

 <p>Redmond WASHINGTON</p>	<p style="text-align: center;">REDMOND CITY COUNCIL COMMITTEE OF THE WHOLE - PARKS AND ENVIRONMENTAL SUSTAINABILITY MEETING SUMMARY</p> <p style="text-align: center;">October 25, 2022, 4:30 p.m.</p>
	<p style="text-align: center;">Current and past meeting agendas and materials: https://redmond.legistar.com/Calendar.aspx</p>

Presiding Officer David Carson called the meeting to order, reviewed attendance, and overviewed the agenda. The meeting was held in City Hall Council Chambers and remotely.

Committee Members present and establishing a quorum:

- Jeralee Anderson
- David Carson
- Steve Fields
- Jessica Forsythe
- Varisha Khan
- Vanessa Kritzer
- Melissa Stuart

1. Approval to Award Contract for Recreation Software to Amilia Technologies USA, Inc.

Department: Parks and Recreation

Action: Consent, November 1st

Loreen Hamilton, Parks and Recreation Director, and Zach Houvener, Recreation Business Manager, reported to the Members of the Committee:

- Awarding a contract for a new recreation software;
- Current software has been in use since 2016;
- 20,000 registrations per year;
- Statistical reporting;
- Facilities scheduling;
- Needs have changed;
- Reassess and priorities;
- Five responses to the Request for Proposals;
- Review criteria;
- Timeline; and
- One year extension with current provider.

2. Approval to Extend Contract for Recreation Software with ACTIVE Network, LLC. for One Year

Department: Parks and Recreation

Action: Consent, November 1st

Loreen Hamilton, Parks and Recreation Director, and Zach Houvener, Recreation Business Manager, reported to the Members of the Committee:

- Competitive process for replacement;
- Onboarding new software; and
- Eliminate any gap in software usage.

General discussion ensued regarding: cost; credit card transaction fees; using this software for collecting other fees; user experience; use by other jurisdictions; implementation timeline; total project cost; and switching over to a new system.

3. 4Culture Art Grant Approval

Department: Parks and Recreation

Action: Consent, November 1st

Loreen Hamilton, Parks and Recreation Director, Zach Houvener, Recreation Business Manager, and Chris Weber, Cultural Arts Administrator, reported to the Members of the Committee: grant will be used to fund cultural arts projects.

4. Redmond Lights 2022 Program Plan

Department: Parks and Recreation

Action: Informational

Loreen Hamilton, Parks and Recreation Director, Zach Houvener, Recreation Business Manager, and Austin Horner, Community Events Program Coordinator, reported to the Members of the Committee:

- Month of temporary public art;
- Lighted trees;
- In person events;
- Market in Downtown Park;
- Kids coloring contest;
- Business window contest;
- Resident decorating contest.

General discussion ensued regarding: lighting of the heritage tree and Council support.

5. Parks, Arts, Recreation, Culture, and Conservation (PARCC) Plan Update

Department: Parks and Recreation

Action: Informational

Loreen Hamilton, Parks and Recreation Director, Caroline Chapman, Senior Planner, and Jeff Aken, Senior Planner, reported to the Members of the Committee:

- Purpose of the PARCC Plan;

- Updated every six years;
- Timeline;
- Community needs assessment;
- Level of service;
- Capital projects;
- Community outreach and feedback;
- Core priority areas:
 - 10-minute walk and equitable access
 - Expanding recreation diversity
 - Trail connections and experiences
- Draft Goals:
 - Expand access for all;
 - Build strong communities;
 - Innovate for the future;
 - Protect the natural environment;
- Outline and design; and
- Next steps.

General discussion ensued regarding: signage; volunteer opportunities; overlap with the TIP; and community involvement.

Meeting adjourned at 5:20 p.m.