

 <p>Redmond WASHINGTON</p>	<p>REDMOND CITY COUNCIL COMMITTEE OF THE WHOLE - PARKS AND ENVIRONMENTAL SUSTAINABILITY AND PUBLIC SAFETY AND HUMAN SERVICES MEETING SUMMARY</p> <p>February 25, 2025, 4:30 p.m.</p>
	<p>Current and past meeting agendas and materials: https://redmond.legistar.com/Calendar.aspx</p>

Council Vice President Jessica Forsythe called the meeting to order, reviewed attendance, and overviewed the agenda. The meeting was held in City Hall Council Chambers.

Committee Members present and establishing a quorum:

- Jeralee Anderson *Joined at 4:34 p.m.*
- Steve Fields
- Jessica Forsythe
- Vanessa Kritzer
- Angie Nuevacamina
- Osman Salahuddin
- Melissa Stuart

1. Approval of Emergency Management Performance Grant (EMPG)

Department: Fire

Action: Consent, March 4th

Adrian Sheppard, Fire Chief, and Lisa Figueroa, Emergency Preparedness Manager, reported to the Members of the Committee:

- Distributed based on population;
- Used for specific projects; and
- AM Radio upgrades, COOP Plan.

Discussion ensued regarding: availability of funds; continuity planning; and projects.

2. Authorize the Acceptance of a \$1,000 Grant, from the National Recreation and Park Association (NRPA), to Support the Implementation of the Walk with Ease Program

Department: Parks and Recreation

Action: Consent, March 4th

Loreen Hamilton, Parks and Recreation Director, and Erica Chua, Parks and Recreation Manager, reported to the Members of the Committee:

- Support older adults;
- Provides instructional training; and
- Usage of the walking track at the Redmond Senior and Community Center.

Discussion ensued regarding: integrating with the current senior walking program; formalized instructional program; and a good use of the new walk/jog track.

3. Instructional Services Agreements

Department: Parks and Recreation
Action: Consent, March 4th

Loreen Hamilton, Parks and Recreation Director, and Erica Chua, Parks and Recreation Manager, reported to the Members of the Committee:

- Go over the \$75,000 approval amount set in 2012;
- Increasing the maximum amount payable;
- Instructional services agreements for summer programs; and
- Requires Council approval.

Discussion ensued regarding: reimbursement of costs; new vendor process; and metrics for cost per participant.

4. Authorize the Acceptance of a \$229,500 King County's Veterans, Seniors, and Human Services Levy (VSHSL) Grant to support Senior Lunch Services at the Redmond Senior & Community Center

Department: Parks and Recreation
Action: Consent, March 4th

Loreen Hamilton, Parks and Recreation Director, and Erica Chua, Parks and Recreation Manager, reported to the Members of the Committee:

- Awarded by King County;
- Meal services for seniors; and
- 70 seniors per meal each week.

5. Approval of a Contract with Copiers Northwest, in the Amount of \$175,288.75, for City-Wide Mail Delivery Services

Department: Parks and Recreation
Action: Consent, March 4th

Loreen Hamilton, Parks and Recreation Director, and Zach Houvener, Deputy Director of Parks and Recreation, reported to the Members of the Committee:

- Citywide facilities mail delivery;
- Four days a week; and
- One response to the Request for Proposals.

6. Approval of Consultant Services Agreement with Kim Lundgren Associates, Inc., in the Amount of \$140,000, to Support the Update of the 2020 Environmental Sustainability Action Plan

Department: Executive
Action: Consent, March 4th

Jenny Lybeck, Sustainability Program Manager, reported to the Members of the Committee:

- Five proposals were received;
- Accessible plan;
- Community action; and
- Technical analysis, community engagement and plan development.

Discussion ensued regarding: Council engagement;

7. Acceptance of the Association of Washington Cities Energy Audit Grant to Inform Energy Upgrades and Renovations at the Public Safety Building, in the Amount of \$72,500

Department: Executive

Action: Consent, March 4th

Jenny Lybeck, Sustainability Program Manager, reported to the Members of the Committee:

- Support detailed energy audit of the Public Safety Building; and
- Clean building standard.

Discussion ensued regarding: Climate Commitment Act branding; newsletters; public safety; and being energy smart.

8. Acceptance of the Washington Department of Commerce Clean Buildings Program Grant to Fund Lighting Upgrades at City Hall, in the Amount of \$40,000¹

9. Community Garden Update

Department: Parks and Recreation

Action: Informational

Loreen Hamilton, Parks and Recreation Director, and Darcy Rayner Shepard, Park Operations Manager, reported to the Members of the Committee:

- Expansion was prioritized in the budget;
- Anderson Park garden;
- Windstorm and snow delays; and
- Site attributes.

Discussion ensued regarding: windstorm impacts; community involvement; and Parks, Trails and Recreation Commission.

10. Respect, Equity, Diversity and Inclusion (REDI) Phase II Overview

Department: Executive

Action: Informational

Malisa Files, Chief Operating Officer, was joined by consultants, who reported to the Members of the Committee:

- Contract approval in January;
- Adoption agreement;
- Compliance training;
- Policies and strategies;
- Working on site;

¹ This item was removed from the agenda at the time of the meeting.

- Embedding;
- Equity ecosystem;
- Recruitment process;
- Performance management and accountability; and
- Structural alignment.

Discussion ensued regarding: REDI plan Study Session; budget and additional resources needed; Comprehensive Plan; ensuring the success of the role; attracting top talent; adding to the plan; supporting the community; and outcomes.

11. Council Workflow Process Update

Department: Executive

Action: Informational

Malisa Files, Chief Operating Officer, reported to the Members of the Committee:

- Committee of the Whole section additions;
- Council agendas and packets will be distributed twice monthly; and
- Staff Reports that require Council feedback prior to a Study Session will now be moved to the feedback section at Committee of the Whole meetings.

Meeting adjourned at 5:38 p.m.