

 <p><b>Redmond</b> WASHINGTON</p>	<p style="text-align: center;"><b>REDMOND CITY COUNCIL COMMITTEE OF THE WHOLE - FINANCE, ADMINISTRATION, AND COMMUNICATIONS MEETING SUMMARY</b></p> <p style="text-align: center;">March 10, 2026, 4:30 p.m.</p>
	<p style="text-align: center;">Current and past meeting agendas and materials: <a href="https://redmond.legistar.com/Calendar.aspx">https://redmond.legistar.com/Calendar.aspx</a></p>

Presiding Officer Vanessa Kritzer called the meeting to order, reviewed attendance, and overviewed the agenda. The meeting was held in Redmond City Hall Council Chambers.

Committee Members present and establishing a quorum:

- Vanessa Kritzer, Presiding Officer
- Jessica Forsythe
- Angie Nuevacamina
- Sayna Parsi
- Vivek Prakriya
- Menka Soni
- Melissa Stuart

**Action Items**

**1. UKG Pro Extension - Additional Launch Support**

*Department: Technology and Information Services*

*Action: Consent, March 17th*

Michael Marchand, Chief Technology Officer, and Courtney Miller, Technology Project Manager, reported to the Members of the Committee:

- Project change order;
- Significant concerns with compatibility of timekeeping;
- Shift in software;
- Continued support during refining of payroll processes;
- Flat rate contract by period; and
- Budget.

**2. Adoption of an Ordinance for the 2025-2026 Budget Adjustment #5**

*Department: Finance*

*Action: Consent, March 17th*

Kelley Cochran, Finance Director, and Hailey Zurcher, Financial Planning Manager, reported to the Members of the Committee:

- Council approval required to pass ordinance;
- Clean up items;
- Recognizing revenues through grants and reimbursements;
- Adding the Teen Center to the CIP; and
- Utility funds.

Discussion ensued regarding: how often changes are made; are more anticipated; and bringing forward to Council.

### 3. Capital Project Bond Reimbursement Resolution

*Department: Finance*

*Action: Consent, March 17th*

Kelley Cochran, Finance Director, and Adam O'Sullivan, Treasury Manager, reported to the Members of the Committee:

- Allows the City to reimburse itself if bonds are issued;
- Ensures healthy cashflows;
- If not passed, some projects would not be funded;
- IRS requirement; and
- Assistance of a bond team.

Discussion ensued regarding: modest proposal; issuance of another round of bonds; length of time; and debt ratios.

### 4. Capital Project Bond Debt Redemption Resolution

*Department: Finance*

*Action: Consent, March 17th*

Kelley Cochran, Finance Director, and Adam O'Sullivan, Treasury Manager, reported to the Members of the Committee:

- Two bond series are callable;
- Recommend to call;
- Start process to pay off;
- Possible budget adjustment; and
- Funding sources.

Discussion ensued regarding: estimated savings; execution; and Council notification.

### Feedback for Study Session - N/A

#### Informational

### 1. 2027-2028 Budget Process Update

*Department: Finance*

*Action: Informational*

Kelley Cochran, Finance Director, reported to the Members of the Committee:

- Budget process;
- Touchpoints;
- Milestones;
- Forecasts;
- Funding;
- Baseline budget;

- Service enhancements;
- Department presentations;
- Long range financial strategy; and
- Additional documents will be provided in April.

Discussion ensued regarding: departmental budget overviews and priorities; community engagement and involvement; community results team; compensation; Welcoming Committee; policy documents; and evaluation tools.

## 2. Respect, Equity, Diversity, and Inclusion (REDI) Program Update

*Department: Executive*

*Action: Informational*

Lisa Maher, Assistant Chief Operating Officer, reported to the Members of the Committee:

- Budgeting for equity;
- Template;
- Goals;
- Upcoming welcoming team update; and
- Hiring for deputy director position.

Discussion ensued regarding: accomplishments for the role; description of the role; hiring process; and having a successful role.

## 3. 2025-2026 BTIP Project Update

*Department: Technology and Information Services*

*Action: Informational*

Michael Marchand, Chief Technology Officer, and Carmen Hall, Project Management Office Manager, reported to the Members of the Committee:

- All projects are within budget;
- 13 projects;
- Three in planning;
- Completed projects;
- Projects in progress; and
- Projects being watched.

Discussion ensued regarding: D365 implementation budget; funding; and Energov project.

## 4. Data Governance Program - Update

*Department: Technology and Information Services*

*Action: Informational*

Michael Marchand, Chief Technology Officer, and Melissa Brady, Enterprise Data and GIS Manager, reported to the Members of the Committee:

- Council approved a consulting agreement for an assessment;

- Best practices;
- Data governance maturity;
- Data related challenges and opportunities;
- Improvements;
- Training and standard practices;
- Reducing manual processing and duplicative work;
- Accountability and coordination;
- Data sharing and access;
- Data classification and sensitivity;
- Accomplishments;
- Data onboarding process; and
- Long-term benefits.

Discussion ensued regarding: focus areas; artifacts; enforcement; speedy follow through; study session; other jurisdictions; data concerns; and police technology policies.

Read Only - N/A

Meeting adjourned at 5:43 p.m.