



Memorandum

Date: 3/22/2022
Meeting of: City Council Study Session

File No. SS 22-020
Type: Study Session

TO: Members of the City Council
FROM: Mayor Angela Birney
DEPARTMENT DIRECTOR CONTACT(S):

Planning and Community Development	Carol Helland	425-556-2107
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DEPARTMENT STAFF:

Planning and Community Development	Brooke Buckingham	Human Services Manager
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TITLE:

Draft Human Services Strategic Plan

OVERVIEW STATEMENT:

Consultants from Equitable Future will summarize needs assessment findings and draft recommendations for human services strategies and actions.

☒ **Additional Background Information/Description of Proposal Attached**

REQUESTED ACTION:

☐ **Receive Information** ☒ **Provide Direction** ☐ **Approve**

REQUEST RATIONALE:

- **Relevant Plans/Policies:**
Human Services Element of the Comprehensive Plan, Human Services Strategic Plan
- **Required:**
N/A
- **Council Request:**
N/A
- **Other Key Facts:**
A contract was executed with Equitable Future LLC on July 1, 2021, for the development of a Human Services Strategic Plan. The Strategic Plan will be used to better understand community needs which will help the City prioritize its human services work and investments over the next five years. Further, the plan will help inform updates to the Human Services Element of the Comprehensive Plan.

OUTCOMES:

The project deliverables include:

- Community Engagement Plan (complete)
- Draft Existing Conditions and Needs Assessment (complete)
- First Draft Human Services Strategic Plan (complete)
- Refined Draft Human Services Strategic Plan (March 2022)
- Final Human Services Strategic Plan (April 2022)

COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:

- **Timeline (previous or planned):**
Focused engagement occurred September through October 2021 to inform the Needs Assessment. Additional outreach to seek input on the draft plan occurred in February 2022.
- **Outreach Methods and Results:**
Primary methods of engagement included interviews, focus groups, and questionnaires including in-person surveying targeted to underrepresented groups in our community.
- **Feedback Summary:**
A summary of the feedback received is included in the Draft Human Services Strategic Plan report (Attachment A).

BUDGET IMPACT:

Total Cost:

\$39,952

Approved in current biennial budget: ☒ **Yes** ☐ **No** ☐ **N/A**

Budget Offer Number:

000248

Budget Priority:

Vibrant and Connected

Other budget impacts or additional costs: ☐ **Yes** ☒ **No** ☐ **N/A**

If yes, explain:

N/A

Funding source(s):

General Fund

Budget/Funding Constraints:

N/A

☐ **Additional budget details attached**

COUNCIL REVIEW:

Previous Contact(s)

Date	Meeting	Requested Action
9/7/2021	Committee of the Whole - Public Safety and Human Services	Receive Information
10/5/2021	Committee of the Whole - Public Safety and Human Services	Receive Information
12/7/2021	Business Meeting	Receive Information

Proposed Upcoming Contact(s)

Date	Meeting	Requested Action
4/5/2022	Business Meeting	Approve

Time Constraints:

Timely adoption of the plan will inform updates to the Human Services Element in alignment with the Redmond 2050 schedule and will assist the Human Services Commission in their considerations when they launch the 2023-2024 Human Services Fund application process in spring of 2022.

ANTICIPATED RESULT IF NOT APPROVED:

Staff is not seeking approval at this time. Continued progress toward completion of the Human Services Strategic Plan will ensure that its recommendations are considered by the Human Services Commission during the 2023-2024 Human Services Fund cycle and during the biennial budgeting for priorities deliberations.

ATTACHMENTS:

Attachment A: Draft Human Services Strategic Plan
Attachment B: March 2022 Strategic Plan Presentation
Attachment C: Needs Assessment Report