



Memorandum

Date: 3/3/2026
Meeting of: City Council

File No. AM No. 26-029
Type: Consent Item

TO: Members of the City Council
FROM: Mayor Angela Birney
DEPARTMENT DIRECTOR CONTACT(S):

Finance	Kelley Cochran	425-556-2748
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DEPARTMENT STAFF:

Finance	Haritha Narra	Deputy Finance Director
Finance	Hailey Zurcher	Financial Planning Manager

TITLE:
Adoption of the 2027-2028 Council Budget Calendar

OVERVIEW STATEMENT:
At the beginning of each budget process, the Council is asked to approve a budget calendar that details the dates and activities that will occur up to and including budget adoption. For the 2027-2028 budget, adoption is planned for late 2026.

Additional Background Information/Description of Proposal Attached

REQUESTED ACTION:

Receive Information Provide Direction Approve

REQUEST RATIONALE:

- **Relevant Plans/Policies:**
N/A
- **Required:**
Per the City of Redmond's Fiscal Policies and Long-Range Financial Strategy, a biennial budget calendar will be proposed by the first regular City Council business meeting in April every even year. Each biennial budget cycle begins with Council's adoption of a budget calendar that outlines the timeline for key milestones.
- **Council Request:**
N/A
- **Other Key Facts:**
N/A

OUTCOMES:

The attached timeline was developed taking into consideration comments received last biennium regarding the fall schedule for Council review and deliberations, the need to focus on the quality performance measures and reporting, and the anticipated workload impacts associated with World Cup activities. The timeline incorporates the Community Results Team process, including updates to the City’s budget outcome maps and the evaluation of city programs and priorities. Other notable activities include completion of significant updates to the Long-Range Financial Strategy and Fiscal Policies, as well as development of a comprehensive Performance Report. The budget development process will continue to include a community budget questionnaire and provide an additional public hearing beyond those legally required.

COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:

- **Timeline (previous or planned):**
For community outreach and involvement for the 2027-2028 budget process, Community Results Team work is anticipated to take place in Q1 and Q2 2026.
- **Outreach Methods and Results:**
N/A
- **Feedback Summary:**
N/A

BUDGET IMPACT:

Total Cost:
N/A

Approved in current biennial budget: Yes No N/A

Budget Offer Number:
N/A

Budget Priority:
Strategic and Responsive

Other budget impacts or additional costs: Yes No N/A
If yes, explain:
N/A

Funding source(s):
N/A

Budget/Funding Constraints:
N/A

Additional budget details attached

COUNCIL REVIEW:

Previous Contact(s)

Date	Meeting	Requested Action
2/10/2026	Committee of the Whole - Finance, Administration, and Communications	Provide Direction

Proposed Upcoming Contact(s)

Date	Meeting	Requested Action
N/A	None proposed at this time	N/A

Time Constraints:

The development of the 2027-2028 budget encompasses most of 2026 and requires considerable Council time during FAC meetings, study sessions, business meetings, and special meetings. Council approval of the budget calendar ensures the budget process can proceed in a timely manner.

ANTICIPATED RESULT IF NOT APPROVED:

The Council is required to hold public hearings on the proposed budget and to review and adopt a budget, which can only be accomplished by developing a budget calendar.

ATTACHMENTS:

Attachment A: 2027-2028 Council Budget Calendar