

**REDMOND CITY COUNCIL
FINANCE, ADMINISTRATION, AND COMMUNICATIONS COMMITTEE
MEETING SUMMARY**

Tuesday, November 23, 2021

Council

Vanessa Kritzer, Presiding Officer
Jeralee Anderson
David Carson
Steve Fields (*not in attendance*)
Jessica Forsythe
Varisha Khan (*not in attendance*)
Tanika Padhye

Staff

Adrian Sheppard, Fire Chief
Cathryn Laird, Human Resources Director
Tam Kutzmark, Senior Planner
Carol Helland, Director of Planning and Community
Development
Cecilia Martinez-Vasquez, Diversity, Equity, and
Inclusion Program Manager
Chip Corder, Finance Director
Cheryl Xanthos, MMC, City Clerk

Convened: 4:30 p.m.

Adjourned: 5:03 p.m.

Presiding Officer Vanessa Kritzer called the meeting to order, reviewed attendance, and overviewed the agenda.

Updated 2022 Eastside Transportation Partnership Agreement and Membership Fee

Carol Helland, Director of Planning and Community Development, and Tam Kutzmark, Senior Planner, reported to the Members of the Committee regarding:

- Needs to be approved by the end of the year;
- City has full voting rights;
- Not many changes to the agreement;
- Council representation; and
- This item is requested to go forward for approval on December 7, 2021 consent agenda.

Approval of Contract with Chanin Kelly-Rae Consulting for One Year in the Amount of \$99,700

Cecilia Martinez-Vasquez, Diversity, Equity, and Inclusion Program Manager, reported to the Members of the Committee regarding:

- Organizational and community assessment;
- Creation of a strategic plan;
- Baseline; and
- This item is requested to go forward for approval on December 7, 2021 consent agenda.

Community Strategic Plan (CSP) Follow-Up

Malisa Files, Chief Operating Officer, reported to the Members of the Committee regarding:

- This item is requested to go forward for approval on December 7, 2021 consent agenda;
- Changes made; and

- Six-month review.

General discussion ensued regarding climate emergency declaration; multimodal investments near transit; and folding in diversity, equity and inclusion.

Monthly Financial Report through October 2021 and Quarterly Overtime Report through September 2021

Chip Corder, Finance Director, reported to the Members of the Committee regarding:

- Sales tax;
- Fund revenues; and
- Overtime costs in the Police and Fire Departments.

General discussion ensued regarding mitigating overtime costs;

Executive Session: Labor Negotiations [RCW 42.30.140(4)(b)]

The meeting adjourned into executive session at this time to discuss labor negotiations for 15 minutes. No action will be taken following the executive session and the meeting will adjourn at that time.