

City of Redmond



Agenda

Tuesday, September 20, 2022

4:30 PM

City Hall: 15670 NE 85th St; Remote: Comcast Ch. 21/321, Ziplly Ch. 34,
Facebook (@CityofRedmond), Redmond.gov/rctvlive, or 510-335-7371

Committee of the Whole - Public Safety and Human Services

Committee Members

Jeralee Anderson, Presiding Officer

David Carson

Steve Fields

Jessica Forsythe

Varisha Khan

Vanessa Kritzer

Melissa Stuart

AGENDA

ROLL CALL

1. Resolution to Accept Membership into the Cities Insurance Association of Washington (CIAW) through an Interlocal Agreement [CM 22-602](#)

[Attachment A: Resolution](#)

[Attachment B: Interlocal Agreement](#)

[Attachment C: Premium Comparison](#)

Department: Finance, 10 minutes

Requested Action: Consent, October 4th

2. Attorney General Federal Pass-through Grant for the Purchase of a Refrigeration Unit to Store Sexual Assault Kits [CM 22-535](#)

[Attachment A: Revised Code of Washington 5.7.030](#)

[Attachment B: Redmond Subrecipient Amended Acknowledgement](#)

[Attachment C: Refrigeration Unit Purchase Receipt](#)

Department: Police, 5 minutes

Requested Action: Consent, October 4th

3. Thrive Update - Q2/Q3 2022 [CM 22-590](#)

[Attachment A: Thrive Update - Q2/Q3 2022](#)

[Attachment B: Redmond Rental Assistance](#)

Department: Planning and Community Development/Police/Fire, 10 minutes

Requested Action: Informational

4. Human Services Funding Update [CM 22-591](#)

Department: Planning and Community Development, 10 minutes

Requested Action: Informational

ADJOURNMENT



Memorandum

Date: 9/20/2022

Meeting of: Committee of the Whole - Public Safety and Human Services

File No. CM 22-602

Type: Committee Memo

TO: Committee of the Whole - Public Safety and Human Services

FROM: Mayor Angela Birney

DEPARTMENT DIRECTOR CONTACT(S):

Finance	Chip Corder	425-556-2189
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DEPARTMENT STAFF:

Finance	Irene Banschbach	Risk & Safety Program Coordinator
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TITLE:

Resolution to Accept Membership into the Cities Insurance Association of Washington (CIAW) through an Interlocal Agreement

OVERVIEW STATEMENT:

The City is exposed to various risks of loss such as theft, damage, destruction of assets, errors & omissions, injuries or property damage to others, employees' health, and natural disasters. The City is self-insured up to specific dollar limits, utilizing commercial insurance for claims in excess of these specific dollar limits.

Over the past 12 years the City has renewed its insurance policies including commercial, general liability, buildings, auto, and umbrella policies with Travelers Indemnity Company. This year Travelers declined to renew Redmond's suite of liability insurance policies for two reasons. One, Washington state does not have personal injury limits. Two, the City had a large settlement in 2022 on a police officer involved shooting case. Up to this point Redmond was the only city in Washington state that Travelers insured.

After a robust solicitation process, the City replaced Travelers with CIAW, a public entity risk program that provides comprehensive property and liability coverage. CIAW was created with the purpose of sharing risk and creating buying power for its members. Currently, CIAW has over 200 members, including 63 Washington cities. Prior to its 12-year relationship with Travelers, Redmond was a member of CIAW.

A Board of Directors, which is elected by the membership, governs the CIAW. The Board, in turn, contracts with a third-party administrator, Clear Risk Solutions, to carry out the day-to-day administrative, claims and risk management services.

Attachment A is a resolution approving membership in the CIAW. Attachment B is an interlocal agreement with CIAW. Attachment C is an insurance premium cost comparison between the 9/1/21 - 8/31/22 (Travelers) and 9/1/22 - 8/31/23 (CIAW) coverage periods. Overall, the total insurance premiums are increasing \$1,135,002 (112.1%).

Additional Background Information/Description of Proposal Attached

REQUESTED ACTION:

- Receive Information Provide Direction Approve

REQUEST RATIONALE:

- **Relevant Plans/Policies:**
N/A
- **Required:**
 - RCW Chapter 48.62 - provides that two or more “local government entities” may, pursuant to RCW 39.34 jointly purchase insurance (referred to as a “Joint Insurance Purchasing Pool”)
 - RCW Chapter 48.62.020 - defines “local government entities” to include cities and towns organized and existing under Title 35 or 35A RCW along with certain districts and municipal corporations.
 - RMC Chapter 3.80.10 Insurance Claims and Reserve Fund - provides for the consolidation of insurance premiums, claims and reserves into a single fund.
- **Council Request:**
N/A
- **Other Key Facts:**
Approval of the resolution is required for the City of Redmond to become a CIAW member through an Interlocal Agreement.

OUTCOMES:

Upon adoption of the resolution, the City will become a member of CIAW for the 9/1/22 through 8/31/23 coverage period.

COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:

- **Timeline (previous or planned):**
N/A
- **Outreach Methods and Results:**
N/A
- **Feedback Summary:**
N/A

BUDGET IMPACT:

Total Cost:

The total insurance premium cost for the 9/1/22 through 8/31/23 coverage period (see Attachment C) is \$2,147,674. This excludes an additional premium for Cyber Liability, which will be forthcoming as the November 29, 2022 renewal date approaches.

- Approved in current biennial budget:** Yes No N/A

Budget Offer Number:

N/A

Budget Priority:

N/A

Other budget impacts or additional costs: Yes No N/A

If yes, explain:

Staff will prepare a budget adjustment for the 2021-2022 biennium, which will be reviewed by the Finance, Administration, and Communications Committee of the Whole on October 11, 2022, and submitted for Council approval on the October 18, 2022 consent calendar.

Funding source(s):

General Fund surplus from the 2021-2022 biennium will be used to cover the additional cost from 9/1/22 through 12/31/22.

Budget/Funding Constraints:

N/A

Additional budget details attached

COUNCIL REVIEW:

Previous Contact(s)

Date	Meeting	Requested Action
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Proposed Upcoming Contact(s)

Date	Meeting	Requested Action
10/4/2022	Business Meeting	Approve

Time Constraints:

Time is of the essence as membership in the CIAW is a requirement to participate in its joint insurance purchasing pool.

ANTICIPATED RESULT IF NOT APPROVED:

If Council does not approve the resolution, the city would have no financial protection for significant claims in excess of its current self-insured limits.

ATTACHMENTS:

- Attachment A: Resolution
- Attachment B: CIAW Interlocal Agreement
- Attachment C: Insurance Premium Comparisons

**CITY OF REDMOND
RESOLUTION NO. _____**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF REDMOND, WASHINGTON, APPROVING MEMBERSHIP IN THE CITIES INSURANCE ASSOCIATION OF WASHINGTON (CIAW) AND THE BYLAWS AND INTERLOCAL AGREEMENT OF THE CIAW

WHEREAS, Chapter 48.62 Revised Code of Washington provides that two or more "local governmental entities" may, pursuant to Chapter 39.34 Revised Code of Washington, jointly purchase insurance); and

WHEREAS, Revised Code of Washington Section 48.62.020 defines "local government entities" to include cities and towns organized and existing under Title 35 or 35A Revised Code of Washington along with certain districts and municipal corporations; and

WHEREAS, The Cities Insurance Association of Washington (CIAW) is authorized to develop and administer a program which provides an opportunity for members to jointly pool and self-insure their liability losses, jointly purchase property insurance and excess reinsurance, and jointly utilize administrative and other services; and

WHEREAS, it is in the best public interest of the City of Redmond to become a member of CIAW and participate in such a program.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF REDMOND, WASHINGTON, HEREBY RESOLVES AS FOLLOWS:

Section 1. Membership in Cities Insurance Association of Washington. The Council hereby approves the Interlocal Agreement and By-laws of the CIAW and hereby agrees to become a member of the CIAW.

