



Memorandum

Date: 12/6/2022
Meeting of: City Council

File No. AM No. 22-182
Type: Consent Item

TO: Members of the City Council
FROM: Mayor Angela Birney
DEPARTMENT DIRECTOR CONTACT(S):

Executive	Malisa Files	425-556-2166
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DEPARTMENT STAFF:

Executive	Lisa Maher	Deputy Executive Director
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TITLE:

Approval of the 2023- 2024 Diversity, Equity, and Inclusion On-Call Contract with the Edge Advisory Group in the Amount of \$100,000

OVERVIEW STATEMENT:

The purpose of this item is for the approval of a joint Council and DEI program on-call consultant contract.

Additional Background Information/Description of Proposal Attached

REQUESTED ACTION:

Receive Information **Provide Direction** **Approve**

REQUEST RATIONALE:

- **Relevant Plans/Policies:**
Community Strategic Plan
- **Required:**
Contracts over \$50,000 requires Council Approval.
- **Council Request:**
Public Safety & Human Services COW workplan
- **Other Key Facts:**
N/A

OUTCOMES:

N/A

COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:

- **Timeline (previous or planned):**
N/A
- **Outreach Methods and Results:**
N/A
- **Feedback Summary:**
N/A

BUDGET IMPACT:

Total Cost:
\$100,000

Approved in current biennial budget: **Yes** **No** **N/A**

Budget Offer Number:
10500 2021-2022 Diversity Equity Inclusion
0000030 2023-2024 City Council

Budget Priority:
Strategic and Responsive

Other budget impacts or additional costs: **Yes** **No** **N/A**

If yes, explain:
N/A

Funding source(s):
General Fund - 2021-2022 Diversity, Equity, Inclusion budget and salary savings and 2023-2024 Council budget

Budget/Funding Constraints:
N/A

Additional budget details attached

COUNCIL REVIEW:

Previous Contact(s)

Date	Meeting	Requested Action
10/26/2021	Committee of the Whole - Finance, Administration, and Communications	Receive Information
3/15/2022	Committee of the Whole - Public Safety	Receive Information
6/21/2022	Committee of the Whole - Public Safety	Receive Information

11/15/2022	Committee of the Whole - Public Safety and Human Services	Provide Direction
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Proposed Upcoming Contact(s)

Date	Meeting	Requested Action
N/A	None proposed at this time	N/A

Time Constraints:

N/A

ANTICIPATED RESULT IF NOT APPROVED:

Diversity, Equity, and Inclusion five-year strategic plan, staff training, policy review, community outreach and involvement, and the 2023 Council Retreat would be delayed.

ATTACHMENTS:

Attachment A: The Edge Advisory Group Contract