



Memorandum

Date: 8/3/2026
Meeting of: City Council Special Meeting

File No. AM No. 26-121
Type: Consent Item

TO: Members of the City Council
FROM: Mayor Angela Birney
DEPARTMENT DIRECTOR CONTACT(S):

Finance	Kelley Cochran	425-556-2748
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DEPARTMENT STAFF:

Finance	Haritha Narra	Deputy Finance Director
Finance	Hailey Zurcher	Financial Planning Manager

TITLE:

Adoption of Council Ground Rules for 2027-2028 Preliminary Budget Deliberations

OVERVIEW STATEMENT:

The Redmond City Council has ground rules for the preliminary budget deliberations process. Council reviewed and discussed these ground rules during the June and July 2026 FAC meetings and wishes to adopt the rules to formalize them and support accountability in the budget process.

☒ **Additional Background Information/Description of Proposal Attached**

REQUESTED ACTION:

☐ **Receive Information** ☐ **Provide Direction** ☒ **Approve**

REQUEST RATIONALE:

- **Relevant Plans/Policies:**
N/A
- **Required:**
N/A
- **Council Request:**
Council has requested the Ground Rules for 2027-2028 Preliminary Budget Deliberations be adopted to support Council's accountability efforts.
- **Other Key Facts:**
N/A

OUTCOMES:

Council's Ground Rules for 2027-2028 Preliminary Budget Deliberations help support a thoughtful, engaged, and productive discussion regarding the preliminary biennial budget. Formally adopting these rules will help ensure the budget deliberations sessions are based on a formal process, are successful for Council and city staff, and serve the community.

COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:

- **Timeline (previous or planned):**
N/A
- **Outreach Methods and Results:**
N/A
- **Feedback Summary:**
N/A

BUDGET IMPACT:

Total Cost:
N/A

Approved in current biennial budget: ☐ Yes ☐ No ☒ N/A

Budget Offer Number:
N/A

Budget Priority:
Strategic and Responsive

Other budget impacts or additional costs: ☐ Yes ☐ No ☒ N/A
If yes, explain:
N/A

Funding source(s):
N/A

Budget/Funding Constraints:
N/A

☐ **Additional budget details attached**

COUNCIL REVIEW:

Previous Contact(s)

Date	Meeting	Requested Action
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6/9/2026	Committee of the Whole - Finance, Administration, and Communications	Provide Direction
7/14/2026	Committee of the Whole - Finance, Administration, and Communications	Provide Direction

Proposed Upcoming Contact(s)

Date	Meeting	Requested Action
N/A	None proposed at this time	N/A

Time Constraints:

Council wishes to adopt the Council Ground Rules for 2027-2028 Preliminary Budget Deliberations prior to budget presentations and Council budget deliberations scheduled for fall 2026.

ANTICIPATED RESULT IF NOT APPROVED:

If Council does not adopt the Council Ground Rules for 2027-2028 Preliminary Budget Deliberations, the budget presentations and deliberations sessions will proceed as scheduled, and Council can still follow the rules, but the rules will not be formally adopted.

ATTACHMENTS:

Attachment A: Council Ground Rules for 2027-2028 Preliminary Budget Deliberations