramp project exceeded the original estimated costs outlined in Exhibit D of the Project Administration Agreement. The proposed amendment will update Exhibit D of the original agreement to reflect the increased amount and allow the City to bill WSDOT to cover the outstanding balance for services provided.

Additional Background Information/Description of Proposal Attached

REQUESTED ACTION:

Receive Information       Provide Direction       Approve

REQUEST RATIONALE:

- **Relevant Plans/Policies:**  
N/A
- **Required:**  
This is an amendment to an agreement previously approved by Council
- **Council Request:**  
N/A
- **Other Key Facts:**  
N/A

**OUTCOMES:**

By approving this Amendment the City will be able to bill WSDOT for approximately \$17,300 in staff time that has exceeded the original agreement.

**COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:**

- **Timeline (previous or planned):**  
N/A
- **Outreach Methods and Results:**  
N/A
- **Feedback Summary:**  
N/A

**BUDGET IMPACT:**

**Total Cost:**

Staff working on this agreement are funded through the adopted budget.

**Approved in current biennial budget:**       **Yes**       **No**       **N/A**

**Budget Offer Number:**

000014 Transportation CIP, 00242 Mobility of People and Goods

**Budget Priority:**

Vibrant & Connected

**Other budget impacts or additional costs:**       **Yes**       **No**       **N/A**

***If yes, explain:***

N/A

**Funding source(s):**

N/A

**Budget/Funding Constraints:**

N/A

**Additional budget details attached**

**COUNCIL REVIEW:**

**Previous Contact(s)**

Date	Meeting	Requested Action
5/7/2024	Committee of the Whole - Planning and Public Works	Approve

**Proposed Upcoming Contact(s)**

Date	Meeting	Requested Action
N/A	Nothing proposed at this time	N/A

**Time Constraints:**

N/A

**ANTICIPATED RESULT IF NOT APPROVED:**

If not approved the City will not be able to bill WSDOT for outstanding costs of staff time provided on project management and construction inspection and support.

**ATTACHMENTS:**

Attachment A: Proposed Amended Exhibit D

Attachment B: Approved Project Administration Agreement GCB 3302