Section 2. Effective Date. This resolution shall become effective immediately upon passage by the Redmond City Council.

ADOPTED by the Redmond City Council this ____ day of _____, 2022.

APPROVED:

ANGELA BIRNEY, MAYOR

ATTEST:

CHERYL XANTHOS, MMC, CITY CLERK

(SEAL)

FILED WITH THE CITY CLERK:
PASSED BY THE CITY COUNCIL:
RESOLUTION NO.

ATTACHMENT B



INTERLOCAL AGREEMENT OF CITIES INSURANCE ASSOCIATION OF WASHINGTON

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INTERLOCAL AGREEMENT
CREATING THE
CITIES INSURANCE ASSOCIATION OF WASHINGTON

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INTERLOCAL AGREEMENT CREATING THE
CITIES INSURANCE ASSOCIATION OF WASHINGTON

1. *Introduction.*

THIS AGREEMENT is made and entered into in the State of Washington pursuant to the provisions of Chapter 39.34 Revised Code of Washington and Chapter 48.62 Revised Code of Washington by and among the Washington cities and towns or public entities listed in Exhibit A attached hereto (the “Members”).

2. *Recitals.*

- 2.1 Chapter 48.62 Revised Code of Washington provides that two or more “local governmental entities” may, pursuant to Chapter 39.34 Revised Code of Washington, jointly purchase insurance (these activities are hereafter collectively referred to as a “Joint Insurance Purchasing Pool”).
- 2.2 Revised Code of Washington Section 48.62.020 defines “local government entities” to include cities and towns organized and existing under Title 35 or 35A Revised Code of Washington along with certain districts and municipal corporations.
- 2.3 It is to the mutual benefit of the Members and in the best public interest of the Members to join together to establish this Joint Insurance Purchasing Pool to accomplish the purpose set forth herein.
- 2.4 The Members have determined it is in their best interest to participate in such a program.

3. *Agreement.*

In consideration of the foregoing and the mutual benefits to be derived herefrom, the Members agree as follows:

3.1 *Purpose of Agreement.*

This Agreement is entered into by the Members pursuant to Chapter 39.34 Revised Code of Washington and Chapter 48.62 Revised Code of Washington for the purpose of authorizing the creation of the Cities

Insurance Association of Washington (the “Association”), which shall be organized as a non-profit corporation under Chapter 24.03 Revised Code of Washington, to provide a Joint Insurance Purchasing Pool for the benefit of cities and towns in the State of Washington organized and existing pursuant to Title 35 or 35A Revised Code of Washington and districts and other municipal corporations as defined by RCW 48.62.021(1). The Association shall, in exchange for the payment of annual assessments and retroactive assessments by the Regular Members, administer a Joint Insurance Purchasing Pool wherein the Members will pool their losses and claims and jointly purchase insurance and administrative and other services through the Association including claims adjusting, risk management consulting, loss prevention and related services at levels established in each annual budget. It is also the purpose of this Agreement to provide, to the extent permitted by law, for the inclusion at a subsequent date of such additional cities and towns organized and existing under Title 35 or 35A Revised Code of Washington and districts and other municipal corporations as defined by RCW 48.62.021(1) as may desire to participate in the Joint Insurance Purchasing Pool. It is also the purpose of this Agreement to provide, to the extent permitted by law, that the Association may, at the discretion of its Board of Directors, contract with other local governmental entities in the State of Washington to provide, at a reasonable charge, administrative and other services, including claims adjusting, risk management consulting, loss prevention and training.

3.2 *Parties to Agreement.*

3.2.1 Each party to this Agreement certifies that it intends to contract with all parties who are signatories of this Agreement on its effective date and with such other parties as may later be added to and become signatories to this Agreement pursuant to Section 3.12. Each party to this Agreement also certifies that the withdrawal or cancellation of any party to this Agreement, pursuant to Sections 3.13 or 3.14, shall not affect this Agreement or such party’s intent to contract pursuant to the terms of this Agreement with the then remaining parties to this Agreement.

3.2.2 *Types of Memberships.*

There shall be two separate memberships in the Association. Regular Members shall be made up of cities and towns. Regular Members shall be owners of the corporation with full voting rights. Associate Members are Public Entities approved for special membership as per the By-Laws of the Association. Associate Members shall have no ownership in the corporation and shall have no vote in corporate matters.

3.3 *Term of Agreement.*

This Agreement shall become effective on September 1, 1988, and shall remain in force until terminated pursuant to the provisions of Section 3.16.

3.4 *Creation of Association.*

3.4.1 Pursuant to Chapter 48.62 Revised Code of Washington and Chapter 39.34 Revised Code of Washington, the Members authorize the incorporation of the Association as a non-profit corporation pursuant to Chapter 24.03 Revised Code of Washington and articles of incorporation substantially in the form attached as Exhibit B. The initial Board of Directors shall serve until the first annual election of Board of Directors members, which shall be held no later than 180 days after the effective date of this Agreement. Each Regular Member shall become a Member of the corporation. Associate Members shall be an associate of the corporation. The regulation and management of the affairs of the Association shall be governed by this Agreement, and corporate By-Laws substantially in the form attached as Exhibit C, which shall be adopted by the initial Board of Directors immediately upon the incorporation of the Association. The Association's articles of incorporation and By-Laws may be amended from time to time as deemed necessary by the Members and Board of Directors pursuant to the procedures set forth in Chapter 24.03 Revised Code of Washington and Article 17 of the By-Laws.

3.4.2 Notwithstanding the foregoing, the Board of Directors shall have no power or authority to incur any obligations on the part of, or to be chargeable to, Members or Associates in excess of the

requirement of each Member or Associate to compensate the Association or the insurance carrier with whom the Association has affected a transaction as authorized by this Agreement, for the individual Member's or Associate's share or obligation for the purchase of insurance contemplated and authorized by this Agreement. The debts, obligations and liabilities of any Member or Associate shall not become the debts, obligations and liabilities of other Members or Associates except as provided by Section 3.11 of this Agreement.

3.4.3 The insurance afforded to each Member or Associate pursuant to this Agreement is limited to the insurance provided by any insurer of the Association and the coverages defined in the policies of insurance issued by any insurer of the Association. No coverage, benefit or insurance in excess or different from that afforded by any insurer of the Association is offered or afforded to any Member or Associate by execution of this Agreement.

3.5 *Powers of the Association.*

The Members and Associates hereby delegate to the Association the powers which are common to the Members or Associates and which are reasonably necessary and proper to carry out the purposes and terms of this Agreement. Such powers shall include, but not be limited to, the power to:

3.5.1 Establish, and require compliance with, all terms of the Joint Insurance Purchasing Pool to be provided by the Association including the types and limits of the insurance coverage, the methodology to be used to allocate the Association's costs among Regular and Associate Members, and the amount of retroactive assessments to be paid by each Regular Member;

3.5.2 Make and enter into contracts;

3.5.3 Incur debts, liabilities or obligations;

3.5.4 Acquire, receive, hold or dispose of property, funds, services, and other forms of assistance from persons, firms, corporations and governmental entities;

- 3.5.5 Sue and be sued, complain and defend, in its corporate name;
- 3.5.6 Hire employees and agents; and
- 3.5.7 Employ a third party administrator to act in accordance with Section 3.8.6.

The powers delegated to the Association shall be exercised pursuant to the terms of this Agreement and in the manner provided by law.

3.6 *Responsibilities of the Association.*

The Association shall have the following responsibilities:

- 3.6.1 Within 30 days after the effective date of this Agreement, the Board of Directors shall adopt a budget. A similar budget shall be adopted by the Board of Directors prior to the beginning of each fiscal year thereafter. Such budget shall specify the types and limits of the insurance coverage to be provided through the Association, the estimated annual assessment to be paid by each Member or Associate, and the methodology to be used to allocate the Association's costs, including deductible costs, administrative costs, and loss costs, to each Regular Member on a retroactive basis and to establish the amount, if any, of each Regular Member's retroactive assessment.
- 3.6.2 The Association will assist each Member's or Associate's risk manager, upon request, with the implementation of risk management programs.
- 3.6.3 The Association may provide loss prevention, safety, and consulting services to Members and Associates.
- 3.6.4 The Association will provide claims adjusting and subrogation services for claims covered by the Association's Joint Insurance Purchasing Pool.
- 3.6.5 The Association will provide loss analysis for the Members and Associates for the purpose of identifying high exposure operations and evaluating proper levels of self-retention and deductibles.

