



Memorandum

Date: 6/20/2023
Meeting of: City Council

File No. AM No. 23-075
Type: Consent Item

TO: Members of the City Council
FROM: Mayor Angela Birney
DEPARTMENT DIRECTOR CONTACT(S):

Public Works	Aaron Bert	425-556-2733
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DEPARTMENT STAFF:

Public Works	Anne-marie Marshall Dody	Deputy Public Works Director
Public Works	Aaron Moldver	Environmental Programs Manager
Public Works	Tally Greulich	Program Administrator

TITLE:

Approval of the 2021-23 Pollution Prevention Assistance Interagency Agreement Amendment with the Washington State Department of Ecology

OVERVIEW STATEMENT:

The Washington Department of Ecology is providing the City an additional \$11,840 to fully cover the salary and benefits for a program administrator position in Public Works. This offer is an amendment to an earlier \$257,710.57 agreement (approved for acceptance by Council on October 5th, 2021).

Additional Background Information/Description of Proposal Attached

REQUESTED ACTION:

Receive Information Provide Direction Approve

REQUEST RATIONALE:

- **Relevant Plans/Policies:**
Community Strategic Plan
Environmental Sustainability Action Plan
Utilities Strategic Plan
- **Required:**
Council approval is required for interlocal agreements.
- **Council Request:**
NA
- **Other Key Facts:**
The City has partnered with the Department of Ecology (ECY) since 2011. The partnership has provided the City with over 1.2 million dollars to provide outreach to businesses on hazardous materials handling. ECY started the

Local Source Control Partnership (now PPA) in 2007. This State funding enables jurisdictions to hire PPA Specialists to provide one-on-one technical assistance to small businesses to properly manage their hazardous waste and evaluate options for safer chemicals. This approach saves money for small businesses while protecting the State's urban water quality.

OUTCOMES:

The amendment funding will subsidize the Program Administrator's salaries and benefits due to the unanticipated 7% cost of living adjustment and signing bonus.

COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:

- **Timeline (previous or planned):**
N/A
- **Outreach Methods and Results:**
N/A
- **Feedback Summary:**
N/A

BUDGET IMPACT:

Total Cost:

Additional money is 100% funded through the Department of Ecology. No match is required.

Approved in the current biennial budget: Yes No N/A

Budget Offer Number:

0000002

Budget Priority:

Ground & Surface Water Management

Other budget impacts or additional costs: Yes No N/A

If yes, explain:

N/A

Funding source(s):

100% funded by the PPA Interagency Agreement through the Department of Ecology.

Budget/Funding Constraints:

Additional budget details attached

COUNCIL REVIEW:

Previous Contact(s)

Date	Meeting	Requested Action
6/6/2023	Committee of the Whole - Planning and Public Works	Receive Information

Proposed Upcoming Contact(s)

Date	Meeting	Requested Action
N/A	None proposed at this time	N/A

Time Constraints:

Both parties must sign the contract amendment by June 30, 2023.

ANTICIPATED RESULT IF NOT APPROVED:

Not accepting the amendment will result in the City subsidizing the cost overrun of the Program Administrator's salary and benefits.

ATTACHMENTS:

Attachment A: Department of Ecology contract NO. C2200033 Amendment NO. 02

Attachment B: Fully Executed City of Redmond original Contract C2200033 (for reference)