



Memorandum

Date: 3/8/2022
Meeting of: City Council Study Session

File No. SS 22-017
Type: Study Session

TO: Members of the City Council
FROM: Mayor Angela Birney
DEPARTMENT DIRECTOR CONTACT(S):

Executive	Mayor Birney	425-556-2101
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DEPARTMENT STAFF:

N/A	N/A	N/A
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TITLE:
Items from the Audience Policy and Procedure Review

OVERVIEW STATEMENT:

The Redmond City Council welcomes public attendance and participation at its meetings. During the Items from the Audience portion of the business meeting agenda, people who have signed up to speak may address the Council on any subject for four minutes, except on the topic of a public hearing. The Council has expressed an interest in reviewing the City’s current policies and procedures for the management of public comment. City staff has provided examples of policies and procedures in other local jurisdictions to assist in this effort (Attachment A). This discussion will focus on finding ways to improve and/or modify the process at the City of Redmond.

Additional Background Information/Description of Proposal Attached

REQUESTED ACTION:

Receive Information **Provide Direction** **Approve**

REQUEST RATIONALE:

- **Relevant Plans/Policies:**
N/A
- **Required:**
Any changes to the Council Rules of Procedure regarding public comment will need to be approved by the Council.
- **Council Request:**
This is a Council driven discussion undertaken by the new elected Council leadership in conjunction with other members of the Council.
- **Other Key Facts:**
 - The purpose of the public comment period during the business meeting is for members of the public to inform the Council of their views. The purpose of Council meetings is to address the business put forth

- on the meeting agenda in a reasonably efficient manner
- Council meetings are considered a “limited public forum,” which means the Council can regulate the time, place, and manner of speech through the adoption of rules of procedure and conduct. The rules that regulate public comment must be reasonable and viewpoint neutral.

OUTCOMES:

The city will use the information in this discussion to find ways to make the public comment process at City Council meetings both useful and productive while meeting the needs of the public and the need to address the business on the meeting agenda.

COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:

- **Timeline (previous or planned):**
N/A
- **Outreach Methods and Results:**
N/A
- **Feedback Summary:**
N/A

BUDGET IMPACT:

Total Cost:
N/A

Approved in current biennial budget: Yes No N/A

Budget Offer Number:
N/A

Budget Priority:
N/A

Other budget impacts or additional costs: Yes No N/A

If yes, explain:
N/A

Funding source(s):
N/A

Budget/Funding Constraints:
N/A

Additional budget details attached

COUNCIL REVIEW:

Previous Contact(s)

Date	Meeting	Requested Action
N/A	Item has not been presented to Council	N/A

Proposed Upcoming Contact(s)

Date	Meeting	Requested Action
N/A	None proposed at this time	N/A

Time Constraints:

N/A

ANTICIPATED RESULT IF NOT APPROVED:

N/A

ATTACHMENTS:

Attachment A: Public Comment Rules in Other Jurisdictions