- 3.6.6 The Association may conduct risk management audits to assess each Member's and Associate's participation in the Joint Insurance Purchasing Pool.

3.7 *Responsibilities of Members.*

Members shall have the following responsibilities:

- 3.7.1 The governing body of each Member or Associate shall designate in writing a representative who shall be authorized to exercise the Member's or Associate's voting rights with respect to the Association and to act on behalf of the Member or Associate with respect to all matters pertaining to the Association.
- 3.7.2 Each Member or Associate shall maintain its own set of records, as a loss log, on all categories of loss to ensure accuracy of the Association's loss reporting system and shall provide to the Association a written report of all potential claims or losses within 14 days after they become known to the Member or Associate.
- 3.7.3 Each Member or Associate shall pay to the Association when due all assessments and retroactive assessments established by the Association pursuant to the terms of this Agreement. After the withdrawal, cancellation, or termination of a Regular Member, such Regular Member shall continue to pay to the Association when due its share of any retroactive assessment established by the Association until all claims, losses, costs, and other unpaid liabilities relating to the Regular Member's period of membership have been resolved fully.
- 3.7.4 Each Member or Associate shall provide the Association with such information or assistance as may be necessary for the Association to carry out the Joint Insurance Purchasing Pool.
- 3.7.5 Each Member or Associate shall comply with all By-Laws, resolutions, and policies by the Board of Directors and shall cooperate with the Association, and any insurer of the Association, in accomplishing the purposes of this Agreement.

3.7.6 Each Member or Associate shall participate as provided herein in the selection of members of the Board of Directors.

3.8 *Board of Directors' Authority.*

3.8.1 The Association shall be governed by a Board of Directors. The Board of Directors shall consist of ten members, to be selected from the Regular Membership. Beginning with the second election of members to the Board of Directors, the Regular Members of that Committee shall be selected as follows: the area served by the Association shall be divided into three geographic regions, with each region represented by a number of representatives assigned to the region based on the number of Regular Members from that region.

3.8.2 To ensure that consistent management is provided for the Association into the future, the initial Board of Directors members shall have terms of one, two or three years. After the initial election, all Board of Directors members will be elected for a three-year term. Those terms will provide that four of the ten committee members will be elected for full terms in two consecutive years and three of the regular committee members will be elected for full terms the third year.

3.8.3 The Board of Directors shall elect a Chair for each fiscal year. In addition, the Board of Directors shall elect a Vice-Chair who will in the absence of the Chair or, in the event of the Chair's inability or refusal to act, perform the duties of the Chair.

3.8.4 Each member of the Board of Directors shall have one vote.

3.8.5 A majority of the members of the Board of Directors shall be required to transact the business of the Board of Directors.

3.8.6 The Third Party Administrator shall have the general supervisory control over the day to day decisions and administrative activities of the Association. Activities shall include but not be limited to: (1) negotiations and placement for insurance coverage contracts, (2) disbursement of billings to individual Members and Associates for their proportionate charges, (3) payment and management of claims

sustained by Members or Associates of the Association and liaison with representatives acting on behalf of participating Members or Associates.

- 3.8.7 Administrative costs and charges to be paid to the Third Party Administrator shall be negotiated between the Board of Directors and the Administrator.
- 3.8.8 Pool funds shall be administered by the Association Administrator under the control and supervision of the Board of Directors. The Administrator will be authorized to disburse funds for the processing of covered claims and administrative costs. All parties having check writing authority on Association funds shall be bonded to the Association in an amount established by the Board of Directors.
- 3.8.9 The Board of Directors will provide for an audit of the accounts and records of the Association. When such an audit of the accounts and records is made by the Washington State Auditor's office, a report thereof shall be filed as a record with the office of the Administrator. Such reports shall be conducted and filed as required by law. Costs of this audit shall be borne by the Association and shall be considered as administrative costs.
- 3.8.10 Pursuant to the laws and regulations of the State of Washington, the Association elects to invest its assets in permissible investments in a manner which is permitted by law, such manner of investment to be selected from time to time by resolution of the Board of Directors.
- 3.8.11 The Board of Directors shall establish an annual budget for the Association. The Administrator shall submit a proposed budget for the following fiscal year 60 days prior to the end of each fiscal year to the Board of Directors. Fiscal years for the Association shall be from December 1 through November 30 of the next calendar year. The Board of Directors shall determine the estimated expenses and costs to be incurred by the Association for the next fiscal year and shall adopt a budget derived from the Administrator's proposed budget. The budget shall be in a form to provide the following information for the Association as a whole:
 - (1) beginning

and ending unreserved fund balance, (2) anticipated revenues in detail, and (3) appropriations in detail. The Board of Directors shall apportion that budget cost among the Members and Associates. All payments due to the Association from Members or Associates upon the basis of each budgeted assessment shall be paid as invoiced for the fiscal year for which the assessment is made.

3.8.12 The first budget and premium assessments shall be proposed by the Administrator and approved by the Board of Directors not later than 30 days after the effective date of this Agreement.

3.8.13 Any vacancies on the Board of Directors that occur during a term of office shall be filled by an election of the Board of Directors by a simple majority vote. Any replacement shall fill out the unexpired term of the committee member replaced.

3.9 *Service Representative Relationship.*

3.9.1 Each participating Member or Associate of the Association shall designate a servicing representative to act on their behalf in liaison with the needs of the Association Administrator. Should a participating Member choose not to designate a local servicing representative, the Association shall supply such services in accordance with a fee schedule adopted annually by the Board of Directors. Service representatives' minimum duties and criteria will be established by resolution of the Board of Directors and reviewed annually. Duties will include, but are not limited to the providing of local claims assistance, the securing of underwriting information, completion of applications, updating of vehicle lists and information and such other functions as the Board of Directors may from time to time establish by resolution.

3.9.2 Any fees to be paid the servicing representative by each Member or Associate will be established and paid by the Member or Associate.

3.9.3 Each Member and Associate agrees to indemnify and hold the Association, its Administrator, employees and agents, harmless from and indemnify them against any claims, complaints, causes

of action or judgments arising from any allegation of a failure of the performance or negligence on the part of the Member's or Associate's servicing representative including a failure to communicate to or forward communications from the Association, the Association's Administrator or any Association insurer. The employment of a servicing representative and the scope of the services performed by that representative is completely within the domain of the Member or Associate. A Member or Associate acts upon the advice and actions or inactions of its servicing representative at its sole risk.

3.10 *Effective Date of Pooled Insurance Purchasing Program.*

The Joint Insurance Purchasing Pool shall become effective on September 1, 1988 or upon execution of this Agreement by two or more Members, whichever occurs first.

3.11 *Contingent Liability and Retroactive Assessments.*

3.11.1 Pursuant to the provisions of Revised Code of Washington Section 48.62.060, each Regular Member shall be contingently liable for the liabilities of the Association in the event the assets or insurance of the Association are not sufficient to cover its liabilities. Any actual or projected deficits of the Association shall be financed through retroactive assessments levied against each Regular Member in accordance with the following cost allocation methodology.

3.11.2 In the event the Association's assets should be insufficient to cover liabilities, the Board of Directors shall direct the Administrator to reassess Regular Members an amount according to the following formula:

$$\begin{array}{l} \text{Member} \\ \text{Reassessment} \\ \text{Amount} \end{array} = \begin{array}{l} \text{(Liability Due and Not} \\ \text{Serviced By Current} \\ \text{Pool Assets) + (Required} \\ \text{Reserve Account)} \end{array} \times \begin{array}{l} \text{Member Contribution or} \\ \text{Assessments Since Inception} \\ \text{TOTAL OF ALL Assessments} \\ \text{or Contributions Since Inception} \end{array}$$

The reassessment will be implemented only after a review of the circumstances surrounding the deficiency by the Board of Directors and approved by the Board of Directors. Should any Member leave

the Association and subsequently a deficiency exist in the period that the entity was a Regular Member of the Association, the city or town in question shall be assessed the amount that the Association is held liable for the period in question.

