



Memorandum

Date: 3/21/2023
Meeting of: City Council

File No. AM No. 23-041
Type: Consent Item

TO: Members of the City Council
FROM: Mayor Angela Birney
DEPARTMENT DIRECTOR CONTACT(S):

Executive	Malisa Files	425-556-2166
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DEPARTMENT STAFF:

Executive	Cheryl Xanthos	City Clerk
Executive	Kalli Biegel	Deputy City Clerk

TITLE:

Confirmation of Board and Commission Appointments

OVERVIEW STATEMENT:

There is currently one opening and one upcoming vacancy on the Arts and Culture Commission, due to the resignation of Amani Rashid and the term expiration of Helen Teixeira.

The press release advertising these volunteer positions was posted on January 31, 2023, and can be viewed at: [City Seeks Volunteer Arts and Culture Commissioners \(govdelivery.com\)](https://content.govdelivery.com/bulletins/gd/WAREDMOND-345ce82?wgt_ref=WAREDMOND_WIDGET_2). Seven applications were received and reviewed. Redmond Arts and Culture members interviewed candidates and selected two finalists, Kyung Hee (Kay) Bae and Kathy O'Keefe. Both finalists were interviewed by Mayor Birney on March 9, 2023.

Ms. Bae would fill the vacancy left by Helen Teixeira and the term would expire on March 31, 2026. Ms. O'Keefe would fill the opening left by Amani Rashid and the term would expire on March 31, 2024.

There is currently one opening on the Library Board of Trustees, due to the resignation of Murthy Srinivas.

The press release advertising this opening was posted on February 14, 2023, and can be viewed at: [News Release: City Seeks Volunteers for the Library Board of Trustees \(govdelivery.com\)](https://content.govdelivery.com/bulletins/gd/WAREDMOND-348bab6?wgt_ref=WAREDMOND_WIDGET_2). Eleven applications were received and reviewed. The Library Board Chairperson and city staff interviewed and selected Marilee Leon to move forward. Ms. Leon was interviewed by Mayor Birney on March 9, 2023. If confirmed, Ms. Leon's term will expire on March 31, 2027.

There is one upcoming vacancy on the Parks and Trails Commission, due to the term expiration of Gregg Gottgetreu.

The press release advertising this vacancy was posted on January 24, 2023, and can be viewed at: [News Release: City Seeks New Parks and Trails Commissioner \(govdelivery.com\)](https://content.govdelivery.com/bulletins/gd/WAREDMOND-344066c?wgt_ref=WAREDMOND_WIDGET_2). Ten applications were received and reviewed. Parks and Trails Commission members interviewed candidates and selected

Garrett Michaud to move forward. Mr. Michaud was interviewed by Mayor Birney on March 9, 2023. If confirmed, Mr. Michaud's term would end on March 31, 2027.

Council interviewed these four candidates on March 14, 2023.

☐ **Additional Background Information/Description of Proposal Attached**

REQUESTED ACTION:

☐ **Receive Information** ☐ **Provide Direction** ☒ **Approve**

REQUEST RATIONALE:

- **Relevant Plans/Policies:**
N/A
- **Required:**
Council confirmation is required for Board / Commission Member mayoral appointments.

RMC: 4.15.010(A)
RMC: 4.35.010(A)
RMC: 4.40.010(A)
- **Council Request:**
N/A
- **Other Key Facts:**
N/A

OUTCOMES:

If the appointments are confirmed by Council, then these candidates would fill these volunteer positions.

COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:

- **Timeline (previous or planned):**
N/A
- **Outreach Methods and Results:**
These openings were advertised, and all completed applications were reviewed.
- **Feedback Summary:**
N/A

BUDGET IMPACT:

Total Cost:

N/A

Approved in current biennial budget:

☐ Yes

☐ No

☒ N/A

Budget Offer Number:

N/A

Budget Priority:

N/A

Other budget impacts or additional costs:

☐ Yes

☐ No

☒ N/A

If yes, explain:

N/A

Funding source(s):

N/A

Budget/Funding Constraints:

N/A

☐ Additional budget details attached

COUNCIL REVIEW:

Previous Contact(s)

Date	Meeting	Requested Action
3/14/2023	Special Meeting	Provide Direction

Proposed Upcoming Contact(s)

Date	Meeting	Requested Action
N/A	None proposed at this time	N/A

Time Constraints:

Two of the positions are currently open, and the other two positions will be vacant on April 1, 2023.

ANTICIPATED RESULT IF NOT APPROVED:

If appointments are not confirmed by Council, recruitment efforts will need to continue.

ATTACHMENTS:

None.