



Memorandum

Date: 5/17/2022
Meeting of: City Council

File No. AM No. 22-076
Type: Consent Item

TO: Members of the City Council
FROM: Mayor Angela Birney
DEPARTMENT DIRECTOR CONTACT(S):

Planning and Community Development	Carol V. Helland	425.556.2107
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DEPARTMENT STAFF:

Planning and Community Development	Sarah Pyle	Manager
Planning and Community Development	Seraphie Allen	Deputy Director

TITLE:

Acceptance of a Port of Seattle Economic Development Grant in the Amount of \$120,000

OVERVIEW STATEMENT:

The City has worked with the Port of Seattle, Startup425, OneRedmond, and other subregional partners to prepare an application for 2022-2023 grant funding through the Economic Development Program offered by the Port of Seattle. The application included funding requests for continued COVID-19 response, the extension of small business retention interviews, and resources for outreach to an additional 100 businesses impacted by redevelopment; as well as, mentorship and workshops for new entrepreneurs, and a proposal to partner with local multi-cultural organizations on their continued efforts in building community connections for small business support, and to pilot a digital literacy offering. The 2021-2022 approved and adopted biennium budget offers and work plans anticipated this grant revenue and scope of work.

☐ **Additional Background Information/Description of Proposal Attached**

REQUESTED ACTION:

☐ **Receive Information** ☐ **Provide Direction** ☒ **Approve**

REQUEST RATIONALE:

- **Relevant Plans/Policies:**
 - Comprehensive Plan policies EV-4, EV-8, EV-13, EV-14, EV-19, EV-20 and EV-21.
 - Long-Term Recovery Plan (August 2020): Principles of Recovery section on page 15, Current Conditions section on page 28 and economic development Recovery Strategies as listed on pages 81 and 82.
- **Required:**

Per RCW 35A.11.040, acceptance of a grant requires Council approval.

- **Council Request:**

N/A

- **Other Key Facts:**

The partnership between the City of Redmond and the Port of Seattle began in 2016 with the inception of the Port's Economic Development Partnership Program. Since that time, with the Port's support, the city and our local partners have been able to support the business development of more than 2500 individuals and recruit new employers that make investments in the community. This partnership also provides backend support such as responding to and analyzing regional issues affecting our small businesses, administration to pilot new offerings and services identified as gaps by our community, supporting businesses during times of crisis, and identifying and mitigating (where possible) the impacts of redevelopment.

OUTCOMES:

This year's grant period has been expanded through October of 2023. The adjustment from an annual allocation to a biannual allocation allows for funds to be leveraged without interruption over a longer period. Over the next 18 months, the City of Redmond will work collaboratively with our partners at OneRedmond, the Greater Seattle Partners, StartUp425, and Eastside Response Team, and local community-based organizations. This collaboration's goal is to implement the activities included in the Scope of Work identified in Attachment A. The Scope of Work is anticipated to serve hundreds of businesses through cultivating entrepreneurship, providing training to bridge the gaps in opportunity for those with varying levels of proficiency in accessing services, and operating new and legacy businesses; as well as, increase traffic to small businesses and respond to unemployment/underemployment within the community as a result of COVID-19.

COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:

- **Timeline (previous or planned):**

N/A

- **Outreach Methods and Results:**

N/A

- **Feedback Summary:**

N/A

BUDGET IMPACT:

Total Cost:

The grant is for \$120,000 to be expended through the end of 2023 and will be matched by the City through activities already funded and adopted within the biennial budget. No additional or new costs to the City will be incurred.

Approved in current biennial budget:

☒ Yes

☐ No

☐ N/A

Budget Offer Number:

000250 - Community and Economic Development

Budget Priority:

Vibrant and Connected Community

Other budget impacts or additional costs:

☐ Yes

☒ No

☐ N/A

If yes, explain:

N/A

Funding source(s):

Grant and General Fund

Budget/Funding Constraints:

The 2021-2022 approved and adopted biennial budget offers and workplans anticipated this grant revenue and scopes of work that would serve local businesses and industries in the areas proposed.

☐ **Additional budget details attached**

COUNCIL REVIEW:

Previous Contact(s)

Date	Meeting	Requested Action
05/10/2022	Committee of the Whole - Finance, Administration, and Communications	Receive Information

Proposed Upcoming Contact(s)

Date	Meeting	Requested Action
N/A	None proposed at this time	N/A

Time Constraints:

Activities associated with this grant may not commence until the Agreement has been approved by City Council and signed by the Mayor. All activities must be completed by October 31, 2023. Services could be interrupted or delayed.

ANTICIPATED RESULT IF NOT APPROVED:

If the acceptance of this grant is not approved, services currently underway would be interrupted and new services and pilots aimed at meeting gaps identified by the Redmond business community would not be provided.

ATTACHMENTS:

Attachment A: Grant Agreement and Scope of Work