3.12 *New Members.*

Members admitted as Regular Members of the Association after one year from the effective date of the Joint Insurance Purchasing Pool may be required to pay a reasonable share of the unreserved fund balance of the Association and the costs necessary to analyze their loss data and determine their premiums. Any costs to be paid by the Regular or Associate new Members shall be determined by the Board of Directors.

3.13 *Withdrawal.*

Any Member or Associate may withdraw only at the end of the Association's fiscal year (November 30) and only after it has given the Association written notice prior to December 1 of the preceding calendar year of its decision to withdraw from this Agreement.

3.14 *Cancellation.*

The Association shall have the right to cancel any Member's or Associate's participation in the Joint Insurance Purchasing Pool upon the affirmative vote of at least three-fourths of the whole Board of Directors at any regular or special meeting. Any Member or Associate so canceled shall be given 180 days' notice prior to the effective date of the cancellation.

3.15 *Effect of Withdrawal or Cancellation.*

Neither the withdrawal nor the cancellation of any Member or Associate shall cause the termination of this Agreement. No Member or Associate by withdrawing or having its membership canceled shall be entitled to payment or return of any assessment paid by the Member or Associate to the Association or any Association insurer, or to any distribution of the Association's assets. The withdrawal or cancellation of any Regular Member after the effective date of the Joint Insurance Purchasing Pool shall not terminate its responsibility to contribute its share of any

assessments or retroactive assessments established by the Association until all claims, losses, costs, and other unpaid liabilities relating to the Regular Member's period of membership have been resolved fully and a determination of the final amount of payment owed by the Regular Member or credit due the Regular Member for the period of its membership has been made by the Board of Directors. In making this determination, the Board of Directors shall use the cost allocation methodology or methodologies established by the budgets adopted pursuant to the requirement of Section 3.6.1 hereof. It is the intent of this Agreement that no assets of the Association shall be owned by Associate Members nor shall Associate Members be responsible for debts incurred by the Association other than insurance premiums, assessments and claim deductibles attributed to the Associate Member's membership.

3.16 *Termination and Distribution.*

3.16.1 *Termination.*

This Agreement may be terminated at any time by the written consent of three-fourths of the Members. However, this Agreement and the Association shall continue to exist for the purpose of paying all debts and liabilities, disposing of all claims, distributing net assets, and otherwise winding up and liquidating the affairs of the Association. The Board of Directors is vested with all powers of the Association during such winding up and liquidation, including the power to require Regular Members, including those Regular Members who withdrew prior to the termination date, to pay any retroactive assessments deemed necessary by the Board of Directors to fully resolve and dispose of all claims, losses and liabilities covered by this Agreement. The retroactive assessment shall be determined on the basis of the cost allocation methodology or methodologies established by the resolutions adopted pursuant to the requirements of Sections 3.6.1 and 3.11.2 hereof.

3.16.2 *Distribution.*

Upon termination of this Agreement and full satisfaction of all outstanding claims, losses, and liabilities of the Association, all assets of the Association shall be distributed among the Regular

Members who were Members of the Joint Insurance Purchasing Pool, on the date action to terminate this Agreement was taken, in proportion to the cash payments made by each Regular Member during the term of this Agreement. The Board of Directors shall determine such distribution within six months after the last pending claim or loss covered by this Agreement has been resolved fully.

3.17 *Notices.*

Notice to Members or Associates hereunder shall be sufficient if mailed to the office of the last official address of the respective Member.

3.18 *Amendment.*

This Agreement may be amended at any time by the approval of three-fourths of the Members present or voting at any meeting of the Members. All amendments shall be in writing. Amendments may be proposed by the Board of Directors. Any proposed amendment to this agreement adopted by three-fourths of the whole Board of Directors shall be deemed adopted subject to review by the Members. If four-tenths of the Members present or voting at any meeting of the Members (called in accordance with Article 3 of the By-Laws) vote to repeal any amendment adopted by three-fourths of the whole Board of Directors, that amendment is deemed repealed.

3.19 *Enforcement.*

The Association is hereby granted the authority to enforce the terms of this Agreement. In the event action is instituted to enforce any term of this Agreement or any term of the By-Laws against any Member or Associate or previous Member or Associate, the Member or Associate or previous Member or Associate agrees to pay such sums as the court may fix as reasonable attorneys' fees and costs in said action including fees and costs on appeal.

3.20 *Default and Remedies.*

If any Member or Associate fails to perform any term or condition of this Agreement and such failure continues for a period of sixty days after the Association has given the Member or Associate written notice of such

failure, the Member or Associate shall be in default hereunder. Upon default, the Association may immediately cancel the Member's or Associate's membership effective immediately without further notice, or exercise any remedies herein provided or otherwise provided by law. The rights and remedies of the Association are cumulative in nature and pursuit of any particular remedy shall not be deemed an election of remedies or a waiver of any other remedies available hereunder or otherwise available by law.

3.21 *No Waivers.*

No waiver or forbearance of a breach of any covenant, term, or condition of this Agreement shall be construed to be a waiver or forbearance of any other or subsequent breach of the same or of any other covenant, term or condition, and the acceptance of any performance hereunder, or the payment of any sum of money after the same has become due or at a time when any other default exists hereunder, shall not constitute waiver of the right to demand payment of all other sums owing or a waiver of any other default then or thereafter existing.

3.22 *Prohibition Against Assignment.*

No Member or Associate may assign any right, claim or interest it may have under this Agreement, except to a successor entity following a statutory reorganization. Should any Member or Associate reorganize in accordance with the statutes of the State of Washington, the successor in interest, or successors in interest, may be substituted as a Member or Associate or Members or Associates upon approval of the Board of Directors. No creditor, assignee or third party beneficiary of any Member or Associate shall have any right, claim or title to any part, share, interest, fund premium or asset of the Association.

3.23 *Entire Agreement.*

This Agreement contains the entire understanding of the parties, and they acknowledge that there is no other written or oral understanding or promise between them with respect to the matters addressed by this Agreement. This Agreement may not be altered, amended, or revoked except pursuant to the provision of Section 3.18.

3.24 *Severability.*

If any term or provision of this Agreement shall to any extent be determined by a court of competent jurisdiction to be invalid or unenforceable, the remainder of this Agreement shall not be affected thereby, and each term and provision in this Agreement shall be valid and be enforceable to the fullest extent permitted by law.

3.25 *Time.*

Time is of the essence of this Agreement and each and every provision hereof.

3.26 *Section Headings.*

The section headings in this Agreement are inserted for convenience only and are not intended to be used in the interpretation of the contents of the sections they introduce.

3.27 *Governing Law.*

This Agreement shall be governed by and construed in accordance with the laws of the State of Washington.

3.28 *Counterpart Copies.*

This Agreement may be signed in counterpart or duplicate copies, and any signed counterpart or duplicate copy shall be equivalent to a signed original for all purposes.

4. Execution.

The parties have executed this Agreement by authorized officials thereof.

Name of City or Town or Public Entity

Mailing Address

Street Address (if different from above)

City

Zip

Phone

By _____
Signature of Authorized Official

(Print or Type Name)

Title

Date

EXHIBIT A List

of Members



All Members 2021-2022

City Members

1. Town of Albion
2. City of Asotin
3. City of Blaine
4. City of Buckley
5. City of Chewelah
6. City of Colfax
7. Town of Colton
8. City of Colville
9. City of Connell
10. City of Cosmopolis
11. Town of Coulee Dam
12. City of Davenport
13. City of East Wenatchee
14. City of Electric City
15. Town of Elmer City
16. Town of Endicott
17. City of Entiat
18. City of Ephrata
19. City of Fircrest
20. City of Grand Coulee
21. Town of Hartline
22. City of Ilwaco
23. Town of Lone
24. City of Kahlotus
25. City of Kittitas
26. Town of Krupp
27. Town of LaCrosse
28. City of Liberty Lake
29. Town of Lind
30. Town of Malden
31. Town of Mansfield
32. Town of Marcus
33. City of Moxee
34. City of Napavine
35. Town of Nespelam
36. City of Newport
37. City of Nooksack
38. City of Oakville
39. City of Okanogan
40. City of Omak
41. City of Oroville
42. City of Palouse
43. City of Prosser
44. City of Quincy
45. Town of Reardan
46. City of Republic
47. City of Ritzville
48. City of Royal City
49. City of SeaTac
50. City of Sedro-Woolley
51. Town of South Cle Elum
52. City of Sprague
53. Town of Starbuck
54. Town of St. John
55. City of Sultan
56. Town of Uniontown
57. City of Waitsburg
58. City of Wapato
59. Town of Waterville
60. Town of Wilbur
61. Town of Wilkeson
62. City of Winlock
63. City of Woodland

Fire District Members

1. Aero-Skagit Emergency Services
2. Blue Mountain Fire District #1
3. Chelan County FPD #1
4. Chelan County FPD #3
5. Clallam County FPD #2
6. Columbia County FPD #1
7. Columbia - Walla Walla Co Fire District #2
8. Douglas County FPD #2
9. Douglas County FPD #5



All Members 2021-2022

10. Enumclaw Fire Department
11. Ferry/Okanogan Fire District #13
12. Ferry/Okanogan County FPD #14
13. Franklin County FD #1
14. Franklin County FPD #2
15. Franklin County FPD #4
16. Glacier Fire & Rescue
17. Grant County FPD #4
18. Grant County FPD #13
19. Grant County FPD #14
20. Grays Harbor County FPD #5
21. King County FD #4
dba Shoreline Fire Department
22. King County FPD #34
23. King County FPD #50
24. Kittitas County FPD #6
25. Klickitat County FPD #10
26. Lincoln County Emergency Communications
27. Lincoln County FPD #5/Davenport FD
28. North Pacific County EMS
29. Okanogan County Rural Fire District #1
30. Okanogan County FPD #4
31. Okanogan County FPD #9
32. Okanogan County FPD #16
33. Pacific County FPD #8
34. Pierce County FPD #26
35. Puget Sound Regional Fire Authority
36. Region 6 Training Council
37. San Juan County Fire District #5
38. Skagit County FPD #10
39. Skagit County Fire District #19
40. Snohomish County FPD #5
41. Snohomish County FPD #10
42. Stevens County FPD #3
43. Stevens County FPD #4
44. West Thurston Regional Fire Authority
45. Whatcom County FPD #1
46. Whatcom County FPD #7
47. Whatcom County FPD #14
48. Whatcom County FPD #21
dba North Whatcom Fire and Rescue

50. Whitman County FPD #2
51. Whitman County RFD #4 & Palouse Fire Protection Board

Special District Members

1. Alpine Water District
2. Asotin County Cemetery District #1
3. Asotin County Public Facility District
4. Basin City Water-Sewer District
5. Bellingham-Whatcom Public Facilities District
6. Bridgeport Bar Irrigation District
7. Cascade Irrigation District
8. Columbia Valley Water District
9. Columbia Water & Power Irrigation District
10. Consolidated Diking Improvement District #1
11. Consolidated Diking Improvement District #2
12. Consolidated Diking Improvement District #3
13. Consolidated Irrigation District #19
14. Dallesport Water District
15. Diking Improvement District #15
16. Drainage Improvement District #1
17. East Columbia Basin Irrigation District
18. East Spokane Water District #1-109
19. Elbe Water & Sewer District
20. Endicott Park and Recreation District #7
21. Gardena Farms Irrigation District #13
22. Garfield Parks & Recreation
23. Grant County Cemetery District #1
24. Hunters Water District
25. Icicle Peshastin Irrigation District
26. Irvin Water District #6
27. Jefferson County Rural Library District
28. Kennewick Irrigation District
29. Kennewick Public Facilities District
30. King County Drainage District #5
31. King County Drainage District #13
32. Kittitas County Water District #2
33. Kittitas Reclamation District



All Members 2021-2022

34. Lakehaven Water & Sewer District
35. Lexington Flood Control Zone
36. Lind Cemetery District
37. Lower Stemilt Irrigation District
38. Malaga Water District
39. Moab Irrigation District #20
40. Moses Lake Irrigation & Rehabilitation District
41. Naches-Selah Irrigation District
42. North Central Regional Library
43. North Spokane Irrigation District #8-232
44. North Whidbey Parks & Recreation District
45. Okanogan County Transit Authority
46. Orchard Avenue Irrigation District #6-17
47. Pasadena Park Irrigation District #17-11
48. Peshastin Water District
49. Pierce County Flood Control District
50. Pierce County Noxious Weed Control Board
51. Point Roberts Parks & Recreation District #1
52. Port of Ephrata
53. Port of Kennewick
54. Port of Othello
55. Port of Quincy
56. Port of Mattawa
57. Quincy Columbia Basin Irrigation District
58. Ritzville Public Development Authority
59. Roza Irrigation District
60. Skagit County Dike Drainage & Irrigation Dist #12
61. Skagit County Drainage District #14
62. Skagit County Drainage & Irrigation District #16
63. Skagit County Public Hospital Dist. #304
64. Skagit County Sewer District #2
65. South Banks Lake Mosquito Control District #3
66. South Columbia Basin Irrigation District
67. Startup Water District
68. Sunnyside Valley Irrigation District
69. Tacoma Community Redevelopment Authority
70. Tacoma-Pierce Co. Employment & Training Consortium
dba Workforce Central
71. Tacoma-Pierce County Health Department
72. Timberland Regional Library
73. Trentwood Irrigation District #3
74. Twin Transit
75. Uniontown Community Development Association
76. Whitman County Public Hospital District #2
77. Yakima County Joint Board of Control #1
78. Yakima Tieton Irrigation District
79. Yakima County Rural Library District
dba Yakima Valley Regional Library

ATTACHMENT C

City of Redmond

Insurance Premium Comparison 2021-2022 vs. 2022-2023

SEPT 1 RENEWAL DATE	2021-2022 Premium	2021-2022 Carrier	2022-2023 Premium	2022-2023 Carrier	Difference (% Change)
General Liability, Emp Benefits Liability, Public Entity Management Liability and Employment Related Practices Liability, Law Enforcement Liability	\$ 376,340	Travelers - Charter Oak			
General Liability and Employee Benefits Liability	-		\$ 63,301	Safety Specialty Ins Company	Decreased by \$49,337
Public Officials & Employment Practices Liab	Included		\$ 115,319	Safety Specialty Ins Company	-13.1%
Law Enforcement Liability	Included		\$ 148,383	Safety Specialty Ins Company	
Automobile Liability/Physical Damage	\$ 141,441	Travelers - Charter Oak	\$ 135,239	Safety National Casualty	Decreased by \$6,202 -4.4%
Umbrella \$20MM	\$ 156,472	Travelers Property & Casualty Company of America		Safety National Casualty	Decreased by \$47,428 -30.3%
Umbrella \$3M Occ/\$6M Aggregate			\$ 109,044		
Excess Liability - \$10MM XS of \$20MM	\$ 82,531	Navigators	\$ 387,980	Arch Insurance Company	
Excess Liability - \$5MM XS of \$5MM			\$ 212,609	Princeton Excess & Surplus	Increased by \$879,492
Excess Liability - \$5MM XS of \$10MM			\$ 153,150	General Star Indemnity	+1,065.7%
Excess Liability - \$5MM XS of \$15MM			\$ 105,163	Navigators Specialty	
Excess Liability - \$5MM XS of \$20MM			\$ 103,121	Lexington Insurance Company	
Excess Liability - \$5MM XS of \$25MM					
Property/Inland Marine	\$ 251,871	Travelers Indemnity Company	\$ 268,434	Travelers Indemnity Company	Increased by \$16,563 +6.6%
Crime	\$ 4,017	Travelers Casualty & Surety Company	\$ 4,343	Travelers Casualty & Surety Company	Increased by \$326 +8.1%
Third Party Administrator (TPA) and SIR Buy Down*	\$ -		\$ 341,588	CIAW	Increase by \$341,588
Total September 1 Renewal Premiums	\$ 1,012,672		\$ 2,147,674		\$1,135,002 +112.1%

* Safety National SIR is \$500,000 - CIAW TPA shares in limit bringing the City's Deductible to \$250,000 and CIAW Retention (SIR) to \$250,000.



Memorandum

Date: 9/20/2022

Meeting of: Committee of the Whole - Public Safety and Human Services

File No. CM 22-535

Type: Committee Memo

TO: Committee of the Whole - Public Safety and Human Services

FROM: Mayor Angela Birney

DEPARTMENT DIRECTOR CONTACT(S):

Police	Chief Darrell Lowe	425-556-2521
--------	--------------------	--------------

DEPARTMENT STAFF:

Police	Cori Baker	Support Services Supervisor
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TITLE:

Attorney General Federal Pass-through Grant for the Purchase of a Refrigeration Unit to Store Sexual Assault Kits

OVERVIEW STATEMENT:

The Redmond Police Department Property & Evidence Unit received a subaward grant in the amount of approximately \$4,400 under the above program. The subaward grant is for purchase of a refrigeration unit for storage of sexual assault kits, RCW 5.70.

Additional Background Information/Description of Proposal Attached

REQUESTED ACTION:

Receive Information

Provide Direction

Approve

REQUEST RATIONALE:

- **Relevant Plans/Policies:**
N/A
- **Required:**
N/A
- **Council Request:**
N/A
- **Other Key Facts:**

RCW 5.70.030, revised in the 2020 legislative session, requires law enforcement agencies to preserve and store sexual assault kits for 20 years. Sexual assault kits must be preserved and stored by refrigeration.

OUTCOMES:

The Police Department Property & Evidence Unit is required by statute to store sexual assault kits for 20 years, as well as other items of evidence that must also be refrigerated such as perishable items, blood and other biological fluids, and

DNA work product. The purchase and reimbursement of this refrigeration unit will help to offset the City's cost to comply with applicable statutes.

COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:

- **Timeline (previous or planned):**
The grant was awarded on 3/14/22 and the unit was purchased and received by RPD on 5/31/22
- **Outreach Methods and Results:**
N/A
- **Feedback Summary:**
N/A

BUDGET IMPACT:

Total Cost:

If the reimbursement is not approved, the cost is \$4,019.73

Approved in current biennial budget: Yes No N/A

Budget Offer Number:

N/A

Budget Priority:

Safe and Resilient

Other budget impacts or additional costs: Yes No N/A

If yes, explain:

N/A

Funding source(s):

Grant subaward through the Washington State Attorney General's Office

Budget/Funding Constraints:

Reimbursement request must be made by 10/30/2022

Additional budget details attached

COUNCIL REVIEW:

Previous Contact(s)

Date	Meeting	Requested Action
N/A	Item has not been presented to Council	Receive Information

Proposed Upcoming Contact(s)

Date: 9/20/2022

Meeting of: Committee of the Whole - Public Safety and Human Services

File No. CM 22-535

Type: Committee Memo

Date	Meeting	Requested Action
10/4/2022	Business Meeting	Approve

Time Constraints:

Reimbursement requests must be received by 10/30/2022.

ANTICIPATED RESULT IF NOT APPROVED:

The purchase amount of \$4,019.73 would not be reimbursed by the grant and the cost would come out of the department budget.

ATTACHMENTS:

Attachment A: Revised Code of Washington 5.7.030

Attachment B: Redmond Subrecipient Amended Acknowledgement 6/9/22

Attachment C: Refrigeration Unit Purchase Receipt

RCW 5.70.030 Unreported sexual assault kits—Transportation to local law enforcement agency—Storage and preservation. (1)(a) Any unreported sexual assault kit collected on or after June 30, 2020, must be transported from the collecting entity to the applicable local law enforcement agency.

(b) By January 1, 2021, unreported sexual assault kits collected prior to June 30, 2020, and stored according to the requirements of RCW 70.125.101 must be transported to the applicable local law enforcement agency.

(2)(a) The applicable local law enforcement agency is responsible for conducting the transport of the unreported sexual assault kit from the collecting entity to the agency as required under subsection (1) of this section.

(b) The applicable law enforcement agency shall store and preserve the unreported sexual assault kit for twenty years from the date of collection.

(3) The term "applicable local law enforcement agency" refers to the local law enforcement agency that would have jurisdiction to investigate any related criminal allegations if they were to be reported to law enforcement. The applicable local law enforcement agency is determined through consultation between the collecting entity or, in the case of unreported sexual assault kits stored according to the requirements of RCW 70.125.101, the Washington state patrol, and local law enforcement agencies. [2020 c 26 § 3.]

Effective date—2020 c 26 § 3: "Section 3 of this act takes effect June 30, 2020." [2020 c 26 § 19.]



Bob Ferguson

**ATTORNEY GENERAL OF
WASHINGTON**

Financial Services Division

PO Box 40107 • Olympia, WA 98504-0107 • (360) 586-3003

June 9, 2022

Redmond Police Department
DUNS 022829899
8701 160th Avenue NE
Redmond, WA 98034

RE: Federal Grant Info: SAKI 2017-AK-BX-0016 Grant; CFDA 16.833; US DOJ, OJP, BJA;
10/1/17-9/30/22; Attorney General of Washington (pass-thru agency) Award \$3,000,000

Subrecipient: Redmond Police Department

Contract: RU-22-33

Subaward: **approx.** \$4,400.00 for Purchase of Requested Refrigeration Unit(s)

This letter amends the award notice sent on March 14, 2022 as bolded herein.

The Washington State Office of the Attorney General (AGO) is pleased to announce that the Redmond Police Department has been selected to receive an award to purchase a refrigeration unit to help with storage of evidence from sexual assault investigations as outlined in the Subrecipient Commitment form that your agency submitted to AGO Grants. **Any purchases that exceed \$1,000 over the awarded amount require justification for the excess cost and written approval from the AGO before purchase.**

Please sign and date below to acknowledge acceptance of this grant and return to FISGrants@atg.wa.gov by **June 30, 2022**.

This is a cost reimbursement grant and funds will not be awarded in advance. Upon purchase of

this unit, please submit any invoices and receipts for reimbursement along with a photo of the purchased refrigeration unit to FISGrants@atg.wa.gov. The unit must be purchased and received prior to September 30, 2022.

The Attorney General's Office would like to thank you for your commitment to public safety and for partnering with the AGO in its efforts to address the accumulation of unsubmitted sexual assault kits and provide answers to survivors and their families.

We look forward to our continued partnership on this important project. If you have any questions, please email FISGrants@atg.wa.gov.

Sincerely,

.....



John Hillman, Division Chief
Criminal Justice

Attachments

cc: Katharine Hemann, AAG, SAKI Site Coordinator
Laura Twitchell, Managing AAG, SAKI Unit Lead
Marci Phillips, Grant Manager
Cherié Norris, Grant and Contract Supervisor

ACKNOWLEDGEMENT AND ACCEPTANCE OF AMENDED GRANT AWARD

Redmond Police Department

Signature and Date

Printed Name and Title

From: [Lowe's Home Improvement](#)
To: [Cori Baker](#)
Subject: Thanks for Your Order! #891097559
Date: Thursday, May 19, 2022 3:15:00 PM

External Email Warning! Use caution before clicking links or opening attachments.



We Received Your Order

We'll email you any updates to your order, including information on shipping, delivery or store pickup.

[CHECK ORDER STATUS](#)

Order # 891097559

Invoice # 71117

Delivery

Address

Cori Baker
8701 160TH AVE NE
REDMOND , WA 98052
(425) 279-3117
cbaker@redmond.gov

Delivery Item(s)

47-cu ft 2-Door Reach-in Commercial Refrigerator (Stainless Steel) **QTY**

Item #: 3644738 | Model #: S-47R **1**

Unit Price \$3,698.00 | **Subtotal** \$3,698.00

Fulfilling Store: LOWE'S OF ISSAQUAH, WA. [\(425\) 391-3355](#)

Estimated Delivery Date: Wednesday, May 25, 2022

08:00 am - 08:00 pm



Need to Reschedule?

Reschedule your delivery [online](#).



Need help with your delivery?

Give LOWE'S OF ISSAQUAH, WA. a call at [\(425\) 391-3355](tel:425-391-3355)

Order Info

Sold To

Cori Baker
(425) 279-3117
cbaker@redmond.gov

Order #	891097559
Invoice #	71117
Order Date	05/19/2022
Total Savings	\$89.00
Subtotal	\$3,698.00
Shipping/Delivery	\$0.00
Total Tax	\$321.73
Order Total	\$4,019.73
Payment	VISA ending in 3513 \$4,019.73

For more information on when you'll be charged, view our [billing policy](#).

YOU MIGHT ALSO LIKE



2



0



4

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Commercial Freezer
(Stainless Steel)

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Memorandum

Date: 9/20/2022

Meeting of: Committee of the Whole - Public Safety and Human Services

File No. CM 22-590

Type: Committee Memo

TO: Committee of the Whole - Public Safety and Human Services

FROM: Mayor Angela Birney

DEPARTMENT DIRECTOR CONTACT(S):

Planning and Community Development	Carol Helland	425-556-2107
Police	Chief Darrell Lowe	425-556-2529
Fire	Chief Adrian Sheppard	425-556-2201

DEPARTMENT STAFF:

Planning and Community Development	Brooke Buckingham	Human Services Manager
Planning and Community Development	Tizsa Rutherford	Homeless Program Administrator
Police	Susie Kroll	Community Support Administrator
Fire	Liz Downs	Firefighter/Paramedic

TITLE:

Thrive Update - Q2/Q3 2022

OVERVIEW STATEMENT:

This report provides an overview of the number of services and activities provided between April and August 2022, as well as challenges and new developments for Thrive Program partners: Human Services, Homeless Outreach, Mental Health Professional, and Mobile Integrated Health. Also included are data on Redmond residents who received assistance after the depletion King County’s Eviction Prevention and Rent Assistance Program funds.

Additional Background Information/Description of Proposal Attached

REQUESTED ACTION:

Receive Information Provide Direction Approve

REQUEST RATIONALE:

- **Relevant Plans/Policies:**
Community Strategic Plan
- **Required:**
N/A
- **Council Request:**

N/A

• **Other Key Facts:**

Thrive partners will provide quarterly informational updates to keep Council informed.

OUTCOMES:

Council and community members are briefed quarterly on each of the City’s programs that offer unique public safety and human services elements in support of the Redmond community vision.

COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:

• **Timeline (previous or planned):**

Ongoing - quarterly updates.

• **Outreach Methods and Results:**

City channels are used for promoting this comprehensive public safety and human services program including posting the recording of the presentation, periodic articles in the Focus print newsletter, Mayor’s Our Stories, redmond.gov/Thrive webpage, e-news, and social media.

• **Feedback Summary:**

N/A

BUDGET IMPACT:

Total Cost:

N/A

Approved in current biennial budget: Yes No N/A

Budget Offer Number:

The individual programs that make up the Thrive program fall under their respective budgets.

Budget Priority:

Vibrant and Connected, Safe and Resilient

Other budget impacts or additional costs: Yes No N/A

If yes, explain:

N/A

Funding source(s):

N/A

Budget/Funding Constraints:

N/A

Additional budget details attached

COUNCIL REVIEW:

Previous Contact(s)

Date	Meeting	Requested Action
5/24/2022	Committee of the Whole - Public Safety and Human Services	Receive Information
6/7/2022	Business Meeting	Receive Information

Proposed Upcoming Contact(s)

Date	Meeting	Requested Action
	None proposed at this time	N/A

Time Constraints:

N/A

ANTICIPATED RESULT IF NOT APPROVED:

N/A

ATTACHMENTS:

Attachment A: Thrive Update - Q2+Q3 2022

Attachment B: Redmond Rental Assistance

Thrive Program Update April – August 2022

Redmond's THRIVE program strengthens the community through innovative programs that provide safety, stability, opportunity, and hope for anyone in need or crisis. The City of Redmond is dedicated to all members of our community and is proud of this creative approach to problem-solving and productive use of city resources. THRIVE includes programs such as a mental health professional who deploys alongside Redmond police, a homelessness response professional who helps those who are unhoused and housing insecure, an alternative court for individuals who have committed low level offenses (e.g. shoplifting), a Mobile Integrated Health program providing resources that reduce the need for calling 911, as well as funding support to local non-profit partners who provide a range of supportive services to our community.

Programs	Q2/Q3 Service Summary <i>Activities and services provided (April-August)</i>	Q2/Q3 Highlights <i>New developments, challenges, and issues</i>
Mobile Integrated Health	<ul style="list-style-type: none"> • 136 clients enrolled • 127 new clients • 333 interactions • 292 contact hours <p>Resources provided</p> <ul style="list-style-type: none"> • APS/CPS: 22 • Case management: 77 • Crisis/emergency housing: 10 • Fall Prevention: 43 • Licensed care facility/caregiver: 21 • Medical Care: 62 • Mental health support: 30 • Substance abuse support: 27 • Other community services: 54 	<ul style="list-style-type: none"> • Installed ramps for low-income seniors (June/July) • Made connections with local senior centers and excited to offer free blood pressure checks for Redmond seniors, starting in September. • Used taxicab vouchers for medical appointments • Provided mobile vaccinations to homebound seniors <p>Challenges</p> <ul style="list-style-type: none"> • Finding qualified caregivers, which is a systemic issue due to lack of staff to perform duties. • A lack of capacity for Skilled Nursing Facilities (space/staff) to allow residents to relocate to a higher level of care.
Homeless Outreach	<ul style="list-style-type: none"> • 202 participants served • 592.5 hours of direct service provided over 756 contacts • 53 clients permanently housed where housing was their goal • 30 of 33 Emergency Housing Vouchers have been issued and leased-up 	<ul style="list-style-type: none"> • Coordinating monthly meetings with neighboring Outreach teams to streamline efforts, share resources and coordinate an Eastside response to homelessness. • Launched a Panhandling Awareness campaign to educate community members and local businesses and promote alternative strategies to giving cash.

	<ul style="list-style-type: none"> 15 housed community members contacted Outreach due to being priced out of current rent <p>"I've seen the difference in Redmond and I've personally met other people in transition working with (Outreach), only to speak highly of (Outreach)...So thankful for you."</p>	<ul style="list-style-type: none"> Assisted neighboring jurisdictions with development of safe parking site program and homeless outreach service suggestions where none have existed previously to enhance a regional response.
Human Services	<ul style="list-style-type: none"> 65 reports reviewed and payments processed 95% of programs on target (despite ongoing effects of COVID on staffing and programming) Joint equity trainings with Eastside human services commissions 104 funding applications reviewed Technical assistance to 7 small, community-based organizations including 4 BIPOC Personalized outreach to 8 BIPOC organizations 	<ul style="list-style-type: none"> Provided to support and technical assistance to 16 cities who participate in the joint application process. Staff participated in the national 2022 Welcoming Interactive Jointly hosted in-person coffee hour with other Eastside funders to build personal connections with agency providers Participated in Recent Community Development Block Grant (CDBG) audit by state. New rental assistance funds fully committed and/or disbursed <p>Challenges</p> <ul style="list-style-type: none"> Increased costs to deliver services and increased demand for services Non-profit staff retention and recruitment
Redmond Community Court	<ul style="list-style-type: none"> 52 average number of participants / 8 graduates Average number of provider agencies present per week 9 157 total visits to the Resource Center 72 hours of community service performed 	<ul style="list-style-type: none"> The Court and Resource Center have settled in and are now at the library full time. We added several new partnering provider agencies to the Resource Center: Hopelink, Catholic Community Services, Kindering, CCS Coordinated Entry Regional Access (RAP), Housing Justice Project, and WorkSource. Redmond Community Court has also enhanced our relationship with the King County Housing Authority and processed two Housing Vouchers for participants.

<p>Redmond Police Dept Co-Responding Mental Health Professional</p>	<ul style="list-style-type: none"> • Q2 (258)+Q3 (195)= 451 contacts • Assisted City of Duvall PD in 4 significant crisis/negotiation calls for service • Increases in Involuntary Treatment Testimony by MHP • Assisted Redmond Detectives on 3 high profile/risk cases with mental health/substance abuse and/or threats components 	<ul style="list-style-type: none"> • Speaking at the NAMI Annual Gala on Oct 8th on Joan and Scott Legacy Fund for Suicide Prevention • Attended International Co-Responders Alliance Conference and Association of Washington Cities as a Presenter • Co-developed portions of the Implicit Bias/Procedural Justice Training for RPD and City of Redmond <p>Challenges Referral intake timelines are 2-4 months out for new clients</p>
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The City of Redmond contracted with Hopelink to serve remaining Redmond households who were not served by King County’s Eviction Prevention Rental Assistance Program (EPRAP) at the time of the program’s closure. Hopelink submitted the following summary report. All funds under this contract have been fully committed/expended.

Hopelink Client Report

Data/Demographics

Unique Client & Household Counts

Clients	175	
Households	57	

Category/Values		Count
Gender		
Female		105
Male		70
Ethnicity		
Not Hispanic/Latino		110
Hispanic/Latino		64
Client Refused		1
Race		
American Indian or Alaskan Native		2
Asian		21
Black or African American		31
Client Doesn't Know		11
Client Refused		10
Multi-Racial		13
White		87
Limited English		
No		164
Yes		11
Veteran Status		

No		173
Yes		2
Disabled		
Client Doesn't Know		1
Client Refused		2
No		149
Yes		23
Housing Status		
Client Doesn't Know		1
Imminently Losing Housing		31
Stable		52
Unstable		94
Family Type		
Multigenerational Household		47
Other		5
Single Parent Female		52
Single Person Household		17
Two Adults		8
Two Parent Household		46

Average Assistance (as of July 30, 2022)

\$4917.89 per Redmond Household Served

Summary

Hopelink provides financial assistance to the North and East King County areas. Our financial assistance can include rent, move-in and flexible financial assistance for items such as utilities, medical bills, car repair, etc.

We reached out to the EPRAP waitlisted clients as a reserved list of clients to serve. We have Hopelink funding, including general human services funding, Hopelink raised dollars, and partnership funds made available to clients selected through a randomized draw process from our waitlist. We continue to get far more requests for financial assistance than staff capacity and funding will allow to serve.

The total number of households Hopelink served in 2022 (Jan – Aug) was 730 which is an average of 92 households per month. Of these overall averages, our Redmond Center served a total of 148 Redmond clients. 58 of these clients were served with Redmond COVID funding. Hopelink’s overall financial assistance requests have increased by 62%. The Redmond center has seen an 35% increase in financial assistance requests between January and August.

Our Specialists continue to work on the EPRAP waitlisted individuals for Redmond COVID funding. We have 8 clients from the EPRAP waitlist pending some additional paperwork steps before approval.

We have started to track measurable metrics for clients requesting financial assistance due to rent increases, move-in costs, and eviction notices. Anecdotally our specialists hear it referenced often, but we do not have meaningful numbers to put to the anecdote. We do feel it is a large driver of requests. We continue to see the greatest driver of need simply being the cost of housing, COVID impacts, excessive medical expenses, job loss, domestic violence, and other large, unexpected expenses.



Memorandum

Date: 9/20/2022

Meeting of: Committee of the Whole - Public Safety and Human Services

File No. CM 22-591

Type: Committee Memo

TO: Committee of the Whole - Public Safety and Human Services

FROM: Mayor Angela Birney

DEPARTMENT DIRECTOR CONTACT(S):

Planning and Community Development	Carol Helland	425-556-2107
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DEPARTMENT STAFF:

Planning and Community Development	Brooke Buckingham	Human Services Manager
Planning and Community Development	Alaric Bien	Senior Planner

TITLE:

Human Services Funding Update

OVERVIEW STATEMENT:

Staff will share an update on the 2023-24 funding process and general themes arising from the Human Services Commission discussions.

Additional Background Information/Description of Proposal Attached

REQUESTED ACTION:

Receive Information Provide Direction Approve

REQUEST RATIONALE:

- **Relevant Plans/Policies:**
Redmond Municipal Code 4.30 Human Services Commission [REDMOND MUNICIPAL CODE \(codepublishing.com\)](https://www.codepublishing.com/WA/Redmond/)
<<https://www.codepublishing.com/WA/Redmond/>>
Human Services Strategic Plan [Human Services Strategic Plan](https://www.redmond.gov/DocumentCenter/View/22520/2022-Human-Services-Strategic-Plan)
<<https://www.redmond.gov/DocumentCenter/View/22520/2022-Human-Services-Strategic-Plan>>
- **Required:**
N/A
- **Council Request:**
N/A
- **Other Key Facts:**
Every two years, the City invites proposals for Human Services funding from non-profits providing services in the community. In accordance with Chapter 4.30 of the Redmond Municipal Code, the Human Services Commission reviews all requests for funding of human services and makes recommendations to the Mayor and City Council.

Recommendations address how to grant the City’s human services funds for the provision of a range of services to Redmond residents, including food, mental health support, shelter, job assistance, and more.

104 applications were submitted, with requests totaling over \$3.9M per year. Based on the City’s long-standing per capita formula, approximately \$1.6M/year has been budgeted, and additional CDBG and ARPA funds are proposed to supplement this budget.

OUTCOMES:

This is an informational briefing in anticipation of the upcoming Joint Study Session with the Human Services Commission scheduled for October 11, 2022.

COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:

- **Timeline (previous or planned):**
Semi-monthly meeting with Human Services Commission May through September 2022.
- **Outreach Methods and Results:**
Human Services Commission meetings are posted online, with opportunities for the public to provide comment in writing, by calling in, or as of May 23, in person.
- **Feedback Summary:**
Public comment was received from the following agencies: Hopelink, Essentials First, and Kindering.

BUDGET IMPACT:

Total Cost:

Budgeted estimates: \$1.6M/year (General Fund); \$35,000 (CDBG); and \$1M/year (ARPA)

Approved in current biennial budget: Yes No N/A

Budget Offer Number:

000248 - Housing and Human Services

Budget Priority:

Vibrant and Connected

Other budget impacts or additional costs: Yes No N/A

If yes, explain:

Costs associated with administering contracts

Funding source(s):

General Fund, Community Development Block Grant (CDBG), American Rescue Plan Act (ARPA)

Budget/Funding Constraints:

The 2023-2024 Human Services funding recommendations will be presented to Council by the Human Services Commission and will be approved as part of the overall adopted budget.

Additional budget details attached

Date: 9/20/2022

Meeting of: Committee of the Whole - Public Safety and Human Services

File No. CM 22-591

Type: Committee Memo

COUNCIL REVIEW:

Previous Contact(s)

Date	Meeting	Requested Action
	Item has not been presented to Council	

Proposed Upcoming Contact(s)

Date	Meeting	Requested Action
10/11/2022	Study Session	Provide Direction

Time Constraints:

Constrained by the budget schedule.

ANTICIPATED RESULT IF NOT APPROVED:

N/A

ATTACHMENTS:

None