



Memorandum

Date: 11/18/2025
Meeting of: City Council

File No. AM No. 25-176
Type: Consent Item

TO: Committee of the Whole - Planning and Public Works
FROM: Mayor Angela Birney
DEPARTMENT DIRECTOR CONTACT(S):

Public Works	Aaron Bert	425-556-2786
--------------	------------	--------------

DEPARTMENT STAFF:

Public Works	Vangie Garcia	Deputy Public Works Director
Public Works	Steve Gibbs	Capital Construction Division Manager
Parks	Dave Tucheck	Parks and Recreation Deputy Director
Parks	Lindsey Falkenburg	Parks Planning Manager
Planning and Community Development	Micah Ross	Senior Engineer
Public Works	John Mork	Project Manager

TITLE:

Approval of a Consultant Agreement with David Evans and Associates, Inc., in the Amount of \$701,960, and Acceptance of the Department of Commerce Grant for the Idylwood Park Parking Lot Expansion and Frontage Improvements Project

OVERVIEW STATEMENT:

Public Works is requesting to approve the consultant agreement with David Evans and Associates, Inc. in the amount of \$701,960. This agreement is for design for the Idylwood Park Parking Lot Expansion and Frontage Improvements project, Project No. 2371.

Public Works is also requesting to accept Department of Commerce grant in the amount of \$215,000. The Department of Commerce will retain three percent to cover administrative costs, resulting in a net award to the City of \$208,550.

This project will include expansion and renovation of the Idylwood Park main parking lot to increase capacity and address pavement failures, drainage issues, damaged curb, and ADA deficiencies. Pedestrian and cyclist safety enhancements will also be made along the park frontage.

☒ **Additional Background Information/Description of Proposal Attached**

REQUESTED ACTION:

☐ **Receive Information** ☐ **Provide Direction** ☒ **Approve**

REQUEST RATIONALE:

- **Relevant Plans/Policies:**
Capital Investment Program, PARCC Plan, ADA Transition Plan
- **Required:**
Council approval is required to award an Architectural and Engineering Services agreement that exceeds \$50,000 (2018 City Resolution 1503)
The City Council must approve grant acceptance
- **Council Request:**
N/A
- **Other Key Facts:**
Public Works is requesting this item go forward for Council approval at the November 18, 2025, Council business meeting

OUTCOMES:

This project will repair and expand the park parking lot, improve accessibility and add safety improvements along West Lake Sammamish Parkway

COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:

- **Timeline (previous or planned):**
City Communications, Parks and Public Works staff will alert park users, local residences and commuters to construction impacts prior to work beginning
- **Outreach Methods and Results:**
Social media, email, postcards, message boards, etc. as appropriate
- **Feedback Summary:**
N/A

BUDGET IMPACT:

Total Cost:

\$701,960 (consultant agreement)

\$208,550 (grant funding)

Approved in current biennial budget: ☒ Yes ☐ No ☐ N/A

Budget Offer Number:

CIP

Budget Priority:

Vibrant and Connected

Other budget impacts or additional costs: ☐ Yes ☒ No ☐ N/A

If yes, explain:

N/A

Funding source(s):

Real Estate Excise Tax, Parks CIP, Transportation, Grant

Budget/Funding Constraints:

None

☐ **Additional budget details attached**

COUNCIL REVIEW:

Previous Contact(s)

Date	Meeting	Requested Action
11/3/2025	Committee of the Whole - Planning and Public Works	Provide Direction

Proposed Upcoming Contact(s)

Date	Meeting	Requested Action
N/A	None proposed at this time	N/A

Time Constraints:

N/A

ANTICIPATED RESULT IF NOT APPROVED:

Not approving the design contract affects the anticipated city project timeline for construction and the completion of this project would be delayed according to CIP budget documents.

ATTACHMENTS:

Attachment A: Idylwood Park Parking Lot Expansion and Frontage Improvements Project Information Sheet

Attachment B: David Evans and Associates, Inc. Consultant Agreement

Attachment C: Notification of Grant Award