



Redmond
WASHINGTON

Committee of the Whole –
Finance, Administration, and Communications

2025 Work Plan

Presiding Officer: Councilmember Steve Fields

Directors: Malisa Files, Executive; Kelley Cochran, Finance; Michael Marchand, Technology and Information Services (TIS); Cathryn Laird, Human Resources

Quarter	Executive/ Communications	Finance	TIS	Human Resources
1 Jan. Feb. Mar.	Updates <ul style="list-style-type: none">Quarterly Communications Update Contracts/Agreements <ul style="list-style-type: none">REDI ContractCrisis Communication Contract	Updates <ul style="list-style-type: none">Quarterly Overtime Report2025-2026 Budget Process: Feedback Survey for CouncilFiscal PoliciesLong Range Financial Strategy Special Meetings: <ul style="list-style-type: none">2023 Financial Audit Entrance Conference2023 Finance Audit Exit Conference As Needed: <ul style="list-style-type: none">2025-2026 Budget AdjustmentsReal Property Items	Updates <ul style="list-style-type: none">TIS Strategic Plan updateCustomer Care program update	Updates <ul style="list-style-type: none">Update on anticipated 2025 decisions from HR work plan
2	Updates	Updates	Updates	Updates <ul style="list-style-type: none">If Necessary:



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Apr. May Jun.	<ul style="list-style-type: none">• Quarterly Communications Update• Council community outreach	<ul style="list-style-type: none">• 2025-2026 Budget Process: Feedback Survey for Council – Results Follow-Up• Quarterly Overtime Report• Fiscal Policies• Long-Range Financial Strategy• Beginning Fund Balances/Cleanup/Adjustment <p>Special Meetings:</p> <ul style="list-style-type: none">• 2024 Financial Audit Entrance Conference• 2024 Finance Audit Exit Conference <p>As Needed:</p> <ul style="list-style-type: none">• 2025-2026 Budget Adjustments• Real Property Items	<ul style="list-style-type: none">• BTIP project status update• Technology infrastructure update	<ul style="list-style-type: none">○ Mid-year pay plan/classification changes○ Human Capital Management (Workforce Dimensions) status update○ Union tentative agreements approvals
3 Jul. Aug. Sept.	<p>Updates</p> <ul style="list-style-type: none">• Quarterly Communications Update• REDI Update	<p>Updates</p> <ul style="list-style-type: none">• Quarterly Overtime Report• Fiscal Policies• Long Range Financial Strategy	<p>Updates</p> <ul style="list-style-type: none">• BSOL program update <p>New Items</p> <ul style="list-style-type: none">• EDM/GIS Program Overview	<ul style="list-style-type: none">• Benefit changes approval (tentative)• Human Capital Management (Workforce Dimensions) status update



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		<ul style="list-style-type: none">Reappointments to CFD 2014-01 Board of Supervisors <p>As Needed:</p> <ul style="list-style-type: none">2025-2026 Budget AdjustmentsReal Property Items		
4 Oct. Nov. Dec.	<p>Updates</p> <ul style="list-style-type: none">Quarterly Communications UpdateREDI Update	<p>Updates</p> <ul style="list-style-type: none">Updates to Property Tax OrdinanceBusiness License Fee OrdinanceQuarterly Overtime ReportFiscal PoliciesLong Range Financial Strategy <p>New Items</p> <ul style="list-style-type: none">2027-2028 Budget Process <p>As Needed:</p> <ul style="list-style-type: none">2025-2026 Budget AdjustmentsReal Property Items	<p>Updates</p> <ul style="list-style-type: none">BTIP project status updateTIS Security & Compliance program update	<p>Updates</p> <ul style="list-style-type: none">Human Capital Management (Workforce Dimensions) update/go-live status updatePolicy revisions approvalCOLA/Pay Plan/Classification changes approvalUnion tentative agreements approvals