



Memorandum

Date: 8/4/2025
Meeting of: City Council Special Meeting

File No. AM No. 25-114
Type: Consent Item

TO: Members of the City Council
FROM: Mayor Angela Birney
DEPARTMENT DIRECTOR CONTACT(S):

Executive	Malisa Files	425-556-2166
Human Resources	Cathryn Laird	425-556-2125

DEPARTMENT STAFF:

Human Resources	Stephanie Lorntzen	Administrative Supervisor
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TITLE:

Confirmation of the Appointment of Rebecca Mueller to serve as Redmond's In House City Attorney

OVERVIEW STATEMENT:

The Mayor has made a conditional offer of employment to Rebecca Mueller as the City Attorney. The offer is contingent on confirmation of appointment by City Council.

☐ **Additional Background Information/Description of Proposal Attached**

REQUESTED ACTION:

☐ **Receive Information** ☐ **Provide Direction** ☒ **Approve**

REQUEST RATIONALE:

- **Relevant Plans/Policies:**
N/A
- **Required:**
Per RMC 2.36.010, the office of the City Attorney shall be filled by appointment by the Mayor, subject to confirmation by a majority vote by the City Council.
- **Council Request:**
N/A
- **Other Key Facts:**
N/A

OUTCOMES:

Ms. Mueller possesses the experience and leadership capabilities and meets the qualification requirements for the City's

new in-house City Attorney. She brings an extensive legal background and leadership skill set to the Executive department and has demonstrated through her role as Supervising Attorney the ability to provide value-added knowledge to the City's leadership team and Redmond community.

COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:

- **Timeline (previous or planned):**
- Ms. Mueller has served as the Supervising Attorney from January 2019 to present.
- **Outreach Methods and Results:**
N/A
- **Feedback Summary:**
N/A

BUDGET IMPACT:

Total Cost:

Funding for the position is included in the adopted 2025-2026 City Budget.

Approved in current biennial budget: ☒ Yes ☐ No ☐ N/A

Budget Offer Number:

290

Budget Priority:

Strategic and Responsive

Other budget impacts or additional costs: ☐ Yes ☐ No ☒ N/A

If yes, explain:

N/A

Funding source(s):

General Fund

Budget/Funding Constraints:

N/A

☐ Additional budget details attached

COUNCIL REVIEW:

Previous Contact(s)

Date	Meeting	Requested Action
7/1/2025	Business Meeting	Provide Direction

Proposed Upcoming Contact(s)

Date	Meeting	Requested Action
N/A	None proposed at this time	N/A

Time Constraints:

The anticipated start date of Rebecca Mueller is August 5, 2025.

ANTICIPATED RESULT IF NOT APPROVED:

The City Attorney position would remain unfilled until an external recruitment is completed. This would delay the appointment of the position. The hiring of an external candidate is more of a risk to the department due to the unknown fit of the candidate, versus the current internal candidate is demonstrated to meet the qualifications of the position and will ensure continuity of the leadership and management of the City Attorney's Office.

ATTACHMENTS:

